

ELSTREE AND BOREHAMWOOD TOWN COUNCIL
MINUTES of the Entertainments Committee – 11th January 2011

Held at Fairway Hall, Brook Close, Borehamwood starting at 19:30 hours.

PRESENT: Cllr. Sandra Parnell – Chair
Cllr. Farida Turner – Vice Chair
Cllr. Graeme Franklin
Cllr. Hannah David
Cllr. Richard Butler
Cllr. Pat Strack
Mayor Cllr. Anne Mitchell

in attendance: Ash Tadjrishi, Events Co-ordinator

1 TO RECEIVE ANY APOLOGIES FOR NON-ATTENDANCE AND SUBSTITUTIONS

None received.

2 TO CONFIRM AND SIGN THE MINUTES OF THE MEETING HELD ON 16TH DECEMBER 2010 AS A CORRECT RECORD

The Minutes of the Meeting held on 16th December were Approved and Signed as a true record.

3 TO RECEIVE DECLARATIONS OF COUNCILLORS' PERSONAL AND/OR PREJUDICIAL INTERESTS (IF ANY) RELEVANT TO THE BUSINESS TO BE CONSIDERED

No declarations received.

4 TO RECEIVE THE REPORT OF THE EVENTS COODINATOR

The Events Coordinator reported that the Christmas decorations would be removed from the lamp columns this week and would be stored by the contractor and maintained ready for this year.

The finance software has been installed to the Events Coordinator's PC so he is now able to input sales and purchases to the system.

Entertainments' Forum dates have now been scheduled for the first Tuesday every other month, commencing in February. Being held the previous week would no longer clash with Entertainments Committee.

The Events Coordinator showed members a draft press release to the Borehamwood Times to wish residents a Happy New Year and inform of the upcoming festival. Cllr. Hannah David agreed to proof and, alongside the Town Mayor, provide additional comment.

5 FIREWORKS 2011

Members discussed whether to look at new proposals for the provision of Fireworks for this year's display. It was agreed that if the current provider could create a similar display for the same cost there would be no need to go to tender as the quality of last year's show had been very high. Members noted that the addition of a Guy parade would give added value to the event this year. Cllr. Graeme Franklin pointed out that the current provider also understands the Meadow Park site very well and operates with great attention to health and safety. Members were keen that the hard standing vehicle access by the gates be properly maintained this year. The Events Coordinator would liaise with the Borough Council Park's Officer to ensure that improvements are made. It was suggested that the layout could be altered on the park to create a single viewing position for the crowd and this idea would be explored with the current supplier.

6 FIRST IMPRESSIONS UPDATE

Due rearrangement of the first meeting of the First Impressions Project this year there was no update.

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7 TOWN NEWSLETTER UPDATE

Provision for 3 editions have been agreed in the upcoming budget. Members were keen to ensure that momentum from the first edition was not lost in the interim period. Acknowledging the period of purdah, running from 25th March up until the elections have taken place on 6th May, the first edition would not be due for publication until early June. It was suggested therefore that potential contributors and advertisers be contacted to maintain communication links and to offer online hosting of any events local groups may be holding in over the next few months on the Town Council website. The Events Coordinator agreed to contact those groups and liaise with the IT service provider to get this information online.

CLOSURE

Meeting closed at 21.00 hours.

Next Meeting scheduled for Tuesday 8th February 2010 at 19:30 hours.

Chair:.....

Date:.....