

ELSTREE AND BOREHAMWOOD TOWN COUNCIL

**ENTERTAINMENTS COMMITTEE**

**MINUTES** of a meeting held at Fairway Hall, Brook Close, Borehamwood on **TUESDAY 13<sup>th</sup> NOVEMBER 2012** at 7.30pm.

Present: Cllr Mrs S Parnell (Chairman)  
Cllr Mrs F Turner (Vice-Chairman)  
Cllr Mrs A Mitchell  
Cllr R Butler  
Cllr C Butchins (ex-officio)

In Attendance: Cllr Mrs P Strack  
D Feehily – Events Coordinator

**30. APOLOGIES AND SUBSTITUTIONS**

Apologies were received from Cllr Mr Charles Kelly (Other Business) and Cllr Mrs Susan Maughn (Other Business).

**31. DECLARATIONS OF COUNCILLORS' INTERESTS**

There were none.

**32. MINUTES OF THE MEETING HELD ON 11 SEPTEMBER 2012**

**It was RESOLVED that:**

**the Minutes of the Meeting held on 16 October 2012 be signed by the Chairman as a true record.**

**33. REPORT OF THE EVENTS COORDINATOR**

The report of the Events Coordinator was received.

Fireworks Night

Members received a report on a safe, successful, incident free, Fireworks Display attended by thousands of people. Members commented on the improved sound which was provided by Stage Two.

Members were very pleased at the positive comments received via email, and on the Town Councils social media from those that had enjoyed the display; it was also covered in The Borehamwood Times with many positive comments made on the article.

The winners of the Guy Competition were:

First prize - The Air Cadets, receiving £100.

Second Prize – Elstree and Borehamwood Youth Council receiving £50.

Members were informed that the Youth Council would be donating their prize to the Teenage Cancer Trust.

Members received a letter from The Royal British Legion Poppy Appeal, thanking the Town Council for the opportunity of fundraising at the display.

**It was AGREED that:  
a 25% reduction would be offered to the sole concessionaire due to unauthorized traders at the event.**

**It was NOTED that:  
Stage Two Sound and Fantastic Fireworks would be acknowledged in the Town Crier edition 8.**

Christmas Lights ‘Switch On’ – 2 December 2012  
(with consideration of site meeting and plan)

Members were informed that the Christmas lights Switch On event was going to schedule, with one last site survey, for the larger Ice Rink to take place.

The Festoon Lighting used last year in the walk through area from Shenley Road to the Ice Rink would be replaced with Halogen spot lights, purchased by the Town Council.

**It was NOTED that:  
this would provide improved lighting and a cost saving for future events as they would save on hire charges.**

All saints Church had confirmed the schools carol concert would be taking place at 3.00Pm, details of the schools taking part would be forthcoming.

The relevant portable appliance testing and insurance information had been received from the Christmas Lights contractor. Members recommended placing a notice on the Town Council website and social media so faulty lights could be reported.

Members suggested a letter to Inspector Nick Ablett as it had been noted that PCSO Chris Messiter would be on annual leave and confirmation of PCSO attendance would be welcome at such a high profile town event.

A request had been received for attendance by a concession stall to sell Christmas food and non alcoholic drink, members requested more information be provided as to cost of the goods on sale to ensure reasonable prices at the event.

**It was AGREED that:**

**The cost information will be emailed to members for their opinion and response but if the cost is reasonable, members had no objection to the concession being granted in exchange for a donation to the nominated charity at the event (HAAT).**

**It was RESOLVED that:**

**Three Children's rides would be provided by Lee Family Amusements at a cost agreed providing free rides to users for Families day 2013.**

BETTA Christmas Gathering: request for evening extension on 19 December 2012

Members were pleased to receive the request from BETTA for an evening of fund raising and celebrations, they commented on the important work the group does and wished them a successful event.

**it was AGREED that:**

**the extra hours required by BETTA be approved for the evening of 19 December.**

**34. TOWN CRIER EDITION #8**

Members were pleased to see the Christmas Edition of the Town Crier and positive comments were made on the layout and content. Members commented they were pleased with the competition and wished to encourage more competitions for future issues.

The Meeting closed at 8.40pm.

Date:..... CHAIRMAN.....