

All Committee Members are hereby summoned to attend a meeting of the  
**GENERAL MANAGEMENT COMMITTEE**  
which will be held under the powers contained within the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (“the 2020 Regulations”) which came in to force on 4 April 2020. The regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May 2021. The 2020 Regulations apply to local council meetings, committee and sub-committee meetings in England.

The Meeting will be held on:

**Thursday 15 October 2020 at 7.00pm**

The link is as follows (no registration required):

<https://us02web.zoom.us/j/81612031843?pwd=b2FiY2krTC9QckhFbHV5U0RDMmxDQT09>

Passcode: 172402

Save where Part 2 items are on the agenda, the meeting is open to the press and public.

The Chairman has agreed a 3 Minute public participation slot, if required and applicable.

## **AGENDA**

### **Part 1 Agenda**

1. **Apologies:** To receive and accept apologies for absence.
  
2. **Declarations of Interest:** To:
  - a) receive declarations of interest from Councillors on items on the agenda;
  - b) receive written requests for dispensations for declarable interests; and
  - c) grant any requests for dispensation as appropriate.

**3. Public Participation:** To receive questions/statements from the public in relation to items on the agenda (one 3-minute slot for up to 3 Members of the Public). At the Chairman's discretion, this item may be considered at the end of the agenda. This period may also be used by Members with an interest in an item to make a statement concerning that issue (e.g. grant application).

**4. Minutes:** To confirm and sign the minutes of the meeting held on 23 July 2020.

- **Attached**

**5. Meeting Dates Schedule 2021:** To consider:

(i) Procedure for adopting and amending Meeting Dates Policy; and

- **Attached**

(ii) DRAFT Meeting Dates Schedule for 2021 (to be submitted for final approval to Council on 25 November 2020 – subject to changes required by HBC dates and Religious Holidays).

- **Attached**

**6. Financial Report:** To consider:

(i) consider Income and Expenditure Report to 6 October 2020;

- **Attached**

(ii) In-House Audit report of 1 September 2020 prepared by Cllr C Butchins; and

- **Attached**

(iii) Headline items for 2021/22 Budget (Draft Budget to be considered by the Committee at its meeting on 12 November 2020).

7. **Community and Budgeted Grant Applications:** To note Special Community Grants made since the last meeting as follows:

Payee	Details	Amount £	Statutory Power
Friends of Kenilworth	Emergency IT Grants for Schools: Covid 19	£1,250.00	LGA 1972 s. 137
Cowley Hill Primary School	Emergency IT Grants for Schools: Covid 19	£2,500.00	LGA 1972 s. 137
Woodlands School Staff & Parents Association	Emergency IT Grants for Schools: Covid 19	£2,500.00	LGA 1972 s. 137
Friends of St Teresa's School	Emergency IT Grants for Schools: Covid 19	£1,250.00	LGA 1972 s. 137
St Nicholas C of E VA Primary School	Emergency IT Grants for Schools: Covid 19	£1,200.00	LGA 1972 s. 137
Friends of Meryfield	Emergency IT Grants for Schools: Covid 19	£2,500.00	LGA 1972 s. 137
Summerswood Primary School	Emergency IT Grants for Schools: Covid 19	£2,500.00	LGA 1972 s. 137
Parkside Community School PTA	Emergency IT Grants for Schools: Covid 19	£2,500.00	LGA 1972 s. 137
Saffron Green Primary School	Emergency IT Grants for Schools: Covid 19	£1,250.00	LGA 1972 s. 137

8. **Climate Change Sub-Committee:** To consider and agree Membership and Lead Member for Climate Change Sub-Committee (referred to the Committee from Full Council).
  
9. **Exclusion of Press and Public:** The Chairman to move the following resolution: That under the Public Bodies (Admission to Meetings) Act 1960 s.1 (2), the press and public be excluded from the meeting whilst legal cases / staffing matters are discussed.

## **Part 2 Agenda**

10. **Clerk's Report:** To consider Clerk's report covering:
  - (i) Outstanding cases/insurance claims; and
  - (iii) Staffing not covered under remit of Staffing Committee.
  
11. **Christmas/New Year Office Closure:** To consider Office Closures 25 December 2020 to 3 January 2021 inclusive (3 working days).
  
12. **Close of Meeting:** To close meeting. It is noted that the next meeting of the General Management Committee is scheduled for 12 November 2020 at 7.00pm.

H R O Jones  
Town Clerk  
6 October 2020

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