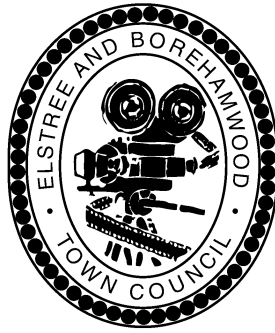


ELSTREE AND BOREHAMWOOD TOWN COUNCIL



FULL COUNCIL

MINUTES of a meeting held at Fairway Hall, Town Council Offices, Brook Close, Borehamwood, WD6 5BT on Wednesday 16th January 2019 at 7.30pm.

[The Mayor took a moment to reflect on the news of the passing away of Cllr S Rubner's father and those present wished him and his family well at this difficult time.]

Present:

- Cllr V Eni (Brookmeadow Ward) (Mayor)
- Cllr C Butchins (Hillside Ward)
- Cllr C Barker (Brookmeadow Ward)
- Cllr R Butler (Cowley Hill Ward)
- Cllr G Franklin (Cowley Hill Ward)
- Cllr Mrs S Parnell (Hillside Ward)
- Cllr E Silver (Kenilworth Ward)
- Cllr G Silver (Kenilworth Ward)
- Cllr Mrs P Strack (Hillside Ward)
- Cllr Mrs F Turner (Elstree Ward)

In Attendance:

- Cllr J Newmark - Hertsmere Borough Council
- H Jones – Town Clerk and RFO

48. APOLOGIES FOR NON-ATTENDANCE

Apologies for absence were received from Cllr A Coleshill (Sickness), Cllr Mrs A Mitchell (Hospital) and Cllr S Rubner (Family).

49. DECLARATIONS OF COUNCILLORS' INTERESTS

There were none.

50. MINUTES OF COUNCIL

It was **RESOLVED** that:

the Minutes of the Annual Council Meeting held on 28 November 2018 be signed by the Mayor as a true record and adopted by the Council.

51. FINANCE, BUDGET AND PRECEPT DEMAND REPORT FOR 2019/20

It was noted that a budget of £1,500 had been created for the 2019/20 Municipal Year to cover the costs of any by elections taking place in that year and that any overspend for election costs following the May 2019 local elections would be met by the Council's General Reserve Fund (the election EMR available from 1 April 2019 would therefore be £24,250). It was understood that actual election costs would not be known until Hertsmere Borough Council provided the breakdown of costs.

It was noted that the Precept represented a 0% increase of final Demand from 2018/19.

It was **RESOLVED** that:

- (i) **the Budget for 2019/20 (including 1800/108 Transfer £6,250 to Election Reserve 2947/209 and Transfer £1,000 to Van Replacement Reserve) be approved without amendment.**
- (ii) **the Precept Demand to Hertsmere Borough Council for a 2019/20 Precept of £472,717.99 be approved (with the cost to Band D Council Tax payer remaining at £36.26) and representing a 0% increase of final Demand on the following basis:**

Precept Demand	£472,717.99
Band D Yearly	£36.26
Multiplied by tax base	13,036.9
Thus making the final demand	£472,717.99

- (iii) **the recommended Earmarked reserve transfers within current 2018/19 budget be approved as follows:**

- **1800/108 Transfer £6,250 to Election Reserve**
- **947/209 Transfer £1,000 to Van Replacement Reserve**

- (iv) **Earmarked reserves from 1 April 2019 be, therefore, agreed as follows:**

- **311 Election Fund £24,250**
- **312 Van Replacement £7,451**
- **313 Capital Project £206,025**

- **325 Community Wellbeing £40,000**
- **329 CIL Fund (Top Sliced 15%) £391,282**

(v) **EMR expenditure be approved as follows (subject to Best Value Review):**

- **311 Election Fund Up to £24,250 (with any additional costs to be met by General Reserve Funds, if required)**
- **313 Capital Project up to £80,000 to meet costs of Fairway Hall improvements:**

Air Conditioning
Kitchen Refit
New Lighting
New round tables
Reception Area
Meeting Room replacement table and chairs

- **312 Van Replacement up to £5,000 for Van improvements/repairs:**

Door/Lights Repairs
Internal Refit
Camera fittings (front and back)
Livery and Publicity signage

(vi) **CIL (top sliced - 15%) expenditure be approved as follows (subject to Best Value Review):**

- **up to £25,000 on Stapleton Gardens container and completion of fencing.**

(vii) **the Clerk be asked to prepare relevant information to be submitted to Hertsmere Borough Council for inclusion in the Council Tax leaflet for 2019/20.**

52. OUTSIDE BODIES

- **Fairway Hall** Town Clerk

It was reported that Fairway Hall was booked/closed for 155 hours in the period between 28 November 2018 and 16 January 2019:

<u>Category</u>	<u>Hours</u>	<u>Income</u>
Uncategorised	7	£35
Parties	8	£390
Charity	8	£110

Children’s Parties	20	£700
Closures	15	Nil
Community	27	£347
Council Use	2	Nil
Dance	16.5	£318
Fitness Classes	25	£482
Religious Groups	13	£322

It was noted that reports had been received from representatives attending residents’ meetings at Liberty Court concerning complaints of noise nuisance resulting from weekend parties at Fairway Hall. Whilst information was limited and no direct complaints had been received by the Town Council, it was agreed that appropriate measures would be taken to seek to limit noise (including a “Quiet Sign” for leaving guests and an incentive for Liberty Court residents to take advantage of the Fairway Hall facilities).

- **Leeming/Aycliffe Big Local Advisory Panel (2 Ward Members)**

Councillor (1)	Cllr G Franklin – Cowley Hill
Councillor (2)	Cllr S Rubner – Brookmeadow

It was noted that there had been no meeting since last Full Council.

- **Elstree & Borehamwood Museum Group (1)**

Councillor (1)	Cllr E Silver
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Cllr E Silver reported on the Museum’s achievements in recent months, including:

- Temporary Exhibition (‘SOS Save Our Studios’ relating to the 1988 campaign;) opened in October 2018;
- Museum Passports: Given to children to encourage them to visit other museums in Hertfordshire with an opportunity to win a prize for visiting three museums;
- Reminiscence Meetings: took place in November (Working Lives) and December (Christmas Traditions);
- 5 Year anniversary party for the 96 Shenley Road site of the Museum and to celebrate 20,000 visitors to the Museum and to thank volunteers;
- Monksmead School Visits in December (Years 1 and 2) on the topic of old fashioned toys, making “flick books”, how film works and Victorian clothing;
- Christmas Card sales had been very successful;
- Museum visitors: November 258 and December 181; and

- **Aldenham Country Park (1)**

Councillor (1) Cllr P Strack

It was noted that there had been no meeting since last Full Council.

- **Maxwell Park Management Group (1)**

Councillor (1) Cllr S Parnell

It was noted that the Centre continued to be busy with a new Salsa evening having started. The intruder alarm had been updated with the LED lights project ongoing.

- **First Impressions Group (2)**

Councillor (1) Cllr Parnell
Councillor (2) Cllr Strack

Cllr Mrs S Parnell reported that information about First Impressions and the Railway Station would be mentioned at the forthcoming Transport Forum meeting on 20 February 2019.

- **Elstree Aerodrome (1)**

Councillor (1) Cllr G Silver

Cllr G Silver reported that the Aerodrome had been dealing with public complaints. Queries about the aerodrome could be emailed to walbrosplc@aol.com.

53. SIGNED MINUTES

It was RESOLVED that:

the signed Minutes of the following Committee meetings be received together with any recommendations not previously adopted:

A Environment and Planning Committee 2 October 2018

54. ACCOUNTS FOR PAYMENT

It was RESOLVED that:

the payment of accounts be confirmed as follows:

		2018/19	
Page	Vch.	Date	Amount
1	329-340	23/11/2018	£2,455.38
2-3	341-367	12/12/2018	£82,329.33
4-5	368-391	07/01/2019	£13,410.39

Grand Total £98,195.10

[In addition to the Agenda appendices, details of all payments over £500 are published on the Town Council's website for public inspection - www.elstreeborehamwood-tc.gov.uk]

55. PURDAH

It was **RESOLVED** that (voting 6 for, 2 against and with 1 abstention):

a period of Purdah be introduced to Elstree and Borehamwood Town Council prior to the 2019 elections to cover the following policies:

- no announcements about any new or controversial Town Council initiatives (such as modernisation initiatives or administrative and procedural changes) which could be seen to be advantageous to any candidates or parties in the forthcoming election; and
- with the exception of photographs and references to the Town Mayor, no photographs or references to Town Councillors in articles of the Spring 2019 Town Crier magazine (contact details to be unaffected).

56. PUBLIC PARTICIPATION – QUESTION TIME

Men in Sheds Project

Responding to a query from Cllr J Newmark (Hertsmere Borough Council), Cllr Mrs P Strack and Cllr Mrs S Parnell responded that the Council hoped to consider ways in which the Men in Sheds project could be supported (with grant funding being available, on application, through the Town Council's Community Grants forms).

China Sister Town arrangements

Responding to a query from Cllr J Newmark (Hertsmere Borough Council), Cllr Mrs P Strack and Cllr Mrs S Parnell provided an account of the recent delegation visit from China (including the locations visited). It was reported that the visit had been

highly successful and that a debrief would be discussed at the forthcoming General Management Committee meeting on 7 February 2019.

Holy Cross, Borehamwood

Cllr R Butler informed the meeting that a meeting had been set up on 4 February 2019 at 7.30pm to consider the future of Holy Cross Church (noting that the Bishop of Hertford had been invited).

Council Van

Responding to several queries and a discussion by Councillors, it was agreed that the Town Clerk would investigate the possibility of an electric vehicle being purchased/hired by the Town Council in the future together with the feasibility of installing an electric charging point at Fairway Hall.

57. CLOSE OF MEETING

The Meeting closed at 8.45pm.

It was noted that the Annual Parish Meeting (Statutory Meeting) was scheduled for Wednesday 6 March 2019 at 7.30 pm in Fairway Hall (an opportunity for electors to have their say on anything they consider to be important to the people of Elstree and Borehamwood).

It was further noted that the next meeting of Full Council was scheduled for 13 March 2019 at 7.30 pm in Fairway Hall (last Council Meeting of 2018/19 Municipal Year).

Date:..... MAYOR.....