

ELSTREE AND BOREHAMWOOD TOWN COUNCIL

ENTERTAINMENTS COMMITTEE

MINUTES of a meeting held in Fairway Hall, Brook Close, Borehamwood on **Tuesday 13 October 2015** at 7.30pm

Present: Cllr Mrs P Strack (Chairman) (in the Chair)
Cllr S Rubner (Vice Chairman)
Cllr R Butler (ex-officio)
Cllr Mrs A Mitchell (ex-officio)
Cllr A Coleshill
Cllr C Butchins (Substitution)
Cllr Mrs S Parnell
Cllr Mrs F Turner (Substitution)

In attendance: D Salter (Events Officer)

30. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies for absence were received from Cllr V Eni (Other Business) (Cllr C Butchins substituted) and Cllr C Barker (Other Business) (Cllr Mrs F Turner substituted)

31. DECLARATIONS OF COUNCILLORS' INTERESTS

There were none.

32. MINUTES OF THE PREVIOUS MEETING

The Minutes of the meeting of the Committee held on 9 September 2015 were approved and authorised for signing by the Committee Chairman.

33. COMMITTEE BUDGET 2016/17

It was RESOLVED that.

- (i) the Committee's Draft Budget 2016/17 be recommended for adoption as set out in the report before Members subject to the following amendment:**

Income

- (4787/407) Coach Ticket Sales: +£300; and**
- (ii) Senior Citizens' coach tickets be priced at £6.50.**

34. PA SOUND SYSTEM

Members were asked to consider quotes for two new PA systems. The first being an outdoor Event PA System 120W with 4 Speakers and the second being a set of indoor active speaker cabinets.

It was RESOLVED that:

both indoor and outdoor PA systems recommended in the report to the Committee be purchased for Council event use (coded to New Initiatives (3147/301) and Equipment Purchase Hire (3142/301) to a total cost of £1,631.92).

35. EVENTS FORUM AND FUTURE EVENTS

The Committee received a report from the Events Forum held on 7 October 2015 and considered the recommendations put forward by the public.

Member commented how they were impressed with the Woodfest concert held at Summerswood School and that organiser David Boakes would be happy to help arrange a similar concert for the 2016 Civic Festival. The cost to purchase a pop up stage would be £1,800 or £1,000 to hire.

It was AGREED that:

- (ii) that a flag pole and flag be obtained for Fairway Hall; and**
- (iii) the date for the next Events Forum be set for 3 February 2016.**

36. FIREWORKS NIGHT 2015

Members received a progress report on arrangements for organising the 5 November 2015 Fireworks Display on Meadow Park.

It was noted that all arrangements for this event had now been completed insofar as this was possible to do so (including obtaining stewards, the issuing and obtaining of proper licenses, permissions, risk assessments, insurance(s) and police and traffic notifications).

It was noted that the themed music for the evening, to which the fireworks display would be choreographed, related to Music from the Musicals in order to coincide with this year's parade theme.

It was RESOLVED that:

- (i) N Hurley (Elstree Productions) be asked to perform the opening introductions for the Town Mayor (with attendees being asked to take litter home);**
- (ii) The Youth Council be asked to collect funds for The Visually Impaired Club (the designated 2015/16 Mayoral Charity); and**
- (ii) Stage Two be appointed as the PA system provider for Fireworks Night 2015.**

37. CHRISTMAS LIGHTS 2015

Members received a progress report on arrangements for organising the 2015/16 Christmas Lights and 'Switch On' Event on Sunday 29 November 2015.

It was felt that the BBC Concert Band playlist for the event on 7 December 2015 would be received very well by the attendees and that a high volume of ticket sales were anticipated for this event (helped by increased advertising arranged by the Events Officer).

It was AGREED that:

- (i) the Switch On School Christmas concert be arranged on a 'tickets only' basis and available for children and parents from the four schools taking part;**
- (ii) 'Rolling Base' be asked to attend the event (with any costs met by the Switch On Ceremony budget (4847/408); and**
- (ii) Len Denbey (Scouts) be asked to be an additional Santa for the Grotto activity.**

38. 2016 CIVIC FESTIVAL

Members received an update on arrangements for the Carnival Parade, Classic Vehicle Show and Families' Day 2016.

Members were provided with quotes from two different companies who organised "It's a Knockout Competitions" and found the cost to be too high to put on this kind of event.

It was AGREED that:

Families Day be arranged to conclude with an outdoor concert featuring 1950's cover bands.

39. CLOSURE

It was noted that the next Committee meeting was scheduled to take place on Tuesday 10 November 2015.

The Meeting closed at 8.55 pm.

Date:..... CHAIRMAN.....