ELSTREE AND BOREHAMWOOD TOWN COUNCIL
GENERAL MANAGEMENT COMMITTEE

MINUTES of the Meeting held on Monday **1st March 2010** at Fairway Hall, Brook Close, Borehamwood, starting at 19:30 hours.

PRESENT:	Councillors:	H David (Chairman) E Butler, G Franklin, C Kelly, A Mitchell
	in attendance:	J Charin, Town Clerk

1 APOLOGIES FOR NON-ATTENDANCE & SUBSTITUTIONS
There were no apologies.

2 MINUTES OF THE PREVIOUS MEETING
The revised Minutes of the Meeting held on 19 November 2009 were approved and signed as a true record.

The Minutes of the Meeting held on 11 January 2010 were approved and signed as a true record.

3 DECLARATIONS OF INTEREST
There were no declarations of interests.

4 GENERAL MANAGEMENT COMMITTEE BUDGET, 2010-11
The revised budget was **agreed**.

5 REPORT OF THE CLERK
The Council has reviewed the internal audit service in accordance with the guidance given in Governance and Accountability (England) Practitioner's Guide and concluded that the service is effective.

6 REFURBISHMENT PLANS
It was agreed to call an extra GMC meeting as soon as possible once all quotations have been received.

7 GRANT APPLICATION PROCEDURES
Some discussion took place to help guide the development of new grant application procedures.

8 FINANCIAL STATEMENT, JANUARY 2010
Members received and noted the financial statements for month ending 31 January 2010.

9 Exclusion of Press and Public
It was moved that the press and public be excluded from the remainder of the meeting, having regard to the confidential nature of the business to be transacted, publicity of which might be prejudicial to the public interest.

10 CLOSURE
Meeting closed at 22:00 hours.

Signed:

Date: