

ELSTREE AND BOREHAMWOOD TOWN COUNCIL

ENVIRONMENT AND PLANNING COMMITTEE

MINUTES of a meeting held in the main hall of Fairway Hall, Brook Close, Borehamwood on **Monday 19 July 2021** at 7.00pm.

Present: Cllr C Butchins (Chairman) (in the Chair)
Cllr R Butler
Cllr V Eni (Substitution for Cllr Mrs P Strack)
Cllr P Kaza

In attendance: 2 Members of the Public
D Salter – Entertainments Officer
H R O Jones – Town Clerk

01. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies for absence were received from Cllr Mrs S Parnell (Vice Chairman) (medical) and Cllr Mrs P Strack (medical) (Cllr V Eni substituted).

02. DECLARATIONS OF COUNCILLORS' INTERESTS

There were none.

03. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting of the Environment and Planning Committee held on 16 March 2021 were signed as a true record by the Chairman.

04. PUBLIC PARTICIPATION

The Chairman permitted the public present to address the Committee at Minutes 10 and 11.

05. PLANNING APPLICATIONS

A total of 24 applications received from the Borough Council were examined on 22 of which the Committee had no specific objections to make, subject to the views of neighbours.

21/1319/FUL - Site of former 25 Bishops Avenue Elstree
Demolition of existing dwelling and garage and erection of replacement 2 storey, detached, 5-bedroom dwelling to include habitable loft accommodation with rear dormer window and Juliet balcony.
Construction of detached outbuilding in rear garden. Part retrospective application

Observation: At its meeting on 19 July 2021 the Environment and Planning Committee raised concerns about the possibility of the outbuilding being converted into a habitable dwelling (noting the washing facilities) and also commented that retrospective applications were outside of the ‘spirit’ of planning law and regulations.

[Post Meeting Note: Comments were submitted online through the Consultee comments facility].

21/1379/FUL - 36 The Rise Elstree

Demolition of outbuilding to the rear of existing house and construction of a new detached 2 story, 2 bed house to include parking and amenity space with access from Bishops Ave

Observation: At its meeting on 19 July 2021 the Environment and Planning Committee considered the application to be overdevelopment.

[Post Meeting Note: Comments were submitted online through the Consultee comments facility].

06. PLANNING DECISIONS

Details were received of decisions by the Borough Council relating to applications on which the Committee had submitted comments.

07. CIL PROJECTS

April 2021 Edition - Hertsmere Borough Council Guidance to Town and Parish Councils

It was RESOLVED that:

Hertsmere Borough Council be formally asked to amend the guidance (April 2021 edition) to Town and Parish Councils as follows:

- **ACTION DELETE: the wording on pages 4 and 5 (clause 7) from the sentence beginning “Whilst ultimately....” to “... spending priorities with HBC.”**

Herts Sports Partnership CIL proposals

It was RESOLVED that:

the Herts Sports Partnership CIL proposals submitted to the Town Council by Hertsmere Borough Council be declined at the present time on the basis of:

- lack of detail to support each application;**
- lack of indication of contributory funding from other sources (including Hertsmere Borough Council); and**
- the proposals did not appear to meet the Council’s interpretation of Regulation 59C of the CIL regulations.**

08. STAPLETON GARDENS

It was noted that the Town Council had been successful in submitting a s.106 bid for £21,653.54 to Hertsmere Borough Council to fund the installation of better access, drainage, locker shed container(s) and fencing at Stapleton Garden Allotments (previously to be funded from Top Sliced CIL receipts).

09. BAND STAND PROJECT

The Entertainments Officer provided a report detailing the three Sunday concerts (with two more scheduled) having taken place at the new band stand in Meadow Park. It was noted that Hertsmere Borough Council were responsible for laying the surface underneath the structure, but all other installation requirements had been completed. More information about the concerts and future events at the band stand could be found on the Town Council’s website (<http://www.elstreborehamwood-tc.gov.uk/>) and Facebook page.

10. BENCHES

It was RESOLVED that:

subject to requisite approval from Hertfordshire County Council, the Town Clerk be authorised to arrange for a Town Council style bench (single/black/Green Barnes) at Wordsworth Gardens Bus Stop, Melrose Avenue, Borehamwood to be installed (2637/206 Street Furniture).

11. FOOTPATH ROUTE / FLORA AND FAUNA SIGNAGE

It was noted that the Committee would reconsider options for a project to introduce interpretive boards to Elstree and Borehamwood in light of costings and further consideration of styles and locations.

12. NEIGHBOURHOOD PLAN

It was noted that the Group Leaders would discuss options with their respective parties for appointing a Neighbourhood Planning steering group and report back to the next meeting.

13. CLOSE OF MEETING

The Meeting closed at 8.40pm.

It was noted that the next Environment and Planning Committee was scheduled to take place on 6 September 2021 at 7.00 pm in the Meeting Room, Town Council Offices.

Date:.....

CHAIRMAN.....