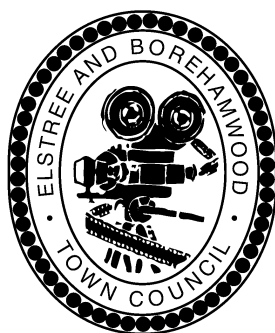


ELSTREE AND BOREHAMWOOD TOWN COUNCIL



FULL COUNCIL

MINUTES of a meeting held at Fairway Hall, Town Council Offices, Brook Close, Borehamwood, WD6 5BT on Wednesday 4th September 2019 at 7.30pm.

Present: Cllr Mrs S Parnell – Hillside (Deputy Mayor)
Cllr C Butchins - Hillside
Cllr Rebecca Butler - Shenley Road
Cllr Richard Butler - Cowley Hill
Cllr A Collins - Cowley Hill
Cllr V Eni – Brookmeadow
Cllr S Lawrence - Kenilworth North
Cllr J Newmark - Kenilworth South
Cllr Mrs P Strack – Hillside
Cllr Mrs F Turner - Elstree
Cllr M Vince - Cowley Hill

In Attendance: H Jones – Town Clerk

Also Present: YC N Arazi (Youth Council Chair)
N Male – BETTA
N Shuker (Borehamwood Band Stand Committee)
Cllr C Gray (HBC)
4 Other Members of the Public

Cllr Mrs S Parnell in the Chair (Mayor)

26. APOLOGIES FOR NON-ATTENDANCE

Apologies for absence were received from Cllr S Rubner (Town Mayor) (Other Business) and Cllr P Kaza (Other Business).

27. DECLARATIONS OF COUNCILLORS' INTERESTS

The following declarations of Councillors' interests were made:

Committee Member	Minute Number	Nature of Interest
Cllr J Newmark	33 D-H (HBC Planning Committee Member)	Non-Pecuniary Interest
Cllr Mrs P Strack	30(i) (Studios Rotary Member)	Disclosable Pecuniary Interest
Cllr Mrs S Parnell	30(i) (Studios Rotary Member)	Disclosable Pecuniary Interest
Cllr V Eni	30(i) (Studios Rotary Member)	Disclosable Pecuniary Interest
Cllr V Eni	30(ii) (Unity Network Organiser)	Disclosable Pecuniary Interest

Members declaring a Disclosable Pecuniary Interest left the room and refrained from taking part in any discussion or decision-making processes relating to that item. For the period of the meeting when the matters contained in Minute 30(i) were discussed, by agreement of the meeting, Cllr Richard Butler took the Chair (the Mayor being absent and the Deputy Mayor declaring an interest).

28. MINUTES OF COUNCIL

It was RESOLVED that:

the Minutes of the Full Council Meeting held on 12 June 2019 be signed by the Deputy Mayor as a true record and adopted by the Council.

29. OUTSIDE BODIES

Fairway Hall

The Council noted that a new two-hour Mother and Baby Yoga class had been included in the regular hires' schedule (Wednesday). It was noted that the kitchen refurbishments were on schedule to be completed.

The Hall lighting system had been upgraded to LED, new blinds, stage curtains and stage frontage had also been replaced or repaired since the previous meeting.

A total of 501 hours had been booked since 12 June 2019 (with income of £5,008 generated).

Leeming/Aycliffe Big Local Advisory Panel

Councillor (1) Cllr M Vince – Cowley Hill
Councillor (2) Cllr S Rubner – Brookmeadow

There was no report.

Elstree & Borehamwood Museum Group

Councillor (1) Cllr Rebecca Butler

There was no report.

Elstree, Borehamwood and District Community Association

Councillor (1) Cllr S Parnell
Councillor (2) Cllr Richard Butler

Cllr Mrs S Parnell provided a comprehensive report of activities at Allum Hall. It was noted that Elstree University Technical College had been commissioned to make a video of the Hall. Maintenance improvements included boiler replacements, car park line repainting, blind improvements and non-slip tiles. The Hall continued to host a healthy array of bookings for regular hirers.

Hertsmere MENCAP

Councillor (1) Cllr V Eni

A Cinema Evening was being organised for 28 November 2019. A full list of events could be found online at www.hertsmeremencap.org.uk/events. Cllr V Eni reported on the anticipated success of the golf fundraiser on 19 September 2019. Anyone interested in more information was invited to contact Paul Moser by email at paul@hertsmeremencap.org.uk

Communities First

Councillor (1) Cllr Mrs F Turner
Standing Deputy Cllr P Kaza

It was noted that no meetings had taken place.

It was RESOLVED that:

Communities First be asked to clarify its arrangements for inviting Town Councillors to its meetings and to provide a schedule of future dates, if possible.

Aldenham Country Park Advisory Panel (ACP)

Councillor (1) Cllr Mrs P Strack

There was no report.

Maxwell Park Management Group (1)

Councillor (1) Cllr J Newmark

There was no report.

First Impressions Group (2)

Councillor (1) Cllr S Parnell
Councillor (2) Cllr A Collins

Cllr Mrs S Parnell provided a report on the success of the Passenger Benefit Fund Reinstatement of Planters at the Railway Station. It was noted that GTR planned to hold an official ceremony to mark the opening of the redeveloped station on 27 September 2019. Cllr A Collins congratulated First Impressions and the Youth Council on a job well done and mentioned that a future aim was to provide a designated smoking area at the station.

30. COMMUNITY GRANTS

Cllr Mrs S Parnell, Cllr Mrs P Strack and Cllr V Eni left the room for the discussion and decision making relating to Minute 30(i).

Cllr V Eni left the room for the discussion and decision making relating to Minute 30(ii).

By agreement of the meeting, Cllr Richard Butler took the Chair for Minute 30(i).

It was RESOLVED that:

the Community Grant Applications referred to Full Council by the GMC meeting of 2 November 2017 be approved as set out in the report as follows:

	Minute 30(i)	Minute 30(ii)
Applicant	Rotary Club of the Studios	Elstree and Borehamwood Unity Network
Purpose of Grant	Book swap banks at Elstree and Borehamwood Station	to support the costs of hosting a second Diversity Festival on 26-27 October 2019
Amount Sought in application	£687	£1,000
Amount recommended by GMC on 11 July 2019	£343.50	£1,000
Amount Agreed by Full Council on 4 September 2019	Nil	£1,000
Authority/ Statutory Power of Expenditure	N/A	Local Government Act 1972 s.145 – Diversity power
Other Actions	Recommended that GMC consider further ways of directly supporting the initiative	N/A

Cllr Mrs S Parnell resumed the Chair.

31. 2020 MEETING DATES

It was RESOLVED that:

the draft 2020 Calendar Meeting Dates schedule be delegated to the General Management Committee at its meeting on 17 October 2019 for consideration and approval.

32. CHINA SISTER TOWN

It was RESOLVED that:

the China Sister Town Sub-Committee Terms of reference (as recommended by the General Management Committee meeting of 23 May 2019 Minute 09) be approved and incorporated into the Council’s Terms of Reference and Delegated Powers policy document at “Db” with the following minor amendment – to indicate that there may be several Co-opted Members on the Sub-Committee (“Co-opted Member(s)”).

33. SIGNED MINUTES

It was RESOLVED that:

(i) the signed Minutes of the following Committee meetings be received together with any recommendations not previously adopted:

A Entertainments Committee	5 March 2019
B Entertainments Committee	2 April 2019
C Entertainments Committee	5 June 2019
D Environment and Planning Committee	12 February 2019
E Environment and Planning Committee	12 March 2019
F Environment and Planning Committee	16 April 2019
G Environment and Planning Committee	21 May 2019
H Environment and Planning Committee	18 June 2019
I General Management Committee	7 February 2019
J General Management Committee	18 April 2019
K General Management Committee	23 May 2019
L Transport Forum	20 February 2019
M Community Safety Meeting (CSM)	3 October 2018
N Community Safety Meeting (CSM)	30 January 2019
O Community Safety Meeting (CSM)	27 March 2018
P Youth Council	27 February 2019
Q Youth Council	17 April 2019
R Youth Council	22 May 2019

(ii) with reference to Minute 73(d) of the Environment and Planning Committee meeting of 12 February 2019, a letter be sent to representatives of the NHS Herts Valleys CCG to ask again for attendance at a Council or Committee meeting to explain/discuss proposals for a NHS Hub in Borehamwood.

34. ACCOUNTS FOR PAYMENT

It was **RESOLVED** that:

the payment of accounts be confirmed as follows:

		2018/19	
Page	Vch.	Date	Amount
1-2	438-453	11/03/2019	£7,123.18
3-4	545-471	21/03/2019	£185,031.42
5	472-478	29/03/2019	£14,811.66
		Sub Total	£206,966.26
		2019/20	
Page	Vch.	Date	Amount
6-7	1-19	04/04/2019	£29,655.09
8-9	20-34	18/04/2019	£38,719.14
10	35-45	30/04/2019	£11,814.34
11	46-58	13/05/2019	£4,550.00
12-13	59-75	15/05/2019	£38,461.99
14-15	76-98	24/05/2019	£27,995.79
16	99-105	30/05/2019	£17,293.28
17	106	31/05/2019	£1,800.00
18-19	107-126	12/06/2019	£44,287.29
20-21	127-159	19/06/2019	£21,167.86
22-23	160-183	02/07/2019	£13,669.84
24-25	184-213	11/07/2019	£48,983.87
26	214-227	23/07/2019	£17,887.53
27-28	228-244	05/08/2019	£11,583.55
29-30	245-266	14/08/2019	£35,984.54
		Sub Total	£363,854.11
		Grand Total	£570,820.37

[In addition to the Agenda appendices, details of all payments over £500 are published on the Town Council's website for public inspection - www.elstreeborehamwood-tc.gov.uk]

35. ANNUAL RETURN 2018/19

It was noted that at the time of the meeting, the 2018/19 Annual Return had not been returned to the Town Council by the External Auditors whilst comments on the report were being processed. It was anticipated that the Return would be submitted to Council at its meeting on 27 November 2019. A report concerning the submission was received by Members, including explanations of variances between the years.

36. PUBLIC PARTICIPATION – QUESTION TIME

Liaison with Twin Town Association (BETTA) and New Sub-Committee

Responding to a query from a Member of the Borehamwood and Elstree Twin Town Association (BETTA), it was noted that there was scope for improving the Council's involvement in international affairs.

It was RESOLVED that:

the General Management Committee at its meeting on 17 October 2019 be asked to consider terms of reference for a new International Affairs Sub-Committee and to make a recommendation to Full Council for adoption, as appropriate.

Meadow Park Band Stand

Responding to a query from a Member of the Band Stand Committee, it was noted that the Council had not yet received a written response from Hertsmere Borough Council as requested by the Chairman of the Environment and Planning Committee in relation to a formal proposal to progress the envisaged Band Stand at Meadow Park. It was noted that further requests for clarification in writing would be submitted.

37. CLOSE OF MEETING

The Meeting closed at 8.45 pm.

It was noted that the next Council meeting was scheduled to take place on Wednesday 27 November 2019 at 7.30pm.

Date:.....MAYOR.....