### ELSTREE AND BOREHAMWOOD TOWN COUNCIL



### **FULL COUNCIL**

**MINUTES** of a meeting held at Fairway Hall, Town Council Offices, Brook Close, Borehamwood, WD6 5BT on Wednesday 14<sup>th</sup> June 2017 at 7.30pm.

Present:

Cllr E Silver (Kenilworth Ward) (Mayor)

Cllr V Eni (Brookmeadow Ward) (Deputy Mayor)

Cllr C Barker (Brookmeadow Ward) Cllr C Butchins (Hillside Ward) Cllr R Butler (Cowley Hill Ward) Cllr Mrs S Parnell (Hillside Ward) Cllr S Rubner (Brookmeadow Ward) Cllr G Silver (Kenilworth Ward) Cllr Mrs P Strack (Hillside Ward) Cllr Mrs F Turner (Elstree Ward)

In Attendance:

H Jones - Town Clerk and RFO

Prior to the commencement of the meeting, a period of reflection was held in respect of the Grenfell Tower disaster. The Council recorded its thanks and appreciation to the Emergency Services for their professionalism in dealing with the incident. The thoughts and good will of the Council were with all those affected.

# 11. APOLOGIES FOR NON-ATTENDANCE

Apologies for absence were received from Cllr A Coleshill (Other Business), Cllr Mrs A Mitchell (Other Business) and Cllr G Franklin (Other Business).

# 12. DECLARATIONS OF COUNCILLORS' INTERESTS

The following declarations of Councillors' interests were made:

Committee Member	Minute Number	Nature of Interest
Cllr Mrs S Parnell	18 (ii) – (iii)	Disclosable Pecuniary Interest (DPI)
Cllr Mrs P Strack	18 (ii) – (iii)	Disclosable Pecuniary Interest (DPI)
Cllr C Butchins	18 (iii)	Disclosable Pecuniary Interest (DPI)
Cllr G Franklin	19 Accounts for Payment - Voucher No. 42	Disclosable Pecuniary Interest (DPI)

Members declaring a Disclosable Pecuniary Interest refrained from taking part in any discussion or decision making processes relating to those items.

### 13. MINUTES OF COUNCIL

# It was RESOLVED that:

the Minutes of the Annual Council Meeting held on 24 May 2017 be signed by the Mayor as a true record and adopted by the Council.

### 14. COMMUNITY AWARDS

### It was RESOLVED that:

a presentation of community awards be made at Full Council on 13 September 2017 to designated representatives of Elstree and Borehamwood Museum (with invitation to Boreham Wood Football Club for the presentation of book 'The Move from Eldon Avenue to Meadow Park').

### 15. OUTSIDE BODIES

# Leeming/Aycliffe Big Local Advisory Panel

Cllr V Eni reported that he had not received invitations to meetings of the above group. It was noted that details of designated representatives for the 2017/18 Municipal Year had been provided to all Outside Bodies and that further enquiries

would be made by the Office in relation to the Town Council's involvement with Big Local.

# Elstree and Borehamwood Museum Group

Cllr E Silver reported that the Museum had now been open for three and a half years and had presented eight temporary exhibitions in this time. In 2016/17 exhibitions included 'Down the Shops' (in which Mary Hanson's shop was reconstructed by volunteers) and 'From Village to Town' (where many hours were spent interviewing residents). Council Members recorded their thanks to Matt Caro and the volunteers for their hard work on this project.

The Council also wished to record its acknowledgement that it was good for the Town that a relatively small museum attracted such high visitor numbers: In 2016/17 these were 2,697 (with 404 events and 594 outreach events).

Volunteer numbers had stabilised at 30 with 5,604 volunteer hours recorded in the year. Four school classes had visited the Museum and similarly the Museum had visited five schools directly. The 'Going Down the Village' reminiscence group had attracted 24 regular attendees. There were 117 Friends of the Museum and two events had been held in the past year: 'Fred Thomas and The Writers in the Wood' and on 24 May 2017 D Armitage gave a presentation on Shenley in the 1900s followed by a Film Quiz.

# Borehamwood & Elstree Twin Town Association

Cllr C Butchins reported on the trip to Fontenay-aux-Roses on 10 June 2017 at which there was a 'super heroes' themed event with music and dancing. The Council welcomed the news that the Mayor of Fontenay-aux-Roses was attending the Council's Festival on Families Day. Once again, Members applauded the commitment and hard work of the BETTA group.

# Elstree, Borehamwood and District Community Association

Cllr Mrs S Parnell reported that the Allum Hall continued to prosper with improved seating having been obtained for the facility. As with other community halls in the local area, bookings were steady but could be better.

# Community Hertsmere

Cllr Mrs P Strack and Cllr C Butchins reported on having attended a meeting at Farriers Way Community Centre in South Borehamwood. Outreach was now being provided into Potters Bar and Bushey. Summer family coach trips were planned to destinations including Cambridge, Brighton and Thorpe Park. Other initiatives included computer training, a volunteering 'catch up' and the 'Queen's Award for Voluntary Service'.

# Aldenham Country Park

Cllr Mrs P Strack provided Members with an update report on the issues surrounding the retention of the reservoir and the playground area. It was noted that Members would be kept informed of developments and that the Local Plan prepared by Hertsmere Borough Council remained at consultation stage.

# First Impressions Group

Cllr Mrs P Strack reported that plans to celebrate 150 years of the Railways continued and that new banners were in place. Thanks were recorded to R Redman (First Impressions), P Welsh (First Impressions) and H Shade (Hertsmere Borough Council).

# 16. SIGNED MINUTES AND DELEGATED POWER

### It was RESOLVED that:

the signed Minutes of the following Committee meetings be received together with any recommendations not previously adopted:

A Entertainments Committee	7 March 2017
B Environment and Planning Committee	14 February 2017
C Environment and Planning Committee	14 March 2017
D Environment and Planning Committee	25 April 2017
E General Management Committee F General Management Committee	9 February 2017 27 April 2017
G Transport Forum	<b>22 February 2017</b>

### 17. ANNUAL RETURN 2016/17

# It was RESOLVED that:

- (i) the Annual Return (Year ending 31 March 2017) (Section 1 Annual Governance Statement 2016/17) be received and the Mayor and Clerk of the Council/RFO be duly approved to sign and submit to the External Auditors;
- (ii) the Annual Return (Year ending 31 March 2017) (Section 2 Statement of Accounts 2016/17) be received and the Mayor and Clerk of the Council/RFO be duly approved to sign and submit to the External Auditors;

- (iii) the dates for the notice of audit: Notice of electors' rights to see accounts 15 June 2017 to 26 July 2017 be received and approved; and
- (iv) it be noted that the annual return be submitted to External Auditor (BDO) together with supporting documentation by 10 July 2017 (the Town Council's date of submission would be 28 June 2017).

# 18. GRANT APPLICATIONS

It was noted that some Members had asked for financial reports accompanying grant applications to be as thorough as possible (i.e. including a specific breakdown of costs where this was relevant to assisting Councillors in determining the merits of an application).

# It was RESOLVED that:

the following Community Grants as referred to Full Council by the General Management Committee at its meeting on 25 May 2017 be approved and agreed for payment:

Organisation	Award	Purpose of Grant	Conditions and Power
(i) Herts Inclusive Theatre	£425	Theatre performance costs	Inclusion of Float entry in 2017 Civic Parade (Local Government Act 1972, s.145)
(ii) Monday Club	£400	Coach Trip	(Local Government (Miscellaneous Provisions) Act 1976, s.19)
(iii) DR96	£400	Coach Trip	Prior sight of statement of accounts (Received)
			(Local Government (Miscellaneous Provisions) Act 1976, s.19)

# 19. ACCOUNTS FOR PAYMENT

# It was RESOLVED that:

the payment of accounts be confirmed as follows:

Page	Vch.	2016/17 Date	
1-2	443-460	07/02/17	£ 11,210.72
3-4	461-474	20/02/17	£ 21,473.57
5-6	475- 488	03/03/17	£ 4,220.51
7-8	489-501	14/03/17	£ 22,708.28 £
9-10	502-519	23/03/17	20,542.04
		Sub Total	£ 80,155.12
Dogo	Vch.	2017/18 Date	
Page	v cn.	Date	£
11-12	1-21	13/04/17	35,042.79 £
13-14	22-37	04/05/17	5,058.69 £
15-16	38-62	18/05/17	55,605.44
		Sub Total	£ 95,706.92
		Grand Total	£ 175,862.04

[In addition to the Agenda appendices, copies of the above vouchers are appended to these Minutes and published on the Town Council's website as part of this document - www.elstreeborehamwood-tc.gov.uk]

# 20. PUBLIC PARTICIPATION - QUESTION TIME

# Anti-Semitism Incidents in Borehamwood

Responding to an update report from Cllr S Rubner, Members unanimously deplored the news of an increase of incidents of Anti-Semitism in Borehamwood. Speaking as

one voice, Council Members and Staff reaffirmed their commitment not to tolerate discrimination of any kind.

### It was RESOLVED that:

- (i) Hertfordshire Constabulary be notified of the Town Council's condemnation of the reported increase in incidents of Anti-Semitism in Borehamwood;
- (ii) the Town Council's equalities policy be published at the Reception desk of the Offices; and
- (iii) a statement on equality be included in the terms/guidance on Fairway Hall hire.

# 21. CLOSE OF MEETING

The Meeting closed at 8.15 pm.

It was noted that the next Full Council meeting was scheduled to take place on Wednesday 13 September 2017 at 7.30pm at Fairway Hall, Brook Close, Borehamwood, WD6 5BT.

Date:	MAYOR

# **VOUCHER SHEETS**

Elstree and Borehamwood Town Council

2016/17

Schedule of accounts for payment and resultant cheques signed

Voucher   Cheque	Cheque						
No	8 .	Payee	Details	A	VA	Nominal	Statutory
443	15549	Angel Springs Ltd	Water Cooler	Alliquit E	Kecialm	Code	Power
444	15550	BT	Charges 17/10/16 to 24/14/17	£51.48	£8.58	£8.58 1410/104	LGA 1972 s. 111
445			Claiges 17/10/16 to 31/1/1/	£357.85	£27.59	£27.59 1420/104	LGA 1972 s. 111
L	1	DNF Faribas	Photocopier Hire Costs	£485.51	£80.92	£80.92 1438/104	IGA 1972 5 111
446	15551	Cowley Hill Primary School	15% Swimming Contribution Spring 17	£147 60	50.00	4363/403	LOW 1812 S. 111
447	15552	First Class Business Solutions	Photoconiar Costs	2000	20.00	20.00 4303/403	LGA (MP) 1976 s. 19
448	15553	Hearns Coochos I to	r incomplici code	£46.08	£7.68	£7.68 1438/104	LGA 1972 s. 111
	_	Learns Coaciles Lig	School Swimming Programme Jan 17	£2,744.50	£0.00	£0.00 4363/403	IGA (MP) 1076 5 15
449	15554	Hertfordshire County Council	Hall / Office Supplies	\$150.06	FOE 40	1000/100	LGA (MIP) 1978 S. 19
450	15555	HAPTC	x 1 Member Training	2100.90	£23. JO	£23. 10   1422/104,1616/106	LGA 1972 s. 111
451	15556	Meryfield Primary School	150/ 5	240.00	20.00	20.00 1435/104	LGA 1972 s. 111
452	15557	Cash	1. Sull sull sull sull sull sull sull sull	£135.30	€0.00	£0.00 4363/403	LGA (MP) 1976 s. 19
453		Coon	Petty Cash Top Up	£275.01	€0.00	£0.00 Transfer	IGA 1972 5 111
150	1000	Parkside School	15% Swimming Contribution Spring 17	58785	3		107.1076 0, 111
454	15559	Pro-Action Hertfordshire	x 1 Staff 1 Safoniording Coming in	207.00	±0.00	£U.00 4363/403	LGA (MP) 1976 s. 19
455	DD6/2/17	Right Fuelcard Company	A Colair Li Saleguarding Course	£28.00	£0.00	£0.00 1407/104	LGA 1972 s. 111
456	_	Ser Company	Venicle Fuel	£53.02	£8.84	£8.84 2944/209	IGA 1972 s 111
15.7	1	Saliron Green Primary School	15% Swimming Contribution Spring 17	£67.65	\$0.00	AGSIAGS	
45/	15561	P Strack (Reimbursement)	All Saints Display Roards	200 00	20.00	20.00 4303/403	LGA (MP) 1976 s. 19
458	DD18/2/17	Total Gas & Power	Office Completed Policy	£63.36	€0.00		LGA 1972 s 111
459	DD17/2/17	DD17/2/17 Total Gas & Down	Cince Supply 30/11/16 to 31/1/1/	£289,48	£13.79	£13.79 1614/106	LGA 1972 s 111
460	15563	The state of the s	Hall Supply 31/10/16 to 31/01/17	£1,008.56	£48.03	£48.03 1614/106	GA 1872 - 111
100	2002	I utorcare Ltd	x1 Staff Emergency First Aid Training	\$156.00	50000	100,4100	LOW 18/78 111
			Total Amount	2100.00	£26.00	£26.00 1407/104	LGA 1972 s 111
			- cai Ailloung	£6,168.01	£246.59		
Muklis Councillor	3	Councillor					
					[LGA: I onal Government Acti	11. A 1	

[LGA: Local Government Act]

[PCA: Local Parish Councils Act]

litrank Councillor

Finance Officer

[WM (LAP) A: War Memorials (Local Authorities' Powers) Act]

[LGRA: Local Government and Ratings Act]

[LG (MP) A: Local Government (Miscellaneous Provisions) Act] [SHAA: Small Holding & Allotmentb Act]

Confirmed Approved  $H + \frac{1}{6} \frac{1}{1} + \frac{1}{7}$ Signed by Council on  $H + \frac{1}{6} \frac{1}{1} + \frac{1}{7}$ Confirmed Approved Responsible Finance Officer

[Open Spaces Act] [Employee Fidelity, Employers Liability (Compolsury Insurance)] [Local Authorities' Powers Act Extended by Local Government Act] [LA (Members Allowance) (England) Regulations 2003,SI 2003/1021]

07-Feb-17

8 —	No .	Payso	,		YA	Nominal	Statutory
461	15563	Capital Badnes I to	Cetalis	Amount £	Reclaim	Code	Power
462	15564	Fietros & Borohamurod Museum	A I Laper Badge	£13.47	£1.65	£1.65 1422/104	LGA 1972 s. 111
463	15555	Lisuado e policialimono Masenti	Mayoral Christmas Card Image Donation	£50.00	£0.00	£0.00 1422/104	LGA 1972 s. 111
464	1000	rieidoldille County Council	Payroll: Superannuation Feb 2017	£4,274.26		£0.00 1301/103	LGA 1972 s 112 (1)
	10000	IMAC	Payroll: Tax & NI Feb 2017	£4,552.97	60.00	£0.00 1301/103	CA 1077 2 142 (4)
400	15567	R Jarvis	Weekend Hall Cover 4th & 5th Feb 17	£18 80	50.00	1603/106	LOW 18/2 S. 1.17 (1)
466	15568	H Jones (Reimbursement)	x 1 Staff Eve Examination	210.00	20.00	70.00 1002/100	LGA 1972 S. 111
467	15569	Kenilworth Primary School	150/ Cuit - yo Loan Illianoli	£51.00	€0.00	£0.00 1415/104	LGA 1972 s. 111
468	15570	Purchase Power	13% Swittining Cont Spring 2017	£202.95	€0.00	£0.00 4363/403	LGA (MP) 1976 s. 19
469	חחבות -	None of the second	Franking Machine Top Up	£313.00	€0.00	£0.00 1421/104	LGA 1972 s 111
	2010/2	Construction Autopay	Payroll: February 2017	£10,816.79	€0.00	£0.00 1301/103	I GA 1972 : 112 //
L	17961	Post Office Ltd	Transit Van Road Tax	£230 00	50 00	£0.00.200000	-ON 1972 3. 112(1)
471	DD20/2/17	DD20/2/17 Right Fuelcard Company	Vehicle Fuel	2500.00		607/5467	LGA 1972 s. 111
472	DD13/2/17	DD13/2/17 Right Fuelcard Company	D	£64.69		£10.78 2944/209	LGA 1972 s. 111
473	15572	Character Company	Crawing Fee	£0.64		£0.11 2944/209	LGA 1972 s. 111
474	15573	oreveilage computery Services	IT Services	£385.00	€0.00	£0.00 1439/104	IGA 1072 - 111
	10070	Woodcock Hill Village Green	Community Grant (Replacement Chg)	£500 00	£0.00	1161/404	LOV 1915 2111
				2000.00	£0.00	20.00 4161/401	LGA 1972 s 111
			Total Amounts	£21.473.57	613 84		
1					2 1000		

[LGA: Local Government Act]
[PCA: Local Parish Councils Act]

Struk Councillor

Finance Officer

[WM (LAP) A. War Memorials (Local Authorities' Powers) Act]

[LGRA: Local Government and Ratings Act]

[LG (MP) A: Local Government (Miscellaneous Provisions) Act]

[SHAA: Small Holding & Allotmentb Act]

Responsible Finance Officer

20-Feb-17

[LA (Members Allowance) (England) Regulations 2003,SI 2003/1021] [Open Spaces Act] [Employee Fidelity, Employers Liability (Compolsury Insurance)] [Local Authorities' Powers Act Extended by Local Government Act]

amc computer supplies         Sony Projector         £438.00         £73.00         439/104           7 Affinity Water         Allum Water Supply 1/10/16 to 31/3/17         £92.95         £0.00         2112/201           7 Affinity Water         Melrose Water Supply 1/10/16 to 31/3/17         £180.53         £0.00         2112/201           All Saints Church DCC         Exhibition Events         £80.77         £0.00         £12/106           British Telecommunication Plc         Outstanding Amount Due         £0.87         £0.00         £0.00         1420/104           Biotects Ltd         Green Lanyard Holders         £15.00         £2.50         £0.00         1420/104           First Class Business Solutions         Photocopier Costs         £15.00         £2.50         £2.50         £2.50         1422/104           Hams Coaches Ltd         School Swimming Programme Feb 17         £2.00         £0.00         1438/104         £15.00         £0.00         4363/403           Woodlands Primary School         15% Swimming Contribution Spring 17         £80.90         £0.00         4363/403           Universal Lawnmowers Ltd         New Petrol Lawnmower         £649.00         £107.34         2140/201		8.	Payee	Details	Amount 6	Reclaim	Nominal
DD1/3/17 Affinity Water   Allum Water Supply 1/10/16 to 31/3/17	4	15574	amc computer supplies	1	Amount £	Reclaim	Code
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DD1/3/17   Affinity Water   Melrose Water Supply 1/10/16 to 31/3/17   £180.53   £0.00   2112/201	1	D1/2/17	Affinite Works	Allum Water Supply 1/10/16 to 31/3/17	£92.95	£0.00	2112/201
DD1/3/17   Affinity Water	L	0	Alliny vvaler	Melrose Water Supply 1/10/16 to31/3/17	£180.53	00.03	2112/201
15575         All Saints Church DCC         Exhibition Events         £50.77		D1/3/17	Affinity Water	Office/Hall Sunniv 1/10/16 to 31/3/17	20.00	20.00	2112/201
15576         British Telecommunication Plc         Outstanding Amount Due         £60.00         £0.00         1484/104           15577         Biotects Ltd         Green Lanyard Holders         £15.00         £2.50         1420/104           15578         J Cox         Coffee Morning Advertisement         £25.00         £2.50         1420/104           15579         First Class Business Solutions         Photocopier Costs         £25.00         £0.00         3125/301           15580         L Habib         Remainder of Damage Deposit         £90.36         £15.06         1438/104           15581         Heams Coaches Ltd         School Swimming Programme Feb 17         £2.395.20         £0.00         1681/106           15582         H Jones (Reimbursement)         Dummy CCTV         £26.93         £0.00         4363/403           15584         Universal Lawnmowers Ltd         New Petrol Lawnmower         £649.00         £0.00         4363/403           15584         Universal Lawnmowers         £649.00         £107.34         £140/201		15575	All Saints Church DCC	Exhibition Ethan	£80.//	£0.00	1612/106
15577         Biotects Ltd         Outstanding Amount Due         £0.87         £0.00         1420/104           15578         J Cox         Green Lanyard Holders         £15.00         £2.50         1422/104           15579         First Class Business Solutions         Photocopier Costs         £90.36         £15.00         3125/301           15581         Heams Coaches Ltd         Remainder of Damage Deposit         £85.00         £0.00         1681/106           15582         H Jones (Reimbursement)         Dummy CCTV         £26.93         £0.00         2116/201           15584         Universal Lawnmowers Ltd         New Petrol Lawnmower         £80.90         £0.00         4363/403           New Petrol Lawnmower         £649.00         £107.34         2140/201           Total Amounts         Total Amounts         £649.00         £107.34         2140/201	4	_1	Better Telepolitics	LAIIDIUOII EVENTS	€60.00	£0.00	1484/104
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15579         First Class Business Solutions         Photocopier Costs         £25.00         £0.00         3125/301           15580         L Habib         Remainder of Damage Deposit         £90.36         £15.06         1438/104           15581         Hearns Coaches Ltd         School Swimming Programme Feb 17         £2,395.20         £0.00         1681/106           15582         H Jones (Reimbursement)         Dummy CCTV         £26.93         £0.00         216/201           15583         Woodlands Primary School         15% Swimming Contribution Spring 17         £80.90         £0.00         216/201           15584         Universal Lawnmowers Ltd         New Petrol Lawnmower         £649.00         £107.34         2140/201           Total Amounts         Face of the contribution Spring 17         £80.90         £0.00         4363/403			J Cox	Coffic Marin Advisor	₹15.00	£2.50	1422/104
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15581         Heams Coaches Ltd         School Swimming Programme Feb 17         £2,395.20         £0.00   681/106           15582         H Jones (Reimbursement)         Dummy CCTV         £26.93         £0.00   2116/201           15583         Woodlands Primary School         15% Swimming Contribution Spring 17         £80.90         £0.00   216/201           15584         Universal Lawnmowers Ltd         New Petrol Lawnmower         £649.00         £107.34   2140/201           Total Amounts         Total Amounts         £649.00         £0.00   216/201	╀	15580	L Habib	Remainder of Damage Deposit	585 00	50.00	100100
15582         H Jones (Reimbursement)         Dummy CCTV         £2,395.20         £0.00   4363/403           15583         Woodlands Primary School         15% Swimming Contribution Spring 17         £26.93         £0.00   2116/201           15584         Universal Lawnmowers Ltd         New Petrol Lawnmower         £649.00         £107.34   2140/201           Total Amounts         Total Amounts         £625.25         £62.00         £627.65	_		Heams Coaches Ltd	School Swimming Development	200.00	£0.00	1681/106
15583       Woodlands Primary School       15% Swimming Contribution Spring 17       £26.93       £0.00       2116/201         15584       Universal Lawnmowers Ltd       New Petrol Lawnmower       £649.00       £107.34       2140/201    Total Amounts	4		H lones (Beimburgener)	Programme Feb 17	£2,395.20	€0.00	4363/403
15584   Universal Lawnmowers Ltd   New Petrol Lawnmower	+		(Neiribursement)	Dummy CCTV	£26.93	£0.00	7116/201
15584 Universal Lawnmowers Ltd New Petrol Lawnmower £649.00 £107.34 2140/201  Total Amounts £649.05 £0.00 £107.34	╀	_	Woodlands Primary School	15% Swimming Contribution Spring 17	500.00	20.00	2110/201
Total Amounts £649.00 £107.34 2140/201			Universal Lawnmowers Ltd	New Potrol I seemed on opining 17	£80.90	€0.00	1363/403
				New red of Lawrimower	£649.00	£107.34	2140/201
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54 3330 64							
13 Oct 13	+						
PA 330 FA	-					110	
	-			Total Amounts			

[LGA: Local Government Act]
[PCA: Local Parish Councils Act]

Patrick Councillor

\_Finance Officer

[WM (LAP) A: War Memorials (Local Authorities' Powers) Act]

[LGRA: Local Government and Ratings Act]
[LG (MP) A: Local Government (Miscellaneous Provisions) Act]
[SHAA: Small Holding & Allotmentb Act]

\_Responsible Finance Officer

[LA (Members Allowance) (England) Regulations 2003,SI 2003/1021] [Employee Fidelity, Employers Liability (Compolsury Insurance)] [Local Authorities' Powers Act Extended by Local Government Act] [Open Spaces Act] [Open Spaces Act]

		2	NOTIFICA	
Details	Amount £	Reclaim	Code	Statutory
Water Cooler Bottles	200		Code	Power
1ED/ 0	10.34		1410/104	LGA 1972 s. 111
13% Swimming Contibution Summer 17	£138.60	€0.00	4363/403	LGA (MP) 1976 s 19
Distribution Town Crier Issue #24	£1.059.00		ARREA MOR	100000000000000000000000000000000000000
Seasonal Illuminations 2046/47	-1,000.00		4300/403	LGA 1972 S. 142
Ceasonal Illuminations 2010/11	£633.83		4869/408	LGA 1972 s. 145
Payroll: Tax & NI March 2017	£4,545.62		1301/103	100 1070 110 11
Payroll: Superannuation March 2017	20 770 73		10011100	LOW 1812 S. 112 (1)
	24,214.20		1301/103	LGA 1972 s. 112 (1)
Office Stationery Supplies	£96.18	£16.03	1422/104	I GA 1970 c 111
Weekend Hall Cover 4th 5th March 17	UC 24.3	500	100010	101 101 E a. 111
150% Outination Continues of the second continues of t	270.20	£0.00	1602/106	LGA 1972 s. 111
1078 Swilling Contibution Summer 17	£151.20	€0.00	4363/403	LGA (MP) 1976 s. 19
Payroll: March 2017	£10,799.86		1301/103	200
15% Swimming Contibution Summer 47			10011100	LOA 19/2 S. 112 (1)
Maria Community Continuation Summer 17	£75.60	€0.00	4363/403	LGA (MP) 1976 s. 19
Venicle Fuel	£53.65		2944/209	1 CA 1070 - 444
Hall Supply 30/11/16-3/2/17	2005		101111100	LOW 1817 8' 111
Try con in to ordin	£/96.94	£37.96	1613/106	LGA 1972 s. 111
Total Amounts	£22,708.28	£271 00		
		ibution Summer 17         £           ier Issue #24         £1,0           ins 2016/17         £4,1           irch 2017         £4,2           irch 2017         £4,2           pplies         £4,2           itibution Summer 17         £10,1           itibution Summer 17         £10,1           itibution Summer 17         £10,1           itibution Summer 17         £10,1           itibution Summer 17         £10,1	iails         Amount £         Rec           s         £8.34         £138.60           ribution Summer 17         £138.60         £1           rier Issue #24         £1,059.00         £1           ns 2016/17         £633.83         £           rch 2017         £4,274.26         £           pplies         £96.18         £           r 4th 5th March 17         £75.20         £           tibution Summer 17         £151.20         £           tibution Summer 17         £75.60         £           £53.65         £53.65         £           3-3/2/17         £796.94         £	ails     Amount £     R       s     £8.34       tibution Summer 17     £138.60       ier Issue #24     £1,059.00       ns 2016/17     £633.83       arch 2017     £4,274.26       pplies     £96.18       r 4th 5th March 17     £75.20       tibution Summer 17     £151.20       £10,799.86     £53.65       tibution Summer 17     £53.65       £3/2/17     £796.94

Councillor Councillor

Councillor Councillor

Finance Officer

Responsible Finance Officer

Confirmed Approved

[LGA: Local Government Act]

[PCA: Local Parish Councils Act]

[WM (LAP) A: War Memorials (Local Authorities' Powers) Act]

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[LA (Members Allowance) (England) Regulations 2003,SI 2003/1021]

[Employee Fidelity, Employers Liability (Compolsury Insurance)]

[Local Authorities' Powers Act Extended by Local Government Act]

[Open Spaces Act]

14-Mar-1

No No	Pavee			VAT	Nominal	Statutory
502 15595	Anther Tree Services	Details	Amount £	Reclaim	Code	Down
	Aming Lice Celvices	All saints Churchyard Tree Maintenance	£480.00	\$0.00	227/202	- Owel
15596	Aldenham Renaissance	Community Grant 2016/17	22.00.00	20.00	20.00 2337/203	LGA 1972 s.215
504 15597	BT	Charnes 18/2/17 to 24/2/47	£2/2.00	£0.00	£0.00 4161/401	LGA 1972 s. 111
505   15598	Boreham Wood Drop In	Community Controlled	£144.40	£24.06	£24.06 1420/104	LGA 1972 s. 111
506   15599	J Cox	Community Glam 2016/17	£400.00	€0.00	£0.00 4161/401	LGA 1972 s 111
_	Enfield Skins I td	Advertisements All Saints Coffee Mornings	£50.00		£0.00 3125/301	LGA 1972 s 111
508 15601	First Class Business Column	vielrose Allotments 12 Yard Skip Hire	£396.00	£66.00 2142/201		SHAA 1000 5 75
	Circo pagilless colundis	Photocopier Costs	86.86 <del>3</del>	£18 50 1/29/10/		C. F. G. 1000 S. Z.3
70001	Frank Cooper & Son Ltd	Stapleton Gardens Allotment Fencing	00 040 83	210.00	104	LGA 1972 s. 111
15603	Hertsmere Borough Council	High Street Planter Maintenance 4446	20,940.00	£1,490.00 9015/901		SHAA 1908 s. 23
511 15604	Hertsmere Borough Council	B Form Advantor manuscription 14/16 to 31/3/17	£960.00	£160.00 3302/303		LGA 1972 s. 111
512   15605	Hertsmere MENCAP	Community Control of Production Issue # 25	£5,933.51	£205.20 1	£205.20 1625/106,4566/405	LGA 1972 s. 142
513 15606	Hotshots Flyball Team	Community Grant 2016/1/	£500.00	£0.00 4	£0.00 4161/401	LGA 1972 s 111
514 15607	Reel Cinemas I td	Community Grant 2016/17	£300.00	£0.00	£0.00 4161/401	GA 1070 s 111
515 15608	Saffron Green Primary Salvan	Film Night 16/3/17	£956.00	£159.33 3144/301	144/301	CA 1072 - 117
516 15609	SALC	15% Swimming Contribution Spring 17	£81.90			CA (1972 S. 145)
517 15610	St Albana Education	Council Award Scheme Panel Fee	£120.00			LOA (MP) 19/6 s. 19
	Schools Schools	Community Grant 2016/17	£375.00	20.00	100/104	LGA 1972 s. 111
1001	Splash Printing Ltd	× 7 100 Members Business Cards	207.00	±0.00 4	20.00 4161/401	LGA 1972 s. 111
15612	Cash	Petty Cash Top II-	£264.00	£44.00 1422/104	422/104	LGA 1972 s. 111
		, cuy cash rop up	£270.25	£0.00 Transfer	ransfer	CA 1070 - 444
						LU. 1877.8. 1.11
5		Total Amounts	£20,542.04	£2,185.09		
Councillor						

Whichles Gouncillor

Finance Officer

[LG (MP) A: Local Government (Miscellaneous Provisions) Act]

[WM (LAP) A: War Memorials (Local Authorities' Powers) Act]

[LGA: Local Government Act] [PCA: Local Parish Councils Act]

[LGRA: Local Government and Ratings Act]

PAGE 9

Responsible Finance Officer

Confirmed Approved

Signed by Council on 4/4/i/17

[SHAA: Small Holding & Allotmentb Act]
[LA (Members Allowance) (England) Regulations 2003,SI 2003/1021]
[Employee Fidelity, Employers Liability (Compolsury Insurance)]
[Local Authorities' Powers Act Extended by Local Government Act]
[Open Spaces Act]

23-Mar-17

Schedule of accounts for payment and resultant cheques signed

No	Pavee			Š	Nominal	Statutory
1 15613	J Amer	Dro Costina Carta	Amount £	Reclaim	Code	Power
2 15614	Angel Springs   td	Fie Festival 6/5/17 and Fam Day 1/7/17	£3,500.00	€0.00	£0.00 3229/302	LGA 1972 s 145
3 15615	Arazi	Water Cooler Rental	£35.04	£5.84	£5.84 1410/104	LGA 1972 s 111
4 15616	HARTO	Returned Damage Deposit	£200.00	£0.00 565	565	ICA 1072 2 444
1	5	Affiliation to NALC & HAPTC Subscription 2017/18	£3 118 QA	50 03	10000	
5 15617	Hearns Coaches Ltd	School Swimming Programme March 2017 10	23,118.94	£0.00	£0.00 1423/104	LGA 1972 s. 143
6 15618	Hertsmere Borough Council	Waste Billing Period 1/4/17 to 24/2/49	£3,842.30	£0.00	£0.00 4363/403	LGA (MP) 1976 s. 19
7   15619	Hertfordshire County Council	Davioli: 8: 199 179 17 10 31/3/18	£2,085.60	€0.00	£0.00 1617/106	LGA 1972 s. 111
8 15620	HMRC	Description April 2017	£4,383.22	€0.00	£0.00 1301/103,1303/103	LGA 1972 s. 112 (1)
9 15621	Hertfordshire County Council	Hall Classic S :	£4,884.89	£0.00	£0.00 1301/103,1302/103	LGA 1972 s. 112 (1)
10 15622	HCI Data Ltd	rial Cleaning Supplies	£100.08	£16.68	£16.68 1616/106	LGA 1972 s. 111
11 15623	R Jarvis	remained etsireeborehamwood to gov.uk to 2019	£83.88	£13.98 1440/104	440/104	LGA 1972 s. 111
12 DD13/4/17		Payroll: April 2017	£56.40	€0.00	£0.00 1602/106	LGA 1972 s. 111
13 15624	Office Furniture On the	r ayrun. April 2017	£11,441.23	60.00	£0.00 1301/103	GA 1073 - 145 (4)
14 15625	PHS Group	Office Computer Chair	£84.00	£14.00 1422/104	422/104	IGA 1972 S. 112 (1)
15 15626	Protec Direct	Hall Bin Annual Waste Bill 1/4/17 to 31/3/18	£240.43	£40.47 1637/106	637/106	IGA 1070 5 444
16 15627	Rialtas Business Solutions 1 to	car Detenders & 2 Way Radio	£159.46	£26.58 2746/207	746/207	LGA 1972 s. 111
17 DD10/4/17	DD10/4/17 Right Fuelcard Company	Omega Software Maintenance 2017/18	£432.00	£72.00 1440/104	440/104	LGA 1972 s. 111
18 15628	Stevenage Computer Services	verilicie ruei	£67,30	£11.22 2944/209	944/209	IGA 1072 - 144
19 15629	St Nicholas Elstree Primary School	Annual Reg of eb-yc-org	£30.00	€0.00	£0.00 4666/406	IGA 1972 s. 111
20 DD5/4/17	DD5/4/17 Total Gas & Power	13% Swimming Contribution Spring 17	£73.80	€0.00	£0.00 4363/403	GA (MP) 1076 5 40
21   DD5/4/17	DD5/4/17 Total Gas & Power	riali Supply Final 2016/17	£127.21	£6.06 1	£6.06 1613/106	CA 4070
	- ciai Cas & FUWer	Office Supply Final 2016/17	2072	1000	013/100	LGA 1972 s. 111
			10.783	£4.62	£4.62 1613/106	LGA 1972 s. 111
		Total Amounts				
011			€35,042.79	£211.45		

[LGA: Local Government Act]
[PCA: Local Parish Councils Act]

BHANK Councillor

Finance Officer

Responsible Finance Officer

Signed by Council on..... Confirmed Approved

[WM (LAP) A: War Memorials (Local Authorities' Powers) Act]

[LGRA: Local Government and Ratings Act]

[LG (MP) A: Local Government (Miscellaneous Provisions) Act]

[LA (Members Allowance) (England) Regulations 2003,SI 2003/1021] [SHAA: Small Holding & Allotmentb Act]

[Employee Fidelity, Employers Liability (Compolsury Insurance)]

[Local Authorities' Powers Act Extended by Local Government Act]

[Open Spaces Act] 13-Apr-17

No No	Payee	Dataile			Nominal	Statutory
22   15630	Auditing Solution	Final Audit 2016/17	Amount £	Reclaim	Code	Power
23 DD9/5	DD9/5/17 BNP Paribas Leasing Solutions	Photosopic District	£504.00	£84.00	£84.00 1451/104	LGA 1972 s.111
24 15631	31 BT	Priotocopier Rental 9/5/17 to 8/8/17	£485.51	£80.92	£80.92 1438/104	LGA 1972 s. 111
25 . 15630	-1	l elephone Charges April 2017	£154.47	£25.74	£25.74 1420/104	LGA 1972 s 111
26 15622		Civic Festival Gazebo Purchase	£243.93	€0.00	£0.00 3142/301	IGA 1077 : 145
+		Distribution of TC Issue #26	£1,059.00	£176.00 4568/405	1568/405	IGA 1972 5 142
1	1_	Photocopier Costs	£68 29	£11 29	1301101	LON 1912 S. 142
28 15635	35 Greenbarnes Ltd	Allotments Honours Notice Board	67.003	£11.38	£11.38 1438/104	LGA 1972 s. 111
29 15636		Accomplation of Notice Board	£776.83	£129.47 2647/206	2647/206	LGA 1972 s. 111
30 15637	- 1	Accomposition Fontenay Mayoral Costs	£328.00	£0.00	£0.00 4464/404	LGA 1972 s. 144
31 15638		Weinbership Fee to 31/3/2018	£55.00	£0.00	£0.00 1423/104	LGA 1972 s. 111
32 DD24/4	DD24/4/17 Right Fuelcard Company	rear End Closedown 2016/17	£638.28	£106.38 1457/104	1457/104	LGA 1972 s. 111
33 15639	39 D Salter (Reimburgamon)	venicle ruel	£11.66	£1.94	£1.94 2944/209	LGA 1972 s 111
34 15640		Events - Folding Round Tables x 8	£284.91	£47.49 3142/301	3142/301	LGA 1972 s 145
35 15641		15% Swimming Contribution	£75.60	60.00	£0.00 4363/403	GA (MD) 1076 - 40
36 15642	12 Travis Parkins	A1 Poster Grip Board - Festival Items	£121.92	£20.32	£20.32 3225/302	IGA 1079 5 145
37 15643		Fairway Hall Improvements / Festival Items	£219.31	£36,54	£36,54 1837/106 3225/202	CA 1072 5 143
1	Havis Perkins	Timber - Back of Fairway Hall	£34 00		001/100,3229/302	LUA 1972 S. 111 & 145
			231.98	£5.33	£5.33 1637/106	LGA 1972 s. 111
7		Total Amounts	£5.058.69	£725 54		

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[WM (LAP) A: War Memorials (Local Authorities' Powers) Act]
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[LG (MP) A: Local Government (Miscellaneous Provisions) Act]

Rushled Councillor

Einance Officer

Confirmed Approved Signed by Council on 14/6/17

[SHAA: Small Holding & Allotmentb Act]
[LA (Members Allowance) (England) Regulations 2003,SI 2003/1021]
[Employee Fidelity, Employers Liability (Compolsury Insurance)]
[Local Authorities' Powers Act Extended by Local Government Act]
[Open Spaces Act]

04-May-17

Elstree and Borehamwood Town Council

2017/18

Schedule of accounts for payment and resultant cheques signed

7	1	61	60	59		;   e	2 8	8 8	η 4		52		L	g g	48	\$	47	6	5	L	43	42	4.	L		38	8	व
10000		DD19/5/17	D17/5/17	D17/5/17	15662				15658		JU8/5/17	JU15/5/17	15657	15656	15655	15654	15653	15652	15651	15650	15649	15648	15647	15646	15645	15644	8	Cheque
Zunch municipal	Total Gas & FOWE	Total Cas & Down	DD17/5/17 Total Gas & Power	DD17/5/17 Total Gas & Power	I Pascu	J Allen	R Burt	T GI	R Jarvis	Stewards Payments	DD8/5/17 Right Fuelcard Company	DD15/5/17 NatWest Autopay	S Miles	R Jarvis	HMRC	Hertfordshire County Council	Hertfordshire County Council	Hearns Coaches Ltd	Hearns Coaches Ltd	Hertsmere Borough Council	Herts Signs & Graphics Ltd	G Franklin	Frank Cooper & Son Ltd	First Class Business Solutions	Elstree Screen Heritage	Angel Springs Ltd	Payee	
Annual Insurance 1/6/17 to 31/5/18	Hall Electricity Supply to 3/5/17	riali das Supply to 30/4/17	Hall Cas Strands to 2014/17	Offices Gas Supply to 30/4/17	Steward Pre Festival 6/5/17	Head Steward Pre Festival 6/5/17		Vehicle Fuel	Payroll: May 2017	Hall Kitchen and WC Maintenance	Weekend Hall Cover x 12 Hrs	Payroll: Tax & NI May 2017	Payroll: Superannuation May 2017	Hall/Office/Events Supplies	School Swimming Programme April 17	Senior Citizens Coach Trips x 4	Blockage Sewer Repair All Saints Churchyard	Car Park Alluminium Sign	Elstree War Mem Spring Maintenance	Stapleton Gardens New Allotments	Photocopier Ink	50% Cont Towards Centenary Town Crier	Water Cooler Bottle	Details				
55 552 61	£249.84	£746.42	2,260.02	200.00	556 00	£64.00	£64.00	£64.00	£72.00		£56.40	£11,543.27	£210.00	£112.80	£4,929.71	£4,383.22	£364.30	£1,397.20	£2,475.00	£504.00	£675.60	£130.00	£28,416.00	£9.60	£390.00	£8.34	Amount £	
												£0.00		€0.00	£0.00		£60.72	£0.00	€0.00	£84.00	£112.60	00.0 <del>3</del>	£4,736.00	£1.60	£0.00	£1.39	Reclaim	VAT
FOUND TANKE	£11.90 1613/106	£35.54 1614/106	£12.38 1614/106	20070120	ED DD 3310/203	£0.00 3210/302	£0.00 3210/302	£0.00 3210/302	£0.00 3210/302		£9.40 2944/209	£0.00 1301/103	£0.00 1637/106	£0.00 1602/106	£0.00 1301/103,1302/103	£0.00 1301/103,1303/103	1422/104,1616/106,3127	£0.00 4363/403	£0.00 4767/407	£84.00 2339/203	£112.60 1637/106,1625/106	£0.00 2203/202	£4,736.00 9015/901,2155/201	£1.60 1438/104	£0.00 4566/405	£1.39 1410/104	Code	Nominal
100 1000	LGA 1972 s. 111	LGA 1972 s. 111	LGA 1972 s. 111	LUA 1972 S. 145	CA 1010 - 147	I GA 1972 s 145	LGA 1972 s 145	LGA 1972 s. 145	LGA 1972 s. 145		LGA 1972 s. 111	LGA 1972 s. 112 (1)	LGA 1972 s. 111	LGA 1972 s. 111	LGA 1972 s. 112 (1)	LGA 1972 s. 112 (1)	£60.72 1422/104,1616/106,3127 LGA 1972 S. 145 & 111	LGA (MP) 1976 s. 19	LGA 1972 s, 145	LGA 1906 s. 9(b)	LGA 1972 s. 111	LGA 1948 s. 133	SHAA 1908 s. 23	LGA 1972 s. 111	LGA 1972 s. 142	LGA 1972 s.111	Power	Statutory

Councillor  Responsible Finance Officer  Confirmed Approved Signed by Council on	3_	
76/17	Total Amounts	
[LGA: Local Government Act] [PCA: Local Parish Councils Act] [WM (LAP) A: War Memorials (Local Authori [LGRA: Local Government and Ratings Act] [LG (MP) A: Local Government (Miscellaneo [SHAA: Small Holding & Allotmentb Act] [LA (Members Allowance) (England) Regular [Employee Fidelity, Employers Liability (Com [Local Authorities' Powers Act Extended by L [Open Spaces Act]	£55,605.44 £5,005.71	
[LGA: Local Government Act] [PCA: Local Government Act] [PCA: Local Parish Councils Act] [WM (LAP) A: War Memorials (Local Authorities' Powers) Act] [LGRA: Local Government and Ratings Act] [LG (MP) A: Local Government (Miscellaneous Provisions) Act] [SHAA: Small Holding & Allotmentb Act] [LA (Members Allowance) (England) Regulations 2003,SI 2003/1021] [La (Members Allowance) (England) Regulations 2003,SI 2003/1021] [Local Authorities' Powers Act Extended by Local Government Act] [Open Spaces Act]		