

ELSTREE AND BOREHAMWOOD TOWN COUNCIL

**ENTERTAINMENTS COMMITTEE**

**MINUTES** of a meeting held at Fairway Hall, Brook Close, Borehamwood on **TUESDAY 11<sup>th</sup> SEPTEMBER 2012** at 7.30pm.

Present: Cllr Mrs F Turner (Vice-Chairman)  
Cllr Mrs A Mitchell  
Cllr R Butler  
Cllr C Kelly (ex-officio)  
Cllr C Butchins (ex-officio)

In Attendance: D Feehily – Events Coordinator

**15. APOLOGIES AND SUBSTITUTIONS**

Apologies were received from Cllr Mrs S Parnell (Other Business) and Cllr Ms S Maughan (Other Business).

**16. DECLARATIONS OF COUNCILLORS' INTERESTS**

<b>Member</b>	<b>Minute Number</b>	<b>Nature of Interest</b>
Cllr R Butler	18(iii) (PA Equipment Hire)	Personal and Prejudicial

Members declaring prejudicial interests refrained from taking part in any discussion or decision making processes relating to those items.

**17. MINUTES OF THE MEETING HELD ON 25 JULY 2012**

**It was RESOLVED that:**

**the Minutes of the Meeting held on 25 July 2012 be signed by the Vice Chairman as a true record.**

**18. REPORT OF THE EVENTS COORDINATOR**

The report of the Events Coordinator was received.

**i. Town Festival, Families Day and Parade Participants**

Members received a report and took part in a full review of the Town Festivals families' weekend activities, including those charged for and those offered free of charge. Members also thanked the community acts that participated in the Festival and wished for them to be invited again in 2013.

Members reviewed the Festival Feedback Questionnaires that were distributed with issue No 7 of the Town Crier magazine and noted the comments received.

The following information was noted in considering the 2013 Festival dates

*"What was your overall experience of the two week festival (16 June - 1 July 2012)?"*

very satisfied	satisfied	neither	unsatisfied	very unsatisfied	Not completed	TOTAL
21	15	11	1	5	4	57

*"What was your experience of Families' Weekend (30 June - 1 July 2012)?"*

very satisfied	satisfied	neither	unsatisfied	very unsatisfied	Not completed	TOTAL
22	11	8	6	6	4	57

Following a full discussion, Members agreed that whilst the overall feedback regarding the two day Families Weekend experience was very positive, the general opinion was to return to one day as having a two day Families Weekend added extra expenditure to those attending with young children. In response to this feedback, Members asked for more information for the next meeting, to consider subsidising Fun Fair Rides or enable ride charges to the public to be free

**ii. Town Festival Dates 2013**

**It was RESOLVED that:  
the following dates be confirmed for the 2013 FESTIVAL –**

**FULL FESTIVAL DATES - Saturday 15th June 2013 to Sunday 30th June 2013**

**PARADE DAY - Saturday 15th June 2013**

**FAMILIES DAY - Saturday 29th June 2013**

**It was AGREED that:**

**The following acts be confirmed for Families Day 2013**

<b>Families Day</b>	<b>Act / Supplier</b>
Motorcycle Display	World Ranked Doug Lampkin
Table Top Circus	Circus Skills, Mingle & Shows
Mountain Bikes	Trials Display
Balloons & Magic	Ace Entertainments
Clay Shooting	L for Leisure
Bucking Bronco	L for Leisure

Archery	RS Archery
Face Painting	Wendy Murray
2 X Children's Fun Fair Rides	Lee Family Amusements
Catering	Lee Family Amusements
Giant Activity Centre	Lee Family Amusements
Climbing Wall	Highline
Bernie Bennett	Arena Comedy Act
<b>Parade</b>	
Carnival Band	Toque Tambor
Cheer Leaders	Hertford Cheerleaders

**The power to provide entertainment by the council was noted as by virtue of the Local Government Act 1972 5.145.**

Members noted that other entertainment should be considered as replacement for the acts not included from 2012, and would also look at providing this on alternative dates within the Festival, possibly on the closing Sunday.

**It was RESOLVED that:**

**Lee Family Amusements be contracted to carry out the Fun Fair activities for the 2013 Families' Day.**

### **Fireworks and Guy Competition**

Members were informed that following the previous years' excellent work, Fantastic Fireworks had been booked for 2012. The start time this year had been altered to 7PM to make the event more family friendly. The Youth Group Guy Competition would be held at 6.30.PM

Posters and Flyers had been produced and would be displayed in and around the Town. A school pack would also be delivered containing Posters and application forms to all local schools.

Members were informed that following feedback regarding last year's sound, Stage Two had offered an improved option:

#### **Option 1**

To provide the same facilities as in 2011                      £515.63 plus VAT

#### **Option 2**

To provide 2 scaffold towers each with 6 horn loudspeakers and 3 cabinet loudspeakers. The scaffold towers to be positioned in points to provide best coverage. Supply of a generator to power the amplifiers etc.    £667.65 plus VAT.

**It was RESOLVED that:**

**Option 2 above be approved for providing a sound system at the 2012 Fireworks Night Event.**

[Power of Expenditure Local Government Act 1972 S.145]

**19. To agree Christmas Festivities and Lights Switch on Activities**

Members commented the Ice Rink was very successful last year and should be ordered again with an increase in size to accommodate more skaters this year. Members welcomed the suggestion of “Timed Slots” for skaters to allow more residents to enjoy the skating.

Members also looked forward to a Children’s ride to be included again. To assist with expenditure, sponsors for both the Fireworks and Christmas events would be sought. Members would provide assistance in finding a suitable sponsor. The Events Coordinator distributed information prepared that was available to possible sponsors.

**It was AGREED that:**

**the date for the Christmas lights would be Sunday 2<sup>nd</sup> December 2012 at 2PM – 7PM With the lights being switched on at 4.00pm.**

**20. TOWN CRIER**

The Town Crier magazine had been delivered in the week commencing 3 September 2012. The Events Coordinator reported that following the establishment of a delivery panel, general feedback indicated an improved delivery service

The feedback from the Town Crier had been very positive, the photographs of the festival feature being particularly well received with comments that some residents had no idea that so much happened during the Town Festival.

Members were informed that the Facebook competition had successfully generated more additions to the Town Councils Facebook page.

**14. CLOSURE**

The Meeting closed at 9.40pm.

Date:..... CHAIRMAN.....