

# ELSTREE and BOREHAMWOOD TOWN COUNCIL

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Fairway Hall,  
Brook Close,  
Borehamwood,  
Herts. WD6 5BT

All Committee Members are hereby summoned to attend a meeting of the  
**ENTERTAINMENTS COMMITTEE**  
which will be held on  
**Tuesday 8<sup>th</sup> November 2016 at 7.30pm**  
in the Meeting Room at Fairway Hall, Brook Close, Borehamwood, WD6 5BT  
[Meeting Open to Press & Public]

## AGENDA

1. **Apologies:** To receive and accept apologies for absence.
2. **Declarations of Interest:** To:
  - a) receive declarations of interest from Councillors on items on the agenda;
  - b) receive written requests for dispensations for declarable interests; and
  - c) grant any requests for dispensation as appropriate.
3. **Minutes:** To confirm and sign the minutes of the meeting held on 19 October 2016.

**- Attached**
4. **Fireworks Night:** To consider Head Steward's debrief following 5 November 2016 Fireworks Display on Meadow Park.
5. **Christmas Lights:** To consider the progress in arrangements for organising the 2016/17 Christmas Lights and 'Switch On' Event on 27 November 2016
6. **Elstree Studios 90<sup>th</sup> Anniversary Film Evening:** To consider film choice for the film event taking place in February 2017.

**- Attached**

7. **Town Crier:** To consider issues arising from production of (Issue 24) scheduled for delivery on 18 November 2016; and

D salter  
Events Officer  
1 November 2016

Distribution List:

Name	Organisation	post	e-mail	courier
Cllr C Butchins Ex Officio	EBTC		X	X
Cllr C Barker Committee Vice Chairman	EBTC		X	X
Cllr R Butler Committee	EBTC		X	X
Cllr A Coleshill	EBTC		X	
Cllr G Franklin	EBTC		X	
Cllr E Silver Ex Officio	EBTC		X	X
Cllr G Silver	EBTC		X	
Cllr Mrs A Mitchell Committee	EBTC		X	X
Cllr Mrs S Parnell	EBTC		X	
Cllr V Eni Committee	EBTC		X	X
Cllr S Rubner	EBTC		X	
Cllr Mrs P Strack Committee Chairman	EBTC		X	X
Cllr Mrs F Turner Committee	EBTC		X	X
Library	96 Shenley Road	X		
Borehamwood & Elstree Times	Borehamwood Times	X		

ELSTREE AND BOREHAMWOOD TOWN COUNCIL

**ENTERTAINMENTS COMMITTEE**

**MINUTES** of a meeting held in Fairway Hall, Brook Close, Borehamwood on **Wednesday 19 October 2016** at 7.30pm

Present: Cllr Mrs P Strack (Chairman) (in the Chair)  
 Cllr C Barker (Vice Chairman)  
 Cllr C Butchins (ex-officio)  
 Cllr Mrs A Mitchell  
 Cllr V Eni  
 Cllr Mrs F Turner  
 Cllr A Coleshill (Substituted)

Also Present: Cllr Mrs S Parnell

In attendance: P Welsh (Elstree Screen Heritage)  
 D Salter (Events Officer)

**32. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

Apologies for absence were received from Cllr R Butler (Other Business) (Cllr A Coleshill Substituted).

**33. DECLARATIONS OF COUNCILLORS' INTERESTS**

There were none.

**34. MINUTES OF THE PREVIOUS MEETING**

The Minutes of the meeting of the Committee held on 6 September 2016 were approved and authorised for signing by the Committee Chairman.

**35. COMMITTEE BUDGET 2017/18**

Members received the DRAFT 2017/18 Committee Budget together with two items proposed by Elstree Screen Heritage.

**It was RESOLVED that:**

**the Entertainments Committee's Draft Budget 2017/18 be recommended for consideration by the General Management Committee prior to adoption by Council in January 2017 as set out in the report before Members subject to the following additional items:**

- **150 Years of Elstree and Borehamwood Railway Station**                   **£3,000**
- **60 Years of Television Shows at Elstree Studios**                                   **£1,500**

### **36. FIREWORKS NIGHT**

Members received a progress report on arrangements for organising the 5 November 2016 Fireworks Display on Meadow Park.

It was noted that all arrangements for this event had now been completed insofar as this was possible to do so (including obtaining stewards, the issuing and obtaining of proper licenses, permissions, risk assessments, insurance(s) and police and traffic notifications).

Hertfordshire Constabulary had assisted with the preparation of the Risk Assessment for the event. It was noted that whilst policing priorities were not within the Council's direct control, every effort had been made to ensure that adequate numbers of PCSOs, Specials and regular Officers would be available on 5 November 2016, especially as the event fell on a Saturday.

It was noted that no charity collections would be permitted at the Fireworks Event due to the suitability of the environment and nature of the event for this purpose.

### **37. CHRISTMAS 2016**

Members congratulated the Events Officer for securing another celebrity booking to switch on the lights this year (following on from *EastEnders* star Shona McGarty in 2015); namely, Dame Barbara Windsor DBE.

It was noted that the Mayor's 2016/17 Charity (Elstree and Borehamwood Museum) would be the sole charity collectors for the event (although other organisations would be permitted to be present and publicise their chosen charities).

Members received the final programme for the 2016/17 Christmas Lights and 'Switch On' Event taking place on Sunday 27 November 2016 as follows:

#### Inside All Saints Church

- 2:00pm Children's Concert
- Monksmead School
- Star Jumps Nursery

- Merryfeild School

[It was noted at the Church's request that this year's Children's Concert would be limited to three schools and 250 tickets.]

Outside All Saints Church

- 2:00pm Borehamwood Community Choir
- 3:00pm Borehamwood Rock Choir
- 3:45pm Borehamwood Brass
- 4:30pm Switch On
- 4:35pm Borehamwood Brass

**38. CIVIC FESTIVAL 2017**

Members received an update and options for Families Day 2017 acts and artistes.

**It was AGREED that:**

- (i) **the 2017 Civic Festival be commissioned for filming by a local firm; and**
- (ii) **Families' Day 2017 Artistes be confirmed as follows:**

<u>Act</u>	<u>Activity</u>
<b>Above and Beyond (£1,450)</b>	<i>A colorful feast of breathtaking thrills, spins &amp; elegant poses, suspended 10 m above the ground with no safety net. Amazing displays of grace, strength and daring.</i>
<b>Joseph Peace Fire Stunt Show (£945)</b>	<i>A truly amazing and unique show featuring great patter and much audience participation. Includes the 'Ring of Fire' and a jaw-dropping leap through a wall of fire wearing just a pair of frilly gold shorts. Must be seen to be believed!</i>

<p><b>Dwarf Vader and the Short Troopers (£2,025)</b></p>	<p><i>Leading the charge for our new revamped little guy section is the fantastic Dwarf Vader accompanied by his cronies the Short Troopers! These classic star wars baddies seem to have shrunk slightly but are still packed full of attitude. Guaranteed to raise a smile at any event.</i></p>
<p><b>Star Wars Stunt Performers (£1,950)</b></p>	<p><i>The scene is set with Imperial Stormtroopers checking guests for rebels, smugglers and droids, all with a seedy spaceport feel. They suggest you comply fully with the soldiers of the Empire, they don't take no for an answer! This offers great photo opportunities and a chance for character interaction with the guests.</i></p>

### **39. EVENT RISK ASSESSMENTS**

The Committee received Risk Assessments prepared by the Events Officer for Fireworks Night, Christmas Coach Trips and The Christmas Lights Switch On.

Members asked to record their appreciation in the Minutes of the meeting for the Events Officer's high level of advance organisation in preparing for the future events.

### **40. TOWN CRIER**

Members received an update on the articles and adverts for Issue 24.

Members noted and understood that all current advertisers in the magazine would be eligible to readvertise in future editions.

### **41. CLOSURE**

It was noted that the next Committee meeting was scheduled to take place on Tuesday 8 November 2016.

The Meeting closed at 9.00 pm.

Date:..... CHAIRMAN.....



# ELSTREE and BOREHAMWOOD TOWN COUNCIL

## 90<sup>th</sup> Anniversary Film Evening

- • 2001: A Space Odyssey
- • The Shining
- • Star Wars
- • The Empire Strikes Back
- • Return of the Jedi
- • Raiders of the Lost Ark
- • Empire of the Sun
- • Indiana Jones and the Temple of Doom
- • Raiders of the Lost Ark
- • Monty Python's Meaning of Life
- • Greystoke
- • Summer Holiday
- • The Young Ones
- • Who Framed Roger Rabbit ?
- • The Story teller
- • Labyrinth
- • Return to Oz
- • Dark Crystal
- • The Great Muppet Caper
- • Willow
- • Murder on The Orient Express
- • Death in Venice
- • Never Say Never Again
- • Great Expectations
- • Moby Dick
- • Get Carter
- • The Final Conflict
- • Stagefright
- • Jamaica Inn
- • Mr. Cinders
- • Are you being served ?
- • Confessions of a Driving Instructor, Window Cleaner, Holiday Camp etc.
- • Confessions from a Holiday Camp
- • The Likely Lads
- • The Boys in Blue
- • Man About the House
- • Holiday on the Buses
- • Love Thy Neighbour
- • Swallows and Amazons
- • Father Dear Father
- • Digby the Biggest Dog in the World
- • George and Mildred
- • On the Buses
- • The Boy Friend
- • The Railway Children
- • Up Pompei
- • Tales of Beatrix Potter
- • Frankenstein Must be Destroyed
- • The Horror of Frankenstein
- • The Dam Busters
- • Give my regards to Broad Street
- • Young Sherlock Holmes
- • Superman 4
- • Flash Gordon

Choice 1:

Choice 2:

Choice 3: