

ELSTREE AND BOREHAMWOOD TOWN COUNCIL



**ANNUAL COUNCIL**

**MINUTES** of a meeting held at Fairway Hall, Town Council Offices, Brook Close, Borehamwood, WD6 5BT on Wednesday 8<sup>th</sup> May 2019 at 7.30pm.

Present:

- Cllr V Eni – Brookmeadow (Outgoing Mayor)
- Cllr S Rubner – Brookmeadow (Incoming Mayor)
- Cllr Mrs S Parnell – Hillside (Deputy Mayor)
- Cllr C Butchins - Hillside
- Cllr Rebecca Butler - Shenley Road
- Cllr Richard Butler - Cowley Hill
- Cllr A Collins - Cowley Hill
- Cllr P Kaza - Kenilworth South
- Cllr S Lawrence - Kenilworth North
- Cllr J Newmark - Kenilworth South
- Cllr Mrs P Strack – Hillside
- Cllr Mrs F Turner - Elstree
- Cllr M Vince - Cowley Hill

In Attendance:

- H Jones – Town Clerk
- T Malton – Deputy Clerk
- D Salter - Entertainments Officer
- J Simon - Mayor’s Secretary

Also Present: 40 Members of the Public.

**Cllr V Eni in the Chair (Mayor)**

**01. ELECTION OF TOWN MAYOR**

(i) Election of Mayor for 2019/20

Cllr V Eni was in the Chair in his capacity as outgoing Mayor until the Town Mayor was elected.

It was proposed by Cllr Mrs F Turner, and seconded by Cllr Mrs P Strack, that Cllr S Rubner be elected Mayor for the ensuing Municipal Year.

It was proposed by Cllr R Butler, and seconded by Cllr J Newmark, that Cllr M Vince be elected Mayor for the ensuing Municipal Year.

Vote:

6 in Favour of Cllr S Rubner

6 in Favour of Cllr M Vince

Chairman's Casting Vote by Cllr V Eni (Town Mayor) for Cllr S Rubner

**It was RESOLVED that:**

**Cllr S Rubner be elected Town Mayor for the ensuing Municipal Year 2019/20.**

(i) Incoming Mayor's Declaration of Acceptance of Office and Announcements

The Town Mayor read out and signed the declaration of acceptance of office.

(ii) Incoming Mayor's Announcement

In his incoming announcement, the Town Mayor, Cllr S Rubner joined other Members in thanking Cllr Victor Eni for his excellent year in Office stating that the Diversity Festival in particular was a great success and that he would be a hard act to follow. He also welcomed six new Members to the Council and stated that he looked forward to working with them collaboratively for the benefit of residents. He also noted the hard work of those former Town Councillors who were not rejoining the team (Graham Franklin, Anna Coleshill, Cynthia Barker, Anne Mitchell and Gary and Eric Silver).

(iii) Outgoing Mayor's Video Presentation and Announcements

The Council received a video presentation of the outgoing Mayor's year in office.

**Cllr S Rubner in the Chair (Mayor)**

## **02. ELECTION OF DEPUTY TOWN MAYOR**

(i) Election of Deputy Mayor for 2019/20

It was proposed by Cllr C Butchins, and seconded by Cllr S Lawrence, that Cllr Mrs S Parnell be elected Deputy Mayor for the ensuing Municipal Year.

It was proposed by Cllr Rebecca Butler, and seconded by Cllr J Newmark, that Cllr M Vince be elected Deputy Mayor for the ensuing Municipal Year.

Vote:

6 in Favour of Cllr Mrs S Parnell

6 in Favour of Cllr M Vince

Chairman's Casting Vote by Cllr S Rubner (Town Mayor) for Cllr Mrs S Parnell

**It was RESOLVED that:**

**Cllr Mrs S Parnell be elected Deputy Town Mayor for the ensuing Municipal Year 2019/20.**

(ii) Incoming Deputy Mayor's Declaration of Acceptance of Office and Announcements

The Deputy Town Mayor read out and signed the declaration of acceptance of office.

In her incoming announcement, the Deputy Town Mayor, Cllr Mrs S Parnell, thanked the Council for electing her to the position of office and stated that she too would seek to perform her duties to the very best of her abilities. She emphasised how much she looked forward to continuing the success stories of the Town Council (the only authority in Hertfordshire to have received the Quality Award from the National Association of Local Councils). She thanked Anne Mitchell for her service as Deputy Mayor in the preceding year.

### **03. APOLOGIES FOR NON-ATTENDANCE**

There were none.

### **04. DECLARATIONS OF COUNCILLORS' INTERESTS**

The following declarations of Councillors' interests were made:

| <b>Committee Member</b> | <b>Minute Number</b>                                   | <b>Nature of Interest</b> |
|-------------------------|--|---------------------------|
| Cllr J Newmark          | 07 (Appointment to Environment And Planning Committee) | Non-Pecuniary Interest    |

Members declaring a Disclosable Pecuniary Interest refrained from taking part in any discussion or decision-making processes relating to those items.

## **05. MINUTES OF COUNCIL**

**It was RESOLVED that:**

**the Minutes of the Full Council Meeting held on 13 March 2019 be signed by the Mayor as a true record and adopted by the Council.**

## **06. GENERAL POWER OF COMPETENCE**

It was noted that a Full Council minute was required to resolve to adopt the General Power of Competence in accordance with the Localism Act 2011. It was noted that all thirteen Council Members had been elected in the 2019 May Elections and that the Town Clerk was CiLCA qualified with the relevant General Power of Competence component section.

**It was RESOLVED that:**

- (i) authorisation be hereby made for Elstree and Borehamwood Town Council to be entitled to exercise the General Power of Competence contained in the Localism Act 2011 in the 2019/20 municipal year;**
- (ii) it be hereby affirmed that Elstree and Borehamwood Town Council met the statutory criteria set out in the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 in order to invoke (i) above; and**
- (iii) the eligibility of the General Power of Competence be next reaffirmed, subject to the approval of Members, at the Annual Council Meeting 2020.**

## **07. COMMITTEE APPOINTMENTS**

The Town Clerk read the proposed appointments proposed by Cllr Mrs P Strack and seconded by Cllr Mrs S Parnell. It was noted and understood that as ex-officio Members, the Mayor and Deputy Mayor would have no voting rights at the Entertainments Committee and that they would, therefore, not form part of the quorum of the Committee (unless acting also as a Standing Deputy for another Member who had sent apologies for absence).

**It was RESOLVED that:**

**Membership of Committees, Chairmen and Vice-Chairmen be as follows for the ensuing Municipal Year 2019/20: -**

### **ENTERTAINMENTS (8)**

|                           |                      |
|---------------------------|----------------------|
| <b>Chairman</b>           | <b>Cllr P Strack</b> |
| <b>Vice-Chairman</b>      | <b>Cllr F Turner</b> |
| <b>Mayor (ex officio)</b> | <b>Cllr S Rubner</b> |

**Deputy Mayor (ex officio)** Cllr S Parnell  
**Councillor (1)** Cllr S Lawrence  
**Councillor (2)** Cllr V Eni  
**Councillor (3)** Cllr M Vince  
**Councillor (4)** Cllr A Collins

**ENVIRONMENT AND PLANNING (5)**

**Chairman** Cllr C Butchins  
**Vice-Chairman** Cllr S Parnell  
**Councillor (1)** Cllr P Strack  
**Councillor (2)** Cllr P Kaza  
**Councillor (3)** Cllr A Collins

**GENERAL MANAGEMENT COMMITTEE (5)**

**Chairman** Cllr S Parnell  
**Vice-Chairman** Cllr P Strack  
**Councillor (1)** Cllr Richard Butler  
**Councillor (2)** Cllr J Newmark  
**Councillor (3)** Cllr C Butchins

**TRANSPORT AND ROAD SAFETY FORUM (5)**

**Chairman** Cllr Rebecca Butler  
**Vice-Chairman** Cllr V Eni  
**Councillor (1)** Cllr C Butchins  
**Councillor (2)** Cllr A Collins  
**Councillor (3)** Cllr S Rubner

**COMMUNITY SAFETY MEETING (5)**

**Chairman** Cllr C Butchins  
**Vice-Chairman** Cllr S Parnell  
**Councillor (1)** Cllr F Turner  
**Councillor (2)** Cllr P Kaza  
**Councillor (3)** Cllr M Vince

**CHINA SISTER TOWN SUB-COMMITTEE (5 + 2 co-opted non-Members)**

**Chairman** Cllr P Strack  
**Vice-Chairman** Cllr S Parnell  
**Councillor (1)** Cllr C Butchins  
**Councillor (2)** Cllr J Newmark  
**Councillor (3)** Cllr M Vince  
**Co-opted non-Member** P Wong-Morrow  
**Co-opted non-Member** D Ozarow (subject to his acceptance)

**[Post Meeting Note: D Ozarow accepted the post and was duly appointed]**

**YOUTH COUNCIL (2 Members to represent EBTC)**

**Councillor (1) Cllr Rebecca Butler**  
**Councillor (2) Cllr S Lawrence**

**STAFFING COMMITTEE (Mayor, GMC Chairman & Town Clerk)**

**APPEALS COMMITTEE (Entertainments & E&P Committee Chairmen & Town Clerk)**

**08. OUTSIDE BODIES**

**It was RESOLVED that:**

**Membership of Outside Bodies be as follows for the ensuing Municipal Year 2019/20: -**

**Fairway Hall Town Clerk**

**Leeming/Aycliffe Big Local Advisory Panel (2 Ward Members)**

**Councillor (1) Cllr M Vince – Cowley Hill**  
**Councillor (2) Cllr S Rubner – Brookmeadow**

**Elstree & Borehamwood Museum Group (1)**

**Councillor (1) Cllr Rebecca Butler**

**Borehamwood and Elstree Twin Town Association (1)**

**Councillor (1) Cllr M Vince**

**Elstree, Borehamwood and District Community Association (2)**

**Councillor (1) Cllr S Parnell**  
**Councillor (2) Cllr Richard Butler**

**Hertsmere MENCAP (1)**

**Councillor (1) Cllr V Eni**

**Communities First (1 Member, 1 Standing Deputy)**

**Councillor (1) Cllr F Turner**  
**Standing Deputy Cllr P Kaza**

**Aldenham Country Park (1)**

**Councillor (1) Cllr P Strack**

**Maxwell Park Management Group (1)**

**Councillor (1) Cllr J Newmark**

**First Impressions Group (2)**

**Councillor (1) Cllr S Parnell**  
**Councillor (2) Cllr A Collins**

**09. CHEQUE SIGNATORIES AND INVESTMENT VEHICLES**

**It was RESOLVED that:**

**cheque signatories to be authorised to sign Council Cheques for payment on Bank Mandate (MetroBank) and for the purposes of the Authority's investments be as follows for the ensuing Council Administration (4 years): -**

**Cllr Mrs F Turner**  
**Cllr C Butchins**  
**Cllr Richard Butler**  
**Cllr J Newmark**

**10. PUBLIC PARTICIPATION – QUESTION TIME**

**Meeting of Green Belt and Woodcock Hill Village Green**

A question was raised by a Member of the Public concerning Cllr Mrs P Strack and an historic meeting of the above organisations concerning The Local Plan which the Mayor asked to be submitted in writing to the Council for consideration and a response.

Diversity Festival

Responding to a query from the Chair of the Elstree & Borehamwood Unity Network and the Borehamwood and Elstree Twin Town Association (BETTA), Members reaffirmed their commitment to supporting a Diversity Festival in 2019/20.

Importance of Joint Working

Some Members of the Public asked the Council to commit to the principle of collaborative working between political parties for the duration of the new Council administration.

**14. CLOSE OF MEETING**

The Meeting closed at 9.00 pm.

It was noted that the next Council meeting was scheduled to take place on Wednesday 12 June 2019.

The Mayor thanked all for attending and invited guests to light refreshments in Fairway Hall to celebrate the Mayor and Deputy Mayor Making and to wish the Council well for the 2019/20 Year.

Date:..... MAYOR.....