

ELSTREE and BOREHAMWOOD TOWN COUNCIL

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Fairway Hall,
Brook Close,
Borehamwood,
Herts. WD6 5BT

All Committee Members are hereby summoned to attend a meeting of the
ENTERTAINMENTS COMMITTEE
which will be held on
Tuesday 6th March 2018 at 7.30pm
in the Meeting Room at Fairway Hall, Brook Close, Borehamwood, WD6 5BT
[Meeting Open to Press & Public]

1. **Apologies:** To receive and accept apologies for absence.

2. **Declarations of Interest:** To:
 - a) receive declarations of interest from Councillors on items on the agenda;
 - b) receive written requests for dispensations for declarable interests; and
 - c) grant any requests for dispensation as appropriate.

3. **Minutes:** To confirm and sign the minutes of the meeting held on 6 February 2018.

- Attached
4. **Pre Festival:** To consider verbal update report on Pre Festival arrangements.
5. **Civic Festival 2018:** To consider verbal update report on Festival arrangements.
6. **Summer Coach Trips 2018:** To suggest new or alternative destinations.

- Attached
7. **Future Events:** To discuss any future events.

A handwritten signature in blue ink, appearing to read 'D Salter', is written over a white background.

D Salter
Entertainments Officer
28 February 2018

Distribution List:

Name	Organisation	post	e-mail	courier
Cllr C Butchins	EBTC		X	
Cllr C Barker Committee Vice Chairman	EBTC		X	X
Cllr R Butler	EBTC		X	
Cllr A Coleshill Committee	EBTC		X	X
Cllr G Franklin	EBTC		X	
Cllr E Silver Mayor Ex Officio	EBTC		X	X
Cllr G Silver	EBTC		X	
Cllr Mrs A Mitchell Committee	EBTC		X	X
Cllr Mrs S Parnell Committee	EBTC		X	X
Cllr V Eni Deputy Mayor Ex Officio	EBTC		X	X
Cllr S Rubner	EBTC		X	
Cllr Mrs P Strack Committee Chairman	EBTC		X	X
Cllr Mrs F Turner Committee	EBTC		X	X
Library	96 Shenley Road	X		
Borehamwood & Elstree Times	Borehamwood Times	X		

ELSTREE AND BOREHAMWOOD TOWN COUNCIL

ENTERTAINMENTS COMMITTEE

MINUTES of a meeting held in Fairway Hall, Brook Close, Borehamwood on **Tuesday 6 February 2018** at 7.30pm

Present: Cllr Mrs P Strack (Chairman) (in the Chair)
 Cllr C Barker (Vice Chairman)
 Cllr E Silver (ex-officio)
 Cllr V Eni (ex-officio)
 Cllr Mrs A Mitchell
 Cllr Mrs F Turner
 Cllr G Franklin (Substitution)
 Cllr C Butchins (Substitutions)

In attendance: N Male (BETTA)
 D Salter (Entertainments Officer)

44. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies for absence were received from Cllr S Parnell (Other Business) (Cllr C Butchins Substituted) and Cllr A Coleshill (Other Business) (Cllr G Franklin Substituted).

45. DECLARATIONS OF COUNCILLORS' INTERESTS

There were none.

46. MINUTES OF THE PREVIOUS MEETING

The Minutes of the meeting of the Committee held on 17 October 2017 were approved and authorised for signing by the Committee Chairman.

47. TOWN FLAG COMPETITION

Members received a proposal regarding a new Town Flag project (an initiative for residents and school children to enter a design competition via the Town Crier to create a new flag for Elstree and Borehamwood).

It was AGREED that:

a project to design a town flag be approved for submission to Full Council subject to costs being within the 2018/19 budget and competition guidelines being prepared by the Entertainments Officer in consultation with the author of the proposal.

48. PRE FESTIVAL AND CIVIC FESTIVAL 2018

The Entertainments Officer provided Members with an update on arrangements for the 2018 Pre Festival and Civic Festival.

Pre Festival

It was reported that J Amer Amusements would be providing the following fairground rides in the Piazza behind All Saints Church:

Bouncy Castle
Inflatable Slide
Plane Ride

It was suggested that local faith groups be contacted to provide multicultural food stalls.

2018 Civic Festival

Members received an up-to-date rundown of current events taking place during the 2018 Civic Festival.

Saturday 12 May	Pre Festival
Saturday 16 June	Parade
Saturday 16 June	Chamber Orchestra Concert (All Saints Church)
Monday 18 June	BBC Concert Band - Night at the Movies (Allum Hall)
Tuesday 19 June	Schools Performing Arts Day (Allum Hall)
Tuesday 19 June	Chess Night
Wednesday 20 June	Borehamwood's Got Talent (Fairway Hall)
Thursday 21 June	Melrose Allotments Open Day
Friday 22 June	Borehamwood Brass
Saturday 23 June	Festival Park Run
Saturday 23 June	Flower Festival Coffee morning (All Saints)
Sunday 24 June	Civic Service Sunday
Sunday 24 June	Teddy's Trails Festival Walk
Sunday 24 June	Model Railway Display at 96 Shenley Road
Monday 25 June	Flower festival Coffee morning
Wednesday 27 June	Festival Quiz
Thursday 28 June	Schools Art Show at 96
Saturday 30 June	Families Day
Sunday 1 July	Museum Walk

It was AGREED that:

the Chess Club be authorised to use Fairway Hall free of charge for the 2018 Civic Festival Event.

Families Day

Members were shown plans for the new layout for Meadow Park. Due to the uncertainty of the completion date it was agreed to book the arena acts that required a smaller amount of space in the event that the park was not ready on time.

The draft programme for the 2018 Families Day was as follows:

Arena

- 12.00 Air Cadets Marching Band
- 12.10 Ishin-Ryu Jujitsu Display (TBC)
- 12.40 Bob Hogg's Lamb National and Sheepdog Display
- 13.10 Act (TBC)
- 13.40 Hertsmere Academy of Dance (TBC)
- 14.10 K's School of Dance (TBC)
- 14.40 Theatre Club Kids (TBC)
- 15.10 Bob Hogg's Lamb National and Sheepdog Display
- 15.40 Act (TBC)

Walkabouts

- Bubbleologist

Side Activities

- Brighton Punch & Judy
- Bozo and Zizi's Circus Workshop
- St Albans Model Engineering Society Railway
- 2x Fairground Rides
- 1x Giant Slide
- 1x Inflatable Gladiator Game
- 1x Spiderman Bungee Trampoline
- 1x Magical Moonwalk Inflatable
- 1x Bungee Run

49. FUTURE EVENTS

Members received updates on arrangements for the Aldenham Fun Day (18 March 2018).

It was suggested that the Town Council organise a Royal Wedding Screening Event at Fairway Hall on 19 May.

Cllr V Eni put forward a proposal for the Town Council to take part in Black History Week (15 October – 22 October) and to hold a weekend event in Fairway Hall on Saturday 20 October and Sunday 21 October.

It was AGREED that:

the Town Council organise events to take place at Fairway Hall in 2018/19 for Black History Week and the Royal Wedding (to be funded from the New Initiatives budget).

50. CHRISTMAS COACH TRIPs 2017

Members received a report on the 2017 Christmas Coach Trips.

It was AGREED that:

the 2018/19 Coach Trip destinations for Christmas be Winchester and Canterbury.

51. TOWN CRIER

Members received the latest edition (Issue 29).

52. CLOSURE

It was noted that the next Committee meeting was scheduled to take place on Tuesday 6 March 2018.

The meeting closed at 9.00pm.

Date:..... CHAIRMAN.....

memorandum

To: Dan & Tracey
cc Huw
From: Jenny
Date: 13.7.17

COACH TRIP RESUME

Attached is a resume of the Coach Trips 2017.

Trips which were sold out included: Broadstairs (both trips), Clacton, Stratford and Eastbourne (second trip). A total of 17 extra seats were sold for these trips, either advance cancellations or “no show” on the day. It is always worth encouraging would be travellers to arrive at 8.30am on the day of fully-booked trips and wait for “no shows” to buy a ticket.

There were a total of 95 unsold tickets (against 49 last year). Particularly poor were Portsmouth (25 sold), Poole (30 sold), Bournemouth (40 sold) and Hastings (43 sold). The weather did not seem to have much impact on sales as the trip to Stratford Upon Avon was sold out by the end of June and two tickets were sold on the day, with a full complement of 53 travelling on a day of almost constant rain (Tuesday 11 July 2017).

The total number of seats sold was 558, out of a total possible sales of 636. Total income was therefore £3906, out of a total possible of £4,452 (a shortfall of £546 – ie 78 seats).

The number of people not turning up on the day, having previously bought a ticket, was 39.

I hope this is of assistance.

Jenny

enc

Total Ticket Sales - Coach Trips 2017

DAY	DATE	DESTINATION	Sold	Price	£	unsold	Resold
Mon	12.6.17	Broadstairs	56	£7			3
Tue	13.6.17	Eastbourne	44	£7		9	
Wed	14.6.17	Cotswolds	46	£7		7	
Thur	15.6.17	Margate	48	£7		5	
Mon	3.7.17	Clacton-on-Sea	57	£7			4
Tue	4.7.17	Hastings	43	£7		10	
Wed	5.7.17	Bournemouth	40	£7		13	
Thur	6.7.17	Poole	30	£7		23	
Mon	10.7.17	Portsmouth	25	£7		28	
Tue	11.7.17	Stratford Upon Avon	55	£7			2
Wed	12.7.17	Broadstairs 2nd Trip	58	£7			5
Thur	13.7.17	Eastbourne 2nd Trip	56	£7			3
TOTAL			558		3906	95	17

3,906

TOTAL SOLD = 558 X £7 = £3,906

TOTAL CASH TAKEN = £3,906

TOTAL POSSIBLE SALES = 12 X 53 SEATS = 636 @ £7 = £4,452

SHORTFALL = 78 SEATS @ £7 = £546 (95 unsold, 17 resold = 78 shortfall)