



ELSTREE AND BOREHAMWOOD TOWN COUNCIL

CARETAKER

(36 hours per week – which includes evening and weekend work)

Salary £19,000 per annum (subject to experience)

The Council is seeking to appoint a customer focused Caretaker.

Duties include caretaking, cleaning of Fairway Hall and Office, general maintenance as well as being the Council's designated courier (Clean Driving Licence essential).

The applicant must be available to work anti-social hours (including weekend evenings).

The post is eligible for inclusion in Local Government Pension Scheme.

Closing date for the receipt of applications is 5.00pm Friday 1 March 2019, with interviews planned for the week commencing 11th March 2019.

Applications welcomed by CV and covering letter only.

For a Job Description and Person Specification or any further details please contact:

Elstree and Borehamwood Town Council, Fairway Hall, Brook Close, Borehamwood, Herts, WD6 5BT

Telephone 0208 207 1382

Email jobs@elstreeborehamwood-tc.gov.uk

Or visit our website at www.elstreeborehamwood-tc.gov.uk

The start date for the post is scheduled for April/May 2019.

Elstree and Borehamwood Town Council is committed to Equality of Opportunity and actively welcomes applications from all sections of the community.