

4. Exclusion of the press and public

RESOLVED that under the Public Bodies (Admission to Meetings Act) 1960 Section 1(2) the press and public be excluded from the meeting on matters relating to employees of the Council

5. Staffing Matters

The Committee was informed by the Chairman of a grievance, which had been lodged by a member of the Council staff. Members received advice in respect of the grievance as to the legal process to be followed. Following debate this was **RESOLVED** that a three member panel comprising members of Council who are not members of a Management Committee would be set up in order to hear the grievance as soon as possible.

A request be issued to the Democratic Services Manager of the District Council to make the necessary arrangements on behalf of the Town Council as soon as possible.

6. Review of Town Council Staffing

The Committee considered the “root and branch review” which had being completed by an independent consultant during the Summer. Following a debate it was **RESOLVED** that the review be deferred until the grievance lodged by the Council Officer is resolved.

7. Service Level Agreement with the District Council

The Committee agreed to enter into a Service Level Agreement with Hertsmere Borough Council with services being provided at a rate of £40 per hour. It was **RESOLVED** that an SLA in these terms be agreed.

The meeting closed at 10pm

Date:..... CHAIRMAN.....