

ELSTREE AND BOREHAMWOOD TOWN COUNCIL

ANNUAL COUNCIL

MINUTES of a meeting held in the Civic Offices, Elstree Way, Borehamwood on Wednesday 7th May 2014 at 7.30pm.

- Present: Cllr C Butchins (Outgoing Mayor)
Cllr Mrs P Strack (Incoming Mayor)
Cllr S Rubner (Outgoing Deputy Mayor)
Cllr R Butler (Incoming Deputy Mayor)
Cllr E Butler
Cllr G Franklin
Cllr C Kelly
Cllr Mrs S Maughan
Cllr Mrs A Mitchell
Cllr Mrs S Parnell
Cllr K Prince
Cllr Mrs F Turner
- In Attendance: D Salter – Council Officer
Mrs J Simon – Mayor’s Secretary
Mrs T Malton – Deputy Clerk
H Jones – Town Clerk
- Also Present: 31 Members of the Public and Representatives
from Interested Organisations/Groups and Local
Press

Cllr C Butchins in the Chair (Mayor)

1. ELECTION OF TOWN MAYOR

(i) Election of Mayor for 2014/15

Cllr C Butchins was in the Chair in his capacity as outgoing Mayor until the Town Mayor was elected.

It was proposed by Cllr Mrs S Parnell, and seconded by Cllr Mrs A Mitchell, that Cllr Mrs P Strack be elected Mayor for the ensuing Municipal Year.

It was proposed by Cllr E Butler, and seconded by Cllr K Prince, that Cllr R Butler be elected Mayor for the ensuing Municipal Year.

A vote was taken (with 7 votes for Cllr Mrs P Strack and 4 votes for Cllr R Butler).

It was RESOLVED that:

Cllr Mrs P Strack be elected Town Mayor for the ensuing Municipal Year 2014/15.

(ii) Outgoing Mayor's Verbal Report

In his outgoing announcement, Cllr C Butchins thanked all Members and Council Staff for their help and hard work over the past twelve months. He noted that he was sad to be leaving the post. He stated that it had been "a pleasure" to be able to attend so many different events and occasions in the role. He said: "I have strived to be a good representative and I hope I have got somewhere close to this. Being able to go out and meet so many people has been a joy and I shall always treasure my time as Mayor." Cllr Butchins concluded by thanking his wife, Elaine, for all of her support during the year.

(iii) Incoming Mayor's Declaration of Acceptance of Office and Announcements

The Town Mayor read out and signed the declaration of acceptance of office.

In her incoming announcement, the Town Mayor, Cllr Mrs S Strack thanked Cllr Butchins for his kind words. She remarked on the significance of the 2014/15 Council year in commemorating 100 years of film making in Elstree and Borehamwood and the anniversaries of the Brownies (100 years), Com.Unity Choir (10 years) and MENCAP (50 years). She looked forward to attending the numerous appointments and representing the Town Council in her capacity as Mayor and seeing, first hand, the excellent work of community volunteers.

Cllr Mrs P Strack in the Chair (Mayor)

2. ELECTION OF DEPUTY TOWN MAYOR

(i) Election of Deputy Mayor for 2014/15

It was proposed by Cllrs Mrs S Parnell, and seconded by Cllr G Franklin, that Cllr R Butler be elected Deputy Mayor for the ensuing Municipal Year.

It was RESOLVED that:

Cllr R Butler be elected Deputy Town Mayor for the ensuing Municipal Year 2014/15.

(ii) Outgoing Deputy Mayor's Verbal Report

In his outgoing announcement, Cllr S Rubner said: "It has been wonderful serving the Town. I would like to thank Clive Butchins for working so well with me over the past year, and I'd like to congratulate the incoming Mayor and Deputy Mayor." He praised the work of volunteers in the Town and the professional and motivated team of staff, in particular, he thanked the Mayor's Secretary for helping to organise the appointments.

(ii) Incoming Deputy Mayor's Declaration of Acceptance of Office and Announcements

The Deputy Town Mayor read out and signed the declaration of acceptance of office.

In his incoming announcement, the Deputy Town Mayor, Cllr R Butler, thanked the Council for electing him to the position of office and stated that he too would seek to perform his duties to the very best of his abilities.

3. APOLOGIES FOR NON-ATTENDANCE

Apologies for absence were received from Cllr S Dobin (Other Business).

4. DECLARATIONS OF COUNCILLORS' INTERESTS

There were none.

5. MINUTES OF COUNCIL

It was **RESOLVED** that:

the Minutes of the Council Meeting held on 20 March 2014 be signed by the Mayor as a true record and adopted by the Council.

6. COMMITTEE APPOINTMENTS

The Town Clerk read the proposed appointments proposed by Cllr Mrs S Parnell and seconded by Cllr G Franklin which were approved without amendment.

It was noted that Standing Order No. 41 stated that the Town Mayor and Deputy Town Mayor:

"...shall be ex-officio members of the Entertainments Committee but may be elected to any other committee in the same way as any Councillor may be."

It was therefore **RESOLVED** that membership of Committees, Chairmen and Vice-Chairmen be as follows for the ensuing Municipal Year 2014/15: -

- **ENTERTAINMENTS COMMITTEE** (7 Members)

Chairman	Cllr Mrs S Parnell
Vice-Chairman	Cllr S Rubner
Mayor (ex officio)	Cllr Mrs P Strack
Deputy Mayor (ex officio)	Cllr R Butler
Councillor (1)	Cllr G Franklin
Councillor (2)	Cllr Mrs S Maughan
Councillor (3)	Cllr Mrs A Mitchell

- **ENVIRONMENT AND PLANNING COMMITTEE** (5 Members)

Chairman	Cllr Mrs F Turner
Vice-Chairman	Cllr G Franklin
Councillor (1)	Cllr C Butchins
Councillor (2)	Cllr C Kelly
Councillor (3)	Cllr R Butler

- **GENERAL MANAGEMENT COMMITTEE** (5 Members)

Chairman	Cllr Mrs S Parnell
Vice-Chairman	Cllr Mrs A Mitchell
Councillor (1)	Cllr E Butler
Councillor (2)	Cllr G Franklin
Councillor (3)	Cllr Mrs F Turner

- **TRANSPORT & ROAD SAFETY FORUM** (5 Members)

Chairman	Cllr C Butchins
Vice-Chairman	Cllr E Butler
Councillor (1)	Cllr S Dobin
Councillor (2)	Cllr G Franklin
Councillor (3)	Cllr S Rubner

- **YOUTH COUNCIL** (2 Members and 1 Standing Deputy to represent the Town Council)

Councillor (1)	Cllr S Dobin
Councillor (2)	Cllr S Rubner
Standing Deputy	Cllr K Prince

7. OUTSIDE BODIES

The Town Clerk read the proposed appointments proposed by Cllr Mrs S Parnell and seconded by Cllr G Franklin which were approved without amendment.

It was **RESOLVED** that representatives be appointed as follows for the ensuing Municipal Year 2014/15:-

- **Borehamwood Community History Project** (1 Member)

Councillor (1)	Cllr C Butchins
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- **Borehamwood & Elstree Twin Town Association** (1 Member)

Councillor (1)	Cllr C Kelly
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- China Twin Town Working Group

Lead Member (1) **Cllr Mrs P Strack**

[Note: This Group was appointed at the Full Council meeting on 23 January 2013 as follows: Cllr C Kelly, Cllr Mrs S Parnell, Cllr Mrs P Strack, Cllr C Butchins and Cllr R Butler.]

- Elstree, Borehamwood and District Community Association (2 Members)

Councillor (1) **Cllr Mrs S Parnell**

Councillor (2) **Cllr C Butchins**

- Hertsmere MENCAP (1 Member)

Councillor (1) **Cllr Mrs S Maughan**

Standing Deputy **Cllr Mrs P Strack**

- Community Safety Partnership (1 Member)

Councillor (1) **Cllr S Rubner**

- Community Action Hertsmere (CAH) (1 Member and 1 Standing Deputy)

Councillor (1) **Cllr C Butchins**

Standing Deputy **Cllr Mrs P Strack**

- Leeming/Aycliffe Big Local Advisory Panel

[Note: These representatives were appointed at the Council Meeting on 23 January 2013 to represent the Cowley Hill and Brook Meadow Wards respectively as Cllr E Butler and Cllr C Butchins.]

- Aldenham Country Park (1 Member)

Councillor (1) **Cllr Mrs P Strack**

- Ark Theatre Management Committee (1 Member)

Councillor (1) **Cllr Mrs S Parnell**

- Maxwell Park Community Centre Management Committee (1 Member)

Councillor (1)

Cllr Mrs P Strack

8. PUBLIC PARTICIPATION – QUESTION TIME

There was none.

9. CLOSE OF MEETING

The Meeting closed at 7.50 pm.

It was noted that the next Council meeting was scheduled to take place on Wednesday 18 June 2014.

The Mayor thanked all for attending and invited guests to light refreshments in the Committee Room to celebrate the Mayor and Deputy Mayor Making and to wish the Council well for the 2014/15 Year.

Date:..... MAYOR.....