

ELSTREE AND BOREHAMWOOD TOWN COUNCIL

**ENTERTAINMENTS COMMITTEE**

**MINUTES** of a meeting held in Fairway Hall, Brook Close, Borehamwood on Tuesday **15<sup>th</sup> October 2013** at 7.30pm

Present: Cllr Mrs S Parnell (Chairman)  
Cllr Mrs F Turner (Vice-Chairman)  
Cllr C Butchins (ex-officio)  
Cllr R Butler  
Cllr Mrs S Maughan  
Cllr Mrs A Mitchell  
Cllr S Rubner (ex-officio)

In attendance: Cllr Mrs P Strack  
L Stack – Resident  
R Redman – Elstree Screen Heritage and First Impressions  
P Welsh - Elstree Screen Heritage  
H R O Jones (Town Clerk)

**24. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

There were none.

**25. DECLARATIONS OF COUNCILLORS' INTERESTS**

There were none.

**26. MINUTES OF THE PREVIOUS MEETING**

The Minutes of the meeting of the Committee held on 10 September 2013 were approved and authorised for signing by the Committee Chairman.

**27. ELSTREE SCREEN HERITAGE / FIRST IMPRESSIONS**

The Committee received a presentation by R Redman Elstree Screen Heritage / First Impressions following on from and providing further information on the Committee's previous consideration of the 'Key Opportunities' breakdown of financial assistance requested for the Town Council to support the centenary of film-making at Elstree and Borehamwood.

It was noted that, to date, the Council had agreed support for the BBC Elstree Concert Band at the 2014 Festival (£1,000 from the 2014/15 Artiste Fee Budget) and a

contribution to the Central Place Planter (£1,000 from the High Street Planter Budget 2013/14 through the Environment and Planning Committee).

**It was RESOLVED that:**

- (i) Elstree Screen Heritage be recommended to seek contributory support for its activities from Hertsmere Borough Council, The Reel Cinema, Virgin Active Gym and NatWest Bank for the Banners and Wickes for assistance at the Gateway;**
- (ii) the Spring 2014 (edition 13) of the Town Crier (16 pages) be dedicated entirely and with responsibility for design being awarded to Elstree Screen Heritage as a special commemorative edition to celebrate 100 Years of Film-Making in Elstree and Borehamwood (without commercial adverts or a pull out by Aldenham Country Park) with the cost of printing and distribution being met by the Town Council and for the edition to include a flyer detailing certain Town Council notices and a link to an “on-line version” of the ordinary Town Crier (i.e. the information that would ordinarily have appeared in the Spring Edition but without advertising).**
- (iii) Aldenham Country Park be alerted to the decision at (ii) above and offered a free inclusion in the “on-line version” of the ordinary Spring Town Crier; and**
- (iv) contact details of the Council’s Festive Lights contractor and Ringway operatives be shared with Elstree Screen Heritage / First Impressions to ascertain the possibility of co-operating and co-ordinating the timing of the installation and/or removal of lights and/or banners on High Street columns.**

## **28. COMMITTEE BUDGET 2014/15**

**It was RESOLVED that:**

**the Committee’s Draft Budget 2014/15 be recommended for adoption as set out in the report before Members subject to the following addition to the votes:**

<b>4870/408</b>	<b>CHR-REWIRING/TIM</b>	<b>£2,500*</b>
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**\* Subject to notification on column and electrical testing scheduled by the Council’s Festive Lighting contractor.**

## **29. FORTHCOMING MUSICAL CONCERTS**

It was noted that the following arrangements were in place for forthcoming concerts:

1 December 2013	Borehamwood Brass	Switch On Event
14 December 2013	BBC Elstree Concert Band	The Ark
21 March 2014	American Choir	The Ark
21 June 2014	BBC Elstree Concert Band	The Ark
27 June 2014	Offenburg Brass (or similar)	Festival*
30 June 2014	American Band (70 piece)	Allum Hall**

\*subject to invitation through BETTA and further information being formally presented to the Council for consideration.

\*\*subject to November site visit decision by Musical Director.

## **30. FIREWORKS NIGHT**

Members received a progress report on arrangements for organising the 5 November 2013 Fireworks Display on Meadow Park.

It was noted that the Sci-Fi themed posters were being displayed as broadly as possible; including, all notice boards, the Ark Theatre, the Civic Offices, Sullivan Buses, Partner websites and Social Media pages and in shop windows (including GP practices and Dentists).

It was duly noted that at least two of the pieces of themed music for the evening (to which the fireworks display would be choreographed) related to films that had been made in Elstree and Borehamwood; namely, "Star Wars" and "Flash Gordon." It was felt that this was particularly appropriate for the Council and for the lead in to the 100 Years of Film-Making celebrations commencing in 2014.

The Committee Chairman reported on a successful site visit to Meadow Park with Hertsmere Borough Council Officers, the Head Steward and Town Council Staff. It was noted that all arrangements for this event had now been completed insofar as this was possible to do so (including the issuing and obtaining of proper licenses, permissions, risk assessments, insurance(s) and police and traffic notifications).

### **31. CHRISTMAS LIGHTS**

Members received a progress report on arrangements for organising the 2013/14 Christmas Lights and 'Switch On' Event on 1 December 2013.

It was noted that a junior football club, Borehamwood 2000, would be permitted a small table at the Switch On event (with no sale of food and drinks being permitted), to accompany The Ark Theatre (with pantomime characters), BETTA and a MENCAP stall (run by Youth Councillors).

It was noted that due to unforeseen new requirements concerning column and electrical testing, the anticipated overspend on the Christmas Lights budget for 2013/14 would be £2,500.

**It was RESOLVED that:**

**at its meeting on 13 November 2013, Council be recommended to resolve an overspend against the Christmas Lights Budget for 2013/14 (4868/408 CHR-CONTRACT) of up to £2,500 (to be drawn from General Reserve as an overspend).**

### **32. TOWN CRIER**

The Committee expressed a vote of thanks to the Council's Finance Officer, Mrs T Malton, for increasing the number of adverts in the Town Crier (seven additional adverts at the time of the meeting) and for successfully obtaining multiple sponsorship arrangements (with each sponsor contributing a £500 award to costs) for the Christmas Switch On Event (to be displayed on the front cover of Edition 12 – Winter).

It was AGREED that the following locations be added to the priority distribution list for the Town Crier:

- Edulf Road
- Palmers Road

### **33. CLOSURE**

The Meeting closed at 8.50 pm.

Date:.....CHAIRMAN.....