

ELSTREE AND BOREHAMWOOD TOWN COUNCIL

COUNCIL

MINUTES of a meeting held in the Civic Offices, Elstree Way Borehamwood on Thursday 25th November 2010 at 7.30pm

PRESENT: Councillors: Mrs A Mitchell (Mayor)
Mrs K Bright, E Butler, R Butler Mrs H David, Mrs J
Heywood, C Kelly, Mrs P Strack, Ms P Swallow and Mrs F
Turner

In attendance: Ms B M Levy, Acting Clerk

45. APOLOGIES FOR ABSENCE AND SUBSTITUTIONS

Apologies for absence were received from Councillors Hedges and Parnell both of whom had other commitments and from Councillor Franklin who was unwell. The Council wished him a speedy recovery.

46. DECLARATIONS OF COUNCILLORS' INTERESTS

Councillor R Butler declared a personal and prejudicial interest in agenda item 9 – Payments - as he was employed by one of the companies referred to.

47. MINUTES OF THE MEETING OF THE COUNCIL HELD ON 16th SEPTEMBER 2010

The minutes of the meeting of the Council held on 16th September 2010 were approved and signed as a correct record.

Arising from the minutes a Member asked whether there was any further information on Home Start who had applied for a grant but had not been awarded one pending further investigation. The Acting Clerk was asked to follow this up.

It was reported that a thank you letter had been received from Elstree Productions for the grant of £500 awarded at the previous meeting.

48. MINUTES OF THE SPECIAL MEETING OF THE COUNCIL HELD ON 6th OCTOBER 2010

The minutes of the special meeting of the Council held on 6th October 2010 were approved and signed as a correct record. It was noted that these minutes were confidential and not for publication.

49. TO RECEIVE REPORTS FROM MEMBERS OF OUTSIDE BODIES

Reports were received from:-

Councillor Butler – Brookside Boys Club – the Club was looking into various funding streams in particular for replacement windows.

MINUTES of the Council meeting – 25th November 2010 (continued)

Councillor Strack – Aldenham Country Park – the park would cease to be maintained by the County Council and would become an informally managed public open space. She also reported that she had attended Allum Hall Management Committee's AGM

Councillor Mitchell – Twin Town Association – she had visited Fontenay to participate in the Armistice Day celebrations and had written to thank them for their hospitality. She also reported that there would be a trip to Offenburg market in December.

Councillor Turner – Community Action – Hertsmere – a part time Business Manager had been appointed and a lottery bid had been made
-Borehamwood History Society (Museum) – a Heritage Lottery Fund bid had been made for the fixtures and fittings for their new premises.

50. REPORT OF THE CLERK

None received.

51. GRANT APPLICATION – BOREHAMWOOD HISTORY SOCIETY

NOTED that the application did not meet with the Council's current guidelines. It was AGREED that the application should be deferred pending the organisation moving into their new premises and the outcome of the application to the Heritage Lottery Fund

52. MINUTES OF COMMITTEE MEETINGS

The minutes of the following meetings were received and any recommendations adopted:-

General Management Committee	6 th September 2010
General Management Committee	3 rd November 2010
General Management Committee	18 th November 2010 - with the exception of the recommendation at item 4 – Budget 2010/2011 and Proposed 2011/12. It was reported that the Service Level Agreement continued until September 2012 and six months notice was required of any termination.

RESOLVED that in accordance with usual practice the recruitment of the Clerk and Handyman be delegated to the General Management Committee subject to the appointment of Clerk being ratified by the Council.

Entertainments Committee	14 th September 2010
Entertainments Committee	12 th October 2010
Entertainments Committee	9 th November 2010
Environment and Planning Committee	7 th September 2010
Environment and Planning Committee	18 th October 2010
Environment and Planning Committee	16 th November 2010
Youth Council	1 st September 2010
Youth Council	4 th October 2010
Youth Council	3 rd November 2010

Reference was made to the need to recruit new members and it was reported that an event (The Xmas Factor) was being held on 17th December in the hope that this would generate some interest.

53. PAYMENT OF ACCOUNTS

The payment of accounts were confirmed as follows:-

Date	Voucher Numbers	Total Payments £
10/09/2010	209-223	16,172.63
4/10/2010	224-234	10,328.98
18/10/2010	235-249	7,124.59
26/10/2010	250-262	9,104.24
3/11/2010	263-277	26,495.39
9/11/2010	278-295	7,585.88
16/11/2010	296-309	8,160.53

Reference was made to the number of payments to All Saints Flower Festival and the Acting Clerk was asked to investigate the authority for this

54. EXCLUSION OF PRESS AND PUBLIC

RESOLVED that under the Public Bodies (Admission to Meetings) Act 1960 S1 (2) the press and public be excluded from the meeting whilst staffing matters were discussed.

55. STAFFING ISSUES

An update was received on staffing issues previously reported

56. CLOSURE

The Meeting closed at 8.35pm.

The next meeting would be the Budget meeting which had been rescheduled for 26th January 2011

Date:.....

MAYOR.....