

How can I get something in?

Just email towncrier@elstreeborehamwood-tc.gov.uk as soon as you can whenever you think of something. Remember to include photos if you have them. You don't have to send a fully-written article – bullet points or a few notes are fine to help point us in the right direction.

If you have missed a deadline your item will automatically be put forward for the next available edition unless requested otherwise.

Reminders are sent out in the lead up to a deadline.

When's the next deadline?

Deadlines are also published on the back of the current newsletter and on our website. It is usually about four to six weeks before publication.

Why don't you ever put any of my articles in?

Space in the newsletter is tight so sometimes articles do have to be cut down or dropped altogether. We do try to be fair but sometimes things are either just far too out of date or get bumped off simply because there are other items which have to take priority.

Can I have a regular column or page?

Yes and no. We are happy to receive regular articles and information, however the layout of the newsletter needs to adapt and change each edition and so the only regular column we have is the Town Crier's welcome. We like to cover many different articles from issue to issue and seek to offer a fair and equal representation for community groups throughout the town. As an editor planning a newsletter this is difficult to manage but we want to cover as much as possible so yes to regular items please.

Why do you change / edit / shorten my copy?

Editorial responsibility rests with the editor who has a right to edit contributions. This may be for a number of reasons, from space, to interest to relevance. Don't take it personally.