



**Elstree and Borehamwood Town Council**

**Grants Awarded to Local Organisations (Application)**

**Application for a Grant 2018/19**

1. Name of the Organisation & Address where your activities are normally based:

**ORGANISATION NAME AND POSTAL ADDRESS:**

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**IMPORTANT: PLEASE INCLUDE BELOW THE NAME THAT THE CHEQUE WOULD BE MADE PAYABLE TO IF SUCCESSFUL WITH POSTAL ADDRESS IF DIFFERENT FROM ABOVE:**

.....

**IMPORTANT: PLEASE TICK TO VERIFY YOU HAVE INCLUDED YOUR CONSTITUTION/REGULATIONS AND A COPY OF YOUR ACCOUNTS WITH THIS APPLICATION OR INDICATE WHY THESE ARE NOT AVAILABLE:**

Constitution/Regulations Included  Accounts/Financial Statement Included

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2. Name, address, daytime telephone / fax number and email of individual we should contact about this application:

3. Amount requested: Grant or Loan:

4. Please explain why financial assistance is requested:

5. Briefly describe the aims of your organisation:

6. How many people benefit from, or participate in your activities and how many of these are residents of Elstree and Borehamwood?

7. Where do the funds come from to pay your current expenses?

8. Do you receive grants from any other source, or have you applied for any elsewhere as well as making this application?  
If so, provide details stating amounts and date received (details of all applications for funding from the National Lottery MUST be disclosed).

9. Please summarise your financial position from the latest accounts as below:

**Year ending.....**

- Total reserves at start of year:**
- Total income for the year:**
- Sub-Total:**
- Expenditure for the year:**
- Total reserves at end of year:**

10. Please certify the accuracy of this application by signing the following statement:

I certify that to the best of my knowledge and belief, the information provided in this application is true and correct.

**Signed:** \_\_\_\_\_ **Position in Organisation:** \_\_\_\_\_

**Print name:** \_\_\_\_\_ **Date:** \_\_\_\_\_