

ELSTREE AND BOREHAMWOOD TOWN COUNCIL

**ENVIRONMENT AND PLANNING COMMITTEE**

**MINUTES** of a meeting held in the Meeting Room of Fairway Hall Offices, Brook Close, Borehamwood on **Monday 11 April 2022** at 7.00pm.

Present: Cllr Mrs S Parnell (Committee Vice Chair) (in the Chair)  
Cllr A Collins (Substitution)  
Cllr P Kaza  
Cllr S Rubner (Substitution)  
Cllr Mrs P Strack

In attendance: H R O Jones – Town Clerk

**75. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

Apologies for absence were received and approved from:

- Cllr C Butchins – Committee Chair (Abroad) (Cllr S Rubner substituted)
- Cllr R Butler (Other Business) (Cllr A Collins substituted)

**76. DECLARATIONS OF COUNCILLORS' INTERESTS**

There were none.

**77. MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting of the Environment and Planning Committee held on 15 March 2022 were signed as a true record by the Chairman.

**78. PUBLIC PARTICIPATION**

There was none.

**79. PLANNING APPLICATIONS**

A total of 18 applications received from the Borough Council were examined on 17 of which the Committee had no specific objections to make, subject to the views of neighbours.

22/0528/HSE - 11A Lincoln Court WD6 2PY

Conversion of garage to habitable room and construction of new front porch (part retrospective)

Observation: At its meeting on 11 April 2022 the Environment and Planning Committee commented that it considered that retrospective applications were outside of the ‘spirit’ of planning regulations.

*[Post Meeting Note: At the time of the meeting there was no availability to submit comments through the Consultee comments facility – Comments were forwarded to the Planning Officers at HBC].*

**80. PLANNING DECISIONS**

Details were received of decisions by the Borough Council relating to applications on which the Committee had submitted comments.

**81. NEIGHBOURHOOD PLAN**

The Committee noted that the consultants were working on forming a meeting to establish a Neighbourhood Plan steering group made up of those who had shown an interest to be on such a body at the launch with the possibility of additional members joining in the future.

**82. CIL PROJECTS**

It was noted that there were no new CIL applications to be considered since the Full Council meeting on 23 March 2022.

**83. PROJECTS UPDATE**

Members were referred to a letter to Hertsmere Borough Council from Aldenham Angling Club of 14 March 2022 which had been copied to some Committee Members on the topic of Aldenham Reservoir. The comments of the Club were noted.

**It was RESOLVED that:**

- (i) 10 benches at Bus Stops in Elstree and Borehamwood as part of the “100 Years of Buses” celebrations would be installed prior to 19 June 2022 (to be funded from Capital Projects EMR).**
- (ii) the Clerk be authorised to arrange for a Jubilee Bench to be installed (outside McDonalds in Borehamwood) subject to relevant permissions being obtained and availability (to be funded from Capital Projects EMR).**

**84. CLOSE OF MEETING**

The Meeting closed at 8.10pm.

It was noted that the next Environment and Planning Committee was scheduled to take place on 23 May 2022 at 7.00 pm in the Meeting Room, Town Council Offices.

Date:.....

CHAIRMAN.....