

ELSTREE AND BOREHAMWOOD TOWN COUNCIL



FULL COUNCIL

MINUTES of a meeting held at Fairway Hall, Town Council Offices, Brook Close, Borehamwood, WD6 5BT on Wednesday 14th June 2017 at 7.30pm.

Present:

- Cllr E Silver (Kenilworth Ward) (Mayor)
- Cllr V Eni (Brookmeadow Ward) (Deputy Mayor)
- Cllr C Barker (Brookmeadow Ward)
- Cllr C Butchins (Hillside Ward)
- Cllr R Butler (Cowley Hill Ward)
- Cllr Mrs S Parnell (Hillside Ward)
- Cllr S Rubner (Brookmeadow Ward)
- Cllr G Silver (Kenilworth Ward)
- Cllr Mrs P Strack (Hillside Ward)
- Cllr Mrs F Turner (Elstree Ward)

In Attendance: H Jones – Town Clerk and RFO

Prior to the commencement of the meeting, a period of reflection was held in respect of the Grenfell Tower disaster. The Council recorded its thanks and appreciation to the Emergency Services for their professionalism in dealing with the incident. The thoughts and good will of the Council were with all those affected.

11. APOLOGIES FOR NON-ATTENDANCE

Apologies for absence were received from Cllr A Coleshill (Other Business), Cllr Mrs A Mitchell (Other Business) and Cllr G Franklin (Other Business).

12. DECLARATIONS OF COUNCILLORS' INTERESTS

The following declarations of Councillors' interests were made:

Committee Member	Minute Number	Nature of Interest
Cllr Mrs S Parnell	18 (ii) – (iii)	Disclosable Pecuniary Interest (DPI)
Cllr Mrs P Strack	18 (ii) – (iii)	Disclosable Pecuniary Interest (DPI)
Cllr C Butchins	18 (iii)	Disclosable Pecuniary Interest (DPI)
Cllr G Franklin	19 Accounts for Payment - Voucher No. 42	Disclosable Pecuniary Interest (DPI)

Members declaring a Disclosable Pecuniary Interest refrained from taking part in any discussion or decision making processes relating to those items.

13. MINUTES OF COUNCIL

It was RESOLVED that:

the Minutes of the Annual Council Meeting held on 24 May 2017 be signed by the Mayor as a true record and adopted by the Council.

14. COMMUNITY AWARDS

It was RESOLVED that:

a presentation of community awards be made at Full Council on 13 September 2017 to designated representatives of Elstree and Borehamwood Museum (with invitation to Boreham Wood Football Club for the presentation of book 'The Move from Eldon Avenue to Meadow Park').

15. OUTSIDE BODIES

Leeming/Aycliffe Big Local Advisory Panel

Cllr V Eni reported that he had not received invitations to meetings of the above group. It was noted that details of designated representatives for the 2017/18 Municipal Year had been provided to all Outside Bodies and that further enquiries

would be made by the Office in relation to the Town Council's involvement with Big Local.

Elstree and Borehamwood Museum Group

Cllr E Silver reported that the Museum had now been open for three and a half years and had presented eight temporary exhibitions in this time. In 2016/17 exhibitions included 'Down the Shops' (in which Mary Hanson's shop was reconstructed by volunteers) and 'From Village to Town' (where many hours were spent interviewing residents). Council Members recorded their thanks to Matt Caro and the volunteers for their hard work on this project.

The Council also wished to record its acknowledgement that it was good for the Town that a relatively small museum attracted such high visitor numbers: In 2016/17 these were 2,697 (with 404 events and 594 outreach events).

Volunteer numbers had stabilised at 30 with 5,604 volunteer hours recorded in the year. Four school classes had visited the Museum and similarly the Museum had visited five schools directly. The 'Going Down the Village' reminiscence group had attracted 24 regular attendees. There were 117 Friends of the Museum and two events had been held in the past year: 'Fred Thomas and The Writers in the Wood' and on 24 May 2017 D Armitage gave a presentation on Shenley in the 1900s followed by a Film Quiz.

Borehamwood & Elstree Twin Town Association

Cllr C Butchins reported on the trip to Fontenay-aux-Roses on 10 June 2017 at which there was a 'super heroes' themed event with music and dancing. The Council welcomed the news that the Mayor of Fontenay-aux-Roses was attending the Council's Festival on Families Day. Once again, Members applauded the commitment and hard work of the BETTA group.

Elstree, Borehamwood and District Community Association

Cllr Mrs S Parnell reported that the Allum Hall continued to prosper with improved seating having been obtained for the facility. As with other community halls in the local area, bookings were steady but could be better.

Community Hertsmere

Cllr Mrs P Strack and Cllr C Butchins reported on having attended a meeting at Farriers Way Community Centre in South Borehamwood. Outreach was now being provided into Potters Bar and Bushey. Summer family coach trips were planned to destinations including Cambridge, Brighton and Thorpe Park. Other initiatives included computer training, a volunteering 'catch up' and the 'Queen's Award for Voluntary Service'.

Aldenham Country Park

Cllr Mrs P Strack provided Members with an update report on the issues surrounding the retention of the reservoir and the playground area. It was noted that Members would be kept informed of developments and that the Local Plan prepared by Hertsmere Borough Council remained at consultation stage.

First Impressions Group

Cllr Mrs P Strack reported that plans to celebrate 150 years of the Railways continued and that new banners were in place. Thanks were recorded to R Redman (First Impressions), P Welsh (First Impressions) and H Shade (Hertsmere Borough Council).

16. SIGNED MINUTES AND DELEGATED POWER

It was RESOLVED that:

the signed Minutes of the following Committee meetings be received together with any recommendations not previously adopted:

A Entertainments Committee	7 March 2017
B Environment and Planning Committee	14 February 2017
C Environment and Planning Committee	14 March 2017
D Environment and Planning Committee	25 April 2017
E General Management Committee	9 February 2017
F General Management Committee	27 April 2017
G Transport Forum	22 February 2017

17. ANNUAL RETURN 2016/17

It was RESOLVED that:

- (i) the Annual Return (Year ending 31 March 2017) (Section 1 – Annual Governance Statement 2016/17) be received and the Mayor and Clerk of the Council/RFO be duly approved to sign and submit to the External Auditors;**
- (ii) the Annual Return (Year ending 31 March 2017) (Section 2 – Statement of Accounts 2016/17) be received and the Mayor and Clerk of the Council/RFO be duly approved to sign and submit to the External Auditors;**

- (iii) the dates for the notice of audit: Notice of electors' rights to see accounts 15 June 2017 to 26 July 2017 be received and approved; and
- (iv) it be noted that the annual return be submitted to External Auditor (BDO) together with supporting documentation by 10 July 2017 (the Town Council's date of submission would be 28 June 2017).

18. GRANT APPLICATIONS

It was noted that some Members had asked for financial reports accompanying grant applications to be as thorough as possible (i.e. including a specific breakdown of costs where this was relevant to assisting Councillors in determining the merits of an application).

It was **RESOLVED** that:

the following Community Grants as referred to Full Council by the General Management Committee at its meeting on 25 May 2017 be approved and agreed for payment:

<u>Organisation</u>	<u>Award</u>	<u>Purpose of Grant</u>	<u>Conditions and Power</u>
(i) Herts Inclusive Theatre	£425	Theatre performance costs	Inclusion of Float entry in 2017 Civic Parade (Local Government Act 1972, s.145)
(ii) Monday Club	£400	Coach Trip	(Local Government (Miscellaneous Provisions) Act 1976, s.19)
(iii) DR96	£400	Coach Trip	Prior sight of statement of accounts (Received) (Local Government (Miscellaneous Provisions) Act 1976, s.19)

19. ACCOUNTS FOR PAYMENT

It was **RESOLVED** that:

the payment of accounts be confirmed as follows:

Page	Vch.	2016/17 Date	
1-2	443-460	07/02/17	£ 11,210.72
3-4	461-474	20/02/17	£ 21,473.57
5-6	475- 488	03/03/17	£ 4,220.51
7-8	489-501	14/03/17	£ 22,708.28
9-10	502-519	23/03/17	£ 20,542.04
		Sub Total	£ 80,155.12

Page	Vch.	2017/18 Date	
11-12	1-21	13/04/17	£ 35,042.79
13-14	22-37	04/05/17	£ 5,058.69
15-16	38-62	18/05/17	£ 55,605.44
		Sub Total	£ 95,706.92
		Grand Total	£ 175,862.04

[In addition to the Agenda appendices, copies of the above vouchers are appended to these Minutes and published on the Town Council's website as part of this document - www.elstreeborehamwood-tc.gov.uk]

20. PUBLIC PARTICIPATION – QUESTION TIME

Anti-Semitism Incidents in Borehamwood

Responding to an update report from Cllr S Rubner, Members unanimously deplored the news of an increase of incidents of Anti-Semitism in Borehamwood. Speaking as

one voice, Council Members and Staff reaffirmed their commitment not to tolerate discrimination of any kind.

It was RESOLVED that:

- (i) Hertfordshire Constabulary be notified of the Town Council's condemnation of the reported increase in incidents of Anti-Semitism in Borehamwood;**
- (ii) the Town Council's equalities policy be published at the Reception desk of the Offices; and**
- (iii) a statement on equality be included in the terms/guidance on Fairway Hall hire.**

21. CLOSE OF MEETING

The Meeting closed at 8.15 pm.

It was noted that the next Full Council meeting was scheduled to take place on Wednesday 13 September 2017 at 7.30pm at Fairway Hall, Brook Close, Borehamwood, WD6 5BT.

Date:..... MAYOR.....

VOUCHER SHEETS

Elstree and Borehamwood Town Council

2016/17

Schedule of accounts for payment and resultant cheques signed

Voucher No	Cheque No	Payee	Details	Amount £	VAT Reclaim	Nominal Code	Statutory Power
443	15549	Angel Springs Ltd	Water Cooler	£51.48	£8.58	1410/104	LGA 1972 s. 111
444	15550	BT	Charges 17/10/16 to 31/1/17	£357.85	£27.59	1420/104	LGA 1972 s. 111
445	DD9/2/17	BNP Paribas	Photocopier Hire Costs	£485.51	£80.92	1438/104	LGA 1972 s. 111
446	15551	Cowley Hill Primary School	15% Swimming Contribution Spring 17	£147.60	£0.00	4363/403	LGA (MP) 1976 s. 19
447	15552	First Class Business Solutions	Photocopier Costs	£46.08	£7.68	1438/104	LGA 1972 s. 111
448	15553	Hearns Coaches Ltd	School Swimming Programme Jan 17	£2,744.50	£0.00	4363/403	LGA (MP) 1976 s. 19
449	15554	Hertfordshire County Council	Hall / Office Supplies	£150.96	£25.16	1422/104, 1616/106	LGA 1972 s. 111
450	15555	HAPTC	x 1 Member Training	£40.00	£0.00	1435/104	LGA 1972 s. 111
451	15556	Merfield Primary School	15% Swimming Contribution Spring 17	£135.30	£0.00	4363/403	LGA (MP) 1976 s. 19
452	15557	Cash	Petty Cash Top Up	£275.01	£0.00	Transfer	LGA 1972 s. 111
453	15558	Parkside School	15% Swimming Contribution Spring 17	£67.65	£0.00	4363/403	LGA (MP) 1976 s. 19
454	15559	Pro-Action Hertfordshire	x 1 Staff L1 Safeguarding Course	£28.00	£0.00	1407/104	LGA 1972 s. 111
455	DD6/2/17	Right Fuelcard Company	Vehicle Fuel	£53.02	£8.84	2944/209	LGA 1972 s. 111
456	15560	Saffron Green Primary School	15% Swimming Contribution Spring 17	£67.65	£0.00	4363/403	LGA (MP) 1976 s. 19
457	15561	P Strack (Reimbursement)	All Saints Display Boards	£63.36	£0.00	3125/301	LGA 1972 s. 111
458	DD18/2/17	Total Gas & Power	Office Supply 30/1/16 to 31/1/17	£289.48	£13.79	1614/106	LGA 1972 s. 111
459	DD17/2/17	Total Gas & Power	Hall Supply 31/10/16 to 31/01/17	£1,008.56	£48.03	1614/106	LGA 1972 s. 111
460	15562	Tutorcare Ltd	x1 Staff Emergency First Aid Training	£156.00	£26.00	1407/104	LGA 1972 s. 111
			Total Amounts	£6,168.01	£246.59		

 Councillor

 Councillor

 Finance Officer

- [LGA: Local Government Act]
- [PCA: Local Parish Councils Act]
- [WM (LAP) A: War Memorials (Local Authorities' Powers) Act]
- [LGRA: Local Government and Ratings Act]
- [LG (MP) A: Local Government (Miscellaneous Provisions) Act]
- [SHAA: Small Holding & Allotment Act]



Responsible Finance Officer

Confirmed Approved

Signed by Council on

14/6/17

[LA (Members Allowance) (England) Regulations 2003, SI 2003/1021]

[Employee Fidelity, Employers Liability (Compulsory Insurance)]

[Local Authorities' Powers Act Extended by Local Government Act]

[Open Spaces Act]

07-Feb-17

Responsible Finance Officer



Confirmed Approved

Signed by Council on

14/6/17

[LA (Members Allowance) (England) Regulations 2003, SI 2003/1021]

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20-Feb-17


Responsible Finance Officer

Confirmed Approved

Signed by Council on.....

14/6/17

[LA (Members Allowance) (England) Regulations 2003, SI 2003/1021]

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03-Mar-17

Schedule of accounts for payment and resultant cheques signed

Voucher No	Cheque No	Payee	Details	Amount £	VAT Reclaim	Nominal Code	Statutory Power
489	15585	Angel Springs Ltd	Water Cooler Bottles	£8.34	£1.39	1410/104	LGA 1972 s. 111
490	15586	Cowley Hill School	15% Swimming Contribution Summer 17	£138.60	£0.00	4363/403	LGA (MP) 1976 s. 19
491	15587	D2D Distribution Ltd	Distribution Town Crier Issue #24	£1,059.00	£176.50	4568/405	LGA 1972 s. 142
492	15588	e-on	Seasonal Illuminations 2016/17	£633.83	£30.18	4869/408	LGA 1972 s. 145
493	15589	HMRC	Payroll: Tax & NI March 2017	£4,545.62	£0.00	1301/103	LGA 1972 s. 112 (1)
494	15590	Hertfordshire County Council	Payroll: Superannuation March 2017	£4,274.26	£0.00	1301/103	LGA 1972 s. 112 (1)
495	15591	Hertfordshire County Council	Office Stationery Supplies	£96.18	£16.03	1422/104	LGA 1972 s. 111
496	15592	R Jarvis	Weekend Hall Cover 4th 5th March 17	£75.20	£0.00	1602/106	LGA 1972 s. 111
497	15593	Meryfield Primary School	15% Swimming Contribution Summer 17	£151.20	£0.00	4363/403	LGA (MP) 1976 s. 19
498	DD15/3/17	NatWest Autopay	Payroll: March 2017	£10,799.86	£0.00	1301/103	LGA 1972 s. 112 (1)
499	15594	Parkside Primary School	15% Swimming Contribution Summer 17	£75.60	£0.00	4363/403	LGA (MP) 1976 s. 19
500	DD13/3/17	Right Fuelcard Company	Vehicle Fuel	£53.65	£8.94	2944/209	LGA 1972 s. 111
501	DD25/4/17	Total Gas & Power	Hall Supply 30/11/16-3/2/17	£796.94	£37.96	1613/106	LGA 1972 s. 111
			Total Amounts	£22,708.28	£271.00		

P. Pharaoh
Councillor

Ch. Chutchee
Councillor

[Signature]
Finance Officer

[Signature]
Responsible Finance Officer

Confirmed Approved

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Signed by Council on.....

14/6/17

14-Mar-17

Elstree and Borehamwood Town Council

2016/17

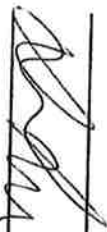
Schedule of accounts for payment and resultant cheques signed

Voucher No	Cheque No	Payee	Details	Amount £	VAT Reclaim	Nominal Code	Statutory Power
502	15595	Anther Tree Services	All saints Churchyard Tree Maintenance	£480.00	£0.00	2337/203	LGA 1972 s.215
503	15596	Aldenhams Renaissance	Community Grant 2016/17	£272.00	£0.00	4161/401	LGA 1972 s. 111
504	15597	BT	Charges 16/2/17 to 31/3/17	£144.40	£24.06	1420/104	LGA 1972 s. 111
505	15598	Boreham Wood Drop In	Community Grant 2016/17	£400.00	£0.00	4161/401	LGA 1972 s. 111
506	15599	J Cox	Advertisements All Saints Coffee Mornings	£50.00	£0.00	3125/301	LGA 1972 s. 111
507	15600	Enfield Skips Ltd	Melrose Allotments 12 Yard Skip Hire	£396.00	£66.00	2142/201	LGA 1972 s. 111
508	15601	First Class Business Solutions	Photocopier Costs	£98.98	£16.50	1438/104	LGA 1972 s. 111
509	15602	Frank Cooper & Son Ltd	Stapleton Gardens Allotment Fencing	£8,940.00	£1,490.00	9015/901	SHAA 1908 s. 23
510	15603	Hertsmeere Borough Council	High Street Planter Maintenance 1/4/16 to 31/3/17	£960.00	£160.00	3302/303	LGA 1972 s. 111
511	15604	Hertsmeere Borough Council	B Forum Advert/TTC Production Issue # 25	£5,933.51	£205.20	1629/106, 4566/405	LGA 1972 s. 111
512	15605	Hertsmeere MENCAP	Community Grant 2016/17	£600.00	£0.00	4161/401	LGA 1972 s. 111
513	15606	Hotshots Flyball Team	Community Grant 2016/17	£300.00	£0.00	4161/401	LGA 1972 s. 111
514	15607	Reel Cinemas Ltd	Film Night 16/3/17	£956.00	£159.33	3144/301	LGA 1972 s. 145
515	15608	Saffron Green Primary School	15% Swimming Contribution Spring 17	£81.90	£0.00	4363/403	LGA (MP) 1976 s. 19
516	15609	SALC	Council Award Scheme Panel Fee	£120.00	£20.00	1456/104	LGA 1972 s. 111
517	15610	St Albans Educational Partnership for Schools	Community Grant 2016/17	£375.00	£0.00	4161/401	LGA 1972 s. 111
518	15611	Splash Printing Ltd	x 7 100 Members Business Cards	£264.00	£44.00	1422/104	LGA 1972 s. 111
519	15612	Cash	Petty Cash Top Up	£270.25	£0.00	Transfer	LGA 1972 s. 111
Total Amounts				£20,542.04	£2,185.09		


Councillor


Finance Officer

- [LGA: Local Government Act]
- [PCA: Local Parish Councils Act]
- [WM (LAP) A: War Memorials (Local Authorities' Powers) Act]
- [LGRA: Local Government and Ratings Act]
- [LG (MP) A: Local Government (Miscellaneous Provisions) Act]


Responsible Finance Officer

Confirmed Approved

Signed by Council on

14/6/17

[SHAA: Small Holding & Allotment Act]

[LA (Members Allowance) (England) Regulations 2003, SI 2003/1021]

[Employee Fidelity, Employers Liability (Compulsory Insurance)]

[Local Authorities' Powers Act Extended by Local Government Act]

[Open Spaces Act]

23-Mar-17

Schedule of accounts for payment and resultant cheques signed

Voucher No	Cheque No	Payee	Details	Amount £	VAT Reclaim	Nominal Code	Statutory Power
1	15613	J Amer	Pre Festival 6/5/17 and Fam Day 1/7/17	£3,500.00	£0.00	3229/302	LGA 1972 s.145
2	15614	Angel Springs Ltd	Water Cooler Rental	£35.04	£5.84	1410/104	LGA 1972 s.111
3	15615	Arazi	Returned Damage Deposit	£200.00	£0.00	565	LGA 1972 s.111
4	15616	HAPTC	Affiliation to NALC & HAPTC Subscription 2017/18	£3,118.94	£0.00	1423/104	LGA 1972 s.143
5	15617	Hearns Coaches Ltd	School Swimming Programme March 2017	£3,842.30	£0.00	4363/403	LGA (MP) 1976 s.19
6	15618	Hertsmere Borough Council	Waste Billing Period 1/4/17 to 31/3/18	£2,085.60	£0.00	1617/106	LGA 1972 s.111
7	15619	Hertfordshire County Council	Payroll: Superannuation April 2017	£4,383.22	£0.00	1301/103, 1303/103	LGA 1972 s.112 (1)
8	15620	HMRC	Payroll: Tax & NI April 2017	£4,884.89	£0.00	1301/103, 1302/103	LGA 1972 s.112 (1)
9	15621	Hertfordshire County Council	Hall Cleaning Supplies	£100.08	£16.68	1616/106	LGA 1972 s.111
10	15622	HCI Data Ltd	Renewal elstreeborehamwood lc.gov.uk to 2019	£83.88	£13.98	1440/104	LGA 1972 s.111
11	15623	R Jarvis	Weekend Hall Cover 8th & 9th April 2017	£56.40	£0.00	1602/106	LGA 1972 s.111
12	DD13/4/17	NatWest Autopay	Payroll: April 2017	£11,441.23	£0.00	1301/103	LGA 1972 s.112 (1)
13	15624	Office Furniture On-line	Office Computer Chair	£84.00	£14.00	1422/104	LGA 1972 s.111
14	15625	PHS Group	Hall Bin Annual Waste Bill 1/4/17 to 31/3/18	£240.43	£40.47	1637/106	LGA 1972 s.111
15	15626	Protec Direct	Ear Defenders & 2 Way Radio	£159.46	£26.58	2746/207	LGA 1972 s.111
16	15627	Rialtas Business Solutions Ltd	Omega Software Maintenance 2017/18	£432.00	£72.00	1440/104	LGA 1972 s.111
17	DD10/4/17	Right Fuelcard Company	Vehicle Fuel	£67.30	£11.22	2944/209	LGA 1972 s.111
18	15628	Stevenage Computer Services	Annual Reg of eb-yc-org	£30.00	£0.00	4666/406	LGA 1972 s.111
19	15629	St Nicholas Elstree Primary School	15% Swimming Contribution Spring 17	£73.80	£0.00	4363/403	LGA (MP) 1976 s.19
20	DD5/4/17	Total Gas & Power	Hall Supply Final 2016/17	£127.21	£6.06	1613/106	LGA 1972 s.111
21	DD5/4/17	Total Gas & Power	Office Supply Final 2016/17	£97.01	£4.62	1613/106	LGA 1972 s.111
			Total Amounts	£35,042.79	£211.45		

Michael
Councillor

[LGA: Local Government Act]
[PCA: Local Parish Councils Act]

P. Stank Councillor

[Signature] Finance Officer

[Signature] Responsible Finance Officer

Confirmed Approved
Signed by Council on.....

14 | 6 | 17

[WM (LAP) A: War Memorials (Local Authorities' Powers) Act]
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[Local Authorities' Powers Act Extended by Local Government Act]
[Open Spaces Act]
13-Apr-17

2017/18⁴

P. Stride
Councillor

Gordon
Councillor

[Signature]
Finance Officer

Voucher No	Cheque No	Payee	Details	Amount £	VAT Reclaim	Nominal Code	Statutory Power
22	15630	Auditing Solutions Ltd	Final Audit 2016/17	£504.00	£84.00	1451/104	LGA 1972 s.111
23	DD9/5/17	BNP Paribas Leasing Solutions	Photocopier Rental 9/5/17 to 8/8/17	£485.51	£80.92	1438/104	LGA 1972 s. 111
24	15631	BT	Telephone Charges April 2017	£154.47	£25.74	1420/104	LGA 1972 s. 111
25	15632	Buyer Direct Ltd	Civic Festival Gazebo Purchase	£243.93	£0.00	3142/301	LGA 1972 s. 145
26	15633	D2D Distribution Ltd	Distribution of TC Issue #26	£1,059.00	£176.00	4568/405	LGA 1972 s. 142
27	15634	First Class Business Solutions	Photocopier Costs	£68.29	£11.38	1438/104	LGA 1972 s. 111
28	15635	Greenbarnes Ltd	Allotments Honours Notice Board	£776.83	£129.47	2647/206	LGA 1972 s. 111
29	15636	BETTA	Accommodation Fontenay Mayoral Costs	£328.00	£0.00	4464/404	LGA 1972 s. 144
30	15637	PRO-Action Hertfordshire	Membership Fee to 31/3/2018	£55.00	£0.00	1423/104	LGA 1972 s. 111
31	15638	Rialtas Business Solutions Ltd	Year End Closedown 2016/17	£638.28	£106.38	1457/104	LGA 1972 s. 111
32	DD24/4/17	Right Fuelcard Company	Vehicle Fuel	£11.66	£1.94	2944/209	LGA 1972 s. 111
33	15639	D Saller (Reimbursement)	Events - Folding Round Tables x 8	£284.91	£47.49	3142/301	LGA 1972 s. 145
34	15640	St Nicholas Elstree School	15% Swimming Contribution	£75.60	£0.00	4363/403	LGA (MP) 1976 s. 19
35	15641	UK Point of Sale Group Ltd	A1 Poster Grip Board - Festival Items	£121.92	£20.32	3225/302	LGA 1972 s. 145
36	15642	Travis Perkins	Fairway Hall Improvements / Festival Items	£219.31	£36.54	1637/106, 3225/302	LGA 1972 s. 111 & 145
37	15643	Travis Perkins	Timber - Back of Fairway Hall	£31.98	£5.33	1637/106	LGA 1972 s. 111
			Total Amounts	£5,058.69	£725.51		

- [LGA: Local Government Act]
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- [LG (MP) A: Local Government (Miscellaneous Provisions) Act]

.....
Responsible Finance Officer

Confirmed Approved Signed by Council on.....

14/6/17

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04-May-17

Schedule of accounts for payment and resultant cheques signed

Voucher No	Cheque No	Payee	Details	Amount £	VAT Reclaim	Nominal Code	Statutory Power
38	15644	Angel Springs Ltd	Water Cooler Bottle	£8.34	£1.39	1410/104	LGA 1972 s. 111
39	15645	Elstree Screen Heritage	50% Cont Towards Centenary Town Crier	£390.00	£0.00	4566/405	LGA 1972 s. 142
40	15646	First Class Business Solutions	Photocopier Ink	£9.60	£1.60	1438/104	LGA 1972 s. 111
41	15647	Frank Cooper & Son Ltd	Stapleton Gardens New Allotments	£28,416.00	£4,736.00	9015/901.2155/201	SHAA 1908 s. 23
42	15648	G Franklin	Elstree War Mem Spring Maintenance	£130.00	£0.00	2203/202	LGA 1948 s. 133
43	15649	Herts Signs & Graphics Ltd	Car Park Aluminium Sign	£875.60	£112.60	1637/106,1625/106	LGA 1972 s. 111
44	15650	Hertsmere Borough Council	Blockage Sewer Repair All Saints Churchyard	£504.00	£84.00	2339/203	LGA 1906 s. 9(b)
45	15651	Hearns Coaches Ltd	Senior Citizens Coach Trips x 4	£2,475.00	£0.00	4767/407	LGA 1972 s. 145
46	15652	Hearns Coaches Ltd	School Swimming Programme April 17	£1,397.20	£0.00	4363/403	LGA (MP) 1976 s. 19
47	15653	Hertfordshire County Council	Hall/Office/Events Supplies	£364.30	£60.72	1422/104,1616/106,2127	LGA 1972 s. 145 & 111
48	15654	Hertfordshire County Council	Payroll: Superannuation May 2017	£4,383.22	£0.00	1301/103,1303/103	LGA 1972 s. 112 (1)
49	15655	HMRC	Payroll: Tax & NI May 2017	£4,929.71	£0.00	1301/103,1302/103	LGA 1972 s. 112 (1)
50	15656	R Jarvis	Weekend Hall Cover x 12 Hrs	£112.80	£0.00	1602/106	LGA 1972 s. 111
51	15657	S Miles	Hall Kitchen and WC Maintenance	£210.00	£0.00	1637/106	LGA 1972 s. 111
52	DD15/5/17	NatWest Autopay	Payroll: May 2017	£11,543.27	£0.00	1301/103	LGA 1972 s. 112 (1)
53	DD8/5/17	Right Fuelcard Company	Vehicle Fuel	£56.40	£9.40	2944/209	LGA 1972 s. 111
		Stewards Payments					
54	15658	R Jarvis	Head Steward Pre Festival 6/5/17	£72.00	£0.00	3210/302	LGA 1972 s. 145
55	15659	Y Gill	Steward Pre Festival 6/5/17	£64.00	£0.00	3210/302	LGA 1972 s. 145
56	15660	R Burt	Steward Pre Festival 6/5/17	£64.00	£0.00	3210/302	LGA 1972 s. 145
57	15661	J Allen	Steward Pre Festival 6/5/17	£64.00	£0.00	3210/302	LGA 1972 s. 145
58	15662	I Pascu	Steward Pre Festival 6/5/17	£56.00	£0.00	3210/302	LGA 1972 s. 145
59	DD17/5/17	Total Gas & Power	Offices Gas Supply to 30/4/17	£260.02	£12.38	1614/106	LGA 1972 s. 111
60	DD17/5/17	Total Gas & Power	Hall Gas Supply to 30/4/17	£746.42	£35.54	1614/106	LGA 1972 s. 111
61	DD19/5/17	Total Gas & Power	Hall Electricity Supply to 3/5/17	£249.84	£11.90	1613/106	LGA 1972 s. 111
62	15663	Zurich Municipal	Annual Insurance 1/6/17 to 31/5/18	£5,583.61	£0.00	1424/104	LGA 1972 s. 111

