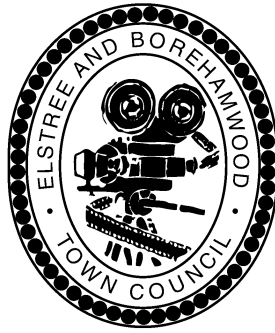


ELSTREE AND BOREHAMWOOD TOWN COUNCIL



FULL COUNCIL

MINUTES of a meeting held at Fairway Hall, Town Council Offices, Brook Close, Borehamwood, WD6 5BT on Wednesday 14th March 2018 at 7.30pm.

Present: Cllr E Silver (Kenilworth Ward) (Mayor)
Cllr V Eni (Brookmeadow Ward) (Deputy Mayor)
Cllr C Barker (Brookmeadow Ward)
Cllr C Butchins (Hillside Ward)
Cllr R Butler (Cowley Hill Ward)
Cllr G Franklin (Cowley Hill Ward)
Cllr Mrs S Parnell (Hillside Ward)
Cllr S Rubner (Brookmeadow Ward)
Cllr G Silver (Kenilworth Ward)
Cllr Mrs P Strack (Hillside Ward)
Cllr Mrs F Turner (Elstree Ward)

In Attendance: Mrs M Eni (BETTA)
H Jones – Town Clerk and RFO

Four additional Members of the Public were present.

55. APOLOGIES FOR NON-ATTENDANCE

Apologies for absence were received from Cllr A Coleshill (Other Business) and Cllr Mrs A Mitchell (Sickness).

56. DECLARATIONS OF COUNCILLORS' INTERESTS

The following declarations of Councillors' interests were made:

Committee Member	Minute Number	Nature of Interest
Cllr Mrs P Strack	(59. a)	Disclosable Pecuniary Interest (DPI)

Members declaring a Disclosable Pecuniary Interest refrained from taking part in any discussion or decision making processes relating to those items.

57. MINUTES OF COUNCIL

It was RESOLVED that:

the Minutes of the Full Council Meeting held on 17 January 2018 be signed by the Mayor as a true record and adopted by the Council.

58. FINANCIAL RISK ASSESSMENT AND POLICY DOCUMENTATION

It was noted that in order to comply with Regulation 4(2) of the Accounts and Audit (England) Regulations 2011, the Council was required to minute an appropriate risk assessment having been carried out during the year.

It was further noted that at its meeting on 16 May 2018, Full Council would be asked to consider adopting the NALC 2014 Model Standing Orders for Elstree and Borehamwood Town Council to ensure compliance with rights to record proceedings of a meeting and the Public Contracts Regulations 2015. At the time of the meeting, NALC was revising the model standing orders as available by members on the online service.

It was RESOLVED that:

the following Council Risk Assessments and Policy Documents be adopted subject to any amendments listed below for review in 12 months by Full Council:

- (i) Financial Risk Assessment 2017/18 (as set out before Members);**
- (ii) Standing Orders (with an amendment to Standing Order 59 to read as follows:**

“59 If a member who has declared a personal interest then considers the interest to be prejudicial, he or she must withdraw from the room during consideration of the item to which the interest relates.”

- (iii) Financial Regulations (with amendment to regulation 1.2 to remove the square brackets “[...]”); and**
- (iv) Council, Committee, Sub-Committee and Forum Terms of Reference and Delegated Authority document (as set out before Members).**

59. COMMUNITY GRANT APPLICATIONS

It was noted and reaffirmed that the Council had agreed to a 3rd tranche of Community Grant award for 2017/18. These were considered by the General

Management Committee (GMC) at its meeting on 8th February 2018 for consideration by Full Council on 14 March 2018.

It was RESOLVED that:

The Community Grant Applications referred to Full Council by the GMC meeting of 8 February 2018 be approved as set out in the report as follows:

	Applicant	Purpose of Grant	Amount Sought in application	Amount recommended by GMC and approved by Full Council	Authority/ Statutory Power of Expenditure
(a)	Elstree & Borehamwood Green Belt Society	Air Quality Contractors	£3,000	Nil (Application Withdrawn)	N/A
(b)	Borehamwood Bandstand Project	Series of Events	£6,000	£3,000	Local Government Act 1972 s.145
(f)	Gratitude	Hall hire and catering costs	£750	Nil	N/A

60. MAYOR'S ANNUAL REPORT AND OUTSIDE BODIES

Mayor's Annual Report 2017/18

The Town Mayor Cllr E Silver said “Evelyn and I attended over 100 Mayoral Engagements since I took on the role last May and it has always been a pleasure and honour to make new friends at these events. Particular projects of interest to me this year have been fundraising for The Dementia Club Charity and being on the Big Brother tv programme and going to the EastEnders set at the BBC. Visiting places of worship, care homes and schools was a priority for me and I have always been welcomed at these and valued the opportunity to discuss matters of benefit to our communities.”

It was RESOLVED that:

the Mayor's Annual Report 2017/18 be approved and adopted (with the final report being included in Edition 30 of the Town Crier to be distributed to all residents in April 2018 and placed on the Town Council's website).

Outside Bodies Reports

Leeming/Aycliffe Big Local Advisory Panel

Cllr S Rubner reported on having attended the AGM on 12 March 2018. Discussions continued on a feasibility study for the proposed BMX race track planned for Meadow Park, the setting up of a local radio station and the criteria for grant applications to the Big Local. It was agreed that it would be helpful to encourage representatives from the panel to attend relevant Council meetings and for Council Members other than those on the Outside Bodies group to be able to attend Big Local meetings, where possible and appropriate to do so.

Elstree and Borehamwood Museum Group

Cllr E Silver reported on the Museum's achievements in recent months, including:

- The production of a Friends of the Museum Newsletter
- The "All Change" (150 years of Railway Exhibition)
- New merchandise (including key rings and tote bags)
- School visit planned for 20 March 2018
- Friends Evening planned for 11 April 2018
- Train Set day ("bring your own!") planned for 21 April 2016 (Rear Hall of 96 Shenley Road)
- Tesco Bags for Life fundraising

Growing visitor numbers were welcomed in February (499).

Councillors called for the minutes to include a note that All Members and Staff at the Town Council were very proud of the Museum's recent achievements.

Borehamwood and Elstree Twin Town Association

Cllr Mrs P Strack reported on a delegation from Offenburg scheduled to attend Families Day this year.

It was noted that BETTA also sought to publicise the Offenburg Wine Festival Trip between 28 September and 1 October 2018 (£330 for non-Members / £310 for Members - contact bettagroup@hotmail.com). Prices included travel, accommodation and a sight-seeing tour.

Hertsmere MENCAP

Cllr V Eni reported that he had attended the AGM on 29 January 2018. Members welcomed the report that the Golf Day had raised over £22,000. The Jubilee Club and Day Activities continued to be popular with a variety of activities on offer; tennis, quiz nights, arts and crafts and music and drama. Future work included planning for the 2018 Golf Day, a dedicated website for Hertsmere, new constitution and new bus.

Community Hertsmere

Cllr C Butchins provided a detailed report outlining Community Hertsmere's intention to broaden its reach and sustainability. Initiatives included training for Trustees, Junior and Senior Dragons' Apprentice Challenge, Day Trips, individual training and students' week volunteering. Dates of next meetings were: AGM on 18 July 2018 (Allum Lane Community Centre at 9.30am) and ordinary meeting on 30 November 2018 (Farriers Way Community Centre at 9.30am).

Aldenham Country Park

Cllr Mrs P Strack reported that the weather conditions scheduled for 18 March 2018 entailed that the Fun Day could be postponed.

First Impressions

Cllr Mrs S Parnell reported that R Redman (First Impressions) had met with the Youth Council to explore options for involvement during the Civic Festival in connection with promoting the 150 Years of the Railways initiative.

61. SIGNED MINUTES AND DELEGATED POWER

Signed Minutes

It was RESOLVED that:

the signed Minutes of the following Committee meetings be received together with any recommendations not previously adopted:

A Entertainments Committee	17 October 2017
B Entertainments Committee	6 February 2018
C Environment and Planning Committee	28 November 2017
D Environment and Planning Committee	16 January 2018
E General Management Committee	2 November 2017
F Transport Forum	25 October 2017
G Youth Council	29 November 2017

Youth Council Expenditure

It was RESOLVED that:

the following items of expenditure recommended by the Youth Council be approved (up to the sums indicated to be coded to Youth Council budget 4666/406):

YC banners and competition (report item 6)	£190
Dragon’s Den Style New Youth Initiatives (item 8)	£250
Kilimanjaro climb sponsorship (item 10)	£360
YC promotional leaflets (item 11)	£150
Two pop up panels for YC events (item 12)	£170
Refreshments (item 14)	£30
Year End Social (item 15)	£100

62. ACCOUNTS FOR PAYMENT

It was **RESOLVED** that:

the payment of accounts be confirmed as follows:

Page	Vch.	Date	
1-2	390-406	12/01/2018	£ 39,735.92
3	407-417	30/01/2018	£ 64,870.60
4-5	418-440	14/02/2018	£ 30,185.60
		Total	£134,792.12

[In addition to the Agenda appendices, details of all payments over £500 are published on the Town Council’s website for public inspection - www.elstreeborehamwood-tc.gov.uk]

63. PUBLIC PARTICIPATION – QUESTION TIME

Partially Sighted Knitting Club

The Council welcomed a group of ladies from a local partially sighted knitting club (‘Knit and Natter’ from St Michael’s Church) to the meeting. As well as receiving an award from the High Sherriff of Hertfordshire they also promised to knit a “Town Mayor”.

64. CLOSE OF MEETING

The Meeting closed at 8.20 pm.

It was noted that the next meeting of Full Council was scheduled for Wednesday 16 May 2018 at 7.30 pm in Fairway Hall (Mayor Making meeting).

Date:..... MAYOR.....

