

ELSTREE AND BOREHAMWOOD TOWN COUNCIL

ENTERTAINMENTS COMMITTEE

MINUTES of a meeting held in Fairway Hall, Brook Close, Borehamwood on Tuesday **12th November 2013** at 7.30pm

Present: Cllr Mrs S Parnell (Chairman)
Cllr Mrs F Turner (Vice-Chairman)
Cllr C Butchins (ex-officio)
Cllr R Butler
Cllr Mrs A Mitchell
Cllr S Rubner (ex-officio)

In attendance: Cllr Mrs P Strack
L Stack – Resident
D Barton – Resident
T Malton (Finance Officer)

34. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies for absence were received from Cllr Mrs S Maughan (Other Business).

35. DECLARATIONS OF COUNCILLORS' INTERESTS

There were none.

36. MINUTES OF THE PREVIOUS MEETING

The Minutes of the meeting of the Committee held on 15 October 2013 were approved and authorised for signing by the Committee Chairman.

37. FIREWORKS NIGHT

Members received feedback and debrief of the 5 November 2013 Fireworks Display in Meadow Park.

It was noted that positive responses had been received by the Office from Members of the Public in person, by email and on the Council's Facebook and Twitter pages.

In particular, the themed nature of the evening (set to Science Fiction film music) was seen as an original and entertaining canvass on which to set the event.

In addition, positive comments were received on the Penny for the Guy competition, with a noticeable increase in the number of entries and with prize winning photographs being displayed on the Council's website and social media pages.

Photographs and an article were also included in The Borehamwood Times and The Borehamwood Times website.

It was noted that care would continue to be taken to ensure that exclusivity of sales for both catering and the selling of paraphernalia (glow wands) would be granted to the vendor chosen by the authority.

Members noted that the increased presence by Hertfordshire Constabulary (eight Special Officers and two PCSOs) and the Council produced designated vendor badges had improved this issue for 2013.

In addition, to assist stewarding arrangements, signage would be made for the following year, alerting the Public to areas beyond the cordoned boundaries which were for authorised personnel only.

Whilst no cost was available at the time of the meeting relating to the clean up and repair of the park, Members would be informed of the assessment and price provided by Hertsmere Borough Council's Parks Department, as appropriate.

It was AGREED that:

- (i) the Penny for the Guy Competition rules and prize allocations be reviewed for 2014 at the Committee meeting on 14 January 2014; and**
- (ii) feedback from Stewarding personnel be provided following the event (through the Head Steward).**

38. FESTIVAL 2014

It was RESOLVED that:

- (i) Families' Day 2014 Artistes and Contractors be confirmed as follows (at the prices confirmed at the time of the meeting in the report before Members):**

| <u>Company</u> | <u>Activity</u> |
|------------------------------|------------------------------------|
| Harry Potter Roadshow | Stage Show & Activities |
| Trialsdisplay.co.uk | Mountain Bikes |
| Ace Entertainment | Magic Balloon Models (x2) |
| Table Top Circus Ltd | Circus Act |
| Lee Family Amusements | Activity Centre/x3 rides |
| Fun 2 c Faces | Face Painting (x4) |

| | |
|-------------------------------|-------------------------------|
| Essex Dog Display Team | Dog Show |
| Mid Wales Axe men Team | Lumberjack stunts (x5) |
| Michael Davie | Falconry Display |
| Pinxton Puppets | Puppets |
| Bozo and Zizi's Circus | Circus Act |

(ii) **the Harry Potter Roadshow (Headline Act) be invited to a Committee meeting in order to provide an outline of the show and activities provided;**

(iii) **Families' Day 2014 Catering Contractors be confirmed**

| <u>Company</u> | <u>Service</u> |
|---|---|
| Hotdog Hopper Van Co. | Assortment of Hot Dogs and Ice Cream (20% takings to Council's designated Charity) |
| the remainder of vendors to be chosen at the discretion of officers (providing an increase in range of catering available and vegetarian options). | |

(iv) **the Stallholders' Guide be approved and the fee for stall ground rent be increased for 2014/15 from £10 to £20 per day (with local organisations being prioritised for inclusion in the event);**

(v) **arrangements be made to seek to co-ordinate the Classic Vehicle Show with the Emergency Services Open Day during the Festival 2014; and**

(vi) **the Town Mayor be asked to undertake further research into costings, fan-base and notional arrangements for the suggested 'Allo 'Allo event during the Festival.**

39. CHRISTMAS LIGHTS

Members received a progress report on arrangements for organising the 2013/14 Christmas Lights and 'Switch On' Event on 1 December 2013.

It was noted that the Town Clerk had provided R Redman (Elstree Screen Heritage / First Impressions) with contact details for the Council's lighting contractor (Lamps and Tubes) together with Ringway (The County Council's contractor responsible for managing the columns) in order to seek to co-ordinate the removal of the lights with

the installation of the envisaged 100 Years of Film banners. An update report would be available at the meeting of the Committee on 14 January 2014.

It was noted that Cllr Mrs P Strack was liaising with Rev. T Warr concerning refreshments and “timings” for the event insofar as All Saints Church was involved and she agreed to provide information on this to Council Members and the Town Council Office.

It was AGREED that:

Borehamwood Foodbank be appointed as the chosen charity collector for the Christmas 2013 Switch On Event.

40. TOWN CRIER

Members applauded the quality and content of the Winter 2013 (Edition 12) Town Crier, noting the increased number of adverts and the Christmas Switch On event sponsorship logos on the front cover. It was noted that the delivery date was on schedule for 15 November 2013.

41. CLOSURE

The Meeting closed at 8.40 pm.

Date:..... CHAIRMAN.....