

ELSTREE AND BOREHAMWOOD TOWN COUNCIL

**ENTERTAINMENTS COMMITTEE**

**MINUTES** of a meeting held in Fairway Hall, Brook Close, Borehamwood on **Tuesday 17 October 2017** at 8.00pm

Present: Cllr Mrs P Strack (Chairman) (in the Chair)  
Cllr Mrs A Mitchell  
Cllr Mrs F Turner  
Cllr Mrs S Parnell  
Cllr A Coleshill  
Cllr C Butchins (Substitutions)

In attendance: D Salter (Entertainments Officer)

**32. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

Apologies for absence were received from Cllr C Barker (Vice Chairman) (Other Business) (Cllr C Butchins Substituted).

**33. DECLARATIONS OF COUNCILLORS' INTERESTS**

There were none.

**34. MINUTES OF THE PREVIOUS MEETING**

The Minutes of the meeting of the Committee held on 12 September 2017 were approved and authorised for signing by the Committee Chairman.

**35. FIREWORKS 2017**

Members received a progress report on arrangements for organising the 5 November 2017 Fireworks Display on Meadow Park.

It was noted that all arrangements for this event had now been completed insofar as this was possible to do so (including obtaining stewards, the issuing and obtaining of proper licenses, permissions, risk assessments, insurance(s) and police and traffic notifications).

It was noted that whilst policing priorities were not within the Council's direct control, every effort had been made to ensure that adequate numbers of PCSOs, Specials and regular Officers would be available on 5 November 2017, especially as the event fell on a Sunday.

### **36. CHRISTMAS 2017**

Responding to calls by some Members of the Public to provide additional safety precautions on Shenley Road, the Town Council had hired J Amer to provide metal safety barriers to be positioned along the pavement outside All Saints Church.

It was noted that the Mayor's 2017/18 Charity (Elstree and Borehamwood Dementia Club) would be the sole charity collectors for the event (although other organisations would be permitted to be present and publicise their chosen charities).

Members received the final programme for the 2017/18 Christmas Lights and 'Switch On' Event taking place on Sunday 26 November 2017 as follows:

#### Inside All Saints Church

- 2:00pm Children's Concerts performed by Monksmead School, St Teresa's School and Meryfeild School
- 3:00pm Borehamwood Community Choir

[It was noted at the Church's request that this year's Children's Concert would be limited to three schools and 250 tickets.]

#### Outside All Saints Church

- 3:00pm K's School of Dance
- 3:30pm James Stowell – Local Singer
- 3:45pm Borehamwood Brass
- 4:30pm Switch On by the Town Mayor
- 4:35pm Borehamwood Brass

### **37. RISK ASSESSMENTS**

The Committee received and approved the wording of risk assessments prepared by the Entertainments Officer for Fireworks Night, Christmas Coach Trips and The Christmas Lights Switch On.

### **38. CHRISTMAS COACH TRIPS**

Members received a progress report on arrangements for the 2017 Christmas Coach Trips. It was noted that tickets would be on sale from 20 November 2017 and that these would be advertised in the Town Crier publication and on social media.

**It was RESOLVED that:**

**the Christmas coach trip destinations for 2017/18 be Winchester on Monday 11 December 2017 and Canterbury on Thursday 14 December 2017.**



**43. CLOSURE**

It was noted that the next Committee meeting was scheduled to take place on Tuesday 14 November 2017.

The meeting closed at 9.00pm.

Date:..... CHAIRMAN.....