



# ELSTREE and BOREHAMWOOD TOWN COUNCIL

Fairway Hall, Brook Close, Borehamwood, Herts. WD6 5BT  
Tel: 020 8207 1382 Fax: 020 8953 7645



All Committee Members are hereby summoned to attend a meeting of the  
**ENTERTAINMENTS COMMITTEE**  
which will be held on  
**Tuesday 1 September 2020 at 7.00pm**  
On Zoom Webinar  
[Meeting Open to Press & Public]

## AGENDA

1. **Apologies:** To receive and accept apologies for absence.
2. **Public Participation:** To receive questions/statements from the public in relation to items on the agenda (one 3-minute slot for up to 3 Members of the Public)
3. **Declarations of Interest:** To:
  - a) receive declarations of interest from Councilors on items on the agenda;
  - b) receive written requests for dispensations for declarable interests; and
  - c) grant any requests for dispensation as appropriate.
4. **Minutes:** To confirm and sign the Minutes of the meeting held on 4 August 2020.

- Attached
5. **Flag Competition:** To consider update report on what happens next and costings.

- Attached
6. **Future Events:** To consider any future events.
7. **Town Crier:** Review Issue 39
  - (i) Consider proposal from J Cartledge;

- Attached

A handwritten signature in black ink, appearing to read 'D Salter'.

D Salter  
Entertainments Officer  
24 August 2020

Distribution List:

Name	Organisation	post	e-mail	courier
Cllr S Rubner – Brookmeadow (Town Mayor)	EBTC		X	X
Cllr Mrs S Parnell – Hillside (Deputy Mayor)	EBTC		X	X
Cllr C Butchins – Hillside	EBTC		X	
Cllr Rebecca Butler - Shenley Road	EBTC		X	
Cllr Richard Butler - Cowley Hill	EBTC		X	
Cllr A Collins - Cowley Hill	EBTC		X	X
Cllr V Eni – Brookmeadow	EBTC		X	X
Cllr P Kaza - Kenilworth South	EBTC		X	
Cllr S Lawrence - Kenilworth North	EBTC		X	X
Cllr J Newmark - Kenilworth South	EBTC		X	
Cllr Mrs P Strack – Hillside	EBTC – Committee Chairman		X	X
Cllr Mrs F Turner – Elstree	EBTC - Committee Vice Chairman		X	X
Cllr M Vince - Cowley Hill	EBTC		X	X
Library	Agenda only	X		
Borehamwood & Elstree Times	Agenda only	X		

**ELSTREE AND BOREHAMWOOD TOWN COUNCIL**

**ENTERTAINMENTS COMMITTEE**

**MINUTES** of a meeting held online in a Zoom meeting on **Tuesday 4 August 2020** at 7.00pm

**Present:** Cllr Mrs P Strack (Chairman) (in the Chair)  
Cllr Mrs F Turner (Vice-Chairman)  
Cllr S Rubner (ex-officio)  
Cllr Mrs S Parnell (ex-officio)  
Cllr M Vince  
Cllr A Collins  
Cllr V Eni

**In attendance:** Cllr P Kaza  
Cllr C Butchins  
A Grady (Borehamwood Brass)  
D Salter (Entertainments Officer)

**18. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

Apologies for absence were received from Cllr S Lawrence (Other Business) (Cllr Mrs S Parnell Substitute).

**19. DECLARATIONS OF COUNCILLORS' INTERESTS**

There were none.

**20. MINUTES OF THE PREVIOUS MEETING**

The Minutes of the meeting of the Committee held on 4 July 2020 were approved and authorised for signing by the Committee Chairman.

**21. PUBLIC PARTICIPATION**

There was none.

**22. VJ DAY – SATURDAY 15 AUGUST**

Members discussed the arrangements for the 75<sup>th</sup> Anniversary of VJ Day.

The Entertainments Officer recommended that the event should now be a virtual online video.

The video will feature the Town Mayor Cllr S Rubner giving a speech and reading the “Cry for Peace” poem next to the Borehamwood monument.

**23. FIREWORKS NIGHT – THURSDAY 5 NOVEMBER:**

Members discussed the likelihood of this event being able to take place due to the Covid-19 Pandemic, it was decided due to the amount of people who turn up it wouldn't be safe to hold this event this year.

**It was AGREED:**

- (i) that a firework display should take place at our “NHS Thank You” Event in 2021; and**
- (ii) an announcement should be made in the Town Crier**

**24. CHRISTMAS**

Members discussed the effects that Covid-19 will have on the Town Council's Christmas Light Switch-On

**It was AGREED:**

- (i) that if the 29 November Switch-On event is to happen the only activity to take place in the All Saints Church “Piazza” would be the Santa's Grotto and not the Ice Rink as it would prove to difficult to socially distance with both.**

**25. FUTURE EVENTS**

Members discussed the MGM film screening, NHS “Thank You Event” and alternatives for the cancelled events.

**It was AGREED:**

- (i) the MGM film screening be postponed to a later date when cinema’s are operating normally;**
- (ii) the NHS “Thank You” Event to take place at Easter time to mark the one-year anniversary of the lockdown;**
- (iii) a “Penny for the Guy” competition for the primary schools be held with cash prizes. 1<sup>st</sup> £500, 2<sup>nd</sup> £250 and 3<sup>rd</sup> £150. The prizes to come from Civic Festival Artiste Fees 302/3229**
- (iv) a Halloween Mask competition to run in the Town Crier, 1<sup>st</sup> Prize will be a Trophy, Certificate and the winning mask will feature in the Christmas Edition of the Town Crier.**

**26. CLOSURE**

It was noted that the next Committee meeting was scheduled to take place on Tuesday 1 September 2020

The Meeting closed at 8.30pm.

Date:..... CHAIRMAN.....

### 1. Article in Town Crier Autumn Edition

We now have an article which reflects past discussions on the flag competition, Describes the polling process and includes the 4 final designs with a ballot form..

The flags have been redrawn professionally by Mike Rollins (BR to forward his invoice to Dan) and their designers (except for Flag B) have approved the final designs. In the case of Flag B, 'Silence indicates assent.'

### 2. Polling Process

We discussed ways EBTC can promote voting for a flag (see email which follows).

An item on the new website and postings to EBTC's Facebook page as well as to key local Facebook pages and items in the online and paper editions of the BWT MUST be in place by the date Town Crier is published (September 4<sup>th</sup>).

Dan will organise a polling box.

### 3. Counting Votes

To protect the integrity of the vote (and assuming that votes will be in hundreds, not thousands) the votes should not be counted until polling closes on 30<sup>th</sup> September but as soon as possible after that date.

Several members of the judging panel (Mayor Rubner, Ogechi, Natan) should be invited to attend the counting, which is expected to take no more than 2 hours. Fairway Hall would be the ideal location to hold the count; if Fairway Hall is not open at the start of October, Allum Manor would be an alternative.

### 4. Displaying the new flag

Whichever design wins, EBTC will have an opportunity to put out a powerful message by displaying the new flag in a variety of ways.

John will send Dan contact details for several flag manufacturers affiliated with the Flag Institute so that Dan can get quotes, lead times and technical file requirements. The sooner this is done, the better.

There are few flagpoles (Fairway Hall, Elstree Studios [possible], Hertsmere [unlikely], Allum Manor); does EBTC want to set up a new flag pole?

The flag could also be displayed as banners on the County's lighting standards. Bob has done this several times at the railway station and will send Dan quotes and lead times for what it would cost to design, manufacture and install 10 pairs (double-sided) of banners to replace the current banners (celebrating the 150<sup>th</sup> anniversary of a railway station.

John reminded us that there are many other 'merchandise' opportunities to promote the 'brand' of the new flag (e.g. flags for school kids, window/bumper stickers).

## 5. The Unveiling

Ideally this would be done before the end of October and then featured in the Winter edition of Town Crier to be published in mid/late November, as well as on EBTC's Facebook page and other pages, plus the BWT.

The finalist designers as well as civic representatives and members of the judging panel (including Graham Bertram) should be invited to attend.

Prizes promised in the Spring edition of Town Crier for 'best Under 12' and 'best 12 to 16 year old' designers could be awarded during the ceremony. Dan can identify candidates from the submissions he received. Bob will send him details of a jigsaw puzzle suitable for under-12s. John suggested a book for older designers.

### Break Down of costs

<b>Best Under 12-year-old Prize – Flags of the World Puzzle</b>	<b>£12.99</b>
<b>Best 12 – 16-year-old Prize – Complete Flags of World Guide</b>	<b>£9.56</b>
<b>Design of Banners (Mike Rollins)</b>	<b>£120</b>
<b>Manufacturer of 10 double-sided durable banners (The Image Group)</b>	<b>£1,248 (incl. VAT)</b>
<b>Hire of equipment and installation (Hertsmere Engineering Services)</b>	<b>£598</b>
<b>Winning Flag (Display)</b>	<b>£134</b>
<b>Winning Flag (Prize)</b>	<b>£134</b>
<b>Total</b>	<b>£2256.55</b>

Dear Dan

As all members of the Town Council will be well aware, Aldenham Reservoir has been very much in the news lately. The lowering of the water level, the closure of the sailing club, the imposition of a blanket tree preservation order and the blockage of the permissive path around the south and west sides have all attracted coverage and comment, in both the national and local press and in social media. And there has been a well-attended demonstration on site, calling for the future of the reservoir to be safeguarded and for public access to be restored and extended.

Unfortunately, but probably inevitably, some of the media coverage (particularly on social media) has been inaccurate or incomplete, and much of it has been very negative in tone. Constructive thinking about how best the reservoir's future can be assured has been noticeable by its absence.

The reservoir is easily the most prominent and distinctive landscape feature in Elstree and Borehamwood parish, and a hugely important public amenity. The issues affecting it are of importance to everyone living in the locality.

I would therefore like to suggest that the Town Council could provide a valuable service to residents by deploying the Town Crier both as a medium for conveying facts and as a vehicle for hosting informed debate amongst the key parties involved.

I propose that the next edition should contain a special illustrated supplement (of at least four pages) devoted to Aldenham reservoir, past, present and future. I would be happy to contribute an article on its history. But the rest of the supplement would contain invited contributions from representatives of key organisations involved - the various local authorities, Liberty Lake Leisure, Aldenham Renaissance, the Country Park Trust, EBRA, etc. Each would be offered the same number of words (say 350, roughly the length of this letter) to set out succinctly their view of the future model they favour, the steps needed to achieve this, and the part they are willing to play in the process. This would help to establish how much common ground there is between them and, hopefully, facilitate the much-needed dialogue without which the present impasse seems likely to endure.

Perhaps you would be good enough to put this suggestion to the Entertainments Committee, which I understand has editorial oversight of Town Crier?

Thank you for your help.

Regards      John Cartledge