



ELSTREE and BOREHAMWOOD TOWN COUNCIL

Fairway Hall, Brook Close, Borehamwood, Herts. WD6 5BT
Tel: 020 8207 1382 Fax: 020 8953 7645



All Committee Members are hereby summoned to attend a meeting of the
ENTERTAINMENTS COMMITTEE
which will be held on
Tuesday 9 July 2019 at 7.30pm
in the Meeting Room at Fairway Hall, Brook Close, Borehamwood, WD6 5BT
[Meeting Open to Press & Public]

AGENDA

Part 1 Agenda

1. **Apologies:** To receive and accept apologies for absence.
2. **Public Participation:** To receive questions/statements from the public in relation to items on the agenda (one 3 minute slot for up to 3 Members of the Public)
3. **Declarations of Interest:** To:
 - a) receive declarations of interest from Councillors on items on the agenda;
 - b) receive written requests for dispensations for declarable interests; and
 - c) grant any requests for dispensation as appropriate.
4. **Minutes:** To confirm and sign the Minutes of the meeting held on 5 June 2019.

- Attached
5. **Civic Festival 2019:**
 - (i) receive Committee Chairman's report on receiving questions/comments from Members of the Public in attendance on matters pertaining to 2019 Civic Festival (and to receive questions/comments as determined);
 - (ii) watch a 15 minute video presentation of festival highlights; and
 - (iii) receive the 2019 Civic Festival post-event report from the Entertainments Officer and to consider actions as necessary.

6. Future Events:

African Art Show: Cllr A Collins to make a proposal for this event.

- 7. Exclusion of Press and Public:** The Chairman to move the following resolution: That under the Public Bodies (Admission to Meetings) Act 1960 s.1 (2), the press and public be excluded from the meeting whilst and staffing matters are discussed.

Part 2 Agenda

8. Entertainments Staffing Report: To consider:

- (i) Head Steward's Report following Civic Festival relating to staffing; and
- (ii) Appointment of Head Steward to July 2020.



D Salter
Entertainments Officer
3 July 2019

Distribution List:

Name	Organisation	post	e-mail	courier
Cllr S Rubner – Brookmeadow (Town Mayor)	EBTC		X	X
Cllr Mrs S Parnell – Hillside (Deputy Mayor)	EBTC		X	X
Cllr C Butchins – Hillside	EBTC		X	
Cllr Rebecca Butler - Shenley Road	EBTC		X	
Cllr Richard Butler - Cowley Hill	EBTC		X	
Cllr A Collins - Cowley Hill	EBTC		X	X
Cllr V Eni – Brookmeadow	EBTC		X	X
Cllr P Kaza - Kenilworth South	EBTC		X	
Cllr S Lawrence - Kenilworth North	EBTC		X	X
Cllr J Newmark - Kenilworth South	EBTC		X	
Cllr Mrs P Strack – Hillside	EBTC – Committee Chairman		X	X
Cllr Mrs F Turner – Elstree	EBTC - Committee Vice Chairman		X	X
Cllr M Vince - Cowley Hill	EBTC		X	X
Library	Agenda only	X		
Borehamwood & Elstree Times	Agenda only	X		

ELSTREE AND BOREHAMWOOD TOWN COUNCIL

ENTERTAINMENTS COMMITTEE

MINUTES of a meeting held in Fairway Hall, Brook Close, Borehamwood on **Tuesday 5th June 2019** at 7.30pm

Present: Cllr Mrs P Strack (Chairman) (in the Chair)
 Cllr Mrs F Turner (Vice Chairman)
 Cllr S Rubner (ex-officio)
 Cllr Mrs S Parnell (ex-officio)
 Cllr A Collins
 Cllr M Vince
 Cllr C Butchins (Substituted)

In attendance: Cllr P Kaza
 2 Members of Public (Minute 4)
 D Salter (Entertainments Officer)

1. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies for absence were received from Cllr S Lawrence (Other Business)(Cllr Mrs Parnell Substituted) and Cllr V Eni (Other Business) (Cllr C Butchins Substituted).

2. DECLARATIONS OF COUNCILLORS' INTERESTS

There were none.

3. MINUTES OF THE PREVIOUS MEETING

The Minutes of the meeting of the Committee held on 2 April 2019 were approved and authorised for signing by the Committee Chairman.

4. PUBLIC PARTICIPATION

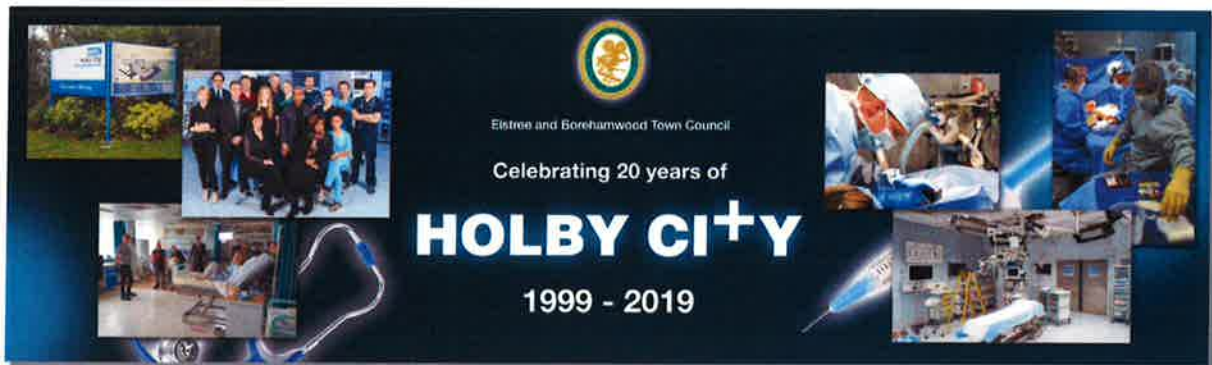
The Committee received a presentation from a Hertswood Academy student about starting a youth centre for 11 – 17 year olds.

5. 2019 CIVIC FESTIVAL

The Entertainments Officer provided Members with an update report on arrangements for the 2019 Civic Festival.

Civic Parade

Members approved the banner design for the Town Council float:



It was reported that 17 applications (not including the Town Council Float) had been received for the Civic Parade made up of Float and Walking entries.

- 1) **F** Town Council
- 2) **F** Cameron Mawer – Boreham Wood Football Club
- 3) **F** Pat Strack - Studio's Rotary Club
- 4) **F** Rotary Purple Beetle
- 5) **F** Keely York - Royal Free Charity
- 6) **F** Lorraine Reed – Writers in the Wood
- 7) **F** Donna Humbles – Kenilworth School
- 8) **F** John Byrne – Belsone Football Club
- 9) **F** Bev Green – The Venue
- 10) **F** Florence Ballentine – Radley Care Home

- 11) **W** Sarah Kneller – Summerswood School
- 12) **W** Emma Wicks – Rince Mor Academy of Irish Dancing
- 13) **W** Stacey Murphey – Air Cadets
- 14) **W** Chahna Morgan - Hertsmere Academy of Dance & Performing Arts
- 15) **W** Janet Ekanem – New Life Assembly
- 16) **W** Tom Garvin – Ishin Ryu Jujitsu
- 17) **W** Peter O Grady - Hare Krishna

Families Day

Members received update on stalls and entertainment for the 2019 Families Day.

Main Arena

1.00pm	Borehamwood Rock Choir
1.30pm	Rince Mor Academy of Irish Dancing
2.00pm	K's School of Dance

Circus Show Times

12.30pm, 1.45pm, 3.00pm, 4.15pm

Free Side Acts and Activities

- Bowerbirdy Mobile Photo Booth and Characters (2x Super Heroes, 2x Toy Story)
- Bubbleologist – 3hr Walk About
- Bozo and Zizi's Circus Workshop
- Giant Inflateable Slide
- Inflatable Gladiator Game
- Spider-Man Bungee Trampolines
- Inflatable Magical Moonwalk
- Inflatable Bungee Run
- Plane Ride
- Chair Ride

Stalls

1	Henna Art Stall
2	Hertsmere TV
3	Betta
4	B & E Unity Network (diversity)
5	Irish Dance
6	WI
7	B&M Care
8	Borehamwood Swimming Club
9	International Christian Fellowship
10	The Venue
11	Kickstart Swim
12	Thor's Hammer Gaming Club
13	Royal Free Charity
14	Chelmscare
15	St Michael & All Angels

- 16 7th Borehamwood Scouts
- 17 Museum
- 18 Royal British Legion
- 19 Holy Cross Church
- 20 Boreham Wood Football Club
- 21 96 Shenley Rd
- 22 Belstone Football Club
- 23 Ishin Ryu Jujitsu
- 24 K's School of Dance
- 25 Little Angels
- 26 BDGC
- 27 Hertsmere Academy of Dance
- 28 Hertfordshire Mind Network
- 29 Air Cadets
- 30 Mencap
- 31 New Life Assembly
- 32 Morrison's
- 33 Hair Bows

Park Layout



-  Lawsons Circus
-  Stalls (Green Section)
-  Stalls (Blue Section)
-  Stalls (Red Section)
-  Stalls (Orange Section)
-  Food Area
-  John Amer Amusments
-  Disabled Parking and Artist Parking
-  Small Arena
-  Town Council
-  First Aid
-  Toilets
-  Bowerbirdy Photo Booth
-  Bozo and Zizi's Circus Workshop

Elstree and Borehamwood's Got Talent

1. Robert – Singing “Ernie The Fastest Milkman”
2. Mark – Magic
3. Joel – Drumming
4. Levana – Singing “How Far I’ll Go”
5. Irish Dancing

Performing Arts Show

The Entertainments officer noted that Monksmead, Parkside, St Teresa’s and St Nicholas would be taking part in this year’s show. It was also noted that the show was taking place between 9:00 – 11:30 at Allum Hall and that it was invitation only.

BBC Concert Band

Members received an update on the playlist and ticket sales.

1. Fanfare from Also Sprach Zarathustra *Richard Strauss*
Arr. Kenley Inglefield
2. Mary Poppins Selection *Richard & Robert Sherman*
Arr. Irwin Kostal
3. Selection from Pinocchio *Leigh Harline*
Arr. W. J. Duthoit
4. The Planets: Jupiter *Gustav Holst*
Arr. G. Smith
5. Star Wars Saga *John Williams*
Arr. Johan de Meij
6. Theme Music from Thunderbirds *Barry Gray*
Arr. R. S. Woodfield
7. Selections from E.T. *John Williams*
Arr. John Cacavas
8. Stars And Stripes Forever *John Philip Sousa*
9. Highlights From Star Trek Into Darkness *Michael Giacchino*
Arr. Michael Brown
10. Superman *John Williams*
Arr. Bob Lowden

It was reported that 20 tickets had been sold so far.

Festival ParkRun

200 people were predicted to take part in this year's Festival ParkRun.

It was noted that the Town Council had commissioned special badges to give to every runner taking part.

Festival Quiz

It was noted that the questions would be prepared by the Entertainments Officer and taken from the book "Collins 500 quizzes Pub Quiz 2019 edition".

Teams

1. Johns Team
2. The Chair Legs
3. Browns Clowns
4. The Sunday Club
5. The Never Hazbeanz
6. Writers in the Wood
7. Wooden It Be Nice
8. The Runaways

It was AGREED that:

- (i) the Judges for the Talent Show be Cllr S Rubner, Cllr A Collins and Cllr M Vince; and**
- (ii) the Judges for the Parade be former councillors G Franklin and A Mitchell (subject to availability).**

6. RISK ASSESSMENTS

The Committee received Risk Assessments prepared by the Entertainments Officer for the Civic Parade and Families Day.

7. FUTURE EVENTS

VE Day 2020

Members received details of a nationwide event celebrating 75 years of VE Day taking place on the 8, 9 and 10 of May 2020.

Art Show

Cllr A Collins gave a short verbal presentation about a proposed African Art Show.

It was AGREED that:

- (i) the Town Council hold a beacon lighting event at Woodcock Hill on the 10 May as part of the 75 anniversary of VE Day; and**
- (ii) the committee asked Cllr A Collins provide further information on the African Art Show at a subsequent meeting.**

8. TOWN CRIER

Members were pleased with the comments received by the public on the Festival edition of the Town Crier (Edition 34).

It was noted that there had been many complaints about non deliveries.

It was AGREED that:

- (i) A representative from D2D be asked to attend a future Entertainments Meeting to discuss the delivery issues.**
- (ii) The Town Crier Sub-Committee for 2019/20 be appointed as follows:**

Cllr Mrs P Strack (Sub-Committee Leader)

Cllr Mrs S Parnell

Cllr C Butchins

(open to all Town Councillors to attend)

9. CLOSURE

It was noted that the next Committee meeting was scheduled to take place on Tuesday 9 July 2019.

The meeting closed at 9.00pm.

Date:..... CHAIRMAN.....