ELSTREE AND BOREHAMWOOD TOWN COUNCIL
GENERAL MANAGEMENT COMMITTEE

MINUTES of the Meeting held on Thursday **20th January 2009** at Fairway Hall, Brook Close, Borehamwood, starting at 18:30 hours.

PRESENT:	Councillors:	J Heywood (Chairman) M Bright, E Butler, G Franklin, P Hedges, P Swallow
	In attendance:	Joel Charin Town Clerk
		E Bulter substituted for P Hedges until 7:15pm

1 APOLOGIES FOR NON-ATTENDANCE & SUBSTITUTIONS
from whom Apologies were received and accepted.

2 MINUTES OF THE PREVIOUS MEETING
The Minutes of the Meeting held on 9th October 2008 were approved and signed as a true record.

3 DECLARATIONS OF INTEREST
There were no declarations of interests.

4 REPORT OF THE CLERK
The Clerk briefed Committee on office renovation. It was decided to defer final decisions until a special February GMC meeting, to be arranged.

Requested reallocation of predicted surplus from this year's budget; this was deferred.

It was **agreed** to increase the normal working hours of the Finance Officer from 20 hours to 25 hours per week.

It was **resolved** to change the domain name from '..org.uk' to '….gov.uk'

It was **proposed** that all Hall income should go to sinking fund for the renovation and maintenance of Fairway Hall.

5 FINANCIAL STATEMENTS
Members received the financial statements for month ending December 2008.

6 Exclusion of Press and Public
It was moved that the press and public be excluded from the remainder of the meeting, having regard to the confidential nature of the business to be transacted, publicity of which might be prejudicial to the public interest.

Cllr. Jean Heywood briefed members on current staffing issues.

7 CLOSURE
Meeting closed at 20:50 hours.