

## **ELSTREE AND BOREHAMWOOD TOWN COUNCIL**

### **ENTERTAINMENTS COMMITTEE**

**MINUTES** of a meeting at Fairway Hall on **Tuesday 28 July 2022** at 7.30pm

Present:

- Cllr P Strack (Chair)
- Cllr Mrs F Turner (Vice-Chair)
- Cllr Mrs S Parnell (ex-officio)
- Cllr Clive Butchins (ex-officio)
- Cllr S Rubner
- Cllr V Eni
- Cllr R Challice
- Cllr A Collins (Substitute)

In attendance:

- P Windsor (Inspire All)
- R Jarvis
- D Salter (Entertainments Officer)

#### **12. COMMITTEE MEMBERSHIP, APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

Apologies for absence were received from Cllr P Kaza (Other Business) (Cllr A Collins Substituted).

#### **13. DECLARATIONS OF INTERESTS**

There were none.

#### **14. MINUTES OF THE PREVIOUS MEETING**

The Minutes of the meeting of the Committee held on 7 June 2022 were approved and authorised for signing by the Committee Chair.

#### **15. PUBLIC PARTICIPATION**

There were none.

#### **16. INSPIRE ALL**

Peter Windsor (Inspire All) discussed plans with the committee about joining in on the Town Council's Christmas Lights Switch On Event taking place on Sunday 27 November to promote "Diverse communities and Inclusion".

## **17. CIVIC FESTIVAL 2022**

Members received a report and video presentation from the Entertainments Officer for the 2022 Civic Festival.

**Parade** – Due to only two entries it was decided to cancel this event.

**Teddy's Trails** – Twenty people took part in this event on the day with six cancelling due to illness.

**Chess Night** – Ten people took part during the evening.

**Allotment Open Day** – Eight people took part in the guided tour of Melrose Allotments.

**Classic Bus Running Day** – Over five hundred people turned up throughout the day with ten vintage buses giving free bus trips along the 306 bus route.

**BBC Concert** – One hundred and fifty people attended the BBC Elstree Concert Band's performance of "George Gershwin & John Williams – 100 Years of Film Music".

**Festival Park Run** – One hundred and twenty one people took part in the 5K run around Aldenham Lake.

**Flower Festival** – Twenty three organisations submitted displays for this years flower festival in All Saints church.

**Festival Quiz** – Ten teams took part in the 2022 festival quiz. Winning team were "The Well End Wonderers".

**Talent Show** – Due to lack of entries this event was postponed until Christmas due to only five entries.

### **Families Day Weekend**

#### Stalls

Saturday – Fourteen stalls out of twenty booked in turned up on the day.

Sunday – Five stalls out fourteen booked in turned up on the day.

#### Free Circus

All eight performances over the weekend were fully booked with over four thousand people getting to see a free professional big top circus.

#### Free Kids Rides

The kids rides were very popular and had queues all weekend. On Saturday there were so many people still queuing at 5pm when the rides were due to close J Amer decided to keep them running for an extra hour.

### Free Outdoor Cinema

Valiant at 3pm – Thirty people attended this screening.

The Greatest Showman at 6pm – Fifty people attended this screening.

### **It was AGREED:**

- (i) to sign up to “Mailchimp” database to do mailouts for future events;
- (ii) 2023 Festival Dates be from 10 June until 25 June 2023;
- (iii) to set up a parade working group and advertise in the Town Crier;
- (iv) to rebook the circus for 24 June and 25 June 2023; and
- (v) to investigate holding a Street Food and Drink Festival in Meadow Park on 25 June instead on a second Families Day

### **18. EXCLUSION OF PRESS AND PUBLIC**

#### **It was RESOLVED that:**

**under the Public Bodies (Admission to Meetings) Act 1960 S1 (2) the press and public be excluded from the meeting whilst staffing matters were discussed.**

### **19. HEAD STEWARD’S REPORT**

The report of the Head Steward was received.

#### **It was AGREED that:**

- (i) new high visibility vests and town council baseball caps be ordered for the stewards.

### **20. APPOINTMENT OF HEAD STEWARD TO JULY 2023**

#### **It was RESOLVED that:**

**R Jarvis be reappointed as the Head Steward for the remainder of the 2022/23 Council Year (to cover Fireworks Night and Christmas Switch On 2022) and for the Civic Festival 2023 (with a review at the end of that period) and the job description and**

**delegated powers of appointment and management of Stewards be similarly approved for that period (as previously agreed by the Committee).**

## **21. CLOSURE**

It was noted that the next Committee meeting was scheduled to take place on Tuesday 6 September 2022.

The Meeting closed at 9.00pm.

Date:..... CHAIRMAN.....