

ELSTREE AND BOREHAMWOOD TOWN COUNCIL

GENERAL MANAGEMENT COMMITTEE

MINUTES of a meeting held on **Wednesday 13 August 2008** at Fairway Hall, Brook Close, Borehamwood at 7pm

PRESENT: Councillors: J Heywood (Chair), M Heywood, G Franklin, P Hedges,
P Swallow
In Attendance: Paul Welsh, Deputy Clerk

1. APOLOGIES FOR NON-ATTENDANCE

It was Noted that Cllr M Heywood was substituting for Cllr Mr Bright who was on holiday

2 MINUTES OF MEETING HELD ON 8 JULY 2008

The Minutes of the Meeting were Confirmed and Signed as a true record

3. DECLARATIONS OF INTERESTS

Members agreed to declare any interests at the appropriate time.

4. REPORT OF THE DEPUTY CLERK

A School Swimming Transportation

It was Reported that the coach provider, Hearn's, had written to the Council explaining that, due to fuel charges increases and new emission standards compliance costs, it would be necessary to increase the coach hire charges for the new academic year 2008/2009 commencing in September.

The Committee understood the present economic difficulties and recognising the excellent service provided, it was RESOLVED that a 10% increase in the coach charges, representing £4.20 per trip, be accepted.

B Borehamwood Football Club

A letter had been received from Borehamwood Football Club requesting sponsorship support for the forthcoming season as had been provided previously. Members felt the Club provided good community schemes, especially for young residents.

It was RESOLVED that a pitch board advert be purchased at a cost of £750.

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MINUTES of a meeting held on **Wednesday 13 August 2008** continued

C Employment of Stewards

members reviewed the procedure of employing stewards to help supervise public events staged by the Council.

It was explained that, on occasions, stewards were employed at a rate of £8 per hour to supplement, not replace, volunteer stewards.

The role of a steward will usually involve anti-social hours and sometimes require manual work. A number of the current persons employed have first aid training and are CRB checked, as well as being experienced.

It was Noted that the use of stewards has resulted in savings such as replacing the Portaloos on Families Day with steward-manned pavilion toilets and reduced hire fees for Allum Hall.

It was also Noted that Health and Safety rules nowadays require levels of stewarding not always guaranteed by volunteers alone.

It was Agreed that employment of stewards should continue to supplement volunteer helpers.

D Elstree and Borehamwood Railway Station Upgrade

It was Noted that a scheme called First Impressions, involving several agencies, is being proposed to improve the railway station which represents a major gateway to Elstree and Borehamwood.

In particular the idea is to give the station entrance a film theme to acknowledge the heritage of the town.

At some point the Council may be approached for some joint funding.

It was **RECOMMENDED** that Cllr J Heywood and the Entertainments Officer represent the Council on the steering committee and report back on any progress for further consideration.

E Elstree Post Office

A letter protesting about the proposed closure of Elstree Post Office had been sent following the last Council meeting.

The reply from The Post Office was reported and Noted, although Members expressed disappointment insofar as the letter seemed to just be a standard reply and did not directly respond to the specific concerns expressed.

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MINUTES of a meeting held on **Wednesday 13 August 2008** continued

F Shenley Road Waste Bins

The Chairman reported that she had agreed to support the Shenley Road Improvements by the purchase of four pencil bins at a cost of £547 plus VAT, designed to encourage children to dispose of litter correctly.

The Committee RESOLVED to approve the Chairman's actions.

G New Clerk

It was Noted that the new Clerk will be joining the Council on 17 September 2008.

5 CLOSURE

The Meeting closed at 7.50pm