



# Elstree and Borehamwood Town Council Allotment Structure Permission Form

Site  Plot Number

Your Name

Address

Phone Number(s)

Email Address

I wish to apply for permission to erect the following structure on the above-mentioned plot and agree to abide by all the terms, conditions and to maintain it in good repair. On the termination of my tenancy, I will remove the structure, or transfer ownership and responsibility to the next tenant.

## Description of Proposed Structure

Please tick the structure type  Shed  Greenhouse  Polytunnel  Other

Age of Structure  New  years old

**Structures must not take up more than 25% of your plot and must not exceed:**

	Max Length	Max Width	Max Height
<b>Shed/Greenhouse</b> (Melrose Avenue Allotments Only)	2.4m (8ft)	1.8m (6ft)	2.1m (7ft)
<b>Polytunnel</b> (May be required to be dismantled over winter months)	6m (20ft)	3m (10ft)	2.1m (7ft)
<b>Tool Storage Box</b> (Allum Lane / Stapleton Gardens)	1.8m (6ft)	1m (3ft)	1.2m (4ft)

## Details of the Structure

Length:	<input type="text"/>
Width:	<input type="text"/>
Height:	<input type="text"/>
Colour:	<input type="text"/>

Walls made from:	<input type="text"/>
Roof made from:	<input type="text"/>
Floor made from:	<input type="text"/>

**GLASS IS STRICTLY FORBIDDEN ON ANY STRUCTURE**

## Sketch of Proposed Structure

## Position of Proposed Structure on your plot

Please include all plot numbers (plot number maps are available on the Town Council website)

Plot	Plot	Plot
Plot	Your Plot	Plot
Plot	Plot	Plot

Plot 620	Plot 640	Plot 660
Plot 622	Shed	Plot 662
Plot 624	Polytunnel	Plot 664

## Rainwater Collection

All structures (except polytunnels) are required to provide collection of rainwater.

I understand that my Shed / Greenhouse will need to have a rainwater collection device and I may be required to remove my structure if I do not provide this.

## Please return completed forms to:

Site Warden, Elstree & Borehamwood Town Council,  
Fairway Hall, Brook Close, Borehamwood. WD6 5BT.

Email: [warden@elstreeborehamwood-tc.gov.uk](mailto:warden@elstreeborehamwood-tc.gov.uk)

**YOU MUST WAIT FOR APPROVAL BEFORE ERECTING ANY STRUCTURE**

Signed

Date