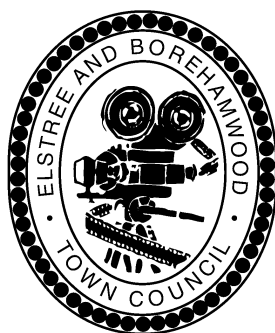


ELSTREE AND BOREHAMWOOD TOWN COUNCIL



FULL COUNCIL

MINUTES of a meeting held under the powers contained within the Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 (“the 2020 Regulations”) which came in to force on 4 April 2020. The regulations enable local councils to hold remote meetings (including by video and telephone conferencing) for a specified period until May 2021. The 2020 Regulations apply to local council meetings, committee and sub-committee meetings in England.

The meeting was held remotely on a Zoom Webinar:

<https://us02web.zoom.us/j/89725826693?pwd=emRuVWFpVG04K0l5MGVvWEY1NDRHQQT09>

Passcode: 134723

on Wednesday 10 March 2021 at 7.30pm.

Present: Cllr S Rubner (Mayor) (In the Chair)
Cllr Mrs S Parnell – Hillside (Deputy Mayor)
Cllr C Butchins – Hillside
Cllr R Butler - Cowley Hill
Cllr R Challice - Cowley Hill
Cllr A Collins – Cowley Hill
Cllr V Eni – Brookmeadow
Cllr P Kaza – Kenilworth South
Cllr S Lawrence – Kenilworth North
Cllr J Newmark - Kenilworth South
Cllr Mrs P Strack – Hillside
Cllr Mrs F Turner - Elstree
Cllr M Vince - Cowley Hill

In Attendance: H Jones – Town Clerk

Also Present: 2 Members of the Public

Cllr S Rubner in the Chair (Mayor)

51. APOLOGIES FOR NON-ATTENDANCE

There were none.

52. DECLARATIONS OF COUNCILLORS' INTERESTS

There were none.

53. MINUTES OF COUNCIL

It was noted that for consistency of spelling, "Covid-19" would be the correct and recognised format of the word in Council minutes.

It was RESOLVED that:

the Minutes of the Full Council Meeting held on 13 January 2021 be signed by the Mayor as a true record and adopted by the Council.

54. FINANCIAL RISK ASSESSMENT AND POLICY DOCUMENTATION

It was RESOLVED that:

the following Council Risk Assessments and Policy Documents be adopted subject to any amendments listed below for review in 12 months by Full Council:

- (i) Financial Risk Assessment 2020/21 (in order to comply with Regulation 4(2) of the Accounts and Audit (England) Regulations 2011, the Council must minute an appropriate risk assessment having been carried out during the year);**
- (ii) Standing Orders (as set out);**
- (iii) Financial Regulations (with GMC being asked at its meeting on 22 April 2021 to consider the issue of retaining cheques and cash for payments by the Council in exceptional circumstances); and**
- (iv) the Council, Committee, Sub-Committee and Forum Terms of Reference and Delegated Authority document be reviewed by Council at its meeting in June 2021 (i.e. once the Annual Council meeting has agreed the Committees and Sub-Groups of the Council).**

55. REPORT OF OUTSIDE BODIES

Mayor's Annual Report 2020/21

It was RESOLVED that:

- (i) the Mayor's Annual Report 2020/21 be approved and adopted (with the final report being included in Edition 42 of the Town Crier to be distributed to all residents in June 2021 and placed on the Town Council's website).**
- (ii) the Coronavirus Report by Town Mayor detailing actions taken during Pandemic be received; and**
- (iii) the reports of Outside Bodies be received as follows:**

Outside Bodies Reports

Fairway Hall

Town Clerk

A report was provided on Fairway Hall improvements and use of the Hall during the Lockdown period. Concern was raised over the condition of the newly installed floor and Hall Wardens were investigating remedial action available. The Hall was scheduled to open on 17 May 2021 or limited numbers (subject to Covid-19 restrictions) and then fully (i.e. without restriction) from 21 June 2021.

Elstree & Borehamwood Museum Group (1)

Councillor (1)

Cllr A Collins

It was noted that the Museum was collecting photographs from residents and businesses in Elstree and Borehamwood in connection with the current Covid-19 pandemic.

Elstree, Borehamwood and District Community Association (2)

Councillor (1)

Cllr S Parnell

Councillor (2)

Cllr Richard Butler

Members congratulated Allum Hall on its use as a vaccination centre. Some minor problems had been noted regarding access and traffic disruption around the site.

Hertsmere MENCAP (1)

Councillor (1)

Cllr V Eni

Councillors applauded the news that Hertsmere MENCAP continued to provide services. The report included notice that officers had been elected, a surplus of £17,000 was noted and a new vehicle purchased.

Aldenham Country Park (1)

Councillor (1) Cllr P Strack

It was noted that discussions continued to seek to reach a solution to the problems at Aldenham Reservoir. It was reported that the gate to the path remained open with an injunction valid until 21 September 2021.

Maxwell Park Management Group (1)

Councillor (1) Cllr J Newmark

It was reported that the situation at Maxwell Park was similar to that at Fairway Hall. Development plans were in place for the post Covid-19 environment.

First Impressions Group (2)

Councillor (1) Cllr S Parnell
Councillor (2) Cllr A Collins

An update report on the work of First Impressions (including the use of the passenger fund to improve Elstree and Borehamwood railway station) was received.

56. ACCOUNTS FOR PAYMENT

It was RESOLVED that:

the payment of accounts be confirmed as follows:

		2020/21	
Page	Vch.	Date	Amount
1	285-299	7 January 2021	£ 5,133.94
2	300-309	14 January 2021	£ 47,129.76
3	310-322	12 February 2021	£ 27,674.66
4	323-332	26 February 2021	£ 11,246.00
5	333-342	26 February 2021	£ 4,574.27
		Total	£ 95,758.63

[In addition to the Agenda appendices, details of all payments over £500 are published on the Town Council's website for public inspection - www.elstreeborehamwood-tc.gov.uk]

57. ANNUAL PARISH MEETING

It was noted that the APM would be included on the Council’s YouTube channel. Members discussed the issue of whether Standing Orders were applicable to the APM and advice would be sought from HAPTC. A further discussion took place on the exclusion of Members from meetings.

On the whole, it was felt that the APM on 3 March 2021 was a good meeting with a large number of contributors and excellent contributions from Rev. Tim Warr and the Chair of the Youth Council.

58. PUBLIC PARTICIPATION – QUESTION TIME

Aldenham Reservoir

Responding to a query from a Member of the public, it was noted that the GMC would consider issues relating to the reservoir at its next meeting. Members recognised the concern over apparent “lack of progress” in facilitating a meeting between key stakeholders to seek to determine a consensus/strategy for safeguarding the site as a local community area of recreation and amenity.

59. CLOSE OF MEETING

The Meeting closed at 9.00pm.

In closing, the Mayor asked for thanks to be recorded to the Town Clerk (on reaching ten years of service at the Town Council) and to all of the team of staff who had worked diligently in the Covid-19 pandemic.

The next meeting scheduled was the Annual Council Meeting (Mayor Making - First meeting of the 2021/22 Municipal Year) to take place in May 2021 at 7.30 pm.

[Post Meeting Note: the date of the meeting was moved to 4 May 2021 in order to comply with Government rulings on remote meetings which were to unlawful after 7 May 2021 – subject to a High Court challenge].

Date:.....MAYOR.....