

ELSTREE AND BOREHAMWOOD TOWN COUNCIL

ENTERTAINMENTS COMMITTEE

MINUTES of a meeting held in Fairway Hall, Brook Close, Borehamwood on **Tuesday 12 November 2019** at 7.30pm

Present: Cllr Mrs P Strack (Chairman) (in the Chair)
Cllr Mrs S Parnell (ex-officio)
Cllr V Eni
Cllr Mrs F Turner
Cllr P Kaza (Substituted)

In attendance: D Salter (Entertainments Officer)

42. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies for absence were received from Cllr S Lawrence, (Other Business), Cllr A Collins (Other Business) (Cllr P Kaza) (Substituted), Cllr M Vince (Other Business), Cllr S Rubner (Other Business).

43. DECLARATIONS OF COUNCILLORS' INTERESTS

There were none.

44. MINUTES OF THE PREVIOUS MEETING

The Minutes of the meeting of the Committee held on 15 October 2019 were approved and authorised for signing by the Committee Chairman.

45. PUBLIC PARTICIPATION

There was none.

46. FIREWORKS 2019

Members received the Entertainments Officer's debrief report following the 5th of November Fireworks Display at Meadow Park.

Members were very pleased with the event and praised the organisation.

47. CHRISTMAS 2019

Members received a progress report on arrangements for organising the 1 December 2019 Christmas Lights switch on.

It was noted that all arrangements for this event had now been completed insofar as this was possible to do so (including obtaining stewards, the issuing and obtaining of proper licenses, permissions, risk assessments, insurance(s) and police and traffic notifications).

Sunday 1 December 2019 – Christmas Lights at All Saints

Inside All Saints Church – Schools Concert at 2pm

- Meryfield School
- St Teresa's School
- Monksmead School

Outside All Saints Church

- 3.00pm Borehamwood Rock Choir
- 3.30pm James Stowell
- 3.45pm Borehamwood Brass
- 4.30pm Switch on by the Town Mayor and Bob Barratt
- 4.35pm James Stowell
- 4.40pm Borehamwood Brass

Free Santa's Grotto, Ice Rink and Fairground Ride behind the church.

Free Tea & Coffee will be available outside the Reel Cinema with seating inside.

Monday 2 December 2019 – Christmas Tree Lights at The Railway Station

- 5.00pm Community Choir featuring James Stowell performing Christmas Carols
- 5.30pm Boreham Wood Football Club to switch on the lights with the Town Mayor
- 5.35pm Community Choir featuring James Stowell performing Christmas Carols

48. FAMILIES DAY AND CIVIC FESTIVAL 2020

The Committee received a report of potential acts for the 2020 Families Day prepared by the Entertainments Officer.

It was **AGREED:**

(i) Families' Day 2020 Artistes be confirmed as follows;

<u>Act</u>	<u>Activity</u>
John Lawsons Circus (£7,500.00 + VAT)	<i>To perform 4 x 40 minute show between 12pm and 6pm</i>
Bubbleologist (£400)	<i>The artiste will provide up to 3 hours of performance over a 5-hour window., with sets lasting up to 45 minutes</i>
Wowbower Mobile Photo Booth (option 2) (£1,450)	<ul style="list-style-type: none">• <i>Unlimited Photo's and two photo genius staff.</i>• <i>Four Mascots</i>• <i>500 Balloons</i>

(ii) Investigate "Beer Tent" costs and requirements; and

(iii) Traditional Punch and Judy for Families Day.

49. FUTURE EVENTS

The committee agreed dates for 2020 events taking place in Elstree and Borehamwood.

It was **AGREED:**

- (i) **VE Day Beacon Lighting – Friday 8 May;**
- (ii) **Pre-Festival – Saturday 16 May;**
- (iii) **Parade – Saturday 13 June;**
- (iv) **Families Day – Saturday 27 June;**
- (v) **Fireworks Night – Thursday 5 November; and**
- (vi) **Christmas Lights – Sunday 29 November**

50. TOWN CRIER

Members received the Winter Edition of the Town Crier (Issue 36).

The Entertainments Officer reported that The Town Crier came 15 out of over 360 Parish magazines in the 2019 National Parish Magazine Awards.

Members were happy with the Winter Edition.

51. CLOSURE

It was noted that the next Committee meeting was scheduled to take place on Tuesday 4 February 2020.

The Meeting closed at 8.39pm.

Date:..... CHAIRMAN.....