

ELSTREE AND BOREHAMWOOD TOWN COUNCIL

ENTERTAINMENTS COMMITTEE

MINUTES of a meeting held in Fairway Hall, Brook Close, Borehamwood on **Tuesday 5th February 2019** at 7.30pm

Present: Cllr Mrs P Strack (Chairman) (in the Chair)
Cllr V Eni (ex-officio)
Cllr Mrs A Mitchell (ex-officio)
Cllr Mrs S Parnell
Cllr Mrs F Turner
Cllr R Butler (Substitute)

In attendance D Salter (Entertainments Officer)

51. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies for absence were received from Cllr A Coleshill (Other Business) (Cllr R Butler Substituted), Cllr C Barker (Vice Chairman) (Other Business) and Cllr E Silver (Other Business).

52. DECLARATIONS OF COUNCILLORS' INTERESTS

There were none.

53. MINUTES OF THE PREVIOUS MEETING

The Minutes of the meeting of the Committee held on 13 November 2018 were approved and authorised for signing by the Committee Chairman.

54. QUESTIONS FROM THE PUBLIC

It was noted that the General Management Committee had agreed that a three minute slot would be provided at the start of Committee meetings for public participation. There were no Members of the Public present at the meeting on this occasion.

55. CHRISTMAS LIGHTS

Members received the Entertainments Officer's debrief report following the 25th of November Christmas Lights Switch on Event.

It was AGREED that:

The Town Council no longer use AMC Communication as its audio supplier on civic events.

56. CHRISTMAS COACH TRIPS

Members received a report on the 2018/19 Christmas Coach Trips.

57. 2019 PRE FESTIVAL & CIVIC FESTIVAL

The Entertainments Officer provided Members with an update on arrangements for the 2019 Pre Festival and Civic Festival.

2019 Pre Festival

It was reported that J Amer Amusements would be providing fairground rides in the Piazza behind All Saints Church.

2019 Civic Festival

Members received an up-to-date rundown of current events taking place during the 2018 Civic Festival.

Saturday 15 June

Parade
EBLOS Show

Sunday 16 June

Elstree Mozart Players Concert

Tuesday 18 June

Schools Performing Arts Concert

Wednesday 19 June

BBC Elstree Concert Band
Presents "One Giant Leap ... The Anniversary of the Moon Landings"

Thursday 20 June

Elstree and Borehamwood's Got Talent at Fairway Hall

Friday 21 June

Borehamwood Brass Concert at All Saints Church

Saturday 22 June

Festival Park Run at Aldenham Country Park

Festival Flower Show at All Saints Church

Elstree Productions Show

Fire Station Open Day

Sunday 23 June

Teddy's Trail's Festival Walk

Wednesday 26 June

Festival Quiz at the Royal Legion

Thursday 27 June

Festival Games Night - Role Play/Chess 7pm

Saturday 29 June

Families Day Entertainment:

- Bubbleologist
- Wowbower Mobile Photo Booth with Characters
- Circus Workshop
- J Amer Amusments Fair Ground Rides
- Big Top Circus

It was AGREED that:

- (i) stewards to control the charity collection buckets and then divide all the money equally amongst partaking charities;**
- (ii) Town Council Float theme be Diversity;**
- (iii) Three Banners be produced to advertise the Pre Festival; and**
- (iv) Generators to be kept away from Tea and Coffee area on the Pre Festival.**

58. FUTURE EVENTS

Members received a proposal from Jodie Cox about the possibility of holding a Christmas Market in the All Saints Church Piazza.

The committee were enthusiastic about the idea but needed more information before moving forward.

Members also discussed the lack of events taking place in and around Holy Cross Church, it was suggested holding similar event to the DR96 club in the area.

It was AGREED that:

The event held at Holy Cross Church be budgeted to New Initiatives (301/3147).

59. TOWN CRIER

Members received the finished copy of the Spring Edition of the Town Crier (Issue 33).

The Committee wanted more to increase the Places of Worship section to include more religions.

60. EXCLUSION OF PRESS AND PUBLIC

It was RESOLVED that:

under the Public Bodies (Admission to Meetings) Act 1960 S1 (2) the press and public be excluded from the meeting whilst staffing matters were discussed.

61. STEWARD MATTERS

Members reviewed the Head Stewards and Stewards pay.

The committee were happy with the updated Stewards Protocol and Code of Conduct produced by the Entertainments Officer.

It was AGREED that:

- (i) A Deputy Head Steward role be created to stand in for the Head Steward in his absence;**
- (ii) The Head Steward to produce Steward Break Lists before each event; and**
- (iii) The new hourly rate be as follows;**

Stewards	£9
Deputy Steward	£10
Head Steward	£11

62. CLOSURE

It was noted that the next Committee meeting was scheduled to take place on Tuesday 5 March 2019.

The Meeting closed at 9.00pm.

Date:..... CHAIRMAN.....