

Ik8ELSTREE AND BOREHAMWOOD TOWN COUNCIL

**ENVIRONMENT AND PLANNING COMMITTEE**

**MINUTES** of a meeting held in the Meeting Room of Elstree & Borehamwood Town Council Offices, Fairway Hall, Brook Close, Borehamwood on **Tuesday 22 October 2019** at 7.00pm.

Present: Cllr C Butchins (Chairman) (in the Chair)  
Cllr A Collins  
Cllr S Rubner (Substitution)  
Cllr Mrs P Strack

In attendance: S Alford (EBRA)  
H R O Jones – Town Clerk

**42. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

Apologies were received from Cllr Mrs S Parnell (Vice Chairman) (Cllr S Rubner substituted) and Cllr P Kaza.

**43. DECLARATIONS OF COUNCILLORS' INTERESTS**

The following declarations of Councillors' interests were made:

<b>Committee Member</b>	<b>Minute Number</b>	<b>Nature of Interest</b>
Cllr C Butchins	46 - 19/1488/FUL	Disclosable Non-Pecuniary Interest (DPI)
Cllr Mrs P Strack	46 - 19/1488/FUL	Disclosable Non-Pecuniary Interest (DPI)

Members declaring an Interest left the room and refrained from taking part in any discussion or decision-making processes relating to that item.

For the period of the meeting when the matters contained in Minute 46 - 19/1488/FUL were discussed, by agreement of the meeting, Cllr S Rubner took the Chair (the Chairman declaring an interest and the Vice Chairman of the Committee being absent).

**44. MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting of the Environment and Planning Committee held on 26 September 2019 were signed as a true record by the Chairman.

**45. PUBLIC PARTICIPATION**

There was none.

## **46. PLANNING APPLICATIONS**

A total of 23 applications received from the Borough Council were examined, on 20 of which the Committee had no specific comments to make, subject to the views of neighbours.

19/1531/FUL - Former Day Care Centre Grosvenor Rd Borehamwood

Demolition of the derelict structure of the former day care centre and unused toilet block. Erection of 15 x 2 bed (4 person) apartments in 2 x 2/3 storey blocks with 15 car parking spaces, bin storage and amenity space

Observation: At its meeting on 22 October 2019 the Environment and Planning Committee commented that the application was overdevelopment and that there was insufficient parking; commenting that family sized dwellings (3 to 4 bedroom) were needed in the Community in line with Hertsmere Borough Council's Core Strategy 2.47-2.50; 9.9.

*[Post Meeting Note: Comments were submitted online through the Consultee comments facility].*

19/1491/FUL - 37 Brook Road Borehamwood WD6 5HJ

Conversion of existing single dwelling to provide 2 x 2 bed apartments to include widening of existing crossover

Observation: At its meeting on 22 October 2019 the Environment and Planning Committee commented that the application was undesirable due to the loss of a family dwelling; commenting that these (3 to 4 bedroom) were needed in the Community in line with Hertsmere Borough Council's Core Strategy 2.47-2.50; 9.9.

*[Post Meeting Note: Comments were submitted online through the Consultee comments facility].*

**Cllr Mrs P Strack left the meeting room**

**Cllr C Butchins left the meeting room**

**Cllr S Rubner took the Chair**

19/1488/FUL - Aldenham Reservoir Watford Road Borehamwood

Demolition of existing buildings on the site and erection of: a single storey hub building incorporating reception area, café (35 seats) with outdoor deck, kitchen, angling shop and WCs; two storey management building incorporating laundry, office space and management accommodation; single storey water sports building located to the north of the hub building; look out building to support sailing activities on the reservoir; 50 accommodation pods; car parking for 79 cars, including 5 disabled spaces; cycle parking landscape treatment, including footpaths and planting; Widening of Reservoir Road to 4.8 metres, together with 1.2m wide footpath and Bell Mouth to Aldenham Road increased to 8m

Observation: At its meeting on 22 October 2019 the Environment and Planning Committee made the comment that it considered the application to be potentially both positive and negative. Some Members felt that it represented a negative impact on the environment (with potential loss of green space, hazards for wildlife and increases in litter and traffic). They also felt that the site was inappropriate for the type of development and referred to the historic nature of the site (dating from the 19<sup>th</sup> Century). Other Members welcomed the potential increase in employment resulting from the increase in leisure industry and suggested the development could potentially help to retain the Country Park in the future.

*[Post Meeting Note: Comments were submitted online through the Consultee comments facility].*

**Cllr Mrs P Strack returned to the meeting room**

**Cllr C Butchins returned to the meeting room**

**Cllr C Butchins took the Chair**

#### **47. PLANNING DECISIONS**

Details were received of decisions by the Borough Council relating to applications on which the Committee had submitted comments.

#### **48. COMMITTEE BUDGET 2020/21**

**It was RESOLVED that:**

**the update report on the 2020/21 Environment and Planning Committee be received and headline items be noted as follows for consideration by the General Management Committee at its meeting on 7 November 2019:**

<b>Item (Rationale)</b>	<b>Proposed Increase/Decrease</b>	<b>A/C Code and 2020/21 Budget</b>
<b>All Site Improvement (Allotments)</b>	<b>£2,000</b>	<b>2140/201  £5,000</b>
<b>STR- Maintenance (Street Furniture)</b>	<b>£3,000</b>	<b>2637/206  £3,300</b>
<b>Chu-Maintenance (Churchyards)</b>	<b>£5,000</b>	<b>2339/203  £6,000</b>
<b>High Street Planter Maintenance</b>	<b>-£800</b>	<b>3302/303  Nil</b>

#### **49. PROJECTS UPDATE**

##### Benches and Noticeboards

The Committee noted that the project had been completed.

Band Stand on Meadow Park

It was noted that a meeting had taken place on 3 October 2019 with Hertsmere Borough Council to progress this issue and that legal advice from the Head of Legal Services had been requested by the Town Council on the Authority's eligibility to progress the project.

War Memorials

It was noted that the Town Council had arranged all necessary provisions to assist with the Remembrance Sunday events.

Closed Cemeteries – All Saints Cemetery

It was noted that a response was anticipated from Rev. T Warr in connection with the future management of All Saints closed churchyard.

High Street Planters

It was noted that the Town Council would not be asked to part fund (£800) the planter maintenance until the end of contract with the Borough Council's current contractor.

**50. CLOSE OF MEETING**

The Meeting closed at 8.20pm.

It was noted that the next Environment and Planning Committee was scheduled to take place on 26 November 2019 at 7.00 pm in the Meeting Room, Town Council Offices.

Date:.....

CHAIRMAN.....