

ELSTREE AND BOREHAMWOOD TOWN COUNCIL



ANNUAL COUNCIL

MINUTES of a meeting held at Fairway Hall, Town Council Offices, Brook Close, Borehamwood, WD6 5BT on Wednesday 16th May 2018 at 7.30pm.

Present:

- Cllr E Silver (Kenilworth Ward) (Outgoing Mayor)
- Cllr V Eni (Brookmeadow Ward) (Incoming Mayor)
- Cllr Mrs A Mitchell (Elstree Ward) (Incoming Deputy Mayor)
- Cllr C Barker (Brookmeadow Ward)
- Cllr C Butchins (Hillside Ward)
- Cllr R Butler (Cowley Hill Ward)
- Cllr Mrs S Parnell (Hillside Ward)
- Cllr S Rubner (Brookmeadow Ward)
- Cllr G Silver (Kenilworth Ward)
- Cllr Mrs P Strack (Hillside Ward)
- Cllr Mrs F Turner (Elstree Ward)

In Attendance:

- H Jones – Town Clerk
- D Salter - Entertainments Officer
- J Simon - Mayor's Secretary
- A Nicodemus - Council Warden

Also Present: 52 Members of the Public.

Cllr E Silver in the Chair (Mayor)

01. ELECTION OF TOWN MAYOR

(i) Election of Mayor for 2018/19

Cllr E Silver was in the Chair in his capacity as outgoing Mayor until the Town Mayor was elected.

It was proposed by Cllr Mrs P Strack, and seconded by Cllr Mrs S Parnell, that Cllr V Eni be elected Mayor for the ensuing Municipal Year.

There being no other nominations, the motion was duly carried.

It was RESOLVED that:

Cllr V Eni be elected Town Mayor for the ensuing Municipal Year 2018/19.

(i) Incoming Mayor's Declaration of Acceptance of Office and Announcements

The Town Mayor read out and signed the declaration of acceptance of office.

(ii) Incoming Mayor's Announcement

In his incoming announcement, the Town Mayor, V Eni stated:

"I am honoured and humbled to be elected your Mayor for this Municipal Year. I thank my colleagues for the trust that they have put in me. I am also aware and appreciate the responsibilities that this position confers on to me. My thanks also go to my family and friends for their continued and outstanding support. I am particularly looking forward to working with young people in the Community of Elstree and Borehamwood. I have also chosen Hertsmere MENCAP as the charity that I will be supporting. It is my aim to try to help and support groups and social organisations to bring the people of the Town together. I look forward to welcoming you all to our future meetings. Thank you very much."

(iii) Outgoing Mayor's Video Presentation and Announcements

The Council received a video presentation of the outgoing Mayor's year in office.

Cllr V Eni in the Chair (Mayor)

02. ELECTION OF DEPUTY TOWN MAYOR

(i) Election of Deputy Mayor for 2018/19

It was proposed by Cllr Mrs S Parnell, and seconded by Cllr Mrs P Strack, that Cllr Mrs A Mitchell be elected Deputy Mayor for the ensuing Municipal Year.

There being no other nominations, the motion was duly carried.

It was RESOLVED that:

Cllr Mrs A Mitchell be elected Deputy Town Mayor for the ensuing Municipal Year 2018/19.

(ii) Incoming Deputy Mayor's Declaration of Acceptance of Office and Announcements

The Deputy Town Mayor read out and signed the declaration of acceptance of office.

In her incoming announcement, the Deputy Town Mayor, Cllr Mrs A Mitchell, thanked the Council for electing her to the position of office and stated that she too would seek to perform her duties to the very best of her abilities. She stated that it was a great privilege for her and she looked forward to working with the new Mayor, Cllr V Eni.

03. APOLOGIES FOR NON-ATTENDANCE

Apologies for absence were received from Cllr A Coleshill (Other Business) and Cllr G Franklin (Other Business).

04. DECLARATIONS OF COUNCILLORS' INTERESTS

There were none.

05. MINUTES OF COUNCIL

It was **RESOLVED** that:

the Minutes of the Full Council Meeting held on 14 March 2018 be signed by the Mayor as a true record and adopted by the Council.

06. GENERAL POWER OF COMPETENCE

It was noted that a Full Council minute was required to resolve to adopt the General Power of Competence in accordance with the Localism Act 2011. It was noted that all thirteen Council Members had been elected in the 2015 May Elections and that the Town Clerk was CiLCA qualified with the relevant General Power of Competence component section.

It was **RESOLVED** that:

- (i) **authorisation be hereby made for Elstree and Borehamwood Town Council to be entitled to exercise the General Power of Competence contained in the Localism Act 2011 in the 2018/19 municipal year;**
- (ii) **it be hereby affirmed that Elstree and Borehamwood Town Council met the statutory criteria set out in the Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 in order to invoke (i) above; and**

- (iii) the eligibility of the General Power of Competence be next reaffirmed, subject to the approval of Members, at the Annual Council Meeting 2019.

07. COMMITTEE APPOINTMENTS

The Town Clerk read the proposed appointments proposed by Cllr Mrs P Strack and seconded by Cllr Mrs S Parnell. It was noted and understood that as ex-officio Members, the Mayor and Deputy Mayor would have no voting rights at the Entertainments Committee and that they would, therefore, not form part of the quorum of the Committee (unless acting also as a Standing Deputy for another Member who had sent apologies for absence).

It was RESOLVED that:

Membership of Committees, Chairmen and Vice-Chairmen be as follows for the ensuing Municipal Year 2018/19: -

ENTERTAINMENTS (8)

Chairman	Cllr Mrs P Strack
Vice-Chairman	Cllr C Barker
Mayor (ex officio)	Cllr V Eni
Deputy Mayor (ex officio)	Cllr Mrs A Mitchell
Councillor (1)	Cllr Mrs S Parnell
Councillor (2)	Cllr Mrs F Turner
Councillor (3)	Cllr E Silver
Councillor (4)	Cllr A Coleshill

ENVIRONMENT AND PLANNING (5)

Chairman	Cllr G Franklin
Vice-Chairman	Cllr C Butchins
Councillor (1)	Cllr Mrs S Parnell
Councillor (2)	Cllr E Silver
Councillor (3)	Cllr Mrs P Strack

GENERAL MANAGEMENT COMMITTEE (6)

Chairman	Cllr Mrs S Parnell
Vice-Chairman	Cllr Mrs A Mitchell
Councillor (1)	Cllr C Butchins
Councillor (2)	Cllr S Rubner
Councillor (3)	Cllr G Silver
Councillor (4)	Cllr G Franklin

TRANSPORT AND ROAD SAFETY FORUM (5)

Chairman	Cllr S Rubner
Vice-Chairman	Cllr C Butchins
Councillor (1)	Cllr G Silver
Councillor (2)	Cllr C Barker
Councillor (3)	Cllr G Franklin

COMMUNITY SAFETY MEETING (5)

Chairman	Cllr C Butchins
Vice-Chairman	Cllr Mrs S Parnell
Councillor (1)	Cllr S Rubner
Councillor (2)	Cllr Mrs P Strack
Councillor (3)	Cllr R Butler

CHINA SISTER TOWN SUB-COMMITTEE (5 + co-opted non-Member)

Chairman	Cllr Mrs P Strack
Vice-Chairman	Cllr Mrs S Parnell
Councillor (1)	Cllr S Rubner
Councillor (2)	Cllr C Butchins
Councillor (3)	Cllr G Franklin
Co-opted non-Member	P Wong-Morrow

YOUTH COUNCIL (2 Members to represent EBTC)

Councillor (1)	Cllr Mrs Parnell
Councillor (2)	Cllr Barker

08. SCHEDULE OF MEETINGS

It was RESOLVED that:

the Schedule of Meetings for the calendar year 2019 be approved as set out in the report before Members.

09. STANDING ORDERS

It was RESOLVED that:

the 2018 NALC model Standing Orders be adopted in principle by Elstree and Borehamwood Town Council for the purposes of compliance with current legislation (including Data Protection Regulation) with the General Management Committee at its meeting on 12 July 2018 being asked to approve final amendments for submission to Council on 5 September 2018.

10. DATA PROTECTION

It was RESOLVED that:

- (i) The DPO Centre Ltd be appointed as the Town Council's Data Protection Officer for the Municipal Year 2018/19;**

- (ii) in accordance with recommendation from General Management Committee meeting of 26 April 2018, £5,500 expenditure from General Reserves (non-budgeted in 2018/19) be approved to meet costs associated with outsourced data protection officer service agreement in 2018/19; and**
- (iii) compliance with data protection legislation be confirmed by Elstree and Borehamwood Town Council.**

11. MAKE A FACE PROJECT

The Council received an update report from Cllr Mrs P Strack on the Make a Face Project. Issue 28 of the Town Crier (Winter 2017) reported on the nature of this initiative. Due to a change in the location of laminated faces, Full Council did not consider a recommendation from General Management Committee of 26 April 2018 to draw upon up to £3,000 from General Reserves to cover the cost of erecting the laminated sheets on to high street lamp posts. The faces would now be displayed in the piazza behind All Saints Church.

12. OUTSIDE BODIES

The Town Clerk read the proposed appointments proposed by Cllr Mrs P Stack and seconded by Cllr Mrs S Parnell.

It was **RESOLVED** that representatives be appointed as follows for the ensuing Municipal Year 2018/19:-

- Fairway Hall Town Clerk**
- Leeming/Aycliffe Big Local Advisory Panel (2 Ward Members)**
Councillor (1) Cllr G Franklin – Cowley Hill
Councillor (2) Cllr S Rubner – Brookmeadow
- Elstree & Borehamwood Museum Group (1)**
Councillor (1) Cllr E Silver
- Borehamwood and Elstree Twin Town Association (1)**
Councillor (1) Cllr P Strack
- Elstree, Borehamwood and District Community Association (2)**
Councillor (1) Cllr S Parnell
Councillor (2) Cllr P Strack

- **Hertsmere MENCAP (1)**

Councillor (1) Cllr V Eni

- **Community Hertsmere (1 Member, 1 Standing Deputy)**

Councillor (1) Cllr S Parnell
Standing Deputy Cllr P Strack

- **Aldenham Country Park (1)**

Councillor (1) Cllr P Strack

- **Maxwell Park Management Group (1)**

Councillor (1) Cllr S Parnell

- **First Impressions Group (2)**

Councillor (1) Cllr Parnell
Councillor (2) Cllr Strack

- **Elstree Aerodrome (1)**

**Councillor (1) Cllr G Silver (subject to approval by
Aerodrome)**

13. PUBLIC PARTICIPATION – QUESTION TIME

China Sister Town Project

Responding to a query raised by a Member of the Public it was noted that following the signing of the Memorandum of Understanding with Huainan, future meetings of the China Sister Town Sub-Committee would be serviced by a Member of Staff of Elstree and Borehamwood Town Council. At the time of the Council meeting, no Sub-Committee meetings had been scheduled. It was recognised that whilst the “sistering” agreement had been on a cost neutral basis, it was appropriate for the Authority to work in accordance with the good practice and advice in relation to meetings provided by the County and National Associations for Parish and Town Councils now that the relationship had been formalised.

14. CLOSE OF MEETING

The Meeting closed at 8.30 pm.

It was noted that the next Council meeting was scheduled to take place on Wednesday 13 June 2018.

The Mayor thanked all for attending and invited guests to light refreshments in Fairway Hall to celebrate the Mayor and Deputy Mayor Making and to wish the Council well for the 2018/19 Year.

Date:..... MAYOR.....