

# ELSTREE and BOREHAMWOOD TOWN COUNCIL

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Fairway Hall,  
Brook Close,  
Borehamwood,  
Herts. WD6 5BT

All Committee Members are hereby summoned to attend a meeting of the  
**ENTERTAINMENTS COMMITTEE**  
which will be held on  
**Tuesday 4<sup>th</sup> September 2018 at 7.30pm**  
in the Meeting Room at Fairway Hall, Brook Close, Borehamwood, WD6 5BT  
[Meeting Open to Press & Public]

## AGENDA

1. **Apologies:** To receive and accept apologies for absence.
2. **Public Participation:** To receive questions/statements from the public in relation to items on the agenda (one 3 minute slot for up to 3 Members of the Public)
3. **Declarations of Interest:** To:
  - a) receive declarations of interest from Councillors on items on the agenda;
  - b) receive written requests for dispensations for declarable interests; and
  - c) grant any requests for dispensation as appropriate.
4. **Minutes:** To confirm and sign the Minutes of the meeting held on 10 July 2018.  
- Attached
5. **2018 Civic Festival video presentation:** 10 Minute video showing the highlights of this year's Civic Festival.
6. **Fireworks Night & Christmas 2018: Update report on both events.**
7. **Coach Trips 2018:** Report by Jenny Simon  
- Attached
8. **Christmas Coach Trips:** To determine destinations for 2018 Christmas coach trips.

9. **Future Events:** To determine future Town Council events.
  
10. **Town Crier:** To consider issues arising from production of Issue 31 and future actions for the winter edition (Issue 32).

A handwritten signature in black ink, appearing to read 'D Salter', written in a cursive style.

D Salter  
Entertainments Officer  
17 August 2018

Distribution List:

Name	Organisation	post	e-mail	courier
Cllr C Butchins	EBTC		X	
<b>Cllr C Barker Committee Vice Chairman</b>	EBTC		X	X
Cllr R Butler	EBTC		X	
<b>Cllr A Coleshill Committee</b>	EBTC		X	X
Cllr G Franklin	EBTC		X	
<b>Cllr E Silver Committee</b>	EBTC		X	X
Cllr G Silver	EBTC		X	
<b>Cllr Mrs A Mitchell Deputy Mayor Ex Officio</b>	EBTC		X	X
<b>Cllr Mrs S Parnell Committee</b>	EBTC		X	X
<b>Cllr V Eni Mayor Ex Officio</b>	EBTC		X	X
Cllr S Rubner	EBTC		X	
<b>Cllr Mrs P Strack Committee Chairman</b>	EBTC		X	X
<b>Cllr Mrs F Turner Committee</b>	EBTC		X	X
Library	96 Shenley Road	X		
Borehamwood & Elstree Times	Borehamwood Times	X		

ELSTREE AND BOREHAMWOOD TOWN COUNCIL

**ENTERTAINMENTS COMMITTEE**

**MINUTES** of a meeting held in Fairway Hall, Brook Close, Borehamwood on **Tuesday 10th July 2018** at 7.30pm

Present: Cllr Mrs P Strack (Chairman) (in the Chair)  
 Cllr V Eni (ex-officio) (Substitution)  
 Cllr Mrs A Mitchell (ex-officio)  
 Cllr Mrs S Parnell  
 Cllr F Turner  
 Cllr A Coleshill

In attendance: P Welsh (Elstree Screen Heritage)  
 A Grady (Borehamwood Brass)  
 N Male (BETTA)  
 R Jarvis (Head Steward)  
 One Member of Public  
 D Salter (Entertainments Officer)

**9. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

Apologies for absence were received from Cllr C Barker (Vice Chairman) (Other Business) and Cllr E Silver (Cllr V Eni Substituted) (Other Business).

**10. DECLARATIONS OF COUNCILLORS' INTERESTS**

There were none.

**11. MINUTES OF THE PREVIOUS MEETING**

The Minutes of the meeting of the Committee held on 5 June 2018 were approved and authorised for signing by the Committee Chairman.

**12. 2018 CIVIC FESTIVAL**

Members received a report from the Entertainments Officer regarding the 2018 Civic Festival.

Members received a report from the Events Officer regarding the 2018 Civic Festival.

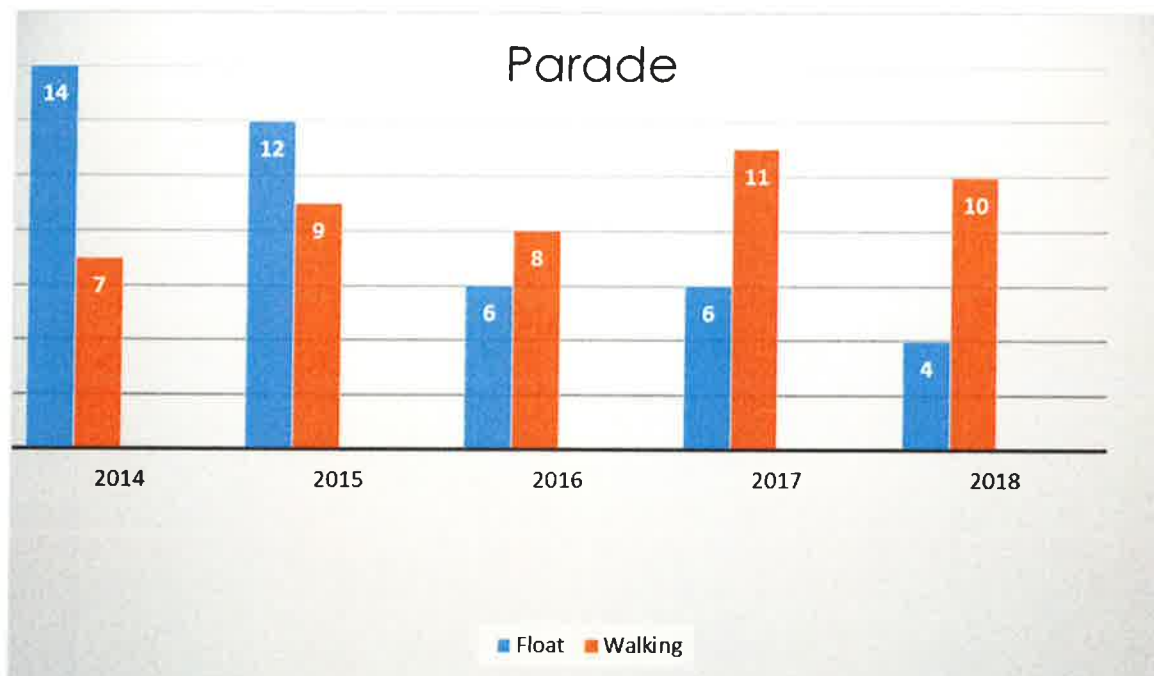
**Advertising**

Separate festival guides we distributed to the following schools and organisations.

The BECC  
Elstree & Borehamwood Railway Station  
Holiday Inn  
Premier Inn  
IBIS  
The Venue  
Hertsmere Borough Council  
Toby Carvery  
Travelodge  
Library  
Elstree & Borehamwood Museum  
Maxwell Park  
The Community Shop  
Pitt Games  
MOD Pizza  
Metro Bank  
The African Shop (Leeming Road)  
The Golden Place  
Sam's Bakery (Hartford Road)  
Allum Hall  
Aberford Hall  
Organ Hall  
Elstree Way Clinic  
Schopwick Surgery  
The Grove Medical Centre  
Theobald Medical Centre  
Fairbrook Medical Centre  
St Teresa's School  
St Nicholas School  
Meryfields School  
Parkside School  
Summerswood School  
Hertswood Academy  
Cowley Hill School  
Kenilworth School  
Monksmead School  
Saffron Green School  
Woodlands School

## Civic Parade: 16 June 2018

It was noted that Parade Float numbers were as follows:



### Floats

1. Town Council – “Murder on the Orient Express”
2. The Rotary Club – “The Flying Scotsman”
3. BETTA
4. Boreham Wood FC

### Walking

1. Hertsmere Academy of Dance – “Starlight Express”
2. African Drummers
3. Air Cadets Marching Band
4. EBLOS – “The Railway Children”
5. New Life Assembly
6. Pro Wrestling Clash
7. Ishin Ryu Jujitsu
8. Elstree School of Gymnastics
9. Hare Krishna
10. Writers in the Wood

### Failed to arrive and Cancellations

The Venue – Float  
Cowley Hill School - Float  
The BECC - Float  
Royal British Legion - Float  
Rolling Base - Float  
Elstree Base – Walking

Writers in the Wood changed on the day from a float entry to walking entry.

### Parade Winners

Float 1st Place – The Rotary Club  
Float 2nd Place – Boreham Wood FC  
Float 3rd Place - BETTA

Walking 1st Place - Herts Academy of Dance  
Walking 2nd Place - EBLOS  
Walking 3rd Place - Writers in the Wood

- Elstree and Borehamwood Town Council sourced and paid half the cost towards the Boreham Wood Football Club's open top bus for the parade.

### **BBC Concert Band "A Night at the Movies": 18 June 2018**

1. There's No Business Like Show Business – Irving Berlin, Arr. Naohiro Iwai
2. The Third Man – Anton Karas
3. Porgy & Bess Selection – George Gershwin, Arr. Russell Bennett
4. Skyfall - Arr. Andrew Morley
5. King & I Selection – Richard Rodgers, Arr. W. J. Duthoit
6. Music From Mission: Impossible – Arr. Jay Bocook
7. Theme From Lawrence Of Arabia – Maurice Jarre, Arr. Alfred Reed
8. Four Dances From West Side Story – Leonard Bernstein
9. As Time Goes By - Arr. Warren Barker
10. Superman - John Williams, Arr. Bob Lowden

- Tickets Issued: 150
- Complimentary Tea and Coffee were provided to Audience members.
- Complimentary buffet was put on for band members.

### **Primary School Performing Arts Concert: 19 June 2018**

This year four schools took part in the Performing Arts Concert.

**Meryfield School** - Songs from the Greatest Showman

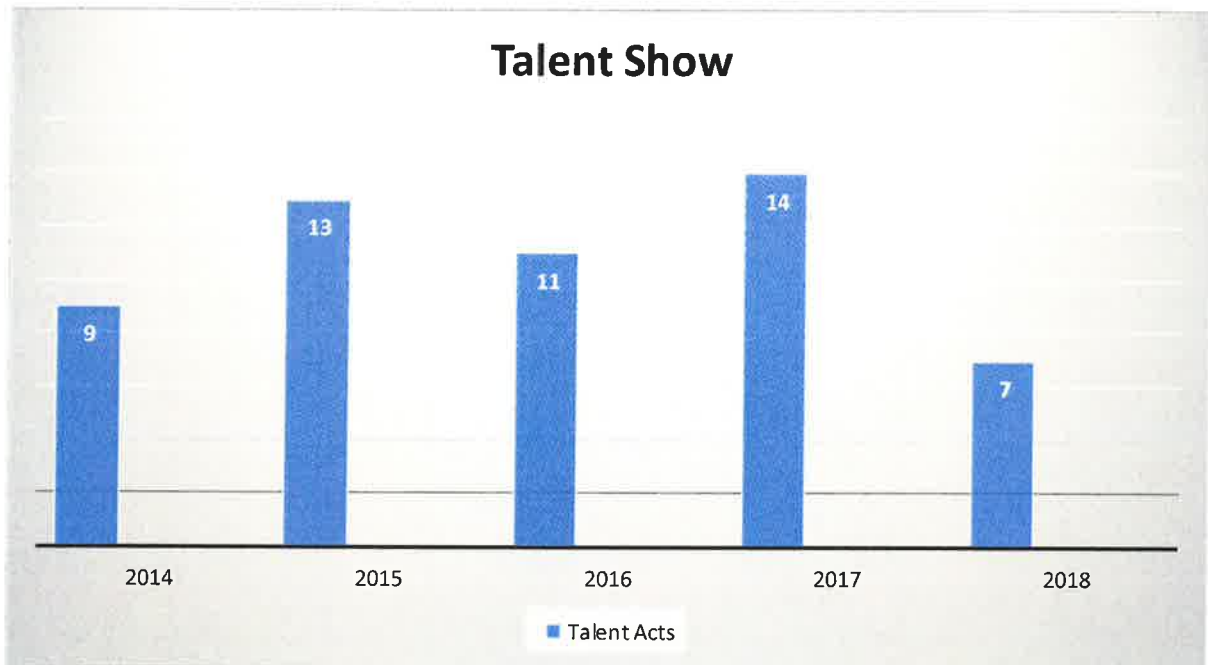
**Monksmead** - Music from Popular Films

**St Teresa's** - Songs from Oliver Twist

**Summerswood** - 'This is me' From the Greatest Showman

- 140 Children in total.
- Brian Burton Presented and D Salter was in charge of sound.
- Elstree and Borehamwood Town Council provided a complimentary chocolate bars and drinks for every child taking part.
- Complimentary Tea and Coffee were provided for parents.

## Elstree & Borehamwood's Got Talent: 20 June 2018



1. Lekha (8) & Paavni (6) Tailor  
Singing "Try Everything" by Shakira
2. Irish Delight  
Tin Whistle
3. Sarah Bradwell (32)  
Singing "Gravity"
4. Daniel Rowntree (20)  
Human Beatboxing
5. Abby Mainegra Stewart (9)  
Singing "Roar"
6. Mark Warwick (54)  
Magic and Mind Reading
7. Joel Felsenstein (26)  
Playing "The Trooper" by Iron Maiden on the Drums

### Cancellations

1. Peter Hewitt (80)
2. Adam Willis (41)



## Winners

1st Place - Daniel Rowntree

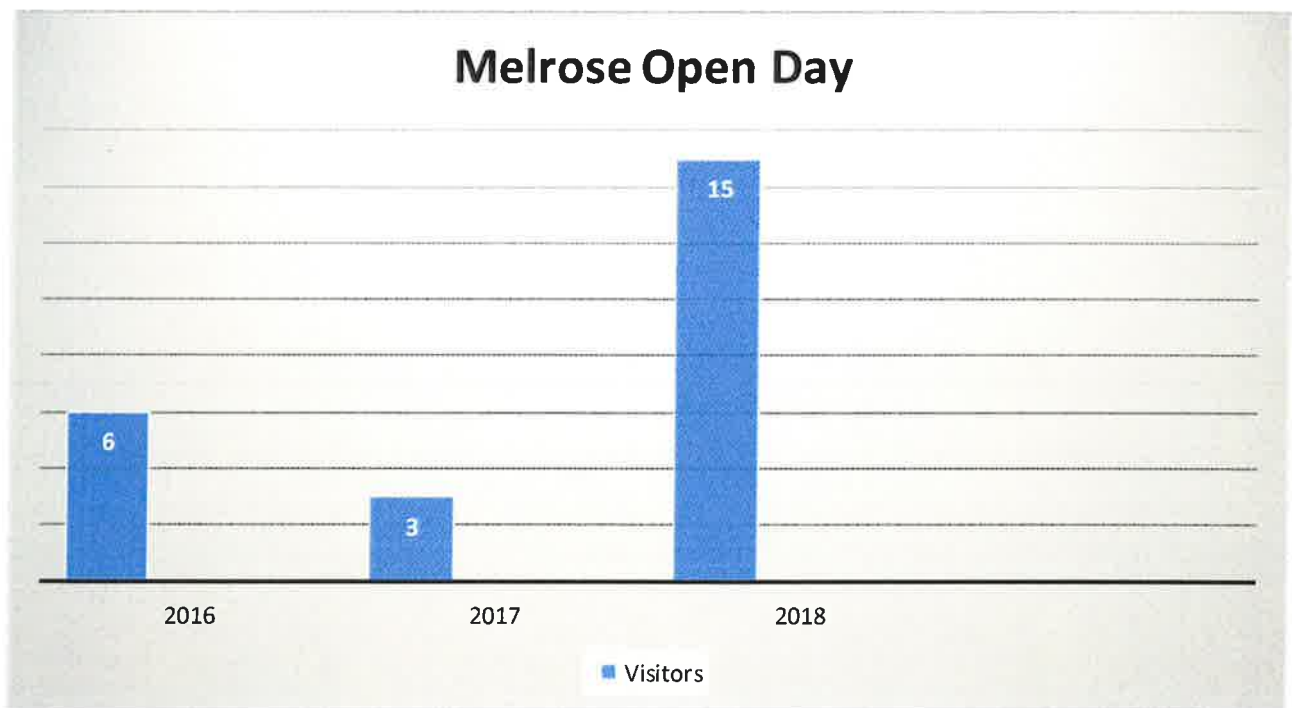
2nd Place - Abby Mainegra Stewart

3rd Place - Mark Warwick

- Brian Burton Presented
- Elstree Productions provided the stage management.
- 2017 Winner Riley Levene performed “Hallelujah”

## **Melrose Allotments Open Day: 21 June 2018**

During the course of the afternoon 15 people attended the guided tours of Melrose allotments where they met the plot holders and sampled some of their produce.



- The tour was led by Town Council Warden Anne Nicodemus
- Largest turnout since starting the open day tours in 2016

## Festival ParkRun: 23 June 2018

Continuing the successful partnership with Parkrun that started in 2016 the festival run returned to Aldenham Lake for an even more successful 3<sup>rd</sup> year with 159 runners taking part.



1<sup>st</sup> Female - Simona Cristea

1<sup>st</sup> Male - Matthew Ridley

1<sup>st</sup> Junior Female - Savannah Endean

1<sup>st</sup> Junior Male - Jo Jennings



- This year we split the junior category in to two trophies first Junior Male and first Junior Female.
- Every runner received a specially designed Festival ParkRun badge.
- Largest amount of entries since the event started in 2016

**Teddy's Trails: 24 June 2018**

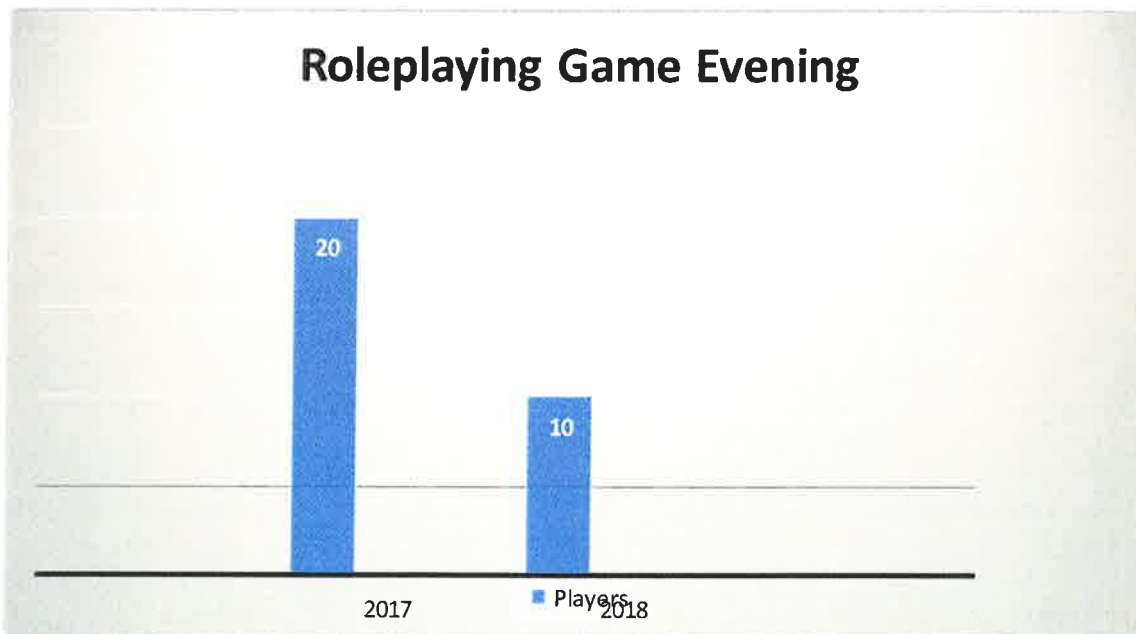
J Cartledge led a guided walking tour from Arkley to Elstree and Borehamwood Railway Station.



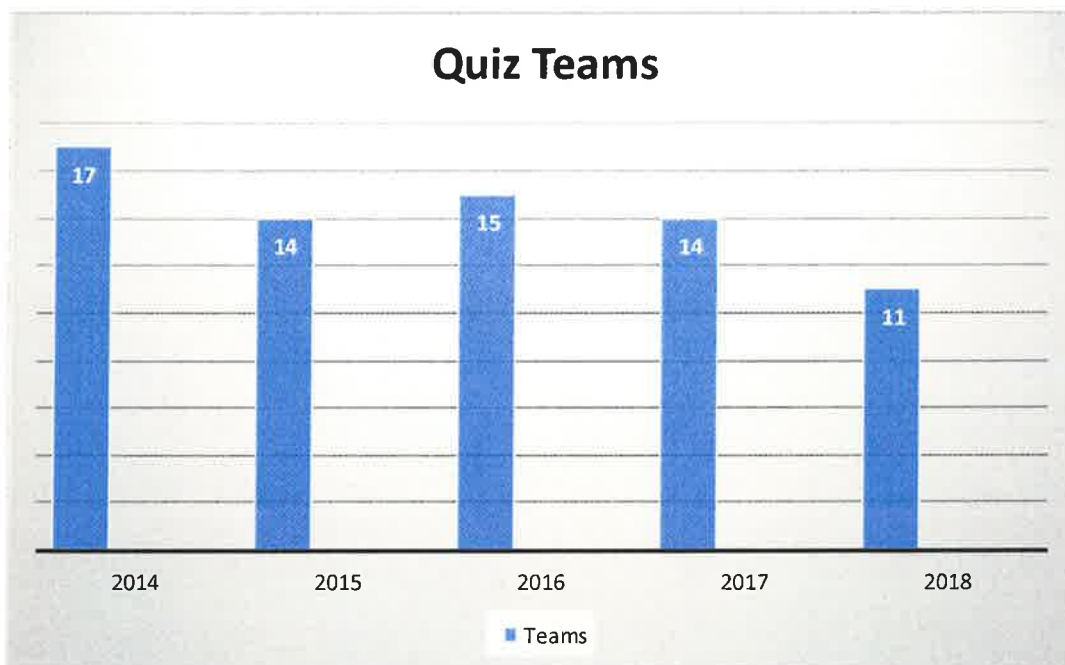
- Full capacity of 40 walkers.
- Every walker received a specially commissioned Teddy's Trails Water bottle.

**Table top and Roleplaying Game Evening: 28 June 2018**

V Eni, Town Mayor said: *"This is the second year we have held this event in conjunction with Pitt Games at Fairway Hall, unfortunately it was on the same day England were playing Belgium in the World Cup so only 10 people came to play but Martine and I had great fun and I hope the event continues next year."*



## Festival Quiz: 27 June 2018



This year 11 teams took part in the Festival Quiz.

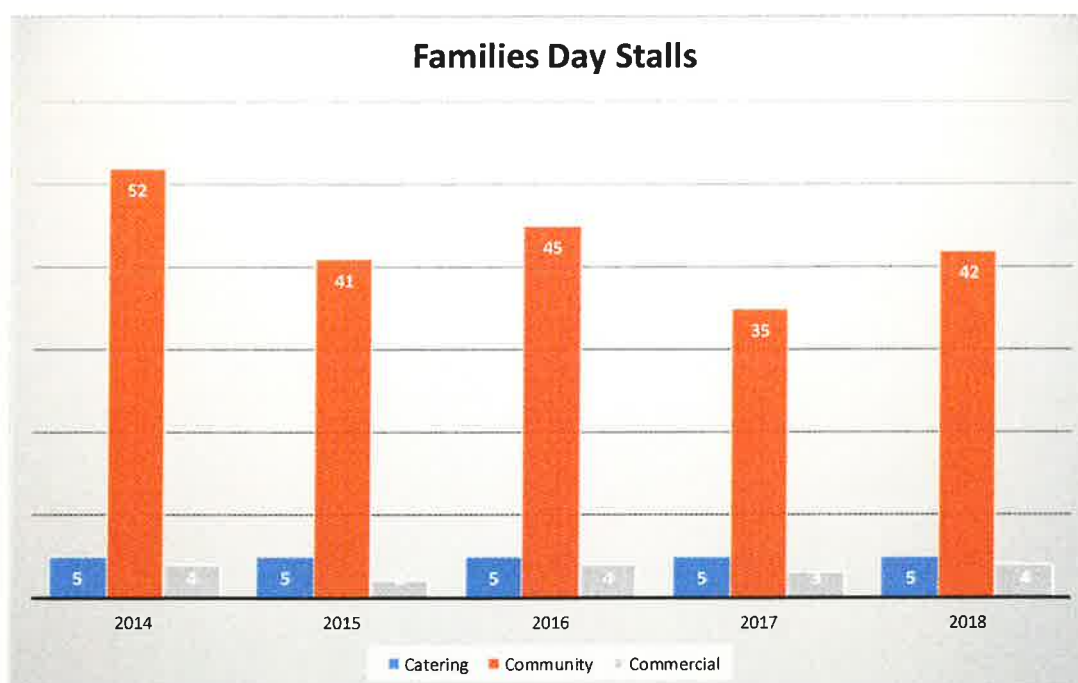
1. The Sunday Club
2. The Never Hazbeanz
3. The Wood In Herts
4. Writers in the Wood
5. Black Pudding Benders
6. Whiff-Waff
7. North & South
8. Ladies Who Don't Know
9. The Volunteers
10. Symphony – D2P
11. Symphony – D2W

Cancelled but have stated they will be back next year

Blue Bells  
Pug Life

- Winners - The Never Hazbeanz
- All 120 Questions came from the “Collins Pub Quiz 2” Book.
- Feedback for the questions has been very positive.

## Families Day: 30 June 2018



Elstree and Borehamwood Town Council paid £150 to enable the St Alban & District Model Engineering Society train ride to be free for everybody.

Elstree and Borehamwood Town Council paid transportation costs for local resident T Deswarte to safely transport his model railway to the event.

### Families Day Stall Applications

1. Rotary (Information)
2. DR96 (Tombola)
3. **Nicola de Alwis (Children's Toys & Test your Strength)**
4. Affinity Water (Information)
5. Cherry Lodge (Tombola)
6. Leecliffe Big Local (Information)
7. Fostering Recruitment Team (Information)
8. **Homemade Cards & Gifts**
9. Martial Arts (3.6m Mat area)
10. 1372 Air Cadets
11. 1<sup>st</sup> Elstree & Borehamwood Scouts (Tombola)
12. Borehamwood WI (Homemade Items)
13. Community Hertsmere
14. Headway Hertfordshire (Tombola)
15. B&D Garden Craft Society (Plants)
16. Royal British Legion (Poppy Appeal)
17. Carers in Hertfordshire (Information)

18. Elstree Productions (Games)
19. Elstree Con
20. Cowley Hill Primary School (Tombola)
21. Plants
22. New Life Assembly (Information)
23. Hertsmere Mencap (Information Art & Crafts)
24. E&B Christian Council (Information)
25. Writers in the Wood
26. Gratitude
27. Herts Inclusive Theatre
28. 7<sup>th</sup> Borehamwood Scouts (Mops n Cans)
29. Tried & Trusted
30. EBLOS (Human Fruit Machine & 2nd Hand Stall)
31. Michael Baron Martial Arts Group
32. BETTA
33. K's School of Dance
- 34. Sweet Cart**
35. Neighbourhood Watch/Police/4 Parks
36. Henna Tattoos
37. Borehamwood Rox
38. Boreham Wood Football Club
39. Hertsmere Leisure (Bouncy Castle)
40. ICF
41. Katie's Cottage B&M Care Homes
- 42. Leisuretime**
43. Museum
44. Elstree Screen Heritage
45. Nandos (information and Games)
46. Steve Barron Photography

**Bold** = Commercial

### **Cancellations/No Show**

7<sup>th</sup> Borehamwood Scouts (Mops n Cans)  
 Katie's Cottage B&M Care Homes  
 Boreham Wood Football Club  
 Michael Baron Martial Arts Group  
 Steve Barron Photography  
 Affinity Water (Information)

### Arena Acts

12.15pm	Mayor Opens Families Day
12.30pm	Clown Town Crime Watch Show
1.20pm	Bob Hogg's Lamb National and Sheepdog Display
2.00pm	Hertsmere Academy of Dance
2.20pm	Borehamwood Rock Choir
2.50pm	K's School of Dance
3.10pm	Clown Town Crime Watch Show
3.40pm	Bob Hogg's Lamb National and Sheepdog Display

### Side Acts

- Brighton Punch & Judy - 1pm, 2pm, 3pm
- Bubbleologist – 3hr Walkabout
- Bozo and Zizi's Circus Workshop
- St Alban & District Model Engineering Society Train Ride

### Amer's Amusements

- Giant Slide
- Inflatable Gladiator Game
- Spider-Man Bungee Trampolines
- Inflatable Magical Moonwalk
- Inflatable Bungee Run
- Plane Ride
- Chair Ride

Special thanks were made to D Salter for his organisation of the Civic Festival.

### **It was AGREED that:**

- (i) 2019 Civic Parade take place on Saturday 15 June;**
- (ii) 2019 Civic Parade to have no theme**
- (iii) 2019 Mozart Concert to take place on Sunday 16 June;**
- (iv) 2019 Families Day take place on Saturday 29 June; and**
- (v) alternative items to be investigated for the festival quiz raffle instead of flowers.**

### **13. FLOAT ASSISTANCE AWARDS**

#### **It was AGREED that:**

**the float assistance grants for the 2018 Civic Parade be deferred pending further consideration by the Entertainments and General Management Committees.**

#### **14. FEES AND CHARGES**

Members reviewed fees and charges relating to Entertainments income for the Town Council to July 2019.

**It was AGREED that:**

- (i) Coach Trips ticket prices for 2018/19 to July 2019 be set at £8.00 each;**
- (ii) BBC Band Concert tickets for 2018/19 to July 2019 be set at £8.00 each; and**
- (iii) Town Crier Advert prices for 2018/19 to July 2019 be set at 90mm x 128mm £90 plus VAT, 90mm x 96mm £75 plus VAT, 64mm x 90mm £50 plus VAT and 64mm x 45mm £25 plus VAT.**

#### **15. EXCLUSION OF PRESS AND PUBLIC**

**It was RESOLVED that:**

**under the Public Bodies (Admission to Meetings) Act 1960 S1 (2) the press and public be excluded from the meeting whilst staffing matters were discussed.**

#### **16. HEAD STEWARD'S REPORT**

The report of the Head Steward was received.

**It was AGREED that:**

- (i) one steward be made available solely to help stall holders on Families Day; and**
- (ii) disabled parking on Families Day be made closer to the stalls.**

#### **17. APPOINTMENT OF HEAD STEWARD TO JULY 2019**

**It was RESOLVED that:**

**R Jarvis be reappointed as the Head Steward for the remainder of the 2018/19 Council Year (to cover Fireworks Night and Christmas Switch On 2018) and for the Civic Festival 2019 (with a review at the end of that period) and the job description and delegated powers of appointment and management of Stewards be similarly approved for that period (as previously agreed by the Committee).**



**18. CLOSURE**

It was noted that the next Committee meeting was scheduled to take place on Tuesday 4 September 2018.

The Meeting closed at 9.30pm.

Date:..... CHAIRMAN.....

**memorandum**

To: Dan  
Copy: Huw, Tracey

Date: 12.7.18

**COACH SALES RESUME 2018**

Attached is a resume of tickets sold, by destination. Also a list of the daily cash taken.

The least number of tickets sold was for Oxford (29), then Stratford-Upon-Avon (33). The first Broadstairs trip sold 48 (the weather was not so good) but the second trip, in July, sold 57 (fortunately Hearn sent a 57 seater coach and all those waiting on the off-chance were able to buy a ticket on the day). The fastest selling trips were Eastbourne (only one coach this year) and Brighton (which had not been on the list for several years). Several trips benefitted from "on the day" sales.

Feedback was generally good, the weather being better for the July trips than those in June. However, several comments were made about Margate, regarding closed up shops, Dream Land not being open and the area seeming "run down". This may be because the trip was in June, before high season.

The coach drivers were all commended and nobody remarked on the increase in price to £8.

Jenny  
Admin

enc

Ticket Sales - Coach Trips 2018

DAY	DATE	DESTINATION	Sold	Price	r/sold	no show	went
Mon	11.6.18	Broadstairs	48	£8		7	41
Tue	12.6.18	Eastbourne	55	£8	2	1	52
Wed	13.6.18	Cotswolds	45	£8			
Thur	14.6.18	Margate	37	£8		3	34
Mon	2.7.18	Clacton-on-Sea	54	£8	1		53
Tue	3.7.18	Hastings	54	£8	1	1	52
Wed	4.7.18	Bournemouth	55	£8	2	2	53
Thur	5.7.18	Brighton	53	£8			53
Mon	9.7.18	Oxford	29	£8		2	27
Tue	10.7.18	Stratford Upon Avon	33	£8		3	30
Wed	11.7.18	Broadstairs 2nd Trip (bigger bus)	57	£8	1	1	56
Thur	12.7.18	Canterbury	46	£8		1	45
TOTAL			566				

TOTAL CASH

4,528.00