ELSTREE AND BOREHAMWOOD TOWN COUNCIL GENERAL MANAGEMENT COMMITTEE

MINUTES of the Meeting held on Thursday **21st May 2009** at Fairway Hall, Brook Close, Borehamwood, starting at 19:30 hours.

PRESENT:	Councillors:	J Heywood (Chairman) K Bright, E Butler, P Swallow
	in attendance:	J Charin, Town Clerk B Simon, Leisure & Entertainments Advisor

1 APOLOGIES FOR NON-ATTENDANCE & SUBSTITUTIONS

Apologies were received and accepted from Cllr. G Franklin and Cllr. A Mitchell. Cllr. K Bright substituted for Cllr. A Mitchell.

2 MINUTES OF THE PREVIOUS MEETING

The Minutes of the Meeting held on 2nd April 2009 were approved and signed as a true record except that an alteration was made under 'Apologies' as Cllr. M. Heywood was mentioned instead of Cllr. J Heywood.

3 DECLARATIONS OF INTEREST

There were no declarations of interests.

4 REPORT OF THE CLERK

The Clerk provided members with an update on the dispute with Sinclair Builders. The wording of a letter for the Clerk to send to Sinclair Builders was **agreed**.

The Clerk reminded members of his review of the Town Council's internal auditors conducted immediately upon joining the Town Council and reported that he had recently contacted an alternative firm of auditors, experienced in working for town councils.

It was agreed to **recommend** to Council appointing Auditing Solutions Ltd for the year 2009/10.

On the recommendation of the Clerk, it was **agreed** that Cllr. P Strack be made a cheque signatory, following the resignation from the Town Council of Cllr. M Bright.

Cllr. J Heywood informed members that many councillors and the Mayor had been approached by Sue Perlman regarding the recently considered grant application for Community Action Hertsmere. It was **agreed** that the Clerk should send another letter to Sue Pearlman to reiterate the decision made by the General Management Committee on 2^{nd} April 2009.

5 REPORT OF THE LEISURE AND ENTERTAINMENTS ADVISOR

Ben Simon reported that preparations for the Festival were progressing according to plan; Richard Jarvis has been appointed as Head Steward. Festival programmes were distributed to those present, prior to delivery to the general public.

The fireworks display organisers have been booked for 5th November and are the same firm as used last year.

A new edition of the town guide is scheduled for publication by Local Authority Publishing; it was **agreed** to update the text from last year's edition and add new photos.

Ben Simon expressed his interest in being involved with the First Impressions project, which Cllr J Heywood reported is likely to be taken over by Hertsmere Borough Council.

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6 Exclusion of Press and Public

It was moved that the press and public be excluded from the remainder of the meeting, having regard to the confidential nature of the business to be transacted, publicity of which might be prejudicial to the public interest.

Current staffing issues were discussed.

It was **resolved** to appoint Peninsula for a period of five years, subject to the Clerk satisfying himself of outstanding queries.

7 CLOSURE

Meeting closed at 20:50 hours.

Signed:

Date: