

Ik8ELSTREE AND BOREHAMWOOD TOWN COUNCIL

ENVIRONMENT AND PLANNING COMMITTEE

MINUTES of a meeting held in the Meeting Room of Elstree & Borehamwood Town Council Offices, Fairway Hall, Brook Close, Borehamwood on **Tuesday 16 July 2019** at 7.00pm.

Present: Cllr C Butchins (Chairman) (in the Chair)
Cllr Mrs S Parnell (Vice Chairman)
Cllr A Collins
Cllr V Eni (Substitution)
Cllr P Kaza

Also Present: S Craker (Communities First) (Minute 25)

In attendance: H R O Jones – Town Clerk

21. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies for absence were received from Cllr Mrs P Strack (Cllr V Eni substituted).

22. DECLARATIONS OF COUNCILLORS' INTERESTS

There were none.

23. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting of the Environment and Planning Committee held on 18 June 2019 were signed as a true record by the Chairman.

24. PUBLIC PARTICIPATION

There was none.

25. AYCLIFFE ROAD CRAFT CENTRE

The Committee received a presentation from S Craker (Communities First) regarding a request for top sliced CIL support.

It was RESOLVED that:

consideration of support of CIL funding for the Aycliffe Road Craft Centre by Communities First be deferred to the Environment and Planning Committee meeting on 10 September 2019 pending provision of a detailed business plan, if available.

26. PLANNING APPLICATIONS

A total of 20 applications received from the Borough Council were examined, on 16 of which the Committee had no specific comments to make, subject to the views of neighbours.

19/0952/VOC - Units 1A 1CA & 1CB Borehamwood Shopping Park
Theobald Street Borehamwood

Application for variation of condition 2 to allow for extended hours of delivery on Monday to Saturday between 0600 – 2300 hrs and for deliveries to occur on Sundays and Bank Holidays between 0700-2000hrs, following grant of planning permission 18/1106/FUL

Observation: At its meeting on 16 July 2019 the Environment and Planning Committee made the comment that it was unhappy with the anti-social hours of the deliveries which could cause potential disturbance to residents (if the new hours were significantly greater than the existing arrangements).

[Post Meeting Note: Comments were submitted online through the Consultee comments facility].

18/2318/FUL - Land at Coleridge Way Borehamwood
Erection of two link detached apartment blocks (three and four storeys) containing 18x2 bed apartments to include parking, access, amenity and landscaping (amended plans received 25.6.19)

Observation: At its meeting on 16 July 2019 the Environment and Planning Committee made the comment that it considered the application to be overdevelopment and raised concerns about the proximity of the proposed development to the railway line. It was also noted that the documents available appeared to be insufficient to understand the nature of the amendments proposed.

[Post Meeting Note: Comments were submitted online through the Consultee comments facility].

19/0970/HSE - 3 Carrington Ave Borehamwood WD6 2EZ

Demolition of existing garage and construction of a single storey side extension and part single part 2 storey rear extension. Part-retrospective application. Revised application to 18/2270/HSE

Observation: At its meeting on 16 July 2019 the Environment and Planning Committee made the comment that it considered retrospective applications to be outside of the ‘spirit’ of planning legislation.

[Post Meeting Note: Comments were submitted online through the Consultee comments facility].

19/0989/FUL - Lupa House, York Way, Borehamwood WD6 1PX

Demolition of existing buildings and erection of a new discount food store (Class A1) and employment unit (Class B2/B8) with associated car parking and new vehicular access off Elstree Way

Observation: At its meeting on 16 July 2019 the Environment and Planning Committee made the comment that it supported improvements to the retail environment and economic development.

[Post Meeting Note: Comments were submitted online through the Consultee comments facility].

27. PLANNING DECISIONS

Details were received of decisions by the Borough Council relating to applications on which the Committee had submitted comments.

28. BEE KEEPING RISK ASSESSMENT

It was **RESOLVED** that:

the Town Council's Bee Keeping Risk Assessment and Procedures before Members be approved.

29. GROUNDWORK UPDATE

The Committee noted that a further report on the Groundworks work programme would be submitted to the September 2019 meeting.

30. PROJECTS UPDATE

Benches and Noticeboards

The Committee noted that a further report on Benches and Noticeboards report would be submitted to the September 2019 meeting following a site inspection.

Wooden Street items and signage on Shenley Road

The Committee noted the photographs of the above items taken by Cllr P Kaza.

It was noted that the Street Scene Department at Hertsmere Borough Council had been requested to provide details of ownership of the wooden animals on Shenley Road in order that the Town Council could consider replacing/updating these items of street furniture for the enjoyment of children.

It was **RESOLVED** that:

Hertsmere Borough Council be notified of the redundant signage at the junction of Furzehill and Shenley Roads relating to toilets in order to replace/refer to the appropriate authority, if required.

War Memorials

It was noted that the Street Scene Department at Hertsmere Borough Council had been requested to provide details of maintenance provision at the Borehamwood War Memorial site surroundings.

CIL report

The Committee noted that a further report on CIL would be submitted to the September 2019 meeting.

31. CLOSE OF MEETING

The Meeting closed at 9.00pm.

It was noted that the next Environment and Planning Committee was scheduled to take place on 10 September 2019 at 7.00 pm in the Meeting Room, Town Council Offices.

[Post Meeting note: the date of the next meeting was changed with the Chairman's approval from 10 to 26 September 2019 at 7.00 pm in the Meeting Room.]

Date:.....

CHAIRMAN.....