

**ELSTREE AND BOREHAMWOOD
TOWN COUNCIL**



Elstree and Borehamwood Annual Parish Meeting

AGENDA

For all residents/electors of Elstree and Borehamwood

The meeting will be held as follows:

Venue: Fairway Hall, Brook Close, Borehamwood, WD6 5BT
Date/Time: Wednesday 6 March 2019 at 7.30 pm.

[The meeting is for registered local government electors for the Town of Elstree and Borehamwood. Members of the public and press are welcome to attend.]

- 1. Welcome by Town Mayor (including fire evacuation procedure and apologies for absence).**
- 2. To approve as a correct record the Minutes of the Annual Parish Meeting held on 7 March 2018.**
- 3. To receive the Annual Report of the Mayor of Elstree and Borehamwood (Video).**
- 4. Presentations from Local Groups and Organisations (2 minutes each) to be called forth by the Mayor.**
- 5. Question Time / Public Speaking Session.**
- 6. Allotment Prize awards (to be called forth by the Chairman of the Environment and Planning Committee).**
- 7. Announcement by the Town Clerk and Close of Meeting by Town Mayor.**

***** Refreshments *****

**Cllr V Eni
Town Mayor**

A handwritten signature in black ink, appearing to read "V Eni".

**Cllr Mrs P Strack
Leader of the Council**

A handwritten signature in black ink, appearing to read "P Strack".

**H R O Jones
Town Clerk**

A handwritten signature in blue ink, appearing to read "H R O Jones".

**Tel: 020 8207 1382, Fax: 020 8953 7645, email: clerk@elstreeborehamwood-tc.gov.uk
Date: 11 February 2019**



Elstree and Borehamwood Town Council

MINUTES of the Annual Parish Meeting held on:

Wednesday 7th March 2018 at 7.30 pm

at Fairway Hall, Brook Close, Borehamwood, Hertfordshire, WD6 5BT.

Tel: 0208 207 1382

E:mail: admin@elstreeborehamwood-tc.gov.uk

Website: www.elstreeborehamwood-tc.gov.uk

Annual Parish Meetings

The Annual Parish meeting must take place between 1 March and 1 June (Local Government Act 1972 Schedule 12, Part III Parish Meetings 14(1)) and not earlier than 6.00pm (14(4)).

- PRESENT:** Councillors: Cllr E Silver – Mayor (Chairman)
 Cllr V Eni - Deputy Mayor (Vice Chairman)
 Cllr C Barker
 Cllr C Butchins
 Cllr R Butler
 Cllr G Franklin
 Cllr Mrs S Parnell
 Cllr S Rubner
 Cllr G Silver
 Cllr Mrs P Strack
 Cllr Mrs F Turner
- OFFICERS:** H R O Jones – Town Clerk and Responsible Finance Officer
 T Malton - Deputy Clerk
 D Salter - Entertainments Officer
 A Nicodemus - Council Warden and Youth Council Secretary
 J Simon - Mayor's Secretary
- IN ATTENDANCE:** 40 Members of the Public.

ELSTREE AND BOREHAMWOOD TOWN COUNCIL ANNUAL PARISH MEETING

1 APOLOGIES FOR ABSENCE

Apologies for absence were received from Cllr Mrs A Mitchell (Sickness) and Cllr A Coleshill (Other Business).

2 MINUTES OF LAST ANNUAL PARISH MEETING

The minutes of the last Annual Parish Meeting of 8 March 2017 were confirmed as a true record by those present and the Mayor was authorised to sign them as a true record.

3 REPORT OF THE MAYOR OF ELSTREE AND BOREHAMWOOD

The Town Mayor, Cllr E Silver, welcomed 40 Members of the Public to the meeting and set out the purpose of the Annual Parish Meeting (APM) as an opportunity for electors to have their say on anything they consider to be important to the people of Elstree and Borehamwood.

It was noted that all Parish and Town Councils throughout England were required by law to hold an Annual Parish/Town Meeting between 1st March and the 1st June (inclusive). Meetings should not commence before 6.00pm. At Elstree and Borehamwood the meeting was usually held at 7.30pm. Any registered elector was welcome to attend and ask questions of the Council, which would usually be answered by one of the Councillors or the Town Clerk.

An elector could also make suggestions and comment on anything pertinent to the people of Elstree and Borehamwood. In addition, the Council may invite local clubs, societies or other voluntary and statutory organisations to provide an exhibition and/or a representative to speak about the work of their group. Unlike Full Council meetings, therefore, the purpose of the meeting was to enable the ordinary electors to have their say. Councillors will listen with interest and as electors themselves, also have the opportunity to raise questions and make comments if they wished to do so.

The Mayor presented his report of his year in Office in the form of a video slideshow prepared with the assistance of and thanks to D Salter - Events Officer. The video showed a compilation of the Mayoral Engagements and Council Events which Cllr Silver, together with his wife, Evelyn, had attended (over 100 engagements). Highlights included the Town Twinning visits (including a visit to the Italian town of Pietra Ligure), many meetings with local volunteers in the Community and trips to Elstree Studios and the BBC.

4 QUESTION TIME / PUBLIC SPEAKING SESSION

Comments and questions were received on:

Place Naming in Elstree and Borehamwood

Responding to a question from a Member of the Public, it was acknowledged by the majority of those present that new place names in Elstree and Borehamwood could reflect the association the area had with its twin towns. It was further noted that representations to this effect could be made to Hertsmere Borough Council through the planning process. It was also felt that names could also reflect the area's film and TV heritage, where appropriate.

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Bonfires at Allotment Sites

A short discussion took place on bonfires at Town Council sites. The Chairman of the Environment and Planning Committee set out the Town Council's regulations in respect of bonfires and encouraged concerned residents to write to the Town Clerk with their comments.

Possible future development in Well End

A number of concerned residents expressed disappointment with envisaged plans to develop up to 60 new residential properties and a school in the green belt area at Well End. It was understood that this development was associated with the issue of seeking to save Maxwell Community Centre (as this would remove the need to consider using the site for a primary school).

Seating at APM

Whilst a concern was raised about the seating arrangement for the APM, on balance the majority of attendees appeared to find the seating plan unproblematic. It was understood that the Local Government Act did not stipulate any rules for this issue. As such, the 2019 APM would agree on how best to arrange the layout of Fairway Hall for the meeting taking into account Health and Safety and security matters as advised by Hertfordshire Constabulary. If required, further guidance could be obtained from the National Association of Local Councils (NALC).

Radio Station

It was noted that there had been calls from some Members of the Public to consider projects to set up a local radio station. It was understood that sufficient numbers of individuals with an interest would be required to make such a project succeed. It was also noted that Aycliffe Big Local had considered the topic at its meetings.

Flyover by Holiday Inn

Responding to a query from a Member of the Public, it was noted that the issue of the neglected fence at the above location had been previously referred to Hertfordshire County Council and now appeared to be in much better condition.

5 PRESENTATION: ELSTREE SCREEN HERITAGE

The meeting received a presentation by a representative of Elstree Screen Heritage on the forthcoming '150 Years of the Railways' project. This included:

- A museum exhibition
- Launch event
- Families Day exhibition (with steam railway)
- Model railway exhibition at 96 Shenley Road
- School participation
- Town Crier articles
- Railway walk
- Interviews with Railway workers of yesteryear.

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ANNUAL PARISH MEETING**

6 ALLOTMENT PRIZE WINNERS

Allotment Prize Awards were made to:

Melrose Avenue:

- (i) H Stamp - Best Plot
- (ii) A Kovacs - Best Effort
- (iii) A Bennett - Most Produce

Allum Lane:

- (iv) P Woolveridge - Best Kept Plot
- (v) D Worley - Best Grown

7 CLOSURE

The meeting closed at 9.00 pm.

The Mayor welcomed all attendees to tea, coffee and biscuits and to feel free to ask Councillors questions informally on an individual basis.

It was noted that the following year's meeting was scheduled for Wednesday 6 March 2019.

Town Mayor:..... Date:.....6 MARCH 2019.....