



# Elstree and Borehamwood Town Council Allotment Structure Permission Form

Site  Plot Number

Your Name

Address

Phone Number(s)

Email Address

I wish to apply for permission to erect the following structure on the above mentioned plot and agree to abide by all the terms, conditions and to maintain it in good repair. On the termination of my tenancy, I will remove the structure, or transfer ownership and responsibility to the next tenant.

## Description

Please tick the structure type  Shed  Greenhouse  Polytunnel  Other

**GLASS IS STRICTLY FORBIDDEN ON ANY STRUCTURE**

Age of Structure  New  years old

The materials it is made from

Walls

Roof

Floor

## Sketch of Proposed Structure

### Dimensions

Length	<input style="width: 100%; height: 20px;" type="text"/>
Width	<input style="width: 100%; height: 20px;" type="text"/>
Height	<input style="width: 100%; height: 20px;" type="text"/>

### Details

Doors	<input style="width: 100%; height: 20px;" type="text"/>
Windows	<input style="width: 100%; height: 20px;" type="text"/>
Colour	<input style="width: 100%; height: 20px;" type="text"/>

### Structures shall not exceed:

Structures shall not take up more than 25% of the total area of your plot

	Length	Width	Height
<b>Shed</b>	2.4m (8ft)	1.8m (6ft)	2.1m (7ft)
<b>Greenhouse</b>	2.4m (8ft)	1.8m (6ft)	2.1m (7ft)
<b>Polytunnel</b>	6m(20ft)	3m (10ft)	2.1m (7ft)

### Rainwater Collection

All sheds and greenhouses are required to make provision for the collection of rainwater.

I understand that my Shed / Greenhouse will need to have a rainwater collection device and I may be required to remove my structure if I do not provide this.

### Position of Proposed Structure

Please show the proposed position of the structure within your plot, and in relation to adjacent plots

Please include all plot numbers (plot number maps are available on the Town Council website)

	My Plot	

### Please return completed forms to:

Site Warden, Elstree & Borehamwood Town Council,  
Fairway Hall, Brook Close, Borehamwood. WD6 5BT.

Email: [warden@elstreeborehamwood-tc.gov.uk](mailto:warden@elstreeborehamwood-tc.gov.uk)

**YOU MUST WAIT FOR APPROVAL BEFORE ERECTING ANY STRUCTURE**

Signed

Date