

ELSTREE AND BOREHAMWOOD TOWN COUNCIL

COUNCIL

MINUTES of a meeting held in the Civic Offices, Elstree Way Borehamwood on Wednesday 5th September 2012 at 7.30pm.

Present: Cllr C Kelly (Mayor)
Cllr E Butler, Cllr R Butler, Cllr S Dobin, Cllr G Franklin,
Cllr Mrs A Mitchell, Cllr Ms K Prince, Cllr S Rubner, Cllr
Mrs P Strack and Cllr Mrs F Turner

In Attendance: H Jones – Town Clerk

Also Present: T Green – Reporter
J Brown (Pensioners' Rights)

24. APOLOGIES FOR NON-ATTENDANCE

Apologies for absence were received from Cllr C Butchins (Deputy Mayor) (Other Business), Cllr Mrs S Parnell (Other Business) and Cllr Ms S Maughan (Other Business).

25. DECLARATIONS OF COUNCILLORS' INTERESTS

There were none.

26. MINUTES OF COUNCIL

It was RESOLVED that the Minutes of the Council Meeting held on 13 June 2012 be signed by the Mayor as a true record and adopted by the Council.

27. REPORTS FROM OUTSIDE BODIES

Cllr Mrs F Turner – Borehamwood History Society (Museum) – Members were reminded that the Museum was on a rolling lease with six month notice provision. Whilst the current Landlords were being asked to notify the Tenants on the position, it was hoped that the relocation to 96 Shenley Road would take place in Autumn 2013.

An application for £100,000 of Lottery Grant money was being sought (£170,000 in total was required). It was noted that the Town Council had earmarked a reserve of £50,000 for this purpose.

The Museum was working with an external consultant in order to undertake a sustainability project (including income generation, governance and preparation for the move). In addition, Library Staff would receive a presentation outlining the work of the Museum (as both would be sharing a floor of the new building).

It was noted that the History Walk, part of the Council's Civic Festival, was a success with 34 participants visiting places of interest on a two hour walk, including the BBC Studios.

A new acquisition on display was a wall-hanging depicting the Women's Institute in Borehamwood through the years.

Cllr Mrs A Mitchell – BETTA – It was reported that BETTA was seeking to raise funds for projects, including the possibility of candle-lit suppers. It was noted that the Town Council had contributed £1,000 to the Brass Band's trip to Offenburg.

Cllr E Butler - Brookside Boys Club – It was reported that funding support continued to be of concern to the Club and that the Town Council should consider carefully how it might continue to provide its worthwhile services in the future by keeping a 'watching brief' on developments.

Cllr E Butler - MENCAP – It was reported that one example of a successful project recently took six disabled children on a week long excursion.

28. YOUTH COUNCIL ADMINISTRATION

Cllr S Dobin set out the rationale for the proposed improvements to the administration of the Youth Council.

Recognising the need for forward development and building on the achievements of the Youth Council, over the past twelve months Town Council Members and Staff and the Youth Councillors themselves had discussed possible changes to the present administration of the forum in order to maximise its potential in delivering meaningful results, to obtain best value from the support of the Town Council's administration and to be truly relevant to the lifestyles of the Youth Councillors and the young people in the Community that this body represented.

The Youth Council meeting voted in favour of the changes; the three principle items being:

- a new Lead Member Secretary;
- Officer support at Sub Groups (with actions and timescales being recorded);
- scheduled meetings of the Council and Sub Groups with a forward plan.

In addition, it was agreed that dietary appropriate refreshments would be made available at Sub Group meetings.

It was RESOLVED that:

the recommendations in the report before Members for the future administration of the Youth Council be adopted with the minor amendment that Sub Group meetings would commence at 5.30 pm rather than 5.00 pm on the designated days.

29. MINUTES OF COMMITTEE MEETINGS

It was **RESOLVED** that

the signed Minutes of the following Committee meetings be received together with any recommendations not previously adopted:

Entertainments Committee	8 May 2012
Entertainments Committee	12 June 2012
Environment and Planning Committee	22 May 2012
Environment and Planning Committee	19 June 2012
General Management Committee	23 May 2012
Youth Council	8 May 2012
Youth Council	13 June 2012
Transport Forum	1 March 2012

30. COMMITTEE RECOMMENDATIONS REFERRED TO COUNCIL

It was **RESOLVED** that the following recommendations be adopted arising from Committees:

- (i) the Terms of Reference before Members for the Entertainments Committee 2012/13 be approved with a review scheduled every 4 years (Entertainments Committee - 25 July 2012 – Minute 12);**
- (ii) the text of the revised Code of Conduct before Members prepared by Hertsmere Borough Council be adopted with immediate effect with a review scheduled every 5 years or if required at an earlier time (General Management Committee – 18 July 2012 – Minute 20(ii)); and**
- (iii) the text of the revised Declaration of Interests Forms before Members prepared by Hertsmere Borough Council be adopted with immediate effect with all Members being asked to complete the forms and return them to the Town Clerk (General Management Committee – 18 July 2012 – Minute 20(ii));**

31. DELEGATED ACTION

It was noted that at the General Management Committee meeting on 18 July 2012 a recommendation was made that by way of delegated power for the reason of urgency, the Mayor, Deputy Mayor and Town Clerk be recommended to approve the following Community Grant (previously considered by Council and the Committee):

Community Grants

Organisation:	Child UK
Amount Sought:	£2,000
Purpose of Grant:	Anti-Social Behaviour Project
Amount Recommended by GMC:	£1,000 (coded to 4161/401) in August 2012
	£1,000 (coded to 4161/401) in September 2012

It was noted that the power to authorise the grants above was as follows:

Power	Detail	Authority
" Free Resource"	Power to incur expenditure not otherwise authorised on anything which in the council's opinion is in the interests of the area or part of it or all or some of the inhabitants	Local Government Act 1972, s.137

32. PAYMENT OF ACCOUNTS

It was **RESOLVED** that the payment of accounts be confirmed as follows:

Date	Voucher No	Total payment
07/06/2012	59-74	£9,015.08
13/06/2012	75-84	£20,633.70
22/06/2012	85-103	£26,668.48
05/07/2012	104-133	£9,190.68
17/07/2012	134-167	£54,790.88
26/07/2012	168-198	£15,357.75
06/08/2012	199-212	£6,575.77
10/08/2012	213-218	£15,117.41
17/08/2012	219-228	£2,924.21
	Total	£160,273.96

Cllr Mrs A Mitchell asked for the Councillors' thanks for the Jubilee Coins to be noted.

33. PUBLIC PARTICIPATON – QUESTION TIME

One question was raised by a Member of the Public concerning the quality of the entertainments at the Families Weekend at the 2012 Civic Festival and the plans for the 2013 Festival.

In response to this issue:

Clarification was provided for the rationale behind extending the Civic Festival to include a two day Families' Weekend on a trial basis. It was noted that the Entertainments Committee would be considering very carefully all responses to the Feedback Questionnaire distributed to every household in Elstree and Borehamwood and available for completion on the Council's website (www.elstreeborehamwood-tc.gov.uk).

34. CLOSURE

The Meeting closed at 8.05pm.

Date:.....

MAYOR.....