



ELSTREE and BOREHAMWOOD TOWN COUNCIL

Fairway Hall, Brook Close, Borehamwood, Herts. WD6 5BT
Tel: 020 8207 1382 Fax: 020 8953 7645



NOTICE is hereby given that the next meeting of the **COMMUNITY SAFETY MEETING** **"CSM"**

will be held at Fairway Hall, Brook Close, Borehamwood, WD6 5BT
on **Wednesday 29 January 2020 at 2.00 pm**
[Whilst the meeting will conclude at 4.00 pm – every effort will be made to
provide at least 20 minutes for the Open Session item on the agenda]

[Meeting Open to Press & Public]

AGENDA

1. **Chairman's Welcome and Introductions**
2. **Apologies:** To receive any apologies for non-attendance. At the time of agenda despatch, there have been none.
3. **Declarations:** To:
 - a) receive declarations of interest from Councillors on items on the agenda;
 - b) receive written requests for dispensations for declarable interests; and
 - c) grant any requests for dispensation as appropriate.
4. **Minutes:** To confirm and sign the Minutes of the Meeting held on 4 December 2019 (any update reports on issues discussed to be raised in the Public Session unless covered elsewhere on the agenda).

- Attached
5. **Policing:** Members are asked to receive update statement, if available, from Hertfordshire Constabulary (15 Minutes).
6. **Neighbourhood Watch:** Members are asked to receive update statement, if available, from Neighbourhood Watch (15 Minutes).
7. **Herts Fire and Rescue:** Members are asked to receive update statement, if available, from Herts Fire and Rescue (15 Minutes).

8. **Clarion Housing:** Members are asked to receive update statement, if available, from Clarion Housing (15 Minutes).
9. **Council Reports:** Members are asked to receive update statement, if available, Hertfordshire County Council and/or Hertsmere Borough Council (15 Minutes).
10. **Open Session (Public Participation):** To consider items raised by attendees or items for further discussion by the CSM at a future meeting.
(Attendees are kindly asked to state their name and their role or interest in the Forum) (20 Minutes).
11. **Chairman's Summary Report and date of next meeting:** meeting dates for the remainder of the 2019/20 municipal year are as follows:
 - 25 March 2020 at 7.00pm
at 7.00 pm at Fairway Hall, Brook Close, Borehamwood, WD6 5BT.
12. **Meeting Close:** To close meeting at 4.00 pm.



H R O JONES
Town Clerk
17 January 2020

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[Distribution List attached]

Name	Organisation	post	e-mail
Cllr C Butchins	CSM Chairman	x	x
Cllr Mrs S Parnell	CSM Vice Chairman	x	x
Cllr Mrs F Turner	CSM Member 2019/20	x	x
Cllr P Kaza	CSM Member 2019/20	x	x
Cllr M Vince	CSM Member 2019/20	x	x
Cllr Rebecca Butler	EBTC	x	x
Cllr Richard Butler	EBTC	x	x
Cllr A Collins	EBTC	x	x
Cllr V Eni	EBTC	x	x
Cllr S Lawrence	EBTC	x	x
Cllr J Newmark	EBTC	x	x
Cllr S Rubner	EBTC	x	x
Cllr Mrs P Strack	EBTC	x	x
O Dowden MP	Hertsmere MP	x	x
Cllr T Hone	Hertfordshire County Council Councillor	x	x
R Jarvis	Neighbourhood Watch	x	x
D Sweeney	Watch Liaison Officer, Hertfordshire Constabulary		x
S Nagler	Assistant Commissioner (Herts)	x	
R Handley	Clarion Housing	x	
A Lewis	EBRA	x	
S Alford	EBRA	x	
N Male	BETTA	x	
L Stack	Resident	x	
Sgt. M Cann	Hertfordshire Constabulary	x	
CI C Smith	Hertfordshire Constabulary	x	
Inspector M Bilsdon	Hertfordshire Constabulary	x	
PC 572 Bainbridge-Price	Hertfordshire Constabulary	x	
PC P Chalkley	Hertfordshire Constabulary		
PCSO J Hainsworth	Hertfordshire Constabulary	x	
PCSO C Ellis	Hertfordshire Constabulary	x	
Station Commander	Herts Fire and Rescue	x	
N Louis	Borehamwood Times	x	
Borehamwood Library	96 Shenley Road	x	
Cllr M Bright	HBC Leader and HCC	x	
V Kane	HBC - Community Safety Manager	x	
S Hardy	Hertsmere Borough Council - Licensing Officer	x	
Cllr P Choudhury	Hertsmere Borough Council Councillor and Community Safety and Performance Portfolio Holder	x	
V Lampey	Police Licensing	x	
Cllr M Sachdev	Hertsmere Borough Council Councillor	x	
Cllr H Cohen	Hertsmere Borough Council Councillor	x	
Cllr K Jaffer	Hertsmere Borough Council Councillor	x	
Cllr G Briski	Hertsmere Borough Council Councillor	x	
Cllr A Plancey	Hertsmere Borough Council Councillor	x	
Cllr C Clapper	Hertfordshire County Council Councillor	x	
Cllr S Brown	Hertfordshire County Council	x	
S Naumann	Hertfordshire Youth Justice Service	x	

ELSTREE AND BOREHAMWOOD TOWN COUNCIL (EBTC)

COMMUNITY SAFETY MEETING (CSM)

MINUTES of a meeting held at Fairway Hall, Brook Close, Borehamwood, WD6 5BT on Wednesday 4 December 2019 at 7.00pm

Present: Cllr C Butchins (CSM Chairman - EBTC) (in the Chair)
Cllr V Eni - EBTC
Cllr Mrs S Parnell – EBTC
Cllr Mrs P Strack – EBTC
Cllr A Collins – EBTC
Cllr K Prabakar - EBTC
S Alford – EBRA
L Stack - EBRA
4 additional Members of the Public
T Malton - EBTC Deputy Town Clerk

[Only those attending on behalf of an organisation and/or wishing their names to be included in the Minutes are recorded above.]

Abbreviations: EBTC - Elstree and Borehamwood Town Council
HBC - Hertsmere Borough Council
HCC - Hertfordshire County Council
EBRA - Elstree and Borehamwood Residents' Association
BETTA - Borehamwood and Elstree Twin Town Association

25. CHAIRMAN'S WELCOME AND HOUSEKEEPING NOTICES

The Chairman, Cllr C Butchins, welcomed those present to the Town Council organised CSM.

26. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies for absence were received from Cllr S Rubner (Mayor) - EBTC, R Jarvis (Neighbourhood Watch), Cllr T Hone (HCC), Cllr C P Chowdhury (HBC), SGT. M Cann (1000) – Hertfordshire Constabulary and D Sweeney – Hertfordshire Constabulary.

27. DECLARATIONS OF COUNCILLORS' INTERESTS

There were none.

28. MINUTES OF PREVIOUS MEETING

It was RESOLVED that:

the minutes of the meeting of 2 October 2019 be approved as a correct record and duly signed by the Chairman.

29. POLICING

There was no report

30. NEIGHBOURHOOD WATCH

There was no report.

31. HERTS FIRE AND RESCUE

Attached APPENDIX A.

32. CLARION HOUSING

There was no report.

33. COUNCIL REPORTS

There were no reports.

34. OPEN SESSION

Observations about local policing and community safety from the floor included:

- The need for awareness of security for resident's homes during the winter months;
- Replacement of defibrillators in Elstree and Borehamwood where required including maps of their whereabouts. (Post meeting note: a map of those known to the town Council has previously been published in the Town Crier, but this needs to be updated for additions);
- Articulated lorries unloading along Shenley Road. (Provision should be made for them to park in designated bays and not on the footway);
- Lack of bicycle security rails on Shenley Road;

- Reverse parking in Leeming Road. (Vehicles should reverse in to the bays to avoid having to back out into traffic in a busy road;
- Concern was expressed at the lack of Police and Fire representation at the CSM meetings;
- Vandalism of bus shelters; (it was noted that this is to be reported to HCC);
- LED street lighting too bright during early evening hours causing shifting patterns that effect some drivers and pedestrian's ability to see clearly and far too dim during late evening and early morning making the roads and pathways hazardous for early commuters and dog walkers and in particular those suffering with epilepsy.

Cllr Mrs S Parnell commented on the need for equality and diversity to be celebrated by informing the forum of the pre advertised and very successful Diversity Weekend that is held each year at Fairway Hall. These events can always be found on the Town Council notice boards and in the Town Crier publication.

It was noted that the bus shelter on Stirling Corner had finally been replaced.

It was further noted that Cllr Mrs P Strack had met with Hertswood Academy regarding the introduction of a youth club in Elstree and Borehamwood. Partners of the project were Studios Rotary Club, Clarion Housing, Leeming/Aycliffe Big Local and Youth Connexions. The proposed plan was for the Youth Club to run on a Friday evening at Hertswood Academy.

The public was encouraged to copy correspondence to the leaders of the Borough and County Councils when writing formally to these authorities.

It was AGREED that:

- (i) **Hertfordshire County Council (HCC) be contacted regarding street lighting positioning and out of sync timers; and**
- (ii) **Hertfordshire County Council (HCC) be asked to inspect and review the pavement camber by McDonalds in Borehamwood.**

It was noted that in all correspondence to Hertfordshire County Council it would be useful to request a report number which can then be notified to the County Councillor for the area.

35. CHAIRMAN'S SUMMARY REPORT AND DATE OF NEXT MEETING:

It was noted that the remaining meeting date for 2019/20 was as follows:

- 29 January 2019 2.00pm (Note change of time)
- 25 March 2020 7.00pm

at Fairway Hall, Brook Close, Borehamwood, WD6 5BT.

It was further noted that the next date of the Transport and Road Safety Forum would be as follows:

- 19 February 2020 7.00pm

36. CLOSURE

The meeting closed at 8.05pm

Date:..... CHAIRMAN.....

HERTS FIRE & RESCUE SERVICES

Report to Elstree and Borehamwood Town Council December 4th 2019

Community Safety

Strategic issues

Estates Update

Longfield JESA

The final 'Requirements' document has now been delivered which informed the 'design concept' plans drawn up by the services Architects, Wood PLC, which were presented to the Joint Planning Team and signed off in September. As a result of this process, the service is now approaching a 'full and final design' that will enable site preparation, demolition and construction to take place.

MACE has also been engaged to produce a Strategic Business Case for this development, which will be considered by both us (HCC) and Hertfordshire Police and Crime Commissioner (PCC) through the various governance routes to procurement. This is not a simple process and will require a very detailed analysis of costs and benefits by officers. To assure both HCC and the PCC that this project will act in the long-term best interests of all partners.

I remain hopeful that the Strategic Business Case will be ready for early spring 2020 and will enter the joint governance process shortly after to produce a decision in the summer of 2020 so our fire service can continue to deliver these essential services for the safety of our firefighters as well as the service to residents and visitors.

Hertford Service Head Quarters Estates Project

This project continues to progress with the planned redevelopment of the Old London Road, Hertford site to incorporate a Fire and Ambulance station alongside a number of residential units. 'Herts Living' are progressing the planning application with East Hertfordshire District Council.

Recruitment Update

The annual recruitment drive has now concluded with 104 candidates passing all elements of the assessment. This translates into two recruits courses being run with the potential to deliver a third if necessary.

Diversity makeup of the 54 candidates selected for the 2 courses:

Females: 7 (13%)

BAME: 8 (15%)

LGBT+: 7 (13%)

Disability: 1 (2%)

In summary, although female figures are slightly down, BAME & LGBT+ rates are significantly higher with the BAME figures for course selection doubling and almost doubling for LGBT+.

Operational issues

Our new Fire Investigation Dog

Light hearted new but with a serious purpose! Hertfordshire's fire investigation puppy name has been revealed – Thor.

Computacenter, which sponsors the county fire and rescue service's investigation dogs, held a competition for staff to suggest names and Thor came out top. The service are currently considering how to mark the long term partnership between Computacenter and the fire service as this relationship is now in its 20th year.



Not only do the FI dogs add significant value to the services investigation work – something that other services call upon too – but Nikki and the dogs also add huge value to the services prevention and education work in Schools and other arenas. To give you yet another example of how well thought of our service is; it was Nikki and our dogs that were invited into the Home office last week to share what they do with the Home Office team....there are clearly other services closer to home but Hertfordshire FRS were invited!

Over the border deployments

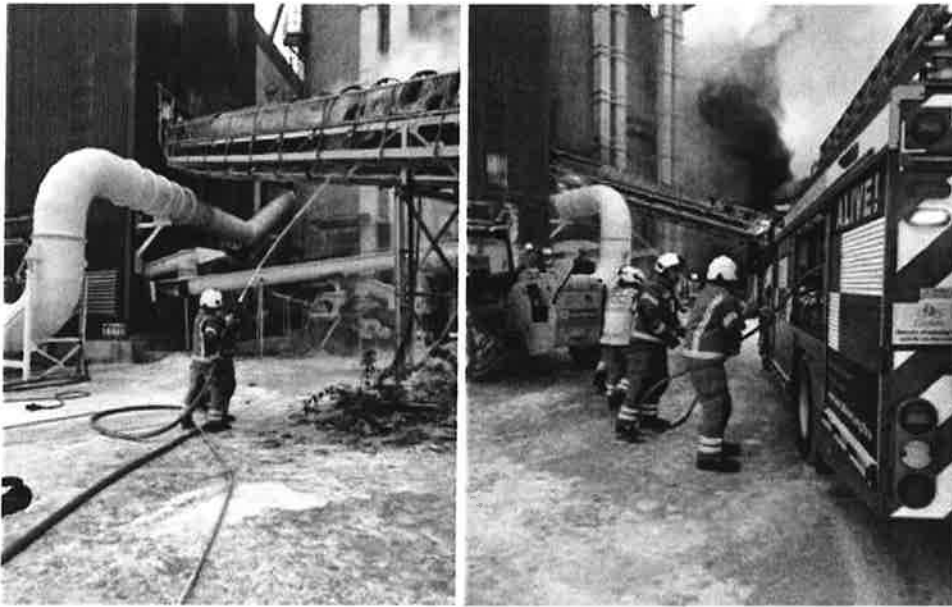
At panel we recently received a paper regarding the cost recovery and charging to neighboring service for the use of our fire engines and our firefighters. I thought I would highlight two examples of where our service helped to deliver another services responsibility on the same night just to give you a flavour of the impact this can sometimes have. Please bear in mind the norm is for support when a service is stretched or if an initial attack is required on a fire and our teams are closer.

At 03.32 hrs on 1/11/19 appliances from Royston and Baldock were mobilised to a domestic property fire in Cambridgeshire, reportedly involving a thatched roof. An officer also attended as a Liaison Officer. At 04.19 hrs a request was made to HFRS to mobilise the Ariel Ladder Platform from Stevenage as there was concern the fire might spread to the thatch from the bedroom, where it had originated. Control mobilised the Stevenage Ariel Ladder Platform, together with a supporting pump. The Ariel Ladder Platform crew carried out an assessment of the scene and made a plan to deploy the appliance if it were to be needed. HFRS appliances were released from the scene by 05.27 hrs.

Total = 3 fire engines, 1 high reach vehicle and 1 officer that we supplied instead of Cambridgeshire.

At 06.42 hrs on the same night Royston and Baldock appliances along with an officer were again called to support Cambridgeshire, this time to an industrial premise (large quarry) in Cambridgeshire where a conveyor belt had caught fire. The fire had spread to the building which housed a furnace used to dry the chalk. Cambridgeshire initially did not mobilise any appliances to this incident, however when the HFRS officer in charge made pumps 3 for water they did attend. HFRS crews were stood down and released from the scene by 08.24 hrs.

Total = 2 fire engines and 1 officer but note that had it remained a 2 fire engine incident our crews would have dealt with it without any Cambridgeshire involvement



Regulatory Services

Food Safety Prosecution

Following an investigation by our Trading Standards team, legal action has been commenced against a gastro pub in Rickmansworth. This follows an incident where the restaurant supplied a meal containing milk to a consumer who had on three occasions advised that she had a dairy allergy. The customer, who suffered a severe allergic reaction and was rushed to A&E, has since made a full recovery.

Fireworks inspections

Trading Standards Officers have been out across the county inspecting premises selling fireworks. Compliance with safety requirements around storage has been very good and unlike recent years no seizures have been required. The total number of premises selling continues to fall year on year with just under 200 registered with Trading Standards this year. The team have also been working with the Corporate Communications team and Fire & Rescue colleagues to remind the public how to purchase, store and use fireworks safely.

Doorstep Crime & Scams

Autumn has continued to be a busy period for our Rogue Trader & Scams team who have investigated a number of doorstep crime incidents. A trader made threats of violence whilst attempting to charge a vulnerable consumer for work that had not been carried out. The team, who immediately attended the property, were able to intervene and prevented further payments being made. In another incident a trader charged a vulnerable resident £5,000 for washing a driveway following a cold call. The resident had gone to their bank to get the money and the bank notified the police who requested Trading Standards to attend. The Trading Standards team were able to prevent any payment being made to the trader.

The team have also been supporting the victim of an investment scam preventing the consumer losing a further £32,000. The victim was phoned by someone falsely claiming to be from Hertfordshire Trading Standards, asking for the money to help recover their "investment".

Silver Award

As part of our work to raise awareness of scams the Corporate Communications team were recognised with a 'Silver Award' at the Public Service Communications Excellence Awards. The award related to a scams prevention campaign featuring the story of Maev, a scam victim from Stevenage. www.youtube.com/watch?v=JXaw08zdryY

Tobacco Seizures

Trading Standards are continuing to receive increased intelligence around illicit or counterfeit tobacco being sold across Hertfordshire. In an operation last month, inspections were carried out by Trading Standards Officers supported by tobacco detection dogs resulting in a large amount of tobacco being recovered from shops in Watford and Stevenage. We are seeing increasingly sophisticated methods of ways of concealing illegal products. The premises in Watford had installed a false floor in order to store and conceal the illegal items.

Trading Standards Officers were also called to support a Police-led raid in Borehamwood resulting in £150,000 worth of counterfeit tobacco being intercepted and seized.

Brexit

The Trading Standards team have been working closely with the Herts Growth Hub and other business support organisations in Hertfordshire to help businesses prepare for Brexit and any potential changes to consumer protection requirements. This has included a number of well attended business events where the team were there to answer any questions from businesses attending.

.Cllr Terry Hone

Exec Member Community Safety & Waste Management, Herts County Council.