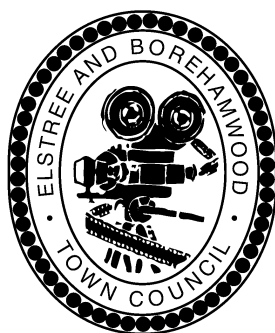


ELSTREE AND BOREHAMWOOD TOWN COUNCIL



FULL COUNCIL

MINUTES of a meeting held at Fairway Hall, Town Council Offices, Brook Close, Borehamwood, WD6 5BT on Wednesday 23 June 2021 at 7.30pm.

Present:

Cllr Mrs F Turner - Elstree (Town Mayor)
Cllr Mrs S Parnell – Hillside (Deputy Mayor)
Cllr C Butchins – Hillside
Cllr R Butler - Cowley Hill
Cllr R Challice - Shenley Road
Cllr A Collins - Cowley Hill
Cllr V Eni – Brookmeadow
Cllr P Kaza - Kenilworth South
Cllr S Lawrence - Kenilworth North
Cllr J Newmark - Kenilworth South
Cllr Mrs P Strack – Hillside
Cllr S Rubner – Brookmeadow
Cllr M Vince - Cowley Hill

In Attendance: H Jones – Town Clerk

12. APOLOGIES

There were none.

13. DECARATIONS OF INTEREST

There were none.

14. MINUTES

It was **RESOLVED** that:

the Minutes of the Annual Council Meeting held on 4 May 2021 be signed by the Mayor as a true record and adopted by the Council.

15. ANNUAL RETURN 2020/21

Cllr C Butchins asked for a record of thanks to be noted in the Minutes to Council Staff for helping to achieve a complimentary report from the Internal Auditor for the 2020/21 year.

It was RESOLVED that:

- (i) It be noted that the Certificate of Exemption 2020/2021 did not apply to Elstree and Borehamwood Town Council;**
- (ii) the Annual Accounts 2020/21 (additional information attached to assist with Close Down documentation) be approved and adopted;**
- (iii) the Annual Internal Auditor Report (Final) for the year 2020/2021 be approved noting no recommendations for adoption;**
- (iv) Section 1 of the Annual Governance Statement 2020/21 be approved and adopted for submission to the External Auditor before 30 June 2021;**
- (v) Section 2 of the Annual Governance Statement 2020/21 be approved and adopted for submission to the External Auditor before 30 June 2021;**
- (vi) The dates for the public rights period be agreed as 24 June – 6 August 2021 for inspection of AGAR and accounts 2020/21;**
- (vii) Auditing Solutions Ltd be appointed as Internal Auditor to the Council for the municipal year 2021/22; and**
- (viii) Entertainments Committee be asked to review the production costs of the Town Crier magazine in order to assess value for money and to consider further the option of producing the newsletter in online format only.**

16. OUTSIDE BODIES

Fairway Hall

It was noted that at its meeting on 8 July 2020, the General Management Committee would consider options for further action in relation to Fairway Hall floor in light of an independent report commissioned by the Town Council showing defects in the work carried out in August 2020 to replace the flooring.

It was reported that at the time of the meeting, Fairway Hall was booked for hours in the period between 1 April 2021 and 3 October 2021 as follows:

Category	Hours
Uncategorised	357
Charity	50
Children's Groups	91
Children's Parties	9
Community	41
Council Use	29
Fitness Classes	24
Private Function	9

Members noted regular usage by MENCAP four times per week, a Baby Sensory Group on Tuesdays (5-hour booking) and the return of the Thursday Yoga class.

Elstree & Borehamwood Museum Group

Cllr A Collins reported that the Museum remained closed with a static display at 96 Shenley Road in the interim period. The Facebook page and website blog were active. The Council thanked the Museum staff and many volunteers for their continued efforts during the pandemic and noted that all involved in the Museum remained optimistic about better times to come.

Elstree, Borehamwood and District Community Association

Cllr Mrs S Parnell reported that it had been a challenging 12 months for Allum Manor. On 18 June 2021, a wedding was held with 30 guests in line with Covid regulations at that time. Events to be held later in the year included a Star Wars Family Fun Day, Aldenham Bus Spectacular and the NSPCC Christmas Party). The programme of internal decoration continued at the Manor House (new flooring and blinds in most rooms) with the aim of redecorating the external fabric in the coming months. The Hall continued to be used as a vaccination centre and by May over 50,000 doses had been given to over 30,000 patients. The Council wished to express thanks to the Allum Hall staff for helping to keep the traffic running smoothly whilst it was being used for this purpose.

Hertsmere MENCAP

Cllr V Eni reported that MENCAP was meeting four times per week at Fairway Hall with plans to invite visits from the Fire and Rescue Services, Hertfordshire Constabulary and Metro Bank.

Aldenham Country Park

Cllr P Strack reported that ParkRun would not resume at the reservoir until 24 July 2021 (but would be included in the Civic Festival on Saturday 31 July 2021 at 9.00am – registration could take place at www.parkrun.org.uk/aldenham).

It was noted that the "footpath issue" was moving forwards with the likelihood that it would be registered as a Public Right of Way. It was further noted that the Town Council had put in an application to register the reservoir as an Asset of Community Value (ACV) with Hertsmere Borough Council.

First Impressions Group

Cllr Mrs S Parnell reported that the last project board meeting had taken place on 12 March 2021. An update was provided on the Passenger Benefit Fund (£80,000 to pay for station improvements as compensation for the disruption caused by the introduction of a new train timetable in 2018). Members expressed disappointment at the slow progress and seemingly high cost of the improvements (planting, seating and an electronic information kiosk). On a positive note, the cycle hub opened in 2020 was seen to be a huge improvement at the station for passengers. It was noted that Cllrs Parnell and Collins would report back to the Council on progress. Mr B Redman is the principal organiser of the group - Since 2008 this multi-agency group had been using film and TV images in public spaces to create a more welcoming "First Impression" of Elstree & Borehamwood.

17. SIGNED MINUTES

It was noted that in order to allow Committee Chairmen to sign physical copies of Minutes, these would be presented to Full Council on 1 September 2021.

18. ACCOUNTS FOR PAYMENT

It was RESOLVED that:

the payment of accounts be confirmed as follows:

		2020/21	
Page	Vch.	Date	Amount
1	343-356	12 /03/21	£ 31,634.62
2	357-364	26/03/21	£ 1,781.17
		2021/22	
3	1-16	19/04/21	£ 43,210.80
4-5	17-34	13/05/21	£ 32,257.95
6	35-47	13/05/21	£ 4,550.00
		Grand Total	£ 113,434.54

[In addition to the Agenda appendices, details of all payments over £500 are published on the Town Council's website for public inspection - www.elstreeborehamwood-tc.gov.uk]

It was noted that:

- Where joint names were listed on payments to Councillors (Member Allowances) this was due to the bank accounts being in joint names and the payment was made only to the elected Member;
- Cllr M Vince asked for it to be minuted that she held no disrespect for people who were deaf;
- A motion was proposed by Cllr J Newmark and seconded by Cllr R Butler (with a recorded vote requested) for the Council to produce a statement setting out the nature of the “grant” of monies used to pay for the structure and to investigate the relationship between the Rotary Clubs and the Town Council in respect of the new performance Band Stand being installed at Meadow Park - the motion fell with 6 in favour and 7 against as follows:

Cllr Mrs F Turner - Elstree (Town Mayor) AGAINST
Cllr Mrs S Parnell – Hillside (Deputy Mayor) AGAINST
Cllr C Butchins – Hillside AGAINST
Cllr R Butler - Cowley Hill FOR
Cllr R Challice - Shenley Road FOR
Cllr A Collins - Cowley Hill FOR
Cllr V Eni – Brookmeadow AGAINST
Cllr P Kaza - Kenilworth South FOR
Cllr S Lawrence - Kenilworth North AGAINST
Cllr J Newmark - Kenilworth South FOR
Cllr Mrs P Strack – Hillside AGAINST
Cllr S Rubner – Brookmeadow AGAINST
Cllr M Vince - Cowley Hill FOR

19. COMMITTEE, SUB-COMMITTEE AND FORUM TERMS OF REFERENCE AND DELEGATED AUTHORITY

A motion was proposed by Cllr R Butler and seconded by Cllr J Newmark (with a recorded vote requested) for the sections 13 and 14 of the Environment and Planning Committee Terms of Reference (relating to Community Infrastructure Levy monies) to be deleted and incorporated instead into the Terms of Reference for the General Management Committee - the motion fell with 6 in favour and 7 against as follows:

Cllr Mrs F Turner - Elstree (Town Mayor) AGAINST
Cllr Mrs S Parnell – Hillside (Deputy Mayor) AGAINST
Cllr C Butchins – Hillside AGAINST
Cllr R Butler - Cowley Hill FOR
Cllr R Challice - Shenley Road FOR
Cllr A Collins - Cowley Hill FOR

Cllr V Eni – Brookmeadow AGAINST
Cllr P Kaza - Kenilworth South FOR
Cllr S Lawrence - Kenilworth North AGAINST
Cllr J Newmark - Kenilworth South FOR
Cllr Mrs P Strack – Hillside AGAINST
Cllr S Rubner – Brookmeadow AGAINST
Cllr M Vince - Cowley Hill FOR

It was RESOLVED that:

the Committee, Sub-Committee and Forum Terms of Reference and Delegated Authority before Council be adopted for 2021/22.

A recorded vote was requested which was as follows:

Cllr Mrs F Turner - Elstree (Town Mayor) FOR
Cllr Mrs S Parnell – Hillside (Deputy Mayor) FOR
Cllr C Butchins – Hillside FOR
Cllr R Butler - Cowley Hill ABSTAIN
Cllr R Challice - Shenley Road ABSTAIN
Cllr A Collins - Cowley Hill ABSTAIN
Cllr V Eni – Brookmeadow FOR
Cllr P Kaza - Kenilworth South ABSTAIN
Cllr S Lawrence - Kenilworth North FOR
Cllr J Newmark - Kenilworth South ABSTAIN
Cllr Mrs P Strack – Hillside FOR
Cllr S Rubner – Brookmeadow FOR
Cllr M Vince - Cowley Hill ABSTAIN

20. CODE OF CONDUCT

It was RESOLVED that:

the new Code of Conduct (recommended by the General Management Committee at its meeting on 22 April 2021 (Minute 68(i)) before Council be adopted for 2021/22.

21. PUBLIC PARTICIPATION – QUESTION TIME

A motion was proposed by Cllr R Butler and seconded by Cllr J Newmark to suspend standing orders in order for Members to be able to vote on a motion brought to the attention of the Council two days prior to the Council meeting by Cllr Butler. Voting 6 in favour and 7 against, the motion to suspend standing orders fell.

Members discussed the merits of considering the following motion before agreeing not to suspend standing orders at this meeting:

“NHS GP Provision in Borehamwood

Council notes growing local disquiet about the lack of GP provision in Borehamwood. Council recognises the huge amount of development and new homes and notes the further growth mandated by Government targets that will be delivered after publication of Hertsmere Borough Council’s new Local Plan. Council believes that this growth creates the need for better infrastructure to accommodate it. Council specifically notes the need for new, additional GP provision in South Borehamwood to cover the Hillside and Kenilworth Wards. Council therefore resolves to use its General Power of Competence to support, and if appropriate help fund, any initiatives to campaign for and deliver this provision. Council further resolves to write to the local MP, Borough and County Council Leaders and the Chair of Herts Valley CCG calling for urgent multi-agency action to deliver this provision.”

22. CLOSE OF MEETING

The Meeting closed at 9.25pm.

Date:.....MAYOR.....