

ELSTREE AND BOREHAMWOOD TOWN COUNCIL

FULL COUNCIL AGENDA



NOTICE is hereby given that a meeting of **FULL COUNCIL** will be held as follows:

Venue: Fairway Hall, Brook Close, Borehamwood, WD6 5BT
Date/Time: Wednesday 17 January 2018 at 7.30 pm.

[Meeting Open to Press and Public (Items 1 to 11)]

All Town Councillors are hereby summoned to attend.

Signed: _____

H R O Jones
Town Clerk
8 January 2018

(email) clerk@elstreeborehamwood-tc.gov.uk
(telephone) 0208 207 1383

(postal address) Fairway Hall, Brook Close, Borehamwood, Herts, WD6 5BT

Equality Act 2010: The general public sector equality duty places an obligation on a wide range of public bodies (including Town and Parish Councils) in the exercise of their functions to have due regard to the need to:

- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
- Advance equality of opportunity between people who share a protected characteristic and those who do not
- Foster good relations between people who share a protected characteristic and those who do not

The protected characteristics are:

Age	Race
Religion or Belief	Disability
Sex	Gender Reassignment
Marriage and Civil Partnership	Sexual Orientation
Pregnancy and Maternity	

Recording of Council Meetings: The Local Audit and Accountability Act 2014 allows both the public and press to take photographs, film and audio record the proceedings and report on all public meetings (including on social media). Any member of the public wishing to record or film proceedings must let the Chairman of the meeting know prior to, or at the start of, the meeting and the recording must be overt (i.e. clearly visible to anyone at the meeting), but non-disruptive. This permission does not extend to private meetings or parts of meetings which are not open to the public. Members of the public exercising their right to speak during the time allocated for Public Comment who do not wish to be recorded or filmed, need to inform the Chairman who will instruct those taking a recording or filming to cease doing so while they speak.

Distribution List:

Town Council Members:

Cllr E Silver (Mayor) (Kenilworth Ward)
Cllr V Eni (Deputy Mayor) (Brookmeadow Ward)
Cllr C Barker (Brookmeadow Ward)
Cllr C Butchins (Mayor) (Hillside Ward)
Cllr R Butler (Cowley Hill Ward)
Cllr A Coleshill (Cowley Hill Ward)
Cllr G Franklin (Cowley Hill Ward)
Cllr Mrs A Mitchell (Elstree Ward)
Cllr Mrs S Parnell (Hillside Ward)
Cllr S Rubner (Brookmeadow Ward)
Cllr G Silver (Kenilworth Ward)
Cllr Mrs P Strack (Hillside Ward)
Cllr Mrs F Turner (Elstree Ward)

Borehamwood and Elstree Times
Borehamwood Library
Hertsmere Borough Council
Hertfordshire County Council
Aldenham Parish Council
Shenley Parish Council
Hertfordshire Constabulary

PART 1 AGENDA

1. **Apologies:** To receive any apologies for non-attendance. At the time of agenda despatch, no apologies for absence have been received.
2. **Declarations of Interest:** To:
 - a) receive declarations of interest from Councillors on items on the agenda;
 - b) receive written requests for dispensations for declarable interests; and
 - c) grant any requests for dispensation as appropriate.
3. **Minutes:** To approve and adopt the Minutes of the **Full Council Meeting** held on **22 November 2017**.

- attached
4. **Outside Bodies:** To:
 - (i) determine Council representatives for the following Outside Body vacancies (if appropriate), as deferred from Full Council on 22 November 2017:
 - (a) Leeming/Aycliffe Big Local Advisory Panel (Brookmeadow)
 - (b) Borehamwood & Elstree Twin Town Association
 - (c) Elstree, Borehamwood and District Community Association
 - (d) ADDITIONAL MEMBER: Hertsmere MENCAP
 - (ii) receive reports from Members serving on Outside Bodies as follows:
 - Leeming/Aycliffe Big Local Advisory Panel (2 Ward Members)

Councillor (1) (Cowley Hill)	Cllr A Coleshill
Councillor (2) (Brookmeadow)	Vacancy
 - Elstree and Borehamwood Museum Group (1 Member)

Councillor (1)	Cllr E Silver
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 - Borehamwood & Elstree Twin Town Association (2 Members)

Councillor (1)	Cllr Mrs P Strack
Councillor (2)	Vacancy

- China Sister Town Sub-Committee

To receive report (including 3 minute video) from delegation visiting China in 2017.
[10 minutes]

- Elstree, Borehamwood and District Community Association (2 Members)

Councillor (1) **Cllr Mrs S Parnell**

Councillor (2) **Vacancy**

- Hertsmere MENCAP (1 Member with option of additional Member)

Councillor (1) **Cllr A Coleshill**

Councillor (2) **Option for additional Member**

- Community Hertsmere (1 Member and 1 Standing Deputy)

Councillor (1) **Cllr C Butchins**

Councillor (Standing Deputy) **Cllr Mrs P Strack**

- Aldenham Country Park (1 Member)

Councillor (1) **Cllr Mrs P Strack**

- Maxwell Park Management Group (1 Member)

Councillor (1) **Cllr Mrs S Parnell**

- First Impressions Group (2 Members)

Councillor (1) **Cllr Mrs S Parnell**

Councillor (2) **Cllr Mrs P Strack**

5. Signed Minutes: To:

note the signed Minutes of the following Committee meetings and to adopt any recommendations within the Minutes not previously adopted:

A Environment and Planning Committee 26 September 2017 - **attached 5A**

B Youth Council 26 September 2017 - **attached 5B**

6. Investments: To receive Investment Vehicle report and to consider reinvestments as follows:

Investec	£100,000	1 yr, 18 mth or 2 yrs	0.5, 0.7 or 0.9%
Aldermore	£100,000	1 yr	1.3%

- **attached**

7. CIL Expenditure: Subject to recommendation of Environment and Planning Committee meeting of 16 January 2018, to consider approval of £60,000 top sliced CIL monies to Town Council for match funded project to be arranged by Hertsmere Borough Council for Bowling Green in Aberford Park (artificial surface with "off the street" availability for use), specifications attached. (Note: CIL Top Sliced Reserve at 17 January 2018: £318,892.84)

- **attached**

8. Accounts for Payment: To confirm the payment of accounts, as approved, as follows:

Page	Vch.	Date	
1-2	292-332	10/11/2017	£ 32,787.64
3-4	333-362	30/11/2017	£ 24,860.39
5-6	363-389	18/12/2017	£ 46,685.46
		Total	£ 104,333.49

- **Schedules attached**

9. Finance, Budget and Precept Demand Report for 2018/19: To consider:

- (i) adoption of Budget for 2018/19 (including 1800/108 Transfer £6,250 to Election Reserve 2947/209 and Transfer £1,000 to Van Replacement Reserve);

- **attached**

- (ii) setting of Town Council Precept demand for 2018/19 as follows (as recommended by General Management Committee):

Precept Demand	£461,662.32
Band D Yearly	£36.26
Multiplied by tax base	12,732
Thus making the final demand	£461,662.32

This represents a 0% increase of final Demand from 2017/18.

- (iii) approval of recommended Earmarked reserve transfers within current 2017/18 budget:

1800/108 Transfer £6,250 to Election Reserve
2947/209 Transfer £1,000 to Van Replacement Reserve

- (iv) approval of Earmarked reserves from 1 April 2018 and approval of EMR expenditure in 2017/18:

311 Election Fund £18,000
312 Van Replacement £6,451
313 Capital Project £206,025*
325 Future Planning £40,000
328 Stapleton 106 nil (close EMR)**
(Note: CIL Top Sliced Reserve at 17 January 2018: £318,892.84)

- * With approval of £9,615 expended from 313 Capital Project EMR for car park barriers
** With approval of £24,500.66 expended from 328 Stapleton 106 EMR for Stapleton Gardens allotments site rejuvenation (£5,739.60 on 1 April 2017 and £18,761.0 on 22 May 2017).

- (v) approval of 1900/109 General Contingency expenditure in 2017/18:

1900/109: Fairway Hall Roof Repair: £2,500

- 10. Public Participation – Question Time:** Fifteen Minutes of the Meeting will be given over to questions from Members of the Public relating to Town Council Business.

A note on Public Questions: Where no clear and concise answer can be provided on the evening to any particular question raised, the Member of Public will be notified that he/she will be provided with a written response within five working days of the meeting answering the query in full or clearly stating what, if any, action the Council is undertaking. In some instances, it may be necessary to obtain advice before answering questions or to refer matters to the Committee of the Council with the pertinent Terms of Reference.

- 11. Close of Meeting:** To Close Meeting.

The Annual Parish Council Meeting is scheduled for Wednesday 7 March 2018 at 7.30 pm in Fairway Hall (public meeting).

The next meeting of Full Council is scheduled for Wednesday 14 March 2018 at 7.30 pm in Fairway Hall (last meeting of 2017/18 Council Year).

[End of Agenda]

ELSTREE AND BOREHAMWOOD TOWN COUNCIL

**FULL COUNCIL**

MINUTES of a meeting held at Fairway Hall, Town Council Offices, Brook Close, Borehamwood, WD6 5BT on Wednesday 22nd November 2017 at 7.30pm.

Present:

- Cllr E Silver (Kenilworth Ward) (Mayor)
- Cllr C Butchins (Hillside Ward)
- Cllr A Coleshill (Cowley Hill Ward)
- Cllr G Franklin (Cowley Hill Ward)
- Cllr Mrs A Mitchell (Elstree Ward)
- Cllr Mrs S Parnell (Hillside Ward)
- Cllr Mrs P Strack (Hillside Ward)

In Attendance:

- A Grady (Borehamwood Brass and BETTA)
- M Eni (BETTA)
- N Male (BETTA)
- R Redman (Elstree Screen Heritage)
- P Welsh (Elstree Screen Heritage)
- L Stack (EBRA)
- S Alford (EBRA)
- N Shuker (Elstree and Borehamwood Museum)
- S Capocci (Borehamwood Branch Rotary Club)
- P Wong Morrow (China Sister Town Sub-Committee)
- H Jones – Town Clerk and RFO

In addition, 4 Members of the Public were present at the meeting, including Jan and Eric Foster of the Baptist Church who were relocating and who were thanked by Cllr Mrs P Strack and all present for their long service to the community.

33. APOLOGIES FOR NON-ATTENDANCE

Apologies for absence were received from Cllr Mrs F Turner (Other Business), Cllr S Rubner (Other Business), Cllr C Barker (Hertsmere Borough Council), Cllr V Eni (Hertsmere Borough Council), Cllr R Butler (Hertsmere Borough Council) and Cllr G Silver (Hertsmere Borough Council).

34. DECLARATIONS OF COUNCILLORS' INTERESTS

The following declarations of Councillors' interests were made:

Committee Member	Minute Number	Nature of Interest
Cllr Mrs S Parnell	38 (g)	Disclosable Pecuniary Interest (DPI)
Cllr Mrs P Strack	38 (d) and (g)	Disclosable Pecuniary Interest (DPI)
Cllr C Butchins	38 (d) and (h)	Disclosable Pecuniary Interest (DPI)
Cllr E Silver	38 (g)	Disclosable Pecuniary Interest (DPI)

Members declaring a Disclosable Pecuniary Interest refrained from taking part in any discussion or decision making processes relating to those items. For the period of the meeting when the item contained in Minute 38 (g) was considered, the Deputy Mayor (Cllr V Eni) took the Chair.

35. MINUTES OF COUNCIL

It was RESOLVED that:

the Minutes of the Annual Council Meeting held on 13 September 2017 be signed by the Mayor as a true record and adopted by the Council.

36. PROPOSAL FOR BAND STAND

The Council received a report and PowerPoint presentation from A Grady (Borehamwood Brass) in relation to a project (supported by Elstree and Borehamwood Rotary Club) for a permanent band stand in Borehamwood. It was suggested that the scheme could help to facilitate a Summer season of concerts and that the Town Council might wish to support the venture through its Community Grants process (to be considered initially by the General Management Committee). Aberford Park and Meadow Park were listed as possible sites for such a structure. It was noted that Cllr Mrs P Strack would meet in January 2018 with interested parties in order to prepare a report for the Council or one of its Committees to consider in detail. A Grady was thanked for his presentation and for proposing this community asset to the Council.

37. OUTSIDE BODIES

Outside Bodies Vacancies for Representation

It was RESOLVED that:

Full Council at its meeting on 17 January 2018 be asked to consider the following appointments on Outside Bodies:

- (a) Leeming/Aycliffe Big Local Advisory Panel (Brookmeadow);**
- (b) Borehamwood & Elstree Twin Town Association;**
- (c) Elstree, Borehamwood and District Community Association; and**
- (d) ADDITIONAL MEMBER: Hertsmere MENCAP.**

Leeming/Aycliffe Big Local Advisory Panel

Cllr A Coleshill reported that the Annual General Meeting of the Leeming/Aycliffe Big Local Advisory Panel was scheduled to take place on 27 November 2017. It was noted that Cllr V Eni had stood down from this group creating a vacancy for a Brookmeadow Member.

Elstree and Borehamwood Museum Group

Cllr E Silver reported on the Museum's achievements in recent months:

- The opening of the current exhibition on 'Toys, Games and Gadgets' and a games evening on 18 November 2017;
- Town Council awards for long serving Museum volunteers;
- A Trustee meeting;
- Reminiscence meetings: once per month with regular visitors relating their own experiences of local history;
- A presentation at Fountain Court on changes in Borehamwood since the 1920's;
- Three Counties radio interview;
- Friends Evening event with a talk on the history of Haberdashers since the year 1400 and a school visit from the school on 16 November 2017; and
- A new exhibition "All Change" in relation to the 150 years of the railways project.

Growing visitor numbers were welcomed in July (300), August (669), September (274) and October (264).

Borehamwood & Elstree Twin Town Association

The Council welcomed representatives of BETTA M Eni, N Male and A Grady to the meeting. Forthcoming events included:

- Jazz evening 19 November 2017; and
- Christmas Carol Concert 9 December 2017 at St Michael's Church (Free Admission).

China Sister Town Sub-Committee

Cllr C Butchins set out a list of outcomes of the trip to China, highlighting possible co-ordination between universities and the desire to push for stronger business relationships.

Elstree, Borehamwood and District Community Association

Cllr Mrs S Parnell reported that Allum Hall continued to prosper and she was meeting Trustees to discuss the future involvement between the Town Council and Association before the end of the year.

Hertsmere MENCAP

Cllr A Coleshill reported that £24,000 had been raised in a golf day fund raising event. A Christmas Party was planned for 2 December 2017.

Community Safety Partnership (Town wide CSP)

It was RESOLVED that:

the Community Safety Partnership (Town wide CSP) liaison representation be removed from Full Council agendas as the group no longer existed.

Community Hertsmere

Cllr C Butchins reported on the Community Hertsmere AGM of 20 July 2017.

Aldenham Country Park

Cllr Mrs P Strack provided Members with an update report on the issues of interest. Aldenham Renaissance were keen to promote camping on the site.

Maxwell Park Management Group

Cllr Mrs S Parnell reported that staff at Maxwell Community Centre had indicated that the building and facilities continued to be well used by local groups.

First Impressions Group

Cllr Mrs P Strack and Cllr Mrs S Parnell reported that plans were well underway for the 150 years of the Railways project.

38. GRANT APPLICATIONS

It was noted and reaffirmed that the Council had agreed to a 3rd tranche of Community Grant award for 2017/18. These would be considered by the General Management Committee (GMC) at its meeting on 8th February 2018 for consideration by Full Council on 14 March 2018. Further information (including an application form and guidelines) could be obtained from the Council Offices or downloaded (www.elstreeborehamwood-tc.gov.uk) in the New Year.

It was RESOLVED that:

The Community Grant Applications referred to Full Council by the GMC meeting of 2 November 2017 be approved as set out in the report as follows:

	Applicant	Purpose of Grant	Amount Sought in application	Amount recommended by GMC and approved by Full Council	Authority/ Statutory Power of Expenditure
(a)	TWF Short Film Awards	Awards Ceremony Costs	£750	£200	Local Government Act 1972 s.145
(b)	Community Hertsmere	IT Equipment	£4,966	£1,000 with recommendation to seek award from Big Local.	Local Government Act 1972 s.144
(c)	Aldenham Renaissance	Play Equipment	£800	£800	Local Government (Miscellaneous Provisions) Act 1976 s.19

(d)	Elstree & Borehamwood Green Belt Society	Air Quality Contractors	£3,000	Defer to 3 rd tranche	N/A
(e)	Elstree Productions	Hall Hire, Advertising and Props	£800	£500	Local Government Act 1972 s.145
(f)	Holy Cross Church	Replacement Boiler	£2,000	nil	N/A
(g)	Elstree and Borehamwood Dementia Support Group	Hall Hire and Running Costs	£3,500	£500 plus 12 months 'free use' of Fairway Hall	Local Government (Miscellaneous Provisions) Act 1976 s.19
(h)	Borehamwood and Elstree Synagogue JLEX Project	Costs towards transport and hosting Exhibition	£1,000	£500	Local Government (Miscellaneous Provisions) Act 1976 s.19

39. ANNUAL RETURN 2016/17

It was **RESOLVED** that:

- (i) the completed Annual Return to 31 March 2017 together with the External Auditor's (BDO) certificate be approved and accepted;
- (ii) the action plan (set out below) addressing the issues arising report prepared by BDO dated 22 September 2017 be approved and accepted:

"Action Plan

- *Page 5: Advice to be sought from Rialtas to ensure that rounding error of £1 does not occur on Omega package and does not, therefore, affect Annual Return figures prior to completion and submission."*
- (iii) it be noted that the notice of conclusion of audit poster for the 2016/17 Annual Return was published on Council Notice Boards on 28 September 2017 together with the External Auditor's (BDO) certificate.
- (iv) Auditing Solutions be appointed for 2018/19 as the Council's Internal Auditor.

40. SIGNED MINUTES AND DELEGATED POWER

It was RESOLVED that:

the signed Minutes of the following Committee meetings be received together with any recommendations not previously adopted:

A Entertainments Committee	11 July 2017
B Entertainments Committee	12 September 2017
C Environment and Planning Committee	18 July 2017
D General Management Committee	13 July 2017
E General Management Committee	19 October 2017
F Transport Forum	5 July 2017
G Youth Council	7 June 2017

41. ACCOUNTS FOR PAYMENT

It was RESOLVED that:

the payment of accounts be confirmed as follows:

Page	Vch.	Date	
1-2	240-255	15/09/2017	£28,525.10
3	256-266	27/09/2017	£1,279.26
4-5	267-282	10/10/2017	£27,245.82
6	283-291	25/10/2017	£15,346.61

Total £72,396.79

[In addition to the Agenda appendices, details of all payments over £500 are published on the Town Council's website for public inspection - www.elstreeborehamwood-tc.gov.uk]

42. PUBLIC PARTICIPATION – QUESTION TIME

Meeting Dates

Responding to a query concerning the clash of Borough and Town Council meeting dates it was noted that the Town Council meeting date was determined in accordance with the Town Council's Meeting Dates Policy and at the time of agreement, no such conflict existed. It was appreciated that such clashes were undesirable but also on rare occasions these were also unavoidable.

Local Radio Station

Responding to a query, Cllr Mrs P Strack agreed to further investigate the Town Council's involvement in setting up a local radio station. It was noted that 'Radio Zimbabwe' operated from Borehamwood. Some Members felt that local schools and colleges might be interested in helping to support such a project.

Defibrillator Sub-Committee

Responding to a query, Cllr Mrs P Strack agreed to further investigate the matter of a reported missing defibrillator at Aberford Park and a query concerning £750 raised to install an item at Keystone Passage in Borehamwood. It was noted that, once donated, the defibrillators became the responsibility of the organisation receiving the items for the purposes of maintenance and replacement. It was further noted that at the Annual Council Meeting in May 2017, the Defibrillator Working Group had been disbanded, its task having been completed. It had previously been commented that Keystone Passage was already served by a nearby defibrillator at 96 Shenley Road.

China Sister Town Sub-Committee

Responding to a query, Cllr Mrs P Strack reported that the China Sister Town Sub-Committee minutes were prepared by Town Councillors as no Officers were present at these meetings. It was noted that these would be published on the Town Council's website as soon as they were available.

43. CLOSE OF MEETING

The Meeting closed at 8.55 pm.

It was noted that the next Full Council meeting was scheduled to take place on Wednesday 17 January 2018 at 7.30pm at Fairway Hall, Brook Close, Borehamwood, WD6 5BT.

Date:..... MAYOR.....

ELSTREE AND BOREHAMWOOD TOWN COUNCIL

ENVIRONMENT AND PLANNING COMMITTEE

MINUTES of a meeting held in the Meeting Room of Elstree & Borehamwood Town Council Offices, Fairway Hall, Brook Close, Borehamwood on **Tuesday 26 September 2017** at 7.00pm.

Present: Cllr G Franklin (Chairman) (in the Chair)
Cllr Mrs S Parnell
Cllr C Butchins
Cllr Mrs P Strack
Cllr V Eni (Substitution)

Also Present: Cllr R Butler

In attendance: H R O Jones – Town Clerk

21. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies for absence were received from Cllr E Silver (Cllr V Eni substituted)

22. DECLARATIONS OF COUNCILLORS' INTERESTS

There were none.

23. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting of the Environment and Planning Committee held on 18 July 2017 were signed as a true record by the Chairman.

24. PLANNING APPLICATIONS

A total of 74 applications received from the Borough Council were examined, on 55 of which the Committee had no specific objections to make, subject to the views of neighbours.

17/1314/HSE -10 Barkston Path, Borehamwood WD6 5BB

Retrospective application for conversion of loft to habitable room incorporating hip to gable roof alteration with one front roof light and a rear dormer window (revised).

Observation: At its meeting on 26 September 2017 the Environment and Planning Committee commented that retrospective applications were outside the spirit of planning law.

[Post Meeting Note: At the time of the meeting, no facility was available to submit online Consultee comments].

17/1434/FUL - 29 Lullington Garth, Borehamwood WD6 2HD

Demolition of existing dwelling and detached garage and erection of replacement 2 storey, detached 6 bed dwelling to include habitable loft accommodation with a front dormer window and roof lights to all elevations.

Observation: At its meeting on 26 September 2017 the Environment and Planning Committee considered the application to be overdevelopment and raised concerns over the effect on the street scene.

[Post Meeting Note: At the time of the meeting, no facility was available to submit online Consultee comments].

17/1476/HSE - 20 Wordsworth Gardens, Borehamwood WD6 2AH

Conversion of garage to habitable room and erection of single storey rear extension and canopy following removal of existing conservatory.

Observation: At its meeting on 26 September 2017 the Environment and Planning Committee commented that the loss of a garage could have a negative impact on parking provision.

[Post Meeting Note: At the time of the meeting, no facility was available to submit online Consultee comments].

17/1353/HSE - 37 Stevenage Crescent, Borehamwood WD6 4NS

Demolition of existing outbuilding; erection of single storey rear extension and retrospective permission for new front porch,

Observation: At its meeting on 26 September 2017 the Environment and Planning Committee commented that retrospective applications were outside the spirit of planning law.

[Post Meeting Note: At the time of the meeting, no facility was available to submit online Consultee comments].

17/1819/FUL - 9 Grove Road, Borehamwood WD6 5DU

Erection of 2 storey side and rear extension to facilitate conversion of single dwelling to 2 self-contained flats (1 x 2 bed & 1 x 3 bed) with access and parking. (Revised Application).

Observation: At its meeting on 26 September 2017 the Environment and Planning Committee considered the application to be overdevelopment and commented that family sized dwellings (3 to 4 bedroom) were needed in the Community.

[Post Meeting Note: Comments were submitted online through the Consultee comments facility].

17/1325/HSE - 115 Hillside Ave, Borehamwood WD6 1HH

Demolition of existing outbuildings and erection of single storey side and rear extensions and rear basement excavation.

Observation: At its meeting on 26 September 2017 the Environment and Planning Committee considered the application to be overdevelopment and raised concerns about potential negative impact on the water table as a result of basement development.

[Post Meeting Note: At the time of the meeting, no facility was available to submit online Consultee comments].

17/1547/HSE - 6 Wordsworth Gardens, Borehamwood WD6 2AH

Retrospective application for erection of detached outbuilding in rear garden.

Observation: At its meeting on 26 September 2017 the Environment and Planning Committee commented that retrospective applications were outside the spirit of planning law.

[Post Meeting Note: At the time of the meeting, no facility was available to submit online Consultee comments].

17/1570/OUT - Land to the rear of The Wellington Public House, Theobald Street, Borehamwood Erection of two storey detached building comprising 6 flats (5x1 bed and 1 x 2 bed). Outline Application to include access, appearance, layout and scale with landscaping reserved.

Observation: At its meeting on 26 September 2017 the Environment and Planning Committee considered the application to be overdevelopment and commented that family sized dwellings (3 to 4 bedroom) were needed in the Community.

[Post Meeting Note: At the time of the meeting, no facility was available to submit online Consultee comments].

17/1477/FUL - 191-195 Shenley Road, Borehamwood

Erection of first floor infill extensions to include alterations to existing flats, enclosure of external staircase and creation of 1 bed flat.

Observation: At its meeting on 26 September 2017 the Environment and Planning Committee raised concerns over the potential loss of historic aspect to this building.

[Post Meeting Note: At the time of the meeting, no facility was available to submit online Consultee comments].

17/1623/HSE - 6 Beech Drive, Borehamwood WD6 4QU

Erection of first floor front and side extension and part single part 2 storey rear extension.

Observation: At its meeting on 26 September 2017 the Environment and Planning Committee raised concerns over the potential loss of privacy and light for neighbouring properties.

[Post Meeting Note: At the time of the meeting, no facility was available to submit online Consultee comments].

17/1627/HSE - 36 Tennison Avenue, Borehamwood WD6 2BE

Demolition of garage and existing rear extension and construction of replacement single storey side and rear extension, new decked patio.

Observation: At its meeting on 26 September 2017 the Environment and Planning Committee commented that the loss of a garage could have a negative impact on parking provision.

[Post Meeting Note: At the time of the meeting, no facility was available to submit online Consultee comments].

17/1521/FUL - 36 The Rise, Elstree, WD6 3JT

Demolition of existing detached outbuilding and erection of detached 2 storey, 2 bed dwelling with car parking and new vehicle access via Bishops Avenue.

Observation: At its meeting on 26 September 2017 the Environment and Planning Committee considered the application to be overdevelopment and raised concerns over the effect on the street scene.

[Post Meeting Note: At the time of the meeting, no facility was available to submit online Consultee comments].

17/1631/FUL - Land to the rear of 52 Stratfield Road, Badminton Close, Borehamwood

Construction of 3 storey residential unit comprising 2 x 2 bed and 1 x 1 bed with associated parking & landscaping bin & bike storage.

Observation: At its meeting on 26 September 2017 the Environment and Planning Committee considered the application to be overdevelopment and commented that family sized dwellings (3 to 4 bedroom) were needed in the Community.

[Post Meeting Note: At the time of the meeting, no facility was available to submit online Consultee comments].

17/1709/HSE - 74 Theobald Street, Borehamwood WD6 4SU

Erection of fence to side and rear of property (retrospective).

Observation: At its meeting on 26 September 2017 the Environment and Planning Committee commented that retrospective applications were outside the spirit of planning law.

[Post Meeting Note: Comments were submitted online through the Consultee comments facility].

17/1801/HSE - 49 Bullhead Road, Borehamwood WD6 1HP

Conversion of garage to habitable room, first floor side extension and single storey rear extension.

Observation: At its meeting on 26 September 2017 the Environment and Planning Committee commented that the loss of a garage could have a negative impact on parking provision.

[Post Meeting Note: Comments were submitted online through the Consultee comments facility].

17/1813/HSE - 16 Manor Way, Borehamwood WD6 1QQ

Erection of front garden wall, timber fence panels, electronic gate and piers.

Observation: At its meeting on 26 September 2017 the Environment and Planning Committee sought assurances that traffic flow would not be obstructed by vehicles waiting for gates to open.

[Post Meeting Note: Comments were submitted online through the Consultee comments facility].

17/1795/FUL - 33 Gateshead Road, Borehamwood WD6 4NH

Conversion of single family dwelling into 2 x 2 self-contained units.

Observation: At its meeting on 26 September 2017 the Environment and Planning Committee considered the application to be overdevelopment and commented that family sized dwellings (3 to 4 bedroom) were needed in the Community.

[Post Meeting Note: Comments were submitted online through the Consultee comments facility].

17/1862/HSE - 19 Cardinal Avenue, Borehamwood QD6 1EN

Conversion of garage into habitable room, single storey front extension with new front access and single storey rear extension.

Observation: At its meeting on 26 September 2017 the Environment and Planning Committee commented that the loss of a garage could have a negative impact on parking provision.

[Post Meeting Note: Comments were submitted online through the Consultee comments facility].

17/1868/HSE - 18 Manor Way, Borehamwood WD6 1QQ

Erection of front boundary wall with timber fence panels and installation of electronic entrance gate.

Observation: At its meeting on 26 September 2017 the Environment and Planning Committee sought assurances that traffic flow would not be obstructed by vehicles waiting for gates to open.

[Post Meeting Note: At the time of the meeting, no facility was available to submit online Consultee comments].

25. PLANNING DECISIONS

Details were received of decisions by the Borough Council relating to applications on which the Committee had submitted comments.

It was RESOLVED that:

Hertsmere Borough Council be asked to consider a proposal by the Environment and Planning Committee to include brief explanations/details in summaries sent for Committee consideration of conditions in applications (i.e. rather than simply the condition number) and reasons for refusal in decision notices.

26. CIL RECEIPTS AND BIDS

It was RESOLVED that:

- (i) A Grady (Borehamwood Brass) be invited to present to Full Council the proposal for a Bandstand at one of the parks in Borehamwood; and**
- (ii) further investigative work take place to consider use of top sliced CIL receipts for the following potential projects:**
 - **Fairway Hall Extension**
 - **Bandstand (together with Rotary Club)**
 - **Locker Shed at Stapleton Gardens Allotment site.**

27. ALLOTMENTS

Allotment Fees 2017/18

It was RESOLVED that:

- (i) for 2017/18 (1 October 2017 to 31 September 2018) a zero based rent be set for plot holders allocated at Stapleton Gardens prior to September 2017 (on the basis that full year fees were charged for 2016/17 despite a maximum of 4 months' occupation on site for ease of rent collection in Year One of opening with full rents being payable as of 1 October 2018); and**
- (ii) a site visit with the Allum Lane Site Allotment Champion be arranged to agree future works and to clarify current administration arrangements (Town Clerk and Committee Chairman, if available).**

28. STREET FURNITURE AND NOTICE BOARDS

Members received the Clerk's update report.

It was RESOLVED that:

Rev T Warr (All Saints Church) be invited to meet with Cllr Mrs P Strack and Cllr Mrs S Parnell to consider further the possibility of a notice board at or near All Saints Church.

29. RADLETT NEIGHBOURHOOD PLAN

It was RESOLVED that:

a letter of support be sent to Aldenham Parish Council in respect of the Radlett Neighbourhood Plan.

30. GRASS CUTTING SCHEDULE

It was **RESOLVED** that:

Feedback be sought from Elstree and Borehamwood Railway station in relation to the grass cutting programme previously operated by station staff by the Town Council noticeboard ("Cliff Corner").

31. CLOSE OF MEETING

The Meeting closed at 9.05 pm.

It was noted that the next Environment and Planning Committee was scheduled to take place on 28 November 2017 at 7.00 pm in the Meeting Room, Town Council Offices.

Date: 29/11/17

CHAIRMAN



ELSTREE AND BOREHAMWOOD TOWN COUNCIL

YOUTH COUNCIL MINUTES of a meeting held at, Fairway Hall, Brook Close on Wednesday 27 September 2017

Youth Councillors present: YC Ikenna Eni (Vice Chair in the Chair)
YC Toby Van Bergen
YC Daniel Saleh
YC Joel Berman

In Attendance: T Malton – Deputy Clerk (YC Secretary)
Cllr C Barker

Also present: P Ambler – YC Hertfordshire

10. WELCOME AND INTRODUCTION

Youth Council Secretary T Malton welcomed those present to the meeting.

11. APOLOGIES FOR NON-ATTENDANCE

Apologies for absence were received by Cllr Mrs S Parnell (other business), L Altberg (other business), A Lawler (other business), YC Noah (other business), YC Habibah (other business), YC Sasha (other business), YC Tomisin (other business), YC Rahma (other business), YC Raisa (other business), and YC Kaila (other business).

12. DECLARATIONS OF INTEREST

There were none.

13. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting of the Youth Council held on 7 June 2017 were approved and authorised for signing by the Youth Council Vice Chairman.

14. WORKING GROUP REPORTS

It was reported that some members of the Youth Council Noah, Sammi, Dovid and Harry had attended Summerswood School to promote the Youth Council in the hope that this would gain the interest of any potential new Youth Councillors. A big well done to the group.

8/9

- **CHARITY WORKING GROUP (Urban Angels and MENCAP)**

Chairman	YC Raisa Hayat	(Absent)
Vice-Chairman	YC Tomisin Osibona	(Absent)
YC Councillor (1)	YC Sasha Cohen	(Absent)
YC Councillor (2)	YC Kaila Maize	(Absent)
YC Councillor (3)	YC Sammi Patnick	(Absent)
YC Councillor (4)	YC Rahma Hayat	(Absent)

It was noted that Ikenna, Rahma and Raisa had been in attendance at the 'Urban Angels' meetings during the summer months and that a tee shirt dying activity had taken place in order to raise money for the chosen charity 'Urban Angels. More details to follow.

- **ENVIRONMENT WORKING GROUP**

Chairman	YC Ikenna Eni	(Present)
Vice-Chairman	YC Oliver Ziff	(Absent)
YC Councillor (1)	YC Noah Grose	(Absent)
YC Councillor (2)	YC Joel Berman	(Absent)
YC Councillor (3)	Vacancy	
YC Councillor (4)	Vacancy	

It was noted that there had been no activity during the summer break.

RH

• **RAILWAY STATION 150TH ANNIVERSARY**

Chairman	YC Adam Duke	(Absent)
Vice-Chairman	YC Noah Arazi	(Absent)
YC Councillor (1)	YC Dovid Goldstein	(Absent)
YC Councillor (2)	YC Noah Grose	(Absent)
YC Councillor (3)	Vacancy	
YC Councillor (4)	Vacancy	

It was reported that Mr R Redman (Elstree Screen Heritage – First Impressions) had been in attendance at the working group meeting on 6 September 2017 to talk to members of the Youth Council about 150th anniversary of the railway in Elstree and Borehamwood and some of the many activities that would be put on in recognition of this historic event. Mr Redman highlighted that the railway began a passenger service on 13 July 1868 and as a result of this the famous studios came into existence as it enabled passengers to commute to St Pancras and Bedford. Mr Redman further reported that Elstree and Borehamwood Museum (situated at 96 Shenley Road) would hold an exhibition of the railway from Jan 2018 to July 2018. As such, the assistance of the Youth Council would be sought to help out at the museum also by cleaning up around the station making it attractive a tidy for the commuters and all involved in the project. It was noted that a special event was to be held at Elstree and Borehamwood Station on 15th July 2018.

During a period of open discussion members of the group put forward some ideas to mark the occasions:

- Decoration of old railway carriage stock
- Speed record attempt
- Model railway (replica of Elstree & Borehamwood station)

Mr Redman reported that he would be having further discussions with railway staff officials and would put forward some of the ideas raised by the Youth Council.

RH

15. YC HERTFORDSHIRE

Peter Ambler of YC Hertfordshire gave an update on the programmes delivered to the Youth of Hertfordshire in particular the DofE award. It was reported that there are three levels that can be obtained. Bronze, Silver and Gold:

- (i) Bronze entry at year 9 takes 6 – 12 months to complete. There are four levels to complete, enrolment costs £21.00.
- (ii) Silver entry at year 10 takes 6 – 12 months to complete. There are four levels to complete, enrolment costs £21.00.
- (iii) Gold entry at age 16 takes 12 – 18 months to complete. There are five levels to complete, enrolment costs £26.00.

All levels involve physical (sport), skills (hobby), Volunteering (work), and an expedition section. Peter reported that all sections would need to be completed in order to obtain the award. Peter further reported that as a member of the Youth Council the voluntary (work) level would already have been achieved.

16. ROYAL BRITISH LEGION

Youth Council secretary Mrs T Malton reported that the 'Remembrance Day Parade' was to be held on Sunday 12 November 2017 at two sites. As in all previous years four representatives of the Youth Council are requested to lay wreaths at Memorial sites in Elstree and in Borehamwood. Two members of the Youth Council would accompany the Mayor Cllr Eric Silver to the Borehamwood site and two members would accompany Cllr Victor Eni to the Elstree site. All members were asked to notice the order of march attached to the agenda.

There were no nominations put forward at the meeting but it was noted that the item would be deferred to the meeting on 18 October 2017 where it is hoped that four members of the Youth Council would volunteer.

17. CHAIRMAN NOMINATIONS

IT was noted that the meeting off the 18 October 2017 would be that of the annual Chairman making. As such, Youth Council members were asked to think carefully about their nominations for the position of Chairman and Vice Chairman.

It was felt by members present at the meeting that the Chairman Making ceremony would be better held during either February or April. It was noted that the Mayor making ceremony was held in May annually so it would follow that a sensible solution would be for the future Youth Council Chairman making ceremony could be held in April.

18. CLOSURE

The meeting closed at 7.45

The next meeting date was noted as scheduled for **Wednesday 18 October 2017**.

Date: 29/11/2017

Chair: 

SAVINGS VEHICLES REPORT 2017/18

17 January 2018

Close Brothers Treasury

18 Month Fixed Term Deposit	£150,000.00
Start Date	02-May-2017
1 st Maturity Date	02-May-2018
1 st Interest Payment	£1,500.00
2 nd Maturity Date	02-November 2018
2 nd Interest Payment	£756.16
Interest Rate	1.00%
<u>Final Maturity</u>	<u>£150,756.16</u>
<u>Total Interest</u>	<u>£2,256.16</u>

Investec

3 Year Fixed Term Deposit	£100,000.00
Start Date	03-Dec-2014
Matured	04-Dec-2017
Interest Rate	2.50%
Interest Payment	£7,513.70
<u>Final Maturity</u>	<u>£107,513.70</u>

Option to re-invest the Capital of **£100,000.00**:

1 Year Fixed Term Deposit	0.5%
18 Month Fixed Term Deposit	0.7%
2 Years Fixed Term Deposit	0.9%

Aldermore Bank

1 Year Fixed Term Deposit **£100,000.00**

Start Date 8-Jan-2017

Matured 9-Jan-2018

Interest Rate 1.10%

Interest Payment **£1,100.00**

9 Days Fixed Term Deposit **£100,000.00**

Start Date 9-Jan-2018

Mature Date 18-Jan-2018

Interest Rate **0.20%**

Final Maturity **£4.93**

Option to re-invest the Capital of **£100,000.00** for 12 months on 18 January 2018.

Optional Interest Rate **1.30%**



Dales Sports Surfaces Limited
Sharpes Lane, Leverton,
Boston, Lincolnshire,
PE22 0AR.

Tel 01205 761066

Fax 01205 760856

Email sales@dalessports.co.uk
sales@dalesbowls.co.uk

Web www.dalessports.co.uk
www.dalesbowls.co.uk

SPECIFICATION / SCOPE OF WORKS

Site: Aberford Park Community Centre

Size: Playing Area 35.0m x 21.0m

4 RINKS FLAT GREEN ARTIFICIAL BOWLING GREEN / SURFACE to meet WORLD BOWLS APPROVED PERFORMANCE STANDARDS

Take down one end of existing fencing and retain for later re-installation
Provide Heras fencing to form perimeter of New Site and required Welfare facilities
Remove trees from required area and dispose of
Take down light and make safe cables / supply
Excavate required area, spoil to be spread on existing park site and excavated paths will be used in baseworks
Excavate to required depths, trim and compact
Supply and lay drains to area
Supply and lay Terram or similar to area
Supply and lay Perimeter edgings to green, both Internal and External and form 2 End Banks, one Side Wall and one Channel
Supply, lay and compact required depth of stonebase
Supply, lay and compact to Levels to meet WORLD BOWLS standards minimum 30mm depth of Ollisett
Supply and build Side Wall and End Banks and complete with a 600 x 600 slab
Supply and construct one End Path and one Side Path with a stone base and a two course macadam
Supply and install New Fencing to two ends of Green and New Posts down side and re-use existing fencing taken down and retained – all to match existing as near as possible
Test Base for Levels for WORLD BOWLS
Supply and install Textile Underlay for Playing Area
Supply and install WORLD BOWLS approved MASTERGREEN ARTIFICIAL BOWLING SURFACE with all seams sewn using Tenara U.V Thread
Supply and fix material to Bankings
Supply and install Profile Rubber Ditch Infill to two End Ditches
Mark out Rinks and Green ready for Play
Test Green for WORLD BOWLS standards
Make good site and remove safety fencing etc

APPENDIX 8

Elstree and Borehamwood Town Council

2017/18

Schedule of accounts for payment and resultant cheques signed

Voucher No	Cheque No	Payee	Details	Amount £	VAT Reclaim	Nominal Code	Statutory Power
292	800001	AMC Communications	Fireworks 2017 Sound	£800.00	£0.00	3131/301	LGA 1972 s. 145
293	800002	Angel Springs Ltd	Water Cooler Rental	£8.34	£1.39	1410/104	LGA 1972 s. 111
294	DD	BNP Paribas Leasing Solutions	Photocopier Rental Nov 17 to Feb 18	£533.51	£88.92	1438/104	LGA 1972 s. 111
295	800003	BT	Charges October 2017	£181.65	£30.27	1420/104	LGA 1972 s. 111
296	800004	D2D Distribution Ltd	Distribution TC Issue # 27	£1,059.00	£176.50	4568/405	LGA 1972 s. 142
297	800005	Elstree Screen Heritage	150 Year Railway Project	£3,000.00	£0.00	3145/301	LGA 1972 s. 145
298	800006	Enfield Skips Ltd	Skip Metrose Allotments	£396.00	£66.00	2142/201	SHAA 1908 s.23
299	800007	Castle Water Ltd	Waste Water TC Oct 17 -Mar 18	£61.38	£0.00	1612/106	LGA 1972 s. 111
300	800008	First Class Business Ltd	Photocopier Costs	£99.36	£16.56	1438/104	LGA 1972 s. 111
301	800009	Frank Cooper & Son Ltd	Stapleton Hedge/Pavement	£1,386.00	£231.00	2155/201	SHAA 1908 s.23
302	800010	HAPTC	x 25 Good Councillor Guide	£75.00	£0.00	1435/104	LGA 1972 s. 111
303	800011	HMRC	Payroll: Tax & NI November 2017	£4,583.40	£0.00	1301/103,1302/103	LGA 1972 s. 112 (1)
304	800012	Hertfordshire County Council	Payroll: Superannuation Nov 2017	£4,465.98	£0.00	1301/103,1303/103	LGA 1972 s. 112 (1)
305	800013	Hertfordshire County Council	Hall / Office Supplies	£186.01	£31.00	1422/104,1616/106	LGA 1972 s. 111
306	800014	Hearns Coaches Ltd	Christmas Coach Trips	£565.00	£0.00	4767/407	LGA 1972 s. 145
307	800015	Hearns Coaches Ltd	School Swimming Programme Oct 17	£2,730.00	£0.00	4363/403	LGA (MP) 1976 s. 19
308	800016	Hearns Coaches Ltd	Christmas Coach Trips	£545.00	£0.00	4767/407	LGA 1972 s. 145
309	800017	Ironwood Flooring Services Ltd	Hall Flooring Maintenance Deposit	£960.00	£160.00	1640/106	LGA 1972 s. 111
310	DD16/11/17	METRO Bank Fast Payments	Payroll: November 2017	£10,399.26	£0.00	1301/103	LGA 1972 s. 112 (1)
311	800018	Royal British Legion Poppy Appeal EEJ02	x 6 Poppy Wreaths Remembrance Day	£104.00	£0.00	1430/104	LGA 1972 s. 137
312	800019	A Nicodemus (Reimbursement)	Safety Clothing	£105.69	£0.00	1415/104	LGA 1972 s. 111
313	800020	Rialtas Business Solutions Ltd	Booking Software Annual Support	£330.00	£55.00	1440/104	LGA 1972 s. 111
314	DD6/11/17	Right Fuelcard Company	Vehicle Fuel	£20.41	£3.40	2944/209	LGA 1972 s. 111
314	DD13/11/17	Right Fuelcard Company	Vehicle Fuel Drawing Fee	£0.67	£0.11	2944/209	LGA 1972 s. 111
315	800021	Stage Two Ltd	PA Package for Remembrance Day	£191.98	£32.00	1430/104	LGA 1972 s. 137
		STEWARDS PAYMENTS					

316	800022	R Jarvis	Head Steward Fireworks Night 5/1/17	£81.00	£0.00	3110/301	LGA 1972 s. 145
317	800023	R Weare	Steward Fireworks Night 5/1/2017	£28.00	£0.00	3110/301	LGA 1972 s. 145
318	800024	C Brown	Steward Fireworks Night 5/1/2017	£28.00	£0.00	3110/301	LGA 1972 s. 145
319	800025	R Burt	Steward Fireworks Night 5/1/2017	£28.00	£0.00	3110/301	LGA 1972 s. 145
320	800026	H Selhi	Steward Fireworks Night 5/1/2017	£28.00	£0.00	3110/301	LGA 1972 s. 145
321	800027	M Eddon	Steward Fireworks Night 5/1/2017	£28.00	£0.00	3110/301	LGA 1972 s. 145
322	800028	Y Hazell	Steward Fireworks Night 5/1/2017	£28.00	£0.00	3110/301	LGA 1972 s. 145
323	800029	D Hall	Steward Fireworks Night 5/1/2017	£28.00	£0.00	3110/301	LGA 1972 s. 145
324	800030	P Statham	Steward Fireworks Night 5/1/2017	£28.00	£0.00	3110/301	LGA 1972 s. 145
325	800031	P M Cull	Steward Fireworks Night 5/1/2017	£52.00	£0.00	3110/301	LGA 1972 s. 145
326	800032	I Pascu	Steward Fireworks Night 5/1/2017	£52.00	£0.00	3110/301	LGA 1972 s. 145
327	800033	M Murry	Reimbursement 1 Hr Hall Booking	£45.00	£0.00	1681/106	LGA 1972 s. 111
328	DD21/1/17	Total Gas & Power	Hall Electricity 1/8/17-31/10/17	£380.68	£18.12	1613/106	LGA 1972 s. 111
329	DD21/1/17	Total Gas & Power	Hall Gas 31/7/17-31/10/17	£209.05	£9.96	1614/106	LGA 1972 s. 111
330	DD21/1/17	Total Gas & Power	Office Gas 31/7/17-31/10/17	£82.88	£3.95	1614/106	LGA 1972 s. 111
331	800034	Town Services Ltd	Grab Lorry Allum	£360.00	£60.00	2142/201	SHAA 1908 s.23
332	800035	Water Environmental Treatment Ltd	x 2 Water Tank Disinfection	£643.20	£107.20	1637/106	LGA 1972 s. 111
			Total Amounts	£32,787.64	£892.15		

Abdullah
Councillor

Leanne
Councillor

[Signature]
Finance Officer

[Signature]
Responsible Finance Officer

Confirmed Approved Signed by Council on **17.1.18**

[LGA: Local Government Act]

[PCA: Local Parish Councils Act]

[WM (LAP) A: War Memorials (Local Authorities' Powers) Act]

[LGRA: Local Government and Ratings Act]

[LG (MP) A: Local Government (Miscellaneous Provisions) Act]

[SHAA: Small Holding & Allotments Act]

[LA (Members Allowance) (England) Regulations 2003, SI 2003/1021]

[Employee Fidelity, Employers Liability (Compulsory Insurance)]

[Local Authorities' Powers Act Extended by Local Government Act]

[Open Spaces Act]

10-Nov-17

Schedule of accounts for payment and resultant cheques signed

Voucher No	Cheque No	Payee	Details	Amount £	VAT Reclaim	Nominal Code	Statutory Power
333	800036	AGD Systems Ltd	50% Deposit / Car Park Barriers	£11,538.00	£1,923.00	9013/901	LGA 1972 s. 111
334	800037	Aldenham Renaissance	Community Grant 17/18	£800.00	£0.00	4161/401	LGA (MP) 1976 s. 19
335	800038	British Red Cross Society	First Aiders 5/11/2017	£90.00	£15.00	3143/301	LGA 1972 s. 145
336	800039	Community Action Hertsmere	Community Grant 17/18	£1,000.00	£0.00	4161/401	LGA 1972 s. 144
337	800040	J Cox	High Sheriff Poster	£25.00	£0.00	3225/302	LGA 1972 s. 142
338	800041	Elstree & Borehamwood Community Charity	Community Grant 17/18	£500.00	£0.00	4161/401	LGA (MP) 1976 s. 19
339	800042	Borehamwood & Elstree JLEX Project Exhibiti	Community Grant 17/18	£500.00	£0.00	4161/401	LGA (MP) 1976 s. 19
340	800043	Elstree Productions Theatre Company	Community Grant 17/18	£500.00	£0.00	4161/401	LGA 1972 s. 145
341	800044	First Class Business Solutions	Photocopier Costs	£76.15	£12.69	1438/104	LGA 1972 s. 111
342	800045	G Franklin	War Memorial Winter Maintenance	£130.00	£0.00	2203/202	LGA 1948 s. 133
343	800046	Hertsmere Borough Council	Production TC Issue #27	£6,329.33	£232.38	4566/405	LGA 1972 s. 142
344	800047	Elstree, Borehamwood & District Community Associa	Allum Hall Hire BBC Band	£400.00	£0.00	3126/301	LGA 1972 s. 145
345	800048	H Jones (Reimbursement)	Consumable Purchases 26/11/2017	£104.14	£0.00	3127/301	LGA 1972 s. 151
346	800049	Cash	Petty Cash Top Up	£296.98	£0.00	Transfer 1 -3	LGA 1972 s. 111
347	800050	1372 Elstree & Borehamwood ATC Squadron	Winner Penny for Guy 5/11/17	£50.00	£0.00	3232/302	LGA 1972 s. 145
348	800051	Purchase Power	Franking Machine Postage Top Up	£513.00	£0.00	1421/104	LGA 1972 s. 111
349	800052	Riattas Business Solutions Ltd	Allotment Software Support	£192.00	£32.00	1440/104	LGA 1972 s. 111
350	800053	Saffron Green Primary School	15% Swimming Contribution	£81.90	£0.00	4363/403	LGA (MP) 1976 s. 19
351	800054	D Salter (Reimbursement)	Christmas Switch On Refreshments	£69.60	£0.00	3127/301	LGA 1972 s. 145
352	800055	Smith of Derby Ltd	All Saints Clock Maintenance	£265.20	£44.20	2538/205	LGA 1957 s.2
353	800056	Stevenage Computer Services	IT Support	£385.00	£0.00	1439/104	LGA 1972 s. 111
		STEWARDS PAYMENTS					
354	800057	Y Gill	Christmas Lights Switch on 26/11/2017	£64.00	£0.00	3110/301	LGA 1972 s. 145
355	800058	H Stammers	Christmas Lights Switch on 26/11/2017	£48.00	£0.00	3110/301	LGA 1972 s. 145
356	800059	C Monahan	Christmas Lights Switch on 26/11/2017	£64.00	£0.00	3110/301	LGA 1972 s. 145
357	800060	P Cull	Christmas Lights Switch on 26/11/2017	£64.00	£0.00	3110/301	LGA 1972 s. 145

358	800061	I Pascu	Christmas Lights Switch on 26/11/2017	£64.00	£0.00	31/10/301	LGA 1972 s. 145
359	800062	D Hall	Christmas Lights Switch on 26/11/2017	£48.00	£0.00	31/10/301	LGA 1972 s. 145
360	800063	P Strack (Reimbursement)	Switch On Purchases 26/11/2017	£30.80	£0.00	31/27/301	LGA 1972 s. 145
361	800064	TWF Short Film Awards	Community Grant 17/18	£200.00	£0.00	4161/401	LGA 1972 s. 145
362	800065	Universal Lawnmowers Ltd	Lawnmower Repair	£431.29	£71.88	31/10/301	LGA 1972 s. 111
			Total Amounts	£24,860.39	£2,259.27		


Councillor


Finance Officer


Responsible Finance Officer

Confirmed Approved Signed by Council on..... 17.1.18

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[LA (Members Allowance) (England) Regulations 2003, SI 2003/1021]

[Employee Fidelity, Employers Liability (Compulsory Insurance)]

[Local Authorities' Powers Act Extended by Local Government Act]

[Open Spaces Act]

30-Nov-17

Schedule of accounts for payment and resultant cheques signed

Voucher No	Cheque No	Payee	Details	Amount £	VAT Reclaim	Nominal Code	Statutory Power
363	800066	AAI Security Systems	Alarm Maintenance Cover to 31/12/18	£150.00	£25.00	1637/106	LGA 1972 s. 111
364	800067	J Amer	x 33 Safety Gates	£1,000.00	£0.00	1484/104	LGA 1972 s. 111
365	800068	Angel Springs Ltd	Water Cooler	£59.30	£9.88	1410/104	LGA 1972 s. 111
366	800069	R K Barton Roofing	Repair to Fairway Hall Roof	£3,000.00	£500.00	1900/109	LGA 1972 s. 111
367	800070	BBC Elstree Concert Band	Concert Performance 13 December 17	£600.00	£0.00	3126/301	LGA 1972 s. 145
368	800071	Cowley Hill School	15% Swimming Contribution	£138.60	£0.00	4363/403	LGA (MP) 1976 s. 19
369	800072	Hearns Coaches Ltd	School Swimming Programme Nov 17	£3,780.00	£0.00	4363/403	LGA (MP) 1976 s. 19
370	800073	HMRC	Payroll: Tax & NI December 2017	£4,996.13	£0.00	1301/103,1302/103	LGA 1972 s. 112 (2)
371	800074	Hertfordshire County Council	Payroll: Superannuation Dec 17	£4,769.51	£0.00	1301/103,1303/103	LGA 1972 s. 112 (2)
372	800075	Hertsmere Borough Council	Payroll Services 15/12/17 to 14/12/18	£400.00	£66.67	1301/103	LGA 1948 s. 112 (2)
373	800076	Hertsmere Borough Council	TC Issue #28/Receipt Books/Posters	£6,347.28	£235.76	1422/104,3225/302,4566	LGA 1972 s. 142
374	800077	Hertfordshire County Council	Hall Supplies	£424.01	£70.67	1616/106,1640/106	LGA 1972 s. 111
375	800078	H Jones (Reimbursement)	Hospitality 11/12/17/ Travel Expenses	£256.55	£10.33	1408/104,3127/301	LGA 1972 s. 111
376	800079	Koncept Productions	Staging Hire 13/12/17	£280.00	£0.00	3142/301	LGA 1972 s. 145
377	800080	Lamps & Tubes Illuminations Ltd	Christmas Lights + Additional Christmas Tree	£7,753.50	£1,292.25	4846/408	LGA 1972 s. 144
378	DD15/12/17	Metro Bank Fast Payment	Payroll: December 2017	£11,058.64	£0.00	1301/103	LGA 1972 s. 112 (2)
379	800081	Parkside Community Primary School	15% Swimming Contribution	£151.20	£0.00	4363/403	LGA (MP) 1976 s. 19
380	800082	Pitney Bowes Ltd	Franking Machine Maintenance	£756.53	£126.09	1421/104	LGA 1972 s. 111
381	DD4/12/17	Right Fuelcard Company	Vehicle Fuel	£66.67	£11.11	2944/209	LGA 1972 s. 111
382	DD11/12/17	Right Fuelcard Company	Fuel Drawing Fee	£0.67	£0.11	2944/209	LGA 1972 s. 111
383	800083	Saffron Green Primary School	15% Swimming Contribution	£69.30	£0.00	4363/403	LGA (MP) 1976 s. 19
		Steward Payments					
384	800084	C Monahan	BBC Concert 13/12/17	£32.00	£0.00	3110/301	LGA 1972 s. 145
385	800085	H Stammers	BBC Concert 13/12/17	£32.00	£0.00	3110/301	LGA 1972 s. 145
386	800086	St Nicholas School	15% Swimming Contribution	£69.30	£0.00	4363/403	LGA (MP) 1976 s. 19
387	DD20/12/17	Total Gas & Power	Office Electricity Supply 2/9/17 to 30/11/17	£247.66	£11.79	1613/106	LGA 1972 s. 111

388	800087	Universal Lawnmowers Ltd	Brushcutter Service	£108.01	£18.00	2143/201	LGA 1972 s. 111
389	800088	Woodlands Primary School	15% Swimming Contribution	£138.60	£0.00	4363/403	LGA (MP) 1976 s. 19
			Total Amounts	£46,685.46	£2,377.66		

..... Councillor

..... Councillor

..... Finance Officer

..... Responsible Finance Officer

Confirmed Approved Signed by Council on **17.1.18**

[LGA: Local Government Act]

[PCA: Local Parish Councils Act]

[WM (LAP) A: War Memorials (Local Authorities' Powers) Act]

[LGRA: Local Government and Ratings Act]

[LG (MP) A: Local Government (Miscellaneous Provisions) Act]

[SHAA: Small Holding & Allotment Act]

[LA (Members Allowance) (England) Regulations 2003, SI 2003/1021]

[Employee Fidelity, Employers Liability (Compulsory Insurance)]

[Local Authorities' Powers Act Extended by Local Government Act]

[Open Spaces Act]

18-Dec-17

APPENDIX 9(i)

PL 13.36

Elstree and B/Wood Town Council 17/18

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Budget Detail - By Committee

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : Budget Report for 2018/19

	Last Year		Agreed Budget	Current Year		Next Year Budget
	Budget	Actual		Revised Budget	Actual YTD	
General Management						
101 Precept						
	OverHead Expenditure	0	0	0	0	0
1176 PRECEPT	442,712	442,712	453,468	453,468	453,468	461,662
	Total Income	442,712	453,468	453,468	453,468	461,662
101 Net Expenditure	-442,712	-442,712	-453,468	-453,468	-453,468	-461,662
102 Interest						
1296 INTEREST	7,500	7,103	10,747	10,747	10,605	3,000
	Total Income	7,500	7,103	10,747	10,605	3,000
102 Net Expenditure	-7,500	-7,103	-10,747	-10,747	-10,605	-3,000
103 Salaries						
1301 SAL-STAFF SALARIES	217,000	234,921	191,000	191,000	139,398	196,000
1302 SAL-EMPRES NI	0	0	20,000	20,000	14,561	20,000
1303 SAL-EMPR SUPERANN	0	0	43,000	43,000	33,246	47,000
	OverHead Expenditure	217,000	234,921	254,000	187,205	263,000
103 Net Expenditure	217,000	234,921	254,000	254,000	187,205	263,000
104 Administration						
1402 MEMBERS' ALLOWANCES	3,600	3,600	3,600	3,600	3,600	3,600
1405 CLERK TRAINING	500	416	500	500	110	500

At 15:38

Budget Detail - By Committee

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : Budget Report for 2018/19

	Last Year		Agreed Budget	Current Year		Actual YTD	Next Year	
	Budget	Actual		Revised Budget	Actual YTD		Next Year Budget	
1407 ADM-OFFICERS TRAININ	1,000	457	3,000	3,000	785		3,000	
1408 ADM-OFFICERS TRAVEL	200	18	200	200	190		200	
1410 ADM-Kitchen Supplies	900	607	800	800	471		800	
1411 ADM-RECRUITMENT FEE	0	0	0	0	0		1,000	
1415 HEALTH & SAFETY	2,000	2,315	3,000	3,000	2,555		3,000	
1420 ADM-TELEPHONES	2,300	2,066	2,300	2,300	1,627		2,300	
1421 ADM-POSTAGE	1,650	1,393	1,650	1,650	1,908		1,700	
1422 ADM-STATIONERY	1,800	2,021	1,500	1,500	1,127		1,500	
1423 ADM-SUBS & PUBS	3,600	3,605	3,600	3,600	3,503		3,750	
1424 ADM-INSURANCE	5,500	5,384	5,500	5,500	5,584		5,600	
1426 ADM-HOSPITALITY	800	507	500	500	419		1,000	
1427 FLOWERS ETC-SICKNESS/CONDOL	100	24	100	100	72		150	
1429 MEETING COSTS	1,000	1,225	1,000	1,000	0		0	
1430 BRITISH LEGION - R SUNDAY	125	85	366	366	264		500	
1434 ADM-MAYORAL ALLOW	950	950	950	950	950		950	
1435 ADM-MEMBERS TRAINING	500	145	500	500	115		250	
1438 PHOTOCOPIER & PRINTING	2,100	2,671	2,500	2,500	1,481		2,700	
1439 I.T.SERVICES	5,500	2,032	3,000	3,000	1,875		3,000	
1440 SOFTWARE SUPPORT	2,000	2,091	2,000	2,000	1,706		2,000	
1446 OFFICE FURNITURE & REFUB PURC	0	0	0	0	0		2,000	
1451 ADM-BANK CHARGES	250	300	250	250	200		300	
1456 ADM-REP & LEGAL FEES	1,500	971	1,500	1,500	300		2,000	
1457 ADM-AUDIT	2,000	2,000	2,000	2,000	712		2,000	
1459 ADVERTISING-PUBLICITY	0	0	0	0	0		1,000	
1483 CIVIC REGALIA	1,200	1,583	2,000	2,000	301		2,000	
1484 PARTNERSHIP WORKING	2,000	565	2,000	2,000	1,000		2,000	

At 15:38

Budget Detail - By Committee

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : Budget Report for 2018/19

	Last Year		Agreed Budget	Current Year		Next Year Budget
	Budget	Actual		Revised Budget	Actual YTD	
1485 Neighbourhood Planning	15,000	2,750	0	0	0	0
1486 Business Forum	0	0	600	600	0	600
1487 MERCHANDISING	0	0	0	0	0	1,000
OverHead Expenditure	58,075	39,781	44,916	44,916	30,855	50,400
Total Income	0	0	0	0	0	0
104 Net Expenditure	58,075	39,781	44,916	44,916	30,855	50,400
106 Community Hall						
1602 COM-TEMP STAFF CONTACTOR	800	451	500	500	526	700
1611 COM-BUSINESS RATES	5,200	3,812	4,000	4,000	0	4,000
1612 COM-WATER RATES	750	407	750	750	576	750
1613 COM-ELECTRICITY	2,500	1,929	2,000	2,000	1,596	2,000
1614 COM-GAS	3,300	3,495	3,300	3,300	1,633	3,300
1616 CONSUMABLE SUPPLIES	1,000	686	1,000	1,000	933	1,000
1617 COM-REFUSE COLLECTIO	2,100	2,052	2,100	2,100	2,086	2,100
1625 COM-PUBLICITY	350	31	350	350	350	500
1628 COM-LICENSES	800	192	800	800	319	800
1637 COM-MAINTENANCE	4,000	3,622	4,000	4,000	2,726	4,000
1640 COM-REFURBISHMENT	0	0	2,000	2,000	1,014	8,500
OverHead Expenditure	20,800	16,677	20,800	20,800	11,758	27,650
1681 COM-LETTINGS	43,565	32,760	38,000	38,000	29,277	35,000
1682 Neighbourhood Planning	0	40,000	0	0	0	0
1683 COM-CAR PARK RENT	1,870	1,636	1,870	1,870	-779	1,870
Total Income	45,435	74,397	39,870	39,870	28,498	36,870
106 Net Expenditure	-24,635	-57,719	-19,070	-19,070	-16,740	-9,220

At 15:38

Budget Detail - By Committee

Note : Budget Report for 2018/19

Note: (-) Net Expenditure means Income is greater than Expenditure

	Last Year		Agreed Budget	Current Year		Next Year Budget
	Budget	Actual		Revised Budget	Actual YTD	
108 <u>Cost of Elections</u>						
1800 TO ELECTION FUND	6,250	0	6,250	6,250	0	6,250
OverHead Expenditure	6,250	0	6,250	6,250	0	6,250
108 Net Expenditure	6,250	0	6,250	6,250	0	6,250
109 <u>Contingency</u>						
1900 GENERAL CONTINGENCY	2,500	1,207	2,500	2,500	2,500	2,500
OverHead Expenditure	2,500	1,207	2,500	2,500	2,500	2,500
109 Net Expenditure	2,500	1,207	2,500	2,500	2,500	2,500
General Management - Expenditure	304,625	292,587	328,466	328,466	232,318	349,800
Income	495,647	524,212	504,085	504,085	492,571	501,532
Net Expenditure	-191,022	-231,625	-175,619	-175,619	-260,253	-151,732

At 15:38

Budget Detail - By Committee

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : Budget Report for 2018/19

Environment & Planning	Last Year		Agreed Budget	Current Year		Next Year Budget
	Budget	Actual		Revised Budget	Actual YTD	
201	Allotments					
2112	ALL-WATER RATES	1,000	450	800	800	
2116	ALL-SUPPLIES	1,000	34	1,000	1,000	
2117	TROPHIES	130	37	100	500	
2118	CAR PARK NOTICE BOARD	0	0	0	1,000	
2140	ALL-SITE IMPROVEMENT	2,000	734	0	3,000	
2141	TREE MAINTENANCE	3,200	0	2,000	1,000	
2142	ALL-SKIP HIRE	1,000	875	1,000	1,000	
2143	ALL-MOWER MAINT	300	247	300	300	
2155	STAPLETON GARDENS RENOVATIC	10,000	-952	6,517	3,000	
	Overhead Expenditure	18,630	1,424	11,717	11,600	
2185	ALL-RENT RECEIPTS	3,000	2,717	3,300	3,500	
	Total Income	3,000	2,717	3,300	3,500	
201	Net Expenditure	15,630	-1,292	8,417	8,100	
202	War Memorials					
2203	WAR MEM-MAINTENANCE	1,000	308	1,000	1,000	
	Overhead Expenditure	1,000	308	1,000	1,000	
	Overhead Expenditure	0	0	0	0	
202	Net Expenditure	1,000	308	1,000	1,000	

At 15:38

Budget Detail - By Committee

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : Budget Report for 2018/19

	<u>Last Year</u>		Agreed Budget	<u>Current Year</u>		Next Year
	Budget	Actual		Revised Budget	Actual YTD	Next Year Budget
203 Churchyards						
2337 TREE WORKS	1,000	940	1,000	1,000	0	500
2339 CHU-MAINTENANCE	1,000	47	1,000	1,000	425	1,000
OverHead Expenditure	2,000	987	2,000	2,000	425	1,500
2377 CHU-BOROUGH GRANT	1,867	1,589	1,589	1,589	0	1,589
2378 SECTION 106-AGREEMT	1,600	2,083	2,100	2,100	0	2,100
Total Income	3,467	3,672	3,689	3,689	0	3,689
203 Net Expenditure	-1,467	-2,684	-1,689	-1,689	425	-2,189
205 Clocks						
2538 CLO-MAINTENANCE	400	437	4,820	4,820	4,870	4,820
OverHead Expenditure	400	437	4,820	4,820	4,870	4,820
205 Net Expenditure	400	437	4,820	4,820	4,870	4,820
206 Street Furniture						
2637 STR-MAINTENANCE	300	77	300	300	0	300
2646 STR-NEW/REPLACEMENT	300	0	300	300	0	300
2647 NOTICE BOARDS	3,000	780	3,000	3,000	647	3,000
OverHead Expenditure	3,600	857	3,600	3,600	647	3,600
206 Net Expenditure	3,600	857	3,600	3,600	647	3,600

At 15:38

Budget Detail - By Committee

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : Budget Report for 2018/19

	Last Year		Agreed Budget	Current Year		Next Year Budget
	Budget	Actual		Revised Budget	Actual YTD	
207 Equipment						
2746 EQU-NEW TOOLS/EQUIPM	1,000	742	1,000	1,000	218	1,500
OverHead Expenditure	1,000	742	1,000	1,000	218	1,500
207 Net Expenditure	1,000	742	1,000	1,000	218	1,500
209 Van						
2943 VAN-SERVICE, MOT & REPAIR	1,000	1,000	1,000	1,000	0	1,750
2944 VAN-PETROL	800	778	850	850	540	900
2945 VAN- TAX & INSURANCE	1,200	1,200	1,000	1,000	635	1,000
2947 VAN-REPLACEMENT FUND	1,000	0	1,000	1,000	0	1,000
OverHead Expenditure	4,000	2,978	3,850	3,850	1,176	4,650
209 Net Expenditure	4,000	2,978	3,850	3,850	1,176	4,650
303 Town Centre - Initiatives						
3302 High St Planter Maintenance	800	800	800	800	0	800
3303 Teddy's Trails	0	0	500	500	0	0
OverHead Expenditure	800	800	1,300	1,300	0	800
OverHead Expenditure	0	0	0	0	0	0
303 Net Expenditure	800	800	1,300	1,300	0	800
Environment & Planning - Expenditure	31,430	8,534	29,287	40,239	24,923	29,470
Income	6,467	6,388	6,989	6,989	4,096	7,189
Net Expenditure	24,963	2,146	22,298	33,250	20,827	22,281

Budget Detail - By Committee

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : Budget Report for 2018/19

		Last Year		Current Year		Next Year	
		Budget	Actual	Agreed Budget	Revised Budget	Actual YTD	Next Year Budget
Leisure & Entertainment							
301 Entertainments							
3101	ENT-STAFF SALARIES	3,000	3,000	3,000	3,000	3,000	3,000
3110	EVENT STAFF	1,150	1,201	1,150	1,150	1,301	1,400
3125	ENT-PUBLICITY	500	422	500	500	404	450
3126	BAND & HALL CHRISTMAS	1,100	1,100	1,100	1,100	1,000	1,100
3127	EVENTS-HOSPITALITY	1,500	390	1,500	1,500	1,282	1,500
3130	ENT-FIREWORKS DISPLA	10,000	10,000	10,000	10,000	10,000	10,000
3131	FIREWORKS SOUND	0	0	900	900	800	900
3142	EQUIPMENT PURCHASE & HIRE	1,000	1,283	1,600	1,600	1,356	1,600
3143	British Red Cross-First Aider	550	806	700	700	318	700
3144	Film Night Studios Anniversary	1,500	797	0	0	0	0
3145	150 YEARS RAILWAY STATION	0	0	3,000	3,000	3,000	0
3146	TV SHOW 60 YEARS ANNIVERSARY	0	0	1,500	1,500	0	0
3147	New Initiatives	1,500	1,405	1,500	1,500	0	2,500
3191	Beacon Lighting Event	0	0	0	0	0	1,000
Overhead Expenditure		21,800	20,404	26,450	26,450	22,461	24,150
3148	Fireworks Sponsorship	500	500	500	500	0	500
3186	TICKET SALES CHRISTMAS	600	720	550	550	760	550
Total Income		1,100	1,220	1,050	1,050	760	1,050
301 Net Expenditure		20,700	19,184	25,400	25,400	21,701	23,100
302 Civic Festival							
3210	EVENT STAFF	1,500	1,500	1,500	1,500	1,486	1,500

At 15:38

Budget Detail - By Committee

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : Budget Report for 2018/19

	Last Year		Agreed Budget	Current Year		Next Year Budget
	Budget	Actual		Revised Budget	Actual YTD	
3225 CIV-PUBLICITY	450	420	450	450	163	450
3229 CIV-EVENT/ARTISTE FEES	13,000	12,821	13,000	13,000	14,205	14,000
3232 CIV-PRIZES/TROPHYS	0	0	370	370	302	300
3235 FLOATS-F/ASSISTANCE	1,500	1,050	1,500	1,500	830	1,500
3241 CIV-PREMISES HIRE	550	364	550	550	484	550
3248 ITEM PURCHASE/HIRE	3,500	3,194	3,500	3,500	3,863	4,000
OverHead Expenditure	20,500	19,349	20,870	20,870	21,332	22,300
3287 Ticket Sales-Others	750	140	0	0	1,038	1,000
3290 CIV-DONATION/SPONSOR	1,500	0	500	500	0	500
3291 STALLS HIRE-F/DAY	600	400	600	600	250	300
Total Income	2,850	540	1,100	1,100	1,288	1,800
302 Net Expenditure	17,650	18,809	19,770	19,770	20,044	20,500
405 Town News						
4566 Town Crier Production	30,500	25,494	30,500	30,500	18,351	28,000
4568 Town Crier Distribution	3,600	3,530	3,600	3,600	1,765	3,700
OverHead Expenditure	34,100	29,024	34,100	34,100	20,116	31,700
4581 Town Crier Adverts	4,000	2,739	3,500	3,500	674	2,000
Total Income	4,000	2,739	3,500	3,500	674	2,000
405 Net Expenditure	30,100	26,285	30,600	30,600	19,442	29,700
407 Coach Trips						
4767 COA-COACH HIRE/ADMIN	9,125	8,487	9,125	9,125	8,660	9,125
OverHead Expenditure	9,125	8,487	9,125	9,125	8,660	9,125

At 15:38

Budget Detail - By Committee

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : Budget Report for 2018/19

	Last Year		Agreed Budget	Current Year		Next Year Budget
	Budget	Actual		Revised Budget	Actual YTD	
4787	COA-TICKET SALES	4,953	4,285	5,194	5,194	5,194
	Total Income	4,953	4,285	5,194	4,627	5,194
	407 Net Expenditure	4,172	4,203	3,931	4,033	3,931
408	Christmas Decorations					
	Total Income	0	0	0	0	0
4846	CHR-HIRE CHARGE	8,000	8,315	9,255	6,461	11,010
4847	SWITCH ON CEREMONY	4,000	4,190	4,000	4,839	5,000
4868	CHR-CONTRACT	9,500	9,255	9,904	0	9,904
4869	CHR-MAINT/ELECTICITY	600	604	600	0	625
4870	CHR-REWIRING/TIME C	2,500	3,186	2,500	2,336	2,500
	OverHead Expenditure	24,600	25,550	26,259	13,636	29,039
4881	Christmas Sponsorship	500	1,000	500	0	500
	Total Income	500	1,000	500	0	500
	408 Net Expenditure	24,100	24,550	25,759	13,636	28,539
Leisure & Entertainment - Expenditure						
	Income	110,125	102,814	116,804	86,205	116,314
	Net Expenditure	96,722	93,031	105,460	78,857	105,770

At 15:38

Budget Detail - By Committee

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : Budget Report for 2018/19

			Last Year		Current Year			Next Year	
			Budget	Actual	Agreed Budget	Revised Budget	Actual YTD	Next Year Budget	
Grants & Community Support									
401	Grants								
4161	Community Grant Awards	10,000	6,701	10,000	10,000	4,725	10,000		
4166	Budgeted Grant - Bwood FC	1,000	1,000	1,000	1,000	1,000	1,000		
4167	Budgeted Grant - First Impress	0	0	1,000	1,000	1,000	1,000		
4190	Budgeted Grant - BETTA	1,000	1,000	1,000	1,000	1,000	1,500		
	Overhead Expenditure	12,000	8,701	13,000	13,000	7,725	13,500		
	Total Income	0	0	0	0	0	0		
401	Net Expenditure	12,000	8,701	13,000	13,000	7,725	13,500		
403	School Swimming								
4363	SWI-TRANS & ADMITANC	32,940	32,096	32,000	32,000	19,958	32,100		
	Overhead Expenditure	32,940	32,096	32,000	32,000	19,958	32,100		
403	Net Expenditure	32,940	32,096	32,000	32,000	19,958	32,100		
404	Town Twinning								
4464	TWI-ACTIVITIES	1,000	239	1,000	1,000	956	1,500		
	Overhead Expenditure	1,000	239	1,000	1,000	956	1,500		
404	Net Expenditure	1,000	239	1,000	1,000	956	1,500		
406	Youth Council								
4666	YOU-ACTIVITIES	1,000	998	1,000	1,000	-250	500		
	Overhead Expenditure	1,000	998	1,000	1,000	-250	500		

Budget Detail - By Committee

Note: (-) Net Expenditure means Income is greater than Expenditure

Note : Budget Report for 2018/19

	<u>Last Year</u>		Agreed Budget	<u>Current Year</u>		<u>Next Year</u>
	Budget	Actual		Revised Budget	Actual YTD	Next Year Budget
Total Income	0	0	0	0	0	0
406 Net Expenditure	1,000	998	1,000	1,000	-250	500
Grants & Community Support - Expenditure	46,940	42,034	47,000	47,000	28,389	47,600
Income	0	0	0	0	0	0
Net Expenditure	46,940	42,034	47,000	47,000	28,389	47,600
Total Budget Expenditure	493,120	445,970	521,557	532,509	371,835	543,184
Income	515,517	540,383	522,418	522,418	504,016	519,265
Net Expenditure	-22,397	-94,414	-861	10,091	-132,181	23,919