

ELSTREE AND BOREHAMWOOD TOWN COUNCIL

FULL COUNCIL AGENDA



NOTICE is hereby given that a meeting of **FULL COUNCIL** will be held as follows:

Venue: Fairway Hall, Brook Close, Borehamwood, WD6 5BT

Date/Time: Wednesday 19 January 2022 at 7.30 pm.

[Meeting Open to Press and Public (Items 1 to 11)]

All Town Councillors are hereby summoned to attend.

Signed

A handwritten signature in blue ink, appearing to read "H R O Jones".

H R O Jones
Town Clerk
11 January 2022

(email) clerk@elstreeborehamwood-tc.gov.uk
(telephone) 0208 207 1382
(postal address) Fairway Hall, Brook Close, Borehamwood, Herts, WD6 5BT

Equality Act 2010: The public sector equality duty places an obligation on a wide range of public bodies (including Town and Parish Councils) in the exercise of their functions to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- Advance equality of opportunity between people who share a protected characteristic and those who do not
- Foster good relations between people who share a protected characteristic and those who do not

The protected characteristics are:

Age	Race
Religion or Belief	Disability
Sex	Gender Reassignment
Marriage and Civil Partnership	Sexual Orientation
Pregnancy and Maternity	

Recording of Council Meetings: The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). This permission does not extend to private meetings or parts of meetings which are not open to the public.

Distribution List:

Town Council Members:

Cllr Mrs F Turner - Elstree (Town Mayor)
Cllr Mrs S Parnell – Hillside (Deputy Mayor)
Cllr C Butchins - Hillside
Cllr Rebecca Challice - Shenley Road
Cllr Richard Butler - Cowley Hill
Cllr A Collins - Cowley Hill
Cllr V Eni – Brookmeadow
Cllr P Kaza - Kenilworth South
Cllr S Lawrence - Kenilworth North
Cllr J Newmark - Kenilworth South
Cllr S Rubner – Brookmeadow
Cllr Mrs P Strack – Hillside
Cllr M Vince - Cowley Hill

Borehamwood and Elstree Times
Borehamwood Library
Hertsmere Borough Council
Hertfordshire County Council
Aldenham Parish Council
Shenley Parish Council
Hertfordshire Constabulary

Holocaust Memorial Day

At 7.30 pm, prior to the commencement of the meeting and by Invitation of the Town Mayor:

Address to the Town Council by Cllr Rabbi A Plancey about Holocaust Memorial Day - 27 January:

“Reflections and The Lessons Learned”

(10 Minutes).

The meeting will therefore commence at 7.40pm.

1. Apologies: To receive any apologies for non-attendance. At the time of agenda despatch, there were none.

2. Declarations of Interest: To:

- a) receive declarations of interest from Councillors on items on the agenda;
- b) receive written requests for dispensations for declarable interests; and
- c) grant any requests for dispensation as appropriate.

3. Minutes: To approve and adopt the Minutes of the Council Meeting held on 24 November 2021.

- attached

4. Finance, Budget and Precept Demand Report for 2021/22: To consider:

(i) adoption of Budget for 2022/23 following Budget Setting process in Autumn/Winter 2021.

- attached

(ii) setting of Town Council Precept demand for 2022/23 as follows (as recommended by General Management Committee):

Precept Demand	£549,766.52
Band D Yearly	£39.99
Multiplied by tax base	13,747.6
Thus making the final demand	£549,766.52

This represents a £3.00 annual increase for Band D Council Taxpayers of final Demand from 2021/22.

- (iii) approval of recommended Earmarked reserve transfers within current 2021/22 budget:

Transfers

(a) 1800/108 Transfer £10,000 to Election Reserve

(b) 2947/209 Transfer £2,000 to Van Replacement Reserve

5. **Annual Parish Meeting:** To consider arrangements and style of APM scheduled for 9 March 2022.

6. **Accounts for Payment:** To be confirmed at Full Council on 23 March 2022.

7. **Signed Minutes:** To note the signed Minutes of the Committee meetings to form part of the official Council Minute Book (as agreed by Full Council to be viewed by Members on Town Council website in place of hard copies).

- Entertainments Committee since 5 October 2021
- Environment and Planning Committee since 19 October 2021
- General Management Committee since 7 October 2021
- Transport and Community Safety Forum since 30 June 2021
- Youth Council since 13 October 2021

8. **Freedom of Information Requests:** To note following Freedom of Information Requests submitted to Town Council since previous Council meeting:

Received	Topic	Town Council Responded
27 November 2021	Town Crier Costs	6 December 2021

9. **Outside Bodies:** To receive reports from Members serving on Outside Bodies as follows:

[Members are asked to limit reports to a maximum time of 3 minutes each]

Outside Bodies reports as follows (it is understood that many of these organisations may not have met since the last Council meeting):

Fairway Hall

Town Clerk

Leeming/Aycliffe Big Local Advisory Panel (2 Ward Members)

Councillor (1)

Cllr M Vince – Cowley Hill

Councillor (2)

Cllr S Rubner – Brookmeadow

Elstree & Borehamwood Museum Group (1)

Councillor (1)

Cllr A Collins

Borehamwood and Elstree Twin Town Association (1)

Councillor (1)

Cllr M Vince

Elstree, Borehamwood and District Community Association (2)

Councillor (1)

Cllr S Parnell

Councillor (2)

Cllr Richard Butler

Hertsmere MENCAP (1)

Councillor (1)

Cllr V Eni

Aldenham Country Park (1)

Councillor (1)

Cllr P Strack

Maxwell Park Management Group (1)

Councillor (1)

Cllr R Challice

First Impressions Group (2)

Councillor (1)

Cllr S Parnell

Councillor (2)

Cllr A Collins

- 10. Public Participation – Question Time:** Fifteen minutes of the Meeting will be given over to questions from Members of the Public relating to Town Council Business.

A note on Public Questions: Where no clear and concise answer can be provided on the evening to any particular question raised, the Member of Public will be notified that he/she will be provided with a written response within five working days of the meeting answering the query in full or clearly stating what, if any, action the Council is undertaking. In some instances, it may be necessary to obtain advice before answering questions or to refer matters to the Committee of the Council with the pertinent Terms of Reference.

- 11. Exclusion of Press and Public**

The Mayor to move the following resolution: That under the Public Bodies (Admission to Meetings) Act 1960 s.1 (2), the press and public be excluded from the meeting whilst matters pertaining to individual nominations for civic awards are discussed.

12. **Honorary Freeman/Freewomen:** To consider nominations presented to Full Council for Honorary Freeman/Freewomen awards.
- attached (Members Only – orange papers)

13. **Close of Meeting:** To Close Meeting.

The Annual Parish Meeting (Statutory Meeting) is scheduled for Wednesday 9 March 2022 at 7.30 pm at Fairway Hall (an opportunity for electors to have their say on anything they consider to be important to the people of Elstree and Borehamwood).

The next meeting of Full Council is scheduled for Wednesday 23 March 2022 at 7.30 pm at Fairway Hall.

[End of Agenda]

**Elstree & Borehamwood Town Council
Annual Budget - By Committee (Actual YTD Month 9)**

Note: DRAFT Budget 2022/23

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>				
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
<u>General Management</u>											
101 Precept											
1176 PRECEPT	493,879	493,879	0	0	495,577	0	495,577	495,577	549,767	0	0
Total Income	<u>493,879</u>	<u>493,879</u>	0	0	<u>495,577</u>	0	<u>495,577</u>	<u>495,577</u>	<u>549,767</u>	0	0
Movement to/(from) Gen Reserve	<u>493,879</u>	<u>493,879</u>									
102 Interest											
1296 INTEREST	4,712	5,753	0	0	2,728	0	2,728	1,843	3,000	0	0
Total Income	<u>4,712</u>	<u>5,753</u>	0	0	<u>2,728</u>	0	<u>2,728</u>	<u>1,843</u>	<u>3,000</u>	0	0
Movement to/(from) Gen Reserve	<u>4,712</u>	<u>5,753</u>									
103 Salaries											
1301 SAL-STAFF SALARIES	236,988	217,162	0	0	240,000	0	240,000	176,446	290,000	0	0
1302 SAL-EMP'RS NI	23,151	41,010	0	0	45,000	0	45,000	16,945	27,662	0	0
1303 SAL-EMP'R SUPERANN	56,601	50,615	0	0	52,000	0	52,000	38,747	62,542	0	0
Overhead Expenditure	<u>316,740</u>	<u>308,787</u>	0	0	<u>337,000</u>	0	<u>337,000</u>	<u>232,138</u>	<u>380,204</u>	0	0
Movement to/(from) Gen Reserve	<u>(316,740)</u>	<u>(308,787)</u>			<u>(337,000)</u>		<u>(337,000)</u>	<u>(232,138)</u>	<u>(380,204)</u>		
104 Administration											
1402 MEMBERS' ALLOWANCES	3,600	3,600	0	0	3,600	0	3,600	3,600	3,600	0	0
1404 COST OF INDEPENDANT REMUNER	1,000	0	0	0	1,000	0	1,000	0	0	0	0
1405 CLERK TRAINING	1,000	0	0	0	1,000	0	1,000	30	1,000	0	0
1407 ADM-OFFICERS TRAININ	3,000	0	0	0	3,000	0	3,000	315	3,000	0	0

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**Elstree & Borehamwood Town Council
Annual Budget - By Committee (Actual YTD Month 9)**

Note: DRAFT Budget 2022/23

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>				
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
1408 ADM-OFFICERS TRAVEL	300	216	0	0	300	0	300	180	300	0	0
1410 ADM-Kitchen Supplies	800	487	0	0	800	0	800	313	600	0	0
1411 ADM-RECRUITMENT FEE	1,000	0	0	0	1,000	0	1,000	0	2,000	0	0
1415 HEALTH & SAFETY	4,500	2,864	0	0	2,600	0	2,600	2,972	3,000	0	0
1416 COVID 19 COSTS	0	3,503	0	0	0	0	0	0	0	0	0
1420 ADM-TELEPHONES	2,600	2,652	0	0	2,600	0	2,600	2,006	2,600	0	0
1421 ADM-POSTAGE	1,700	2,876	0	0	1,800	0	1,800	1,240	1,800	0	0
1422 ADM-STATIONERY	2,000	1,047	0	0	2,000	0	2,000	830	2,000	0	0
1423 ADM-SUBS & PUBS	3,750	3,834	0	0	4,100	0	4,100	3,776	4,500	0	0
1424 ADM-INSURANCE	4,000	3,730	0	0	3,900	0	3,900	3,771	3,900	0	0
1426 ADM-HOSPITALITY	1,300	151	0	0	1,300	0	1,300	815	1,300	0	0
1427 FLOWERS ETC-SICKNESS/CONDOL	150	65	0	0	150	0	150	46	150	0	0
1430 BRITISH LEGION - R SUNDAY	500	123	0	0	500	0	500	255	500	0	0
1434 ADM-MAYORAL ALLOW	950	950	0	0	950	0	950	950	950	0	0
1435 ADM-MEMBERS TRAINING	750	60	0	0	750	0	750	30	750	0	0
1436 ADM-MEMBERS EXPENSES	0	0	0	0	0	0	0	0	300	0	0
1438 PHOTOCOPIER & PRINTING	2,700	2,185	0	0	2,500	0	2,500	537	2,500	0	0
1439 I.T.SERVICES	4,000	4,507	0	0	4,000	0	4,000	4,123	4,000	0	0
1440 SOFTWARE SUPPORT	2,000	2,420	0	0	2,600	0	2,600	2,113	2,600	0	0
1441 IT Consultants	1,000	700	0	0	700	0	700	85	5,000	0	0
1448 HBC-PAYROLL SERVICES	500	333	0	0	500	0	500	0	500	0	0
1451 ADM-BANK CHARGES	100	261	0	0	370	0	370	472	1,320	0	0
1456 ADM-REP & LEGAL FEES	5,500	2,633	0	0	5,000	0	5,000	1,093	5,000	0	0
1457 ADM-AUDIT	3,000	2,750	0	0	3,000	0	3,000	2,305	3,000	0	0

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**Elstree & Borehamwood Town Council
Annual Budget - By Committee (Actual YTD Month 9)**

Note: DRAFT Budget 2022/23

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>				
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
1459 ADVERTISING-PUBLICITY	1,000	0	0	0	1,000	0	1,000	443	1,000	0	0
1483 CIVIC REGALIA	500	400	0	0	500	0	500	143	200	0	0
1484 PARTNERSHIP WORKING	2,000	0	0	0	2,000	0	2,000	1,478	2,000	0	0
1485 Neighbourhood Planning	2,000	0	0	0	2,000	0	2,000	0	0	0	0
1486 Site Development Consultants	0	0	0	0	0	0	0	0	5,000	0	0
1487 MERCHANDISING	1,000	0	0	0	0	0	0	0	0	0	0
1488 Marketing	0	0	0	0	1,600	0	1,600	1,600	1,600	0	0
Overhead Expenditure	58,200	42,348	0	0	57,120	0	57,120	35,522	65,970	0	0
Movement to/(from) Gen Reserve	(58,200)	(42,348)			(57,120)		(57,120)	(35,522)	(65,970)		
106 Community Hall											
1680 COVID INCOME	0	10,000	0	0	0	0	0	0	0	0	0
1681 COM-LETTINGS	35,000	626	0	0	20,000	0	20,000	17,863	30,000	0	0
1683 COM-CAR PARK RENT	3,000	0	0	0	0	0	0	0	0	0	0
Total Income	38,000	10,626	0	0	20,000	0	20,000	17,863	30,000	0	0
1611 COM-BUSINESS RATES	4,000	0	0	0	0	0	0	0	0	0	0
1612 COM-WATER RATES	600	428	0	0	600	0	600	714	800	0	0
1613 COM-ELECTRICITY	3,000	1,958	0	0	3,000	0	3,000	1,578	3,000	0	0
1614 COM-GAS	4,500	3,426	0	0	4,500	0	4,500	-11	5,500	0	0
1616 CONSUMABLE SUPPLIES	1,000	773	0	0	1,100	0	1,100	422	1,100	0	0
1617 COM-REFUSE COLLECTIO	2,700	2,559	0	0	2,700	0	2,700	2,582	2,700	0	0
1625 COM-PUBLICITY	600	0	0	0	0	0	0	0	0	0	0
1628 COM-LICENSES	800	300	0	0	800	0	800	0	800	0	0

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**Elstree & Borehamwood Town Council
Annual Budget - By Committee (Actual YTD Month 9)**

Note: DRAFT Budget 2022/23

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>				
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
1637 COM-MAINTENANCE	4,000	3,021	0	0	4,000	0	4,000	4,425	4,500	0	0
1640 COM-REFURBISHMENT	2,000	293	0	0	0	0	0	0	0	0	0
Overhead Expenditure	23,200	12,758	0	0	16,700	0	16,700	9,709	18,400	0	0
Movement to/(from) Gen Reserve	14,800	(2,132)	3,300				3,300	8,154	11,600		
108 Cost of Elections											
1800 TO ELECTION FUND	10,000	0	0	0	10,000	0	10,000	0	10,000	0	0
Overhead Expenditure	10,000	0	0	0	10,000	0	10,000	0	10,000	0	0
Movement to/(from) Gen Reserve	(10,000)	0	(10,000)				(10,000)	0	(10,000)		
109 Contingency											
1900 GENERAL CONTINGENCY	2,500	1,315	0	0	2,500	0	2,500	0	2,500	0	0
Overhead Expenditure	2,500	1,315	0	0	2,500	0	2,500	0	2,500	0	0
Movement to/(from) Gen Reserve	(2,500)	(1,315)	(2,500)				(2,500)	0	(2,500)		
General Management - Income	536,591	510,258	0	0	518,305	0	518,305	515,283	582,767	0	0
Expenditure	410,640	365,208	0	0	423,320	0	423,320	277,370	477,074	0	0
Movement to/(from) Gen Reserve	125,951	145,050	94,985				94,985	237,914	105,693		

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**Elstree & Borehamwood Town Council
Annual Budget - By Committee (Actual YTD Month 9)**

Note: DRAFT Budget 2022/23

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>					
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward	
<u>Environment & Planning</u>												
201	<u>Allotments</u>											
2185	ALL-RENT RECEIPTS	4,500	4,870	0	0	4,850	0	4,850	4,622	4,850	0	0
2186	STAPLETON GARDENS s.106 FUND	0	0	0	0	0	0	0	6,197	0	0	0
	Total Income	4,500	4,870	0	0	4,850	0	4,850	10,819	4,850	0	0
2112	ALL-WATER RATES	2,000	1,314	0	0	1,000	0	1,000	1,629	2,500	0	0
2116	ALL-SUPPLIES	1,000	534	0	0	600	0	600	459	1,000	0	0
2117	TROPHIES	500	0	0	0	500	0	500	78	200	0	0
2140	ALL-SITE IMPROVEMENT	0	660	0	0	0	0	0	420	1,000	0	0
2141	TREE MAINTENANCE	600	600	0	0	1,200	0	1,200	1,190	1,500	0	0
2142	ALL-SKIP HIRE	1,300	1,286	0	0	1,300	0	1,300	154	800	0	0
2143	ALL-MOWER MAINT	300	341	0	0	200	0	200	33	350	0	0
2146	ALL-MOWER REPLACEMENT	2,000	1,622	0	0	0	0	0	39	0	0	0
2155	STAPLETON GARDENS RENOVATIC	0	0	0	0	0	0	0	3,073	0	0	0
	Overhead Expenditure	7,700	6,357	0	0	4,800	0	4,800	7,074	7,350	0	0
	Movement to/(from) Gen Reserve	(3,200)	(1,486)	50	50	50	50	50	3,745	(2,500)	0	0
202	<u>War Memorials</u>											
2203	WAR MEM-MAINTENANCE	1,000	329	0	0	3,500	0	3,500	3,850	600	0	0
	Overhead Expenditure	1,000	329	0	0	3,500	0	3,500	3,850	600	0	0
	Movement to/(from) Gen Reserve	(1,000)	(329)	(3,500)	(3,500)	(3,500)	(3,500)	(3,500)	(3,850)	(600)	0	0
203	<u>Churchyards</u>											

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**Elstree & Borehamwood Town Council
Annual Budget - By Committee (Actual YTD Month 9)**

Note: DRAFT Budget 2022/23

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>				
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
2377 CHU-BOROUGH GRANT	1,589	1,589	0	0	2,589	0	2,589	0	2,589	0	0
2378 SECTION 106-AGREEMT	2,200	2,303	0	0	2,200	0	2,200	0	2,200	0	0
Total Income	3,789	3,892	0	0	4,789	0	4,789	0	4,789	0	0
2337 TREE WORKS	400	300	0	0	1,200	0	1,200	1,200	2,000	0	0
2339 CHU-MAINTENANCE	6,000	962	0	0	1,000	0	1,000	28	800	0	0
Overhead Expenditure	6,400	1,262	0	0	2,200	0	2,200	1,228	2,800	0	0
Movement to/(from) Gen Reserve	(2,611)	2,631			2,589		2,589	(1,228)	1,989		
205 Clocks											
2538 CLO-MAINTENANCE	500	492	0	0	1,500	0	1,500	2,524	1,000	0	0
Overhead Expenditure	500	492	0	0	1,500	0	1,500	2,524	1,000	0	0
Movement to/(from) Gen Reserve	(500)	(492)			(1,500)		(1,500)	(2,524)	(1,000)		
206 Street Furniture											
2637 STR-MAINTENANCE	3,300	2,054	0	0	1,000	0	1,000	1,269	2,000	0	0
Overhead Expenditure	3,300	2,054	0	0	1,000	0	1,000	1,269	2,000	0	0
Movement to/(from) Gen Reserve	(3,300)	(2,054)			(1,000)		(1,000)	(1,269)	(2,000)		
207 Equipment											
2746 EQU-NEW TOOLS/EQUIPM	500	576	0	0	760	0	760	80	1,000	0	0
Overhead Expenditure	500	576	0	0	760	0	760	80	1,000	0	0
Movement to/(from) Gen Reserve	(500)	(576)			(760)		(760)	(80)	(1,000)		

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**Elstree & Borehamwood Town Council
Annual Budget - By Committee (Actual YTD Month 9)**

Note: DRAFT Budget 2022/23

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>					
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward	
209	Van											
2943	VAN-SERVICE, MOT & REPAIR	2,600	1,446	0	0	2,600	0	2,600	680	2,600	0	0
2944	VAN-PETROL	800	558	0	0	800	0	800	523	200	0	0
2945	VAN- TAX & INSURANCE	1,500	869	0	0	1,000	0	1,000	915	2,000	0	0
2947	VAN-REPLACEMENT FUND	2,000	0	0	0	2,000	0	2,000	0	0	0	0
2948	Electric Van Costs	0	0	0	0	0	0	0	0	1,000	0	0
	Overhead Expenditure	6,900	2,873	0	0	6,400	0	6,400	2,118	5,800	0	0
	Movement to/(from) Gen Reserve	(6,900)	(2,873)			(6,400)		(6,400)	(2,118)	(5,800)		
303	Town Centre - Initiatives											
3305	Teddy's Trails Book Sales	1,000	1,469	0	0	1,000	0	1,000	480	800	0	0
	Total Income	1,000	1,469	0	0	1,000	0	1,000	480	800	0	0
3303	Teddy's Trails	500	0	0	0	0	0	0	0	0	0	0
	Overhead Expenditure	500	0	0	0	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	500	1,469			1,000		1,000	480	800		
	Environment & Planning - Income	9,289	10,232	0	0	10,639	0	10,639	11,299	10,439	0	0
	Expenditure	26,800	13,942	0	0	20,160	0	20,160	18,142	20,550	0	0
	Movement to/(from) Gen Reserve	(17,511)	(3,710)			(9,521)		(9,521)	(6,843)	(10,111)		

**Elstree & Borehamwood Town Council
Annual Budget - By Committee (Actual YTD Month 9)**

Note: DRAFT Budget 2022/23

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>				
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
<u>Leisure & Entertainment</u>											
301	<u>Entertainments</u>										
3148	200	0	0	0	0	0	0	0	0	0	0
3186	780	0	0	0	700	0	700	282	700	0	0
	Total Income	980	0	0	700	0	700	282	700	0	0
3110	1,500	0	0	0	2,000	0	2,000	1,375	2,000	0	0
3125	450	0	0	0	450	0	450	0	450	0	0
3126	1,100	216	0	0	1,100	0	1,100	2,002	1,100	0	0
3127	1,500	0	0	0	600	0	600	237	600	0	0
3130	10,000	0	0	0	10,000	0	10,000	10,000	10,000	0	0
3131	1,250	0	0	0	1,250	0	1,250	1,258	1,800	0	0
3142	1,600	237	0	0	1,600	0	1,600	1,209	1,600	0	0
3143	1,100	0	0	0	1,500	0	1,500	638	1,500	0	0
3147	2,500	0	0	0	3,500	0	3,500	3,000	5,000	0	0
3192	1,000	0	0	0	0	0	0	0	0	0	0
	Overhead Expenditure	22,000	453	0	22,000	0	22,000	19,718	24,050	0	0
	Movement to/(from) Gen Reserve	(21,020)	(453)	0	(21,300)	0	(21,300)	(19,436)	(23,350)	0	0
302	<u>Civic Festival</u>										
3287	600	0	0	0	600	0	600	0	600	0	0
3290	200	0	0	0	0	0	0	0	0	0	0
3291	260	0	0	0	400	0	400	0	800	0	0

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**Elstree & Borehamwood Town Council
Annual Budget - By Committee (Actual YTD Month 9)**

Note: DRAFT Budget 2022/23

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>				
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Total Income	1,060	0	0	0	1,000	0	1,000	0	1,400	0	0
3202 PRE FESTIVAL	2,000	0	0	0	2,500	0	2,500	0	0	0	0
3210 EVENT STAFF	2,750	0	0	0	3,000	0	3,000	1,091	4,000	0	0
3225 CIV-PUBLICITY	300	0	0	0	300	0	300	0	300	0	0
3229 CIV-EVENT/ARTISTE FEES	14,000	9,267	0	0	14,000	0	14,000	6,955	21,300	0	7,700
3232 CIV-PRIZES/TROPHYS	400	338	0	0	400	0	400	82	400	0	0
3235 FLOATS-F/ASSISTANCE	2,000	0	0	0	2,050	0	2,050	0	2,025	0	0
3241 CIV-PREMISES HIRE	700	0	0	0	700	0	700	0	700	0	0
3248 ITEM PURCHASE/HIRE	3,000	376	0	0	3,000	0	3,000	176	3,000	0	0
Overhead Expenditure	25,150	9,981	0	0	25,950	0	25,950	8,304	31,725	0	7,700
Movement to/(from) Gen Reserve	<u>(24,090)</u>	<u>(9,981)</u>			<u>(24,950)</u>		<u>(24,950)</u>	<u>(8,304)</u>	<u>(30,325)</u>		
405 Town News											
4581 Town Crier Adverts	2,310	4,311	0	0	3,000	0	3,000	984	2,250	0	0
Total Income	2,310	4,311	0	0	3,000	0	3,000	984	2,250	0	0
4566 Town Crier Production	26,000	26,000	0	0	25,500	0	25,500	10,274	17,250	0	0
4568 Town Crier Distribution	4,500	3,780	0	0	4,200	0	4,200	1,170	3,150	0	0
Overhead Expenditure	30,500	29,780	0	0	29,700	0	29,700	11,444	20,400	0	0
Movement to/(from) Gen Reserve	<u>(28,190)</u>	<u>(25,469)</u>			<u>(26,700)</u>		<u>(26,700)</u>	<u>(10,460)</u>	<u>(18,150)</u>		
407 Coach Trips											
4787 COA-TICKET SALES	5,194	0	0	0	5,194	0	5,194	0	5,200	0	0

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**Elstree & Borehamwood Town Council
Annual Budget - By Committee (Actual YTD Month 9)**

Note: DRAFT Budget 2022/23

	Last Year		Current Year				Next Year				
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Total Income	5,194	0	0	0	5,194	0	5,194	0	5,200	0	0
4767 COA-COACH HIRE/ADMIN	9,400	0	0	0	9,400	0	9,400	0	9,400	0	0
Overhead Expenditure	9,400	0	0	0	9,400	0	9,400	0	9,400	0	0
Movement to/(from) Gen Reserve	<u>(4,206)</u>	<u>0</u>			<u>(4,206)</u>		<u>(4,206)</u>	<u>0</u>	<u>(4,200)</u>		
408 Christmas Decorations											
4881 Christmas Sponsorship	200	0	0	0	0	0	0	0	0	0	0
Total Income	200	0	0	0	0	0	0	0	0	0	0
4846 CHR-HIRE CHARGE	11,010	11,010	0	0	12,000	0	12,000	7,859	12,500	0	0
4847 SWITCH ON CEREMONY	5,000	0	0	0	5,500	0	5,500	2,113	5,500	0	0
4868 CHR-CONTRACT	15,000	11,579	0	0	12,000	0	12,000	14,682	15,000	0	0
4869 CHR-MAINT/ELECTICITY	700	857	0	0	850	0	850	0	1,000	0	0
4870 CHR-REWIRING/TIME C	2,500	1,947	0	0	2,500	0	2,500	1,239	2,500	0	0
Overhead Expenditure	34,210	25,393	0	0	32,850	0	32,850	25,893	36,500	0	0
Movement to/(from) Gen Reserve	<u>(34,010)</u>	<u>(25,393)</u>			<u>(32,850)</u>		<u>(32,850)</u>	<u>(25,893)</u>	<u>(36,500)</u>		
Leisure & Entertainment - Income	9,744	4,311	0	0	9,894	0	9,894	1,266	9,550	0	0
Expenditure	121,260	65,606	0	0	119,900	0	119,900	65,358	122,075	0	7,700
Movement to/(from) Gen Reserve	<u>(111,516)</u>	<u>(61,296)</u>			<u>(110,006)</u>		<u>(110,006)</u>	<u>(64,092)</u>	<u>(112,525)</u>		

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**Elstree & Borehamwood Town Council
Annual Budget - By Committee (Actual YTD Month 9)**

Note: DRAFT Budget 2022/23

	<u>Last Year</u>		<u>Current Year</u>				<u>Next Year</u>					
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward	
<u>Grants & Community Support</u>												
<u>401 Grants</u>												
4161 Community Grant Awards	30,000	30,000	0	0	10,000	0	10,000	3,500	10,000	0	0	0
4190 Budgeted Grant - BETTA	1,500	1,000	0	0	1,500	0	1,500	1,500	1,500	0	0	0
Overhead Expenditure	31,500	31,000	0	0	11,500	0	11,500	5,000	11,500	0	0	0
Movement to/(from) Gen Reserve	(31,500)	(31,000)			(11,500)		(11,500)	(5,000)	(11,500)			
<u>403 School Swimming</u>												
4363 SWI-TRANS & ADMITANC	12,500	12,500	0	0	12,500	0	12,500	10,979	31,000	0	0	0
Overhead Expenditure	12,500	12,500	0	0	12,500	0	12,500	10,979	31,000	0	0	0
Movement to/(from) Gen Reserve	(12,500)	(12,500)			(12,500)		(12,500)	(10,979)	(31,000)			
<u>404 Town Twinning</u>												
4464 TWI-ACTIVITIES	5,500	0	0	0	5,500	0	5,500	0	5,500	0	0	0
Overhead Expenditure	5,500	0	0	0	5,500	0	5,500	0	5,500	0	0	0
Movement to/(from) Gen Reserve	(5,500)	0			(5,500)		(5,500)	0	(5,500)			
<u>406 Youth Council</u>												
4690 Donation & Sponsorship	0	1,000	0	0	0	0	0	0	0	0	0	0
Total Income	0	1,000	0	0	0	0	0	0	0	0	0	0
4666 YOU-ACTIVITIES	500	334	0	0	500	0	500	0	500	0	0	0
Overhead Expenditure	500	334	0	0	500	0	500	0	500	0	0	0

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**Elstree & Borehamwood Town Council
Annual Budget - By Committee (Actual YTD Month 9)**

Note: DRAFT Budget 2022/23

	Last Year		Current Year				Next Year				
	Budget	Actual	Brought Forward	Net Virement	Agreed	EMR	Total	Actual YTD	Agreed	EMR	Carried Forward
Movement to/(from) Gen Reserve	<u>(500)</u>	<u>666</u>			<u>(500)</u>	<u>0</u>	<u>(500)</u>	<u>0</u>	<u>(500)</u>		
Grants & Community Support - Income	0	1,000	0	0	0	0	0	0	0	0	0
Expenditure	50,000	43,835	0	0	30,000	0	30,000	15,979	48,500	0	0
Movement to/(from) Gen Reserve	<u>(50,000)</u>	<u>(42,835)</u>			<u>(30,000)</u>		<u>(30,000)</u>	<u>(15,979)</u>	<u>(48,500)</u>		
Total Budget Income	555,624	525,801	0	0	538,838	0	538,838	527,849	602,756	0	0
Expenditure	608,700	488,591	0	0	593,380	0	593,380	376,849	668,199	0	7,700
Movement to/(from) Gen Reserve	<u>(53,076)</u>	<u>37,210</u>			<u>(54,542)</u>		<u>(54,542)</u>	<u>151,000</u>	<u>(65,443)</u>		