

ELSTREE AND BOREHAMWOOD TOWN COUNCIL

**ENTERTAINMENTS COMMITTEE**

**MINUTES** of a meeting held at Fairway Hall, Brook Close, Borehamwood on **TUESDAY 08 MAY 2012** at 8.00pm.

Present: Town Mayor Cllr Mrs S Parnell (Chairman in the Chair)  
Cllr Mrs F Turner (Vice-Chairman)  
Cllr Mrs A Mitchell  
Cllr C Kelly

In Attendance: Cllr Mrs P Strack  
D Feehily – Events Coordinator

**82. APOLOGIES AND SUBSTITUTIONS**

Apologies for absence were received from Cllr Ms S Maughan. Other Business. Cllr R Butler. Other Business.

**83. DECLARATIONS OF COUNCILLORS' INTERESTS**

There were none.

**84. MINUTES OF THE MEETING HELD ON 13 MARCH 2012**

It was **RESOLVED** that the Minutes of the Meeting held on 10 April 2012 be signed by the Chairman as a true record.

**85. REPORT OF THE EVENTS COORDINATOR**

The report of the Events Coordinator was received.

**Coach Outings (60+)**

It was reported that the Coach Trips were on target to commence selling on Monday 14<sup>th</sup> October, and were heavily advertised in the Town Crier & Town Notice Boards

**Civic Festival 2012**

Members received an updated report of the Town Festival activities.

Members offered support to the various events and, in particular, the Festival competitions, Photography and Stranger in the window, which have both been received well and it was reported that participant shops were required.

Members were pleased to hear that local companies, Barkers Estate Agents, Café Nero and the Ark Theatre had pledged prizes.

It was reported that the Events Co-ordinator was providing the 1<sup>st</sup> Families day on the Saturday, as cost effectively as possible. Members wished the whole Festival to be a success.

It was reported that the extra activities would be booked from savings to be made on the Sunday by booking acts directly. Whilst this was greatly appreciated, with the support of the Big Local Picnic and other groups involved, it was deemed unlikely that this would be required.

**It was RESOLVED that:**

**If required, up to £3,000 be vired from general reserves to supplement the festival budget for 2012/13**

It was noted that written confirmation of the use of Meadow Park for the Families Weekend had been received.

### **Notre Dame Band**

It was reported that all arrangements were in place for a successful visit and evening's entertainment with the American Big Band. Tickets would be on sale from the 14<sup>th</sup> May at Various outlets and the event was advertised in the Town Crier. Posters and publicity material had been provided by Casterbridge Tours also.

### **Parade Day 16<sup>th</sup> June 2012**

It was reported that participation was now on the increase, and Members were shown the current up to date list.

Members agreed to try and locate a vehicle for the Town Council.

It was reported that the Parade would take place from the Brook Road Car Park as per previous years.

Members were informed that as yet no reply had been received regarding the Judges for the parade and this would be followed up.

### **Jubilee Beacon Event: Woodcock Hill – 4 June 2012**

Cllr Mrs P Strack assisted with the update for the Beacon Event; the youth groups were now confirming their various availabilities for participation including the Town Youth Council, Cllr Parnell suggested youth councillors who wished to be involved be invited to a meeting at the Town Council offices.

The Beacon delivery had been confirmed and a local company, Symphony Environmental, had kindly agreed to provide torches for the event.

The relevant Risk Assessments had been completed and sent to the relevant parties, including the council's insurers.

**Disposal / resale of unused Christmas Decorations**

**It was RESOLVED that:**

**Old stock Christmas lighting/decorations be disposed of (if possible by sale or donation to a suitable organisation), in order to free space at the Allum Lane Allotment building, as recommended by the Environment and Planning Committee.**

**Town Crier Update (Issue 6)**

Members were informed that the Summer issue was on target to be delivered over the weekend of the 12/13 May 2012.

The Festival listings had been completed, Town events were heavily advertised and it was hoped that good ticket sales for these events would show that the Town Crier was an excellent way of communicating with Members of the Public.

**86. ENTERTAINMENTS FORUM**

It was reported that Entertainments Forum had taken place and had been well attended, those present were informed of the planned activities, which were received well. Attendees offered words of experience from previous years to the Events Coordinator which was greatly appreciated.

**87. CLOSURE**

The Meeting closed at 9.40pm.

It was noted that the date of the next meeting was scheduled for 12<sup>th</sup> June 2012.

Date:..... CHAIRMAN.....