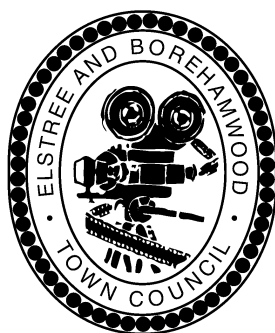


# ELSTREE AND BOREHAMWOOD TOWN COUNCIL



## ANNUAL FULL COUNCIL

**MINUTES** of a meeting held at Fairway Hall, Town Council Offices, Brook Close, Borehamwood, WD6 5BT on Wednesday 11 May 2022 at 7.30pm.

Present:

- Cllr Mrs F Turner - Elstree (Outgoing Mayor)
- Cllr Mrs S Parnell – Hillside (Incoming Mayor)
- Cllr C Butchins – Hillside (Deputy Mayor)
- Cllr S Rubner – Brookmeadow (Outgoing Mayor)
- Cllr R Butler - Cowley Hill
- Cllr R Challice - Shenley Road
- Cllr V Eni – Brookmeadow
- Cllr P Kaza - Kenilworth South
- Cllr S Lawrence - Kenilworth North
- Cllr J Newmark - Kenilworth South
- Cllr Mrs P Strack – Hillside
- Cllr M Vince - Cowley Hill

In Attendance:

- T Malton – Deputy Clerk
- D Salter – Entertainments Officer
- J Simon – Mayor’s Secretary
- P Miller – Fairway Hall Supervisor
- H Jones – Town Clerk

Also Present: 30 Members of the Public

**Cllr Mrs F Turner in the Chair (Mayor)**

### **1. ELECTION OF TOWN MAYOR**

#### **(i) Election of Mayor for 2022/23**

Cllr Mrs F Turner was in the Chair in her capacity as outgoing Mayor until the Town Mayor was elected.

It was proposed by Cllr Mrs P Strack, and seconded by Cllr Mrs F Turner, that Cllr Mrs S Parnell be elected Mayor for the ensuing Municipal Year.

It was proposed by Cllr J Newmark, and seconded by Cllr R Butler, that Cllr P Kaza be elected Mayor for the ensuing Municipal Year.

Vote:

7 in Favour of Cllr Mrs S Parnell

5 in Favour of Cllr P Kaza

**It was RESOLVED that:**

**Cllr Mrs S Parnell be elected Town Mayor for the ensuing Municipal Year 2022/23.**

(ii) Incoming Mayor's Declaration of Acceptance of Office

The Town Mayor read out and signed the declaration of acceptance of office.

(iii) Outgoing Mayor's Announcement

Cllr Mrs F Turner provided an outgoing statement including thanks to the Deputy Mayor, Members and Staff. She highlighted, in particular, the work of the NHS Key Workers during the pandemic and the plight of the Ukrainian families.

(iv) Incoming Mayor's Announcement

In her incoming announcement, the Town Mayor, Cllr Mrs S Parnell thanked the outgoing Mayor and stated that she looked forward to an exciting year ahead for the Town Council, especially with the upcoming Civic Festival and Platinum Jubilee.

**Cllr Mrs S Parnell in the Chair (Mayor)**

## **2. ELECTION OF DEPUTY TOWN MAYOR**

It was proposed by Cllr S Rubner, and seconded by Cllr V Eni, that Cllr C Butchins be elected Deputy Mayor for the ensuing Municipal Year.

It was proposed by Cllr M Vince, and seconded by Cllr R Butler, that Cllr R Challice be elected Deputy Mayor for the ensuing Municipal Year.

Vote:

7 in Favour of Cllr C Butchins

5 in Favour of Cllr R Challice

**It was RESOLVED that:**

**Cllr C Butchins be elected Deputy Town Mayor for the ensuing Municipal Year 2022/23.**

(ii) Incoming Deputy Mayor's Declaration of Acceptance of Office

The Deputy Town Mayor read out and signed the declaration of acceptance of office.

### **3. APOLOGIES**

**It was RESOLVED that:**

**apologies for absence be received and approved in respect of Cllr A Collins (Foreign Travel).**

### **4. DECARATIONS OF INTEREST**

The following declarations of Councillors' interests were made:

<b>Committee Member</b>	<b>Minute Number</b>	<b>Nature of Interest</b>
Cllr J Newmark	13. "A" and "B" Honorary Freemen / Freewomen	Disclosable Personal Interest (DPI)
Cllr R Challice	13. "A" Honorary Freemen / Freewomen	Disclosable Personal Interest (DPI)
Cllr V Eni	13. "A" and "B" Honorary Freemen / Freewomen	Disclosable Personal Interest (DPI)

### **5. MINUTES**

**It was RESOLVED that:**

**the Minutes of the Full Council Meeting held on 23 March 2022 be signed by the Mayor as a true record and adopted by the Council.**

## **6. GENERAL POWER OF COMPETENCE**

It was noted that a Full Council minute was required to resolve to adopt the General Power of Competence in accordance with the Localism Act 2011.

It was noted that all thirteen Council Members had been elected in the 2019 May Elections and that the Town Clerk was CiLCA qualified with the relevant General Power of Competence component section.

**It was RESOLVED that:**

- (i) authorisation be hereby made for Elstree and Borehamwood Town Council to be entitled to exercise the General Power of Competence contained in the Localism Act 2011 in the 2022/23 municipal year;**
- (ii) it be hereby affirmed that Elstree and Borehamwood Town Council met the statutory criteria set out in the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 in order to invoke (i) above; and**
- (iii) the eligibility of the General Power of Competence be next reaffirmed, subject to the approval of Members, at the Annual Council Meeting in May 2023.**

## **7. COMMITTEE APPOINTMENTS**

It was noted and understood that as ex-officio Members, the Mayor and Deputy Mayor would have no voting rights at the Entertainments Committee and that they would, therefore, not form part of the quorum of the Committee (unless acting also as a Standing Deputy for another Member who had sent apologies for absence).

**It was RESOLVED that:**

**Membership of Committees, Chairs and Vice-Chairs be as follows for the ensuing Municipal Year 2022/23: -**

**Entertainments Committee**

**(1) Cllr Mrs P Strack (Chair)**

**(2) Cllr V Eni (Vice Chair)**

**(3) Cllr Mrs S Parnell (ex officio) (Mayor)**

**(4) Cllr C Butchins (ex officio) (Dep. Mayor)**

**(5) Cllr S Rubner**

**(6) Cllr S Lawrence**

**(7) Cllr R Challice**

**(8) Cllr P Kaza**

**General Management Committee**

**(1) Cllr Mrs S Parnell (Chair)**

**(2) Cllr S Rubner (Vice Chair)**

**(3) Cllr C Butchins**

**(4) Cllr J Newmark**

**(5) Cllr R Butler**

**Environment and Planning Committee**

**(1) Cllr C Butchins (Chair)**

**(2) Cllr Mrs S Parnell (Vice Chair)**

**(3) Cllr Mrs P Strack**

**(4) Cllr P Kaza**

**(5) Cllr R Butler**

**Youth Council (2 Town Councillor representatives)**

**(1) Cllr V Eni**

**(2) Cllr A Collins**

**Sustainable Transport Sub-Committee**

- (1) Cllr J Newmark (Lead Member)**
- (2) Cllr R Butler**
- (3) Cllr C Butchins**
- (4) Cllr Mrs P Strack**
- (5) (Youth Council Representative)**

**Transport and Community Safety Forum**

- (1) Cllr P Kaza (Chair)**
- (2) Cllr V Eni (Vice Chair)**
- (3) Cllr C Butchins**
- (4) Cllr S Lawrence**
- (5) Cllr A Collins**

**International Affairs Sub-Committee**

- (1) Cllr Mrs S Parnell**
- (2) Cllr J Newmark**
- (3) Cllr S Rubner**
- (4) Cllr R Butler**
- (5) (Vacancy)**

- Staffing Committee (Mayor, GMC Chair & Town Clerk)**
- Appeals Committee (Entertainments & E&P Committee Chairs & Town Clerk)**

## **8. OUTSIDE BODIES**

**It was RESOLVED that:**

**Membership of Outside Bodies be as follows for the ensuing Municipal Year 2022/23: -**

**Leeming/Aycliffe Big Local Advisory Panel (2 Ward Members)**

**Councillor (1) Cllr M Vince – Cowley Hill**  
**Councillor (2) Cllr S Rubner – Brookmeadow**

**Elstree & Borehamwood Museum Group (1)**

**Councillor (1) Cllr A Collins**

**Borehamwood and Elstree Twin Town Association (1)**

**Councillor (1) Cllr M Vince**

**Elstree, Borehamwood and District Community Association (2)**

**Councillor (1) Cllr S Parnell**  
**Councillor (2) Cllr Richard Butler**

**Hertsmere MENCAP (1)**

**Councillor (1) Cllr V Eni**

**Aldenham Country Park (1)**

**Councillor (1) Cllr P Strack**

**Maxwell Park Management Group (1)**

**Councillor (1) Cllr R Challice**

**First Impressions Group (2)**

**Councillor (1) Cllr S Parnell**  
**Councillor (2) Cllr A Collins**

## **9. FREEDOM OF INFORMATION REQUESTS**

**It was RESOLVED that:**

**Council be asked to note the receipt of a request under the Freedom of Information Act relating to the Freeman/Freewomen awards would be published for Full Council when the confidential process of selection had been completed (following advice from the Monitoring Officer at HBC).**

**10. MAYOR’S ANNUAL REPORT 2021/22 (PREVIOUS YEAR)**

**It was RESOLVED that:**

**the Annual Report 2021/22 (to be published in the Town Crier magazine in May 2022 Edition 46 Summer 2022) be approved.**

**11. PUBLIC PARTICIPATION – QUESTION TIME**

There were no questions.

**12. EXCLUSION OF PRESS AND PUBLIC**

**It was RESOLVED that:**

**under the Public Bodies (Admission to Meetings) Act 1960 s.1 (2), the press and public be excluded from the meeting whilst matters pertaining to individual nominations for civic awards were discussed.**

**13. HONORARY FREEMEN/FREEWOMEN**

**It was RESOLVED that:**

- (i) with regards to nomination “A” - no Freeman / Freewoman of Elstree and Borehamwood title be conferred; and**
- (ii) with regards to nomination “B” - consideration of conferring a Freeman / Freewoman of Elstree and Borehamwood title be deferred until the Full Council meeting on 30 November 2022.**

**14. CLOSE OF MEETING**

The Meeting closed at 8.45pm.

It was noted that the next meeting of Council was scheduled for Wednesday 15 June 2022 at 7.30 pm in Fairway Hall.

Date:.....MAYOR.....