



ELSTREE and BOREHAMWOOD TOWN COUNCIL

Fairway Hall, Brook Close, Borehamwood, Herts. WD6 5BT
Tel: 020 8207 1382 Fax: 020 8953 7645



NOTICE is hereby given that the next meeting of the **COMMUNITY SAFETY MEETING** **"CSM"**

will be held at Fairway Hall, Brook Close, Borehamwood, WD6 5BT
on **Wednesday 4 Decmber 2019 at 7.00pm to 9.00 pm**
[Whilst the meeting will conclude at 9.00 pm – every effort will be made to
provide at least 20 minutes for the Open Session item on the agenda]

[Meeting Open to Press & Public]

AGENDA

1. **Chairman's Welcome and Introductions**
2. **Apologies:** To receive any apologies for non-attendance. At the time of agenda despatch, there have been none.
3. **Declarations:** To:
 - a) receive declarations of interest from Councillors on items on the agenda;
 - b) receive written requests for dispensations for declarable interests; and
 - c) grant any requests for dispensation as appropriate.
4. **Minutes:** To confirm and sign the Minutes of the Meeting held on 2 October 2019 (any update reports on issues discussed to be raised in the Public Session unless covered elsewhere on the agenda).

- Attached
5. **Policing:** Members are asked to receive update statement, if available, from Hertfordshire Constabulary (15 Minutes).
6. **Neighbourhood Watch:** Members are asked to receive update statement, if available, from Neighbourhood Watch (15 Minutes).
7. **Herts Fire and Rescue:** Members are asked to receive update statement, if available, from Herts Fire and Rescue (15 Minutes).

8. **Clarion Housing:** Members are asked to receive update statement, if available, from Clarion Housing (15 Minutes).
9. **Council Reports:** Members are asked to receive update statement, if available, Hertfordshire County Council and/or Hertsmere Borough Council (15 Minutes).
10. **Open Session (Public Participation):** To consider items raised by attendees or items for further discussion by the CSM at a future meeting.
(Attendees are kindly asked to state their name and their role or interest in the Forum) (20 Minutes).
11. **Chairman's Summary Report and date of next meeting:** meeting dates for the remainder of the 2019/20 municipal year are as follows:
- 29 January 2020 at 7.00pm
 - 25 March 2020 at 7.00pm
- at 7.00 pm at Fairway Hall, Brook Close, Borehamwood, WD6 5BT.
12. **Meeting Close:** To close meeting at 9.00 pm.



H R O JONES
Town Clerk
22 November 2019

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[Distribution List attached]

Name	Organisation	post	e-mail
Cllr C Butchins	CSM Chairman	x	x
Cllr Mrs S Parnell	CSM Vice Chairman	x	x
Cllr Mrs F Turner	CSM Member 2019/20	x	x
Cllr P Kaza	CSM Member 2019/20	x	x
Cllr M Vince	CSM Member 2019/20	x	x
Cllr Rebecca Butler	EBTC	x	x
Cllr Richard Butler	EBTC	x	x
Cllr A Collins	EBTC	x	x
Cllr V Eni	EBTC	x	x
Cllr S Lawrence	EBTC	x	x
Cllr J Newmark	EBTC	x	x
Cllr S Rubner	EBTC	x	x
Cllr Mrs P Strack	EBTC	x	x
O Dowden MP	Hertsmere MP	x	x
Cllr T Hone	Hertfordshire County Council Councillor	x	x
R Jarvis	Neighbourhood Watch	x	x
D Sweeney	Watch Liaison Officer, Hertfordshire Constabulary		x
S Nagler	Assistant Commissioner (Herts)	x	
R Handley	Clarion Housing	x	
A Lewis	EBRA	x	
S Alford	EBRA	x	
N Male	BETTA	x	
L Stack	Resident	x	
Sgt. M Cann	Hertfordshire Constabulary	x	
CI C Smith	Hertfordshire Constabulary	x	
Inspector M Bilsdon	Hertfordshire Constabulary	x	
PC 572 Bainbridge-Price	Hertfordshire Constabulary	x	
PC P Chalkley	Hertfordshire Constabulary		
PCSO J Hainsworth	Hertfordshire Constabulary	x	
PCSO C Ellis	Hertfordshire Constabulary	x	
Station Commander	Herts Fire and Rescue	x	
N Louis	Borehamwood Times	x	
Borehamwood Library	96 Shenley Road	x	
Cllr M Bright	HBC Leader and HCC	x	
V Kane	HBC - Community Safety Manager	x	
S Hardy	Hertsmere Borough Council - Licensing Officer	x	
Cllr P Choudhury	Hertsmere Borough Council Councillor and Community Safety and Performance Portfolio Holder	x	
V Lampey	Police Licensing	x	
Cllr M Sachdev	Hertsmere Borough Council Councillor	x	
Cllr H Cohen	Hertsmere Borough Council Councillor	x	
Cllr K Jaffer	Hertsmere Borough Council Councillor	x	
Cllr G Briski	Hertsmere Borough Council Councillor	x	
Cllr A Plancey	Hertsmere Borough Council Councillor	x	
Cllr C Clapper	Hertfordshire County Council Councillor	x	
Cllr S Brown	Hertfordshire County Council	x	
S Naumann	Hertfordshire Youth Justice Service	x	

ELSTREE AND BOREHAMWOOD TOWN COUNCIL (EBTC)

COMMUNITY SAFETY MEETING (CSM)

MINUTES of a meeting held at Fairway Hall, Brook Close, Borehamwood, WD6 5BT on Wednesday 2 October 2019 at 7.00pm

Present:

- Cllr C Butchins (CSM Chairman - EBTC) (in the Chair)
- Cllr Mrs Rebecca Butler - EBTC
- Cllr A Collins – EBTC
- Cllr V Eni
- Cllr Mrs S Parnell – EBTC
- Cllr J Newmark
- Cllr S Rubner - EBTC
- Cllr Mrs P Strack – EBTC
- Cllr M Vince - EBTC
- Cllr P Choudhury (HBC) Community Safety and Performance Portfolio Holder
- S Alford – EBRA
- Sgt. M Cann (1000) – Hertfordshire Constabulary
- 6 additional Members of the Public
- H R O Jones - EBTC Town Clerk

[Only those attending on behalf of an organisation and/or wishing their names to be included in the Minutes are recorded above.]

Abbreviations:

- EBTC - Elstree and Borehamwood Town Council
- HBC - Hertsmere Borough Council
- HCC - Hertfordshire County Council
- EBRA - Elstree and Borehamwood Residents' Association
- BETTA - Borehamwood and Elstree Twin Town Association

13. CHAIRMAN'S WELCOME AND HOUSEKEEPING NOTICES

The Chairman, Cllr C Butchins, welcomed those present to the Town Council organised CSM.

14. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies for absence were received from O Dowden MP, Cllr P Kaza - EBTC, R Jarvis (Neighbourhood Watch), A Dismore AM (London Assembly: Barnet and Camden), Cllr T Hone (HCC), Cllr C Clapper (HBC), A Grady (Borehamwood Brass) and Cllr A Plancey (HBC - Mayor).

15. DECLARATIONS OF COUNCILLORS' INTERESTS

There were none.

16. MINUTES OF PREVIOUS MEETING

It was **RESOLVED** that:

the minutes of the meeting of 5 June 2019 be approved as a correct record and duly signed by the Chairman.

17. POLICING

The meeting received a policing update report from Sgt. M Cann (1000) – Hertfordshire Constabulary. Of particular note was the fact that the much publicised issue of knife crime was very low in Elstree and Borehamwood by comparison to the London Boroughs. In the previous year, 17 incidents of possession of weapons were reported. Operation Sceptre was in place to combat knife crime at a national level. It was noted that a talk on knife crime was taking place at Meryfield School on 9 October 2019.

Operation Granite encouraged residents to take measures to protect themselves against burglary, especially in the darker winter months. Burglaries were slightly up in Borehamwood but were low by comparison to other areas.

Reference was made to the Leeming Road stop and search powers recently invoked to deal with weapon possession. The key protagonists in the incident had been arrested.

Attendees were reminded of the OWL scheme and encouraged to sign up online (which was deemed to be a very simply and quick process): <https://www.owl.co.uk/>.

It was noted that Police Surgeries took place on a monthly basis at Borehamwood Library on Shenley Road (first Wednesday of each month from 11.00am to 1.00pm).

It was also noted that incidents could be reported to the Police by texting “66099” and entering “Borehamwood”. Sgt. Cann kindly agreed to provide the Council with some literature on this topic.

The Constabulary was thanked, in particular, for its assistance in providing an excellent service over the Jewish New Year period.

18. NEIGHBOURHOOD WATCH

There was no report.

19. HERTS FIRE AND RESCUE

There was no report.

20. CLARION HOUSING

There was no report.

21. COUNCIL REPORTS

A comprehensive written report was provided by Cllr P Choudhury - (Community Safety and Performance Portfolio Holder HBC) giving an update on initiatives from a Borough Council perspective. It was agreed that a copy of this report be appended to the minutes at **APPENDIX A**.

A written report was received from Cllr T Hone (Executive Member for Community Safety and Waste Management HCC). It was agreed that a copy of this report be appended to the minutes at **APPENDIX B**.

22. OPEN SESSION

Observations about local policing and community safety from the floor included:

- The need for well lit areas in winter months, especially alleyways and public footpaths;
- The need to prevent pavement bicycle riders and pavement car parkers (it was noted that the enforcement of double yellow lines rested with Hertfordshire County Council);
- The suggestion that the introduction of youth clubs in Elstree and Borehamwood would help to reduce anti-social behaviour and crime among young people (it was noted that Cllr Mrs P Strack was organising a meeting to consider this matter with Hertswood Academy and that the Leeming/Aycliffe Big Local might be a source of funding a youth club project);
- removal of racist graffiti and the need to report racial abuse as a “hate” crime; and
- in light of the s.60 and s.35 powers invoked at the recent and much publicised Leeming Road “machete” incident, the need to keep the topic on the collective agenda for all relevant authorities.

23. CHAIRMAN'S SUMMARY REPORT AND DATE OF NEXT MEETING:

It was noted that the remaining meeting date for 2019 was as follows:

- 4 December 2019 at 7.00pm

at Fairway Hall, Brook Close, Borehamwood, WD6 5BT.

It was further noted that the next date of the Transport and Road Safety Forum would be as follows:

- 23 October 2019 at 7.00pm

24. CLOSURE

The meeting closed at 8.30pm.

Date:..... CHAIRMAN.....

Update for Elstree & Borehamwood Town Council Community Safety Meeting - 2 October 2019

Cllr Pervez Choudhury

Community Safety Projects

Safer Minds

The original incumbent of the Community Support Worker post has moved onto another organisation – we are pleased to say she has been very quickly replaced by an experienced worker who joined the team yesterday.

We have also been able to secure funding for a dual diagnosis Community Support Worker to help with residents who also present with drug and alcohol issues.

Both posts are managed by MIND.

Be Fearless Against Abuse (in partnership with Crime Stoppers)

The Fearless officer post has been filled and she is engaging with schools primarily, working with teachers, children and youth, providing education on CSE foremost, but also other priority crime types for each individual school. Once training has been completed, across teachers/staff, parents and pupils, the Fearless Officer will then leave the school with a resource pack, including lesson plans, for continued delivery.

The Fearless service enables young people to report crime safely and 100% anonymously. Young people can do this by completing a secure online form via the website, or by calling the Crimestoppers 0800 555 111 number.

South West Herts Youth Action Project "Early Intervention" for Youth Violent Crime

Three Rivers, Watford and Hertsmere CSP's are working in partnership and have developed a Youth Violent Crime Reduction Project in line with the Hertfordshire Serious Violence Strategy, to intervene and prevent young people from becoming victims or perpetrators of violent crime and associated behaviours. This project aims to identify and share information amongst a multi-agency panel regarding young people of concern, as either perpetrators of crime, victims of exploitation or those at risk of either behaviours.

We now have a dedicated SOS Project Worker, from St Giles Trust, covering Hertsmere

Work in this area continues with a number of referrals from Hertsmere being made to the panel.

Work with schools

Over the last year we have been doing lots of training sessions and events to raise awareness of the harsh realities and consequences of gangs, county lines, knife crime and grooming.

We have a few sessions next week

Mount Grace

The St Giles Trust will be delivering sessions to all the students at Mount Grace Secondary School in Potters Bar on Tuesday 8 October.

Meryfield Primary School

Alison Cope and KIP Education CIC will be delivering sessions on Wednesday 9 October at the community event in the evening – see flyer attached

Local Issues

Multi-agency meetings have been held with local councillors and local residents to address issues of anti-social behaviour in and around Leeming Road.

At the residents meeting held last week people were advised of the work that is currently being undertaken by police and were encouraged to continue to report their issues. A number of action points have come out of the meeting and these will be worked through with a follow-up meeting taking place in November.

COMMUNITY SAFETY

Report to Elstree and Borehamwood Town Council, Community Safety Meeting 2 October 2019

Strategic Issues

HERTS POLICE & FIRE & RESCUE COLLABORATION

ESTATE:

Total Estate review - A great deal of work has been undertaken since I last wrote my update with regard to estates planning through the Hertfordshire Collaboration Estates Board. The board has commissioned a strategic assessment of estate held across Fire, Police and Ambulance services.

Training centre - Planning work for the new Joint Emergency Services Academy (JESA) at Longfield has moved forward as the JESA Planning Group have finalised the joint requirements which are now constituted into a proposed final design.

Hertford fire and ambulance station - Work to redevelop the current Fire and Rescue HQ and Fire Station building at Old London Road, is progressing; with the likely decant location being the Leahoe Annexe buildings behind County Hall. A concept design for a new Fire and Ambulance facility at Old London Road has been developed which could include the provision of 94 residential units, similar to those found at Watford and Cambridge Fire Stations.

Fire Headquarters function - Whilst it is proposed that Hertford Fire Station would return to its current location, once the redevelopment work is complete, the Headquarters function is destined to relocate to a joint Police/Fire HQ facility at Stanborough, Welwyn Garden City. The Police Estates planning team have received the service's requirements for this new site and are progressing with works to realise our joint ambitions.

Fire and library - Redbourn and Wheathampstead Fire Station/Libraries have now been opened for community use, albeit with an official opening ceremony being planned for later on in the year.

RESPONSE:

The collaboration board will be reviewing a number of Memorandums of Understanding over the coming weeks which seeks to deliver even more efficiencies between the two organisations and improve their combined effectiveness in serving the people of Hertfordshire. More to follow in the next few months!

Integrated Risk Management Plan (IRMP)

Since the IRMP was approved officers have been moving at pace to establish the programme governance to delivery against the proposals.

You will no doubt have seen the Fire Brigades Union attended full council and have been vocal in various media channels. Senior Officers continue to meet with leadership teams, staff and the FBU to help to encourage understanding and manage the plan through to delivery.

Operational Incidents

Since last writing the fire service have been engaged in a number of incidents where we have helped out our neighbours.

AGRICULTURAL FIRE - On Monday 19th August our Firefighters attended a fire involving 30 tonnes of straw and rescued several farm animals.



Our crews went to the aid of Bedfordshire FRS to prevent the fire from spreading further, which was complicated due to asbestos present in the roof of the barn.

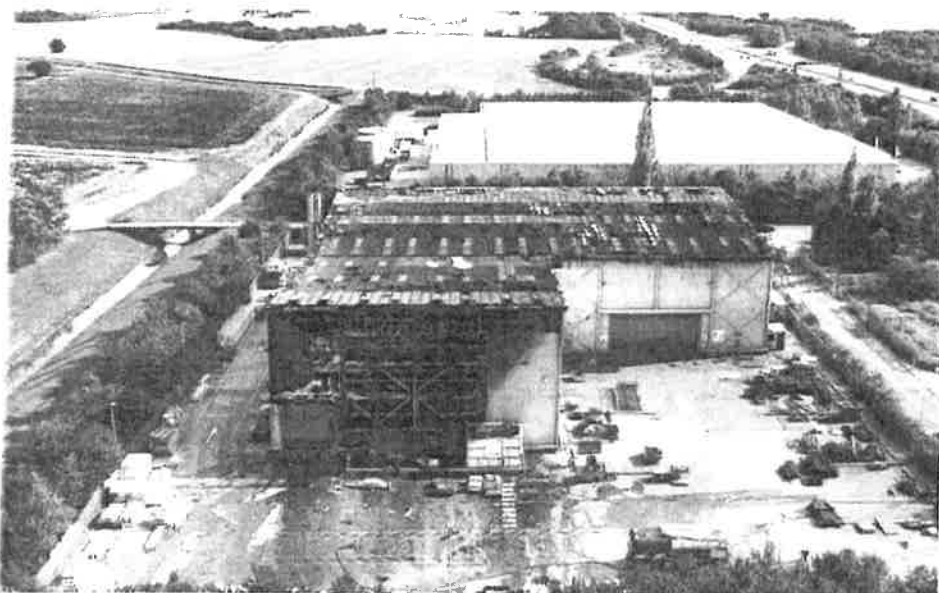
Crews were able to keep the fire contained to the original building prior to extinguishing it, protecting surrounding properties which were dangerously close to becoming involved in the fire, as well as rescuing livestock.

COMMERCIAL FIRE - On 21st August 6 fire appliances attended a large fire in a furniture shop in Ware. The fire started in a spray booth and had spread to the roof. This was a family business that has been running for around 90 years specialising in the design and manufacture of quality furniture. The control team, receiving numerous 999 calls put additional fire appliances and one of our aerial appliances onto the call and because of the quick thinking crews nearly all of the building was protected from the fire. As you can imagine, as this was a furniture shop there was plenty of items that would have helped develop the fire. Speaking to our Deputy Chief he explained to me that this was "an excellent stop, which undoubtedly saved that family business from disaster".



INDUSTRIAL UNIT - On Saturday 24th August HFRS assisted Cambridgeshire, this time, at a large industrial building fire. 15 fire engines were called to reports of a burning building.

Cambridgeshire FRS arrived at the scene at midday, alongside crews from Bedfordshire and Hertfordshire FRS. This is yet another example of how well our cross-border arrangements work to ensure effective fire cover is maintained not just within our county but across the region.



Regulatory Services

Buildings Safety Consultation

Further to previous updates on the Government's consultation on building safety, our Fire Protection team have been working on a response which was submitted last month. We have broadly supported all of the Government's proposals but, like others, we have called for the reforms to go further and include all premises where vulnerable people sleep (e.g. care homes and sheltered accommodation) and not just high rise buildings over 18 meters.

The Fire Protection team have also submitted a response to a separate 'call for evidence' on the Regulatory Reform (Fire Safety Order). Again we are generally supportive of the proposals to strengthen the enforcement regime with greater sanctions to deter non-compliance.

Product Safety & Recalls

Our Trading Standards team have been working with Primary Authority Partners including Currys, B&Q and Beko in relation to a number of potential safety concerns. Working with the businesses two product recalls have been initiated with further work ongoing which may result in a third.

Radio Coverage for Trading Standards

In July the team carried out a rapid response to an elderly consumer's home where a roofer was demanding an additional £4,000 for work carried out. The Trading Standards Officer attending spoke to the consumer and trader and after reviewing the paperwork identified a number of concerns. This resulted in the trader being told that he was not entitled to the additional payment, thus saving the consumer £4,000. The incident featured on BBC 3 Counties radio consumer programme (when the consumer's daughter had phoned in for advice). Hertfordshire Trading Standards and Hertfordshire County Council were praised for the part they played in this, by the victim's daughter and the radio presenter, Jonathan Vernon-Smith.

Multi-Agency Operation in Waltham Cross

At the start of August Trading Standards took part in a very successful multi-agency operation in Waltham Cross working with Herts Police, National Crime Agency, Driver & Vehicle Standards Agency and Environment Agency. Over 80 vehicles were stopped, resulting in 2 arrests, 20 vehicles seized or prohibited and over 50 tickets issued for a range of traffic offences. Trading Standards checked commercial vehicles entering the stop point, gathering some useful intelligence as well as offering advice to traders.

British Firefighter Challenge 2019 and Wholetime Firefighter Recruitment

The British Firefighter Challenge 2019 was held in Watford on the weekend of 27th and 28th July and saw 250 international competitors participating. The event helped to promote health, mental wellbeing and fitness, whilst celebrating the Emergency Services in the process. It consisted of Firefighters as individuals or teams, racing against each other in full fire kit and breathing apparatus, carrying out replicated elements of their profession; hose hauling, hose dragging, casualty rescue and climbing ladders (towers).



Hertfordshire Fire & Rescue Service seized the opportunity to promote our current Wholetime Firefighter Recruitment Campaign, for intake training in 2020. The 'Application' stage, which closes on the 6th September, has so far received **560** completed applications with 79(14%) coming from females, 57(10%) from people declaring a BME heritage and 39 (7%) describing themselves as LGBT.

Cllr Terry Hone

Exec Member Community Safety & Waste Management.