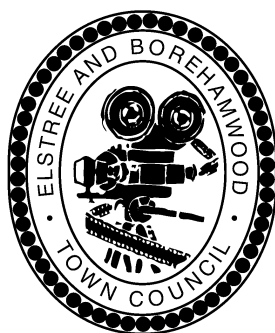


## ELSTREE AND BOREHAMWOOD TOWN COUNCIL



### FULL COUNCIL

MINUTES of a meeting held under the powers contained within the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (“the 2020 Regulations”) which came in to force on 4 April 2020. The regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May 2021. The 2020 Regulations apply to local council meetings, committee and sub-committee meetings in England.

The meeting was held remotely on a Zoom Webinar:

<https://us02web.zoom.us/j/82903052733?pwd=YngxUG5KY082WDJ4SWJvbHQzTkUUT09>

Passcode: 426326

on Wednesday 13 January 2021 at 7.30pm.

Present: Cllr S Rubner (Mayor) (In the Chair)  
Cllr Mrs S Parnell – Hillside (Deputy Mayor)  
Cllr C Butchins – Hillside  
Cllr R Butler - Cowley Hill  
Cllr R Challice - Cowley Hill  
Cllr A Collins – Cowley Hill  
Cllr V Eni – Brookmeadow  
Cllr P Kaza – Kenilworth South  
Cllr S Lawrence – Kenilworth North  
Cllr J Newmark - Kenilworth South  
Cllr Mrs P Strack – Hillside  
Cllr Mrs F Turner - Elstree  
Cllr M Vince - Cowley Hill

In Attendance: D Salter – Entertainments Officer  
H Jones – Town Clerk

Also Present: Cllr C Gray – Hertsmere Borough Council

**Cllr S Rubner in the Chair (Mayor)**

[Prior to the meeting commencing, the Council received an address by the Mayor in connection with Holocaust Memorial Day on Wednesday 27 January 2021. The Council reflected on the Mayor's words which condemned genocide and all forms of racial hatred wherever and whenever it occurred throughout the world. Holocaust Memorial Day 2021 marked 76 years since the liberation of Auschwitz-Birkenau.]

**41. APOLOGIES FOR NON-ATTENDANCE**

There were none.

**42. DECLARATIONS OF COUNCILLORS' INTERESTS**

There were none.

**43. MINUTES OF COUNCIL**

**It was RESOLVED that:**

**the Minutes of the Full Council Meeting held on 25 November 2020 be signed by the Mayor as a true record and adopted by the Council.**

**44. FINANCE, BUDGET AND PRECEPT DEMAND REPORT FOR 2021/22**

It was asked to be recorded that the Precept Demand resolution at (ii) below was approved by unanimous vote.

**It was RESOLVED that:**

**(i) the Budget for 2021/22 as set out in the report before Members (including 1800/108 Transfer £10,000 to Election Reserve 2947/209 and Transfer £2,000 to Van Replacement Reserve) be approved together with the following recommended amendments made by the General Management Committee at its meeting on 11 January 2021 (Minute 43 (v)):**

- 1681/106 COM-LETTINGS (Hall Income)  
Reduce from £35,000 to £20,000  
(Rationale: COVID-19 Pandemic likely to continue to disrupt use of Fairway Hall in 2021).**
- 4166/401 Football Marketing (Previously a grant to BW Football Club)  
recode from 401 (Grants) to 104 (Administration)  
(Rationale: BW Football Club to be asked not to apply for a grant for marketing but for GMC to determine use of budget on a yearly basis).**

- (ii) **the Precept Demand to Hertsmere Borough Council be set for 2021/22 at £495,577.22 (with the cost to Band D Council Tax payer being £36.99) and representing a 0% increase of Final Demand from 2020/21 on the following basis:**

<b>Precept Demand</b>	<b>£495,577.22</b>
<b>Band D Yearly</b>	<b>£36.99</b>
<b>Multiplied by tax base</b>	<b>13,397.6</b>
<b>Thus making the final demand</b>	<b>£495,577.22</b>

- (iii) **approval of recommended Earmarked reserve transfers within current 2021/22 budget:**

**Transfers**

**(a) 1800/108 Transfer £10,000 to Election Reserve**

**(b) 2947/209 Transfer £2,000 to Van Replacement Reserve**

**45. REPORT OF OUTSIDE BODIES**

Outside Bodies Reports

Fairway Hall                      Town Clerk

A report was provided on Fairway Hall improvements and use of the Hall during the Lockdown period.

Leeming/Aycliffe Big Local Advisory Panel (2 Ward Members)

Councillor (1)                      Cllr M Vince – Cowley Hill  
Councillor (2)                      Cllr S Rubner – Brookmeadow

It was noted that the BMX bike track project to be installed in Meadow Park was ongoing. It was further noted that the Big Local had warded monies to schools for IT support during the Covid-19 pandemic.

Elstree & Borehamwood Museum Group (1)

Councillor (1)                      Cllr A Collins

It was noted that the Museum was collecting photographs from residents and businesses in Elstree and Borehamwood in connection with the current Covid-19 pandemic.

Elstree, Borehamwood and District Community Association (2)

Councillor (1) Cllr S Parnell  
Councillor (2) Cllr Richard Butler

Allum Hall was scheduled to be utilised as a vaccination centre. It had been an extraordinary year for Allum Hall and Manor with restricted access.

Hertsmere MENCAP (1)

Councillor (1) Cllr V Eni

Councillors applauded the news that Hertsmere MENCAP continued to provide exercise classes through Zoom. A pilot Digital Inclusion Programme was scheduled to be launched to help tackle the heightened risk of isolation, loneliness and the deterioration of mental health, faced by adults with a learning disability.

Aldenham Country Park (1)

Councillor (1) Cllr P Strack

It was noted that discussions continued to seek to reach a solution to the problems at Aldenham Reservoir. Concern was highlighted at the proposal to close a footpath around the lake.

First Impressions Group (2)

Councillor (1) Cllr S Parnell  
Councillor (2) Cllr A Collins

It was noted that a Zoom meeting was planned in early February. Cllr R Butler requested that liaison representatives ask First Impressions whether there were any plans to change the flags on the lampposts along Shenley Road.

**46. ACCOUNTS FOR PAYMENT**

**It was RESOLVED that:**

**the payment of accounts be confirmed as follows:**

		2020/21	
Page	Vch.	Date	Amount
1	242-256	12 Nov 20	£ 30,615.39
2	257-266	3 Dec 20	£ 10,743.82
3	267-284	15 Dec 20	£ 51,131.33
			£ 92,490.54

		<b>Total</b>
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[In addition to the Agenda appendices, details of all payments over £500 are published on the Town Council's website for public inspection - [www.elstreeborehamwood-tc.gov.uk](http://www.elstreeborehamwood-tc.gov.uk)]

**47. ANNUAL RETURN 2019/20**

It was **RESOLVED** that:

- (i) the completion of 2019/20 Audit (papers from External Auditors) of unqualified audit with no recommendations for the Authority be duly noted and received; and
- (ii) Auditing Solutions be appointed for the Municipal Year 2021/22 as the Council's Internal Auditor.

**48. ANNUAL PARISH MEETING**

It was noted that the format of the APM would be similar to that of the previous year with the inclusion of the Youth Council chair making a presentation and an address (non-denominational) by a local religious leader.

**49. PUBLIC PARTICIPATION – QUESTION TIME**

There was none.

**50. CLOSE OF MEETING**

The Meeting closed at 9.20pm.

The next meeting was scheduled to take place on 10 March 2021 at 7.30 pm.

Date:.....MAYOR.....