

## ELSTREE AND BOREHAMWOOD TOWN COUNCIL

### ANNUAL COUNCIL

**MINUTES** of a meeting held in the Civic Offices, Elstree Way Borehamwood on Thursday 17<sup>th</sup> May 2012 at 7.30pm.

Present: Cllr Mrs S Parnell (Outgoing Mayor)  
Cllr C Kelly (Incoming Mayor )  
Cllr C Butchins (Deputy Mayor), Cllr E Butler, Cllr R Butler, Cllr S Dobin, Cllr G Franklin, Cllr Ms S Maughan, Cllr Mrs A Mitchell, Cllr Ms K Prince, Cllr S Rubner, Cllr Mrs P Strack and Cllr Mrs F Turner

In Attendance: H Jones – Town Clerk  
Mrs J Ellis – Senior Administrative Assistant  
Mrs T Malton – Administrative Assistant

Also Present: 49 Members of the Public and Representatives from Interested Organisations/Groups

**Cllr Mrs S Parnell in the Chair (Mayor)**

#### **1. ELECTION OF TOWN MAYOR**

Cllr Mrs S Parnell was in the Chair in her capacity as outgoing Mayor until the Town Mayor was elected.

It was proposed by Cllr Mrs S Parnell, seconded by Cllr Mrs A Mitchell that Cllr C Kelly be elected Mayor for the ensuing Municipal Year.

**It was RESOLVED that:**

**Cllr C Kelly be elected Town Mayor for the ensuing Municipal Year 2012/13.**

#### **2. TOWN MAYOR: DECLARATION OF ACCEPTANCE OF OFFICE AND ANNOUNCEMENTS**

The Town Mayor signed the declaration of acceptance of office.

In her outgoing announcement, Cllr Mrs Parnell thanked all Members and Council Staff for their help and hard work over the past twelve months. She noted that she was both sad to be leaving the post and happy for the incoming Mayor saying that she looked forward to a successful and productive year, noting that there was much to be achieved.

**Cllr C Kelly in the Chair (Mayor)**

In his incoming announcement, The Mayor stated that he would do his best to follow Cllr Mrs S Parnell with as much enthusiasm as she had and thanked her for all of her guidance and warmth.

### **3. ELECTION OF DEPUTY TOWN MAYOR**

It was proposed by Cllr S Rubner, seconded by Cllr S Dobin that Cllr C Butchins be elected Deputy Town Mayor for the ensuing Municipal Year.

It was proposed by Cllr G Franklin, seconded by Cllr Ms K Prince that Cllr R Butler be elected Deputy Mayor for the ensuing Municipal Year

**On being put to the vote it was RESOLVED that:**

**Cllr C Butchins be elected Deputy Town Mayor for the ensuing Municipal Year.**

### **4. DEPUTY TOWN MAYOR: DECLARATION OF ACCEPTANCE OF OFFICE AND ANNOUNCEMENTS**

The Deputy Town Mayor signed the declaration of acceptance of office.

### **5. APOLOGIES FOR NON-ATTENDANCE**

There were none.

### **6. DECLARATIONS OF COUNCILLORS' INTERESTS**

The following declarations of Councillors' interests were made:

<b>Member</b>	<b>Minute Number</b>	<b>Nature of Interest</b>
Cllr Ms s Maughan	9. Grant Application: Child UK	Personal

### **7. APPOINTMENT TO STANDING COMMITTEES/SUB-GROUPS**

It was noted that Standing Order No. 41 stated that the Town Mayor and Deputy Town Mayor:

*"...shall be ex-officio members of the Entertainments Committee but may be elected to any other committee in the same way as any Councillor may be."*

It was **RESOLVED** that membership of Committees, Chairmen and Vice-Chairmen be as follows for the ensuing Municipal Year 2012/13: -

<b>COMMITTEE/SUB-GROUP</b>	<b>MEMBERSHIP 2012/13</b>
<p>ENTERTAINMENTS COMMITTEE</p>	<p>Chair: Cllr Mrs S Parnell  Vice-Chair: Cllr Mrs F Turner</p> <p>Cllr R Butler  Cllr Ms S Maughan  Cllr Mrs A Mitchell  Cllr C Kelly (ex-officio)  Cllr C Butchins (ex-officio)</p>
<p>ENVIRONMENT AND PLANNING COMMITTEE</p>	<p>Chair: Cllr Mrs F Turner  Vice Chair: Cllr S Rubner</p> <p>Cllr C Kelly  Cllr G Franklin  Cllr Ms K Prince</p>
<p>GENERAL MANAGEMENT COMMITTEE</p>	<p>Chair: Cllr Mrs S Parnell  Vice Chair: Cllr Mrs A Mitchell</p> <p>Cllr C Butchins  Cllr E Butler  Cllr G Franklin</p>
<p>TRANSPORT &amp; ROAD SAFETY FORUM</p>	<p>Chair: Cllr C Butchins  Vice Chair: Cllr S Rubner</p> <p>Cllr E Butler  Cllr S Dobin  Cllr Ms S Maughan</p>
<p>YOUTH COUNCIL 2 Members and 1 Standing Deputy to represent the Town Council</p>	<p>Cllr S Dobin (Lead Member)  Cllr S Rubner (Deputy Lead Member)  Cllr Ms K Prince</p>

## 8. APPOINTMENT OF MEMBERS TO SERVE ON OUTSIDE BODIES

It was **RESOLVED** that representatives be appointed as follows for the ensuing Municipal Year:-

<b>BODY</b>	<b>REPRESENTATIVE FOR 2012/13</b>
Borehamwood Community History Project	Cllr Mrs F Turner
Borehamwood & Elstree Twin Town Association	Cllr Mrs A Mitchell
Brookside Boys Club Management Committee	Cllr E Butler
Elstree, Borehamwood and District Community Association	Cllr Mrs S Parnell Cllr C Butchins
Elstree, Borehamwood, and Radlett Society for Mentally Handicapped Children and Adults	Cllr Ms S Maughan
Community Safety Partnership	Cllr S Rubner
Community Action Hertsmere	Cllr C Butchins Standing Deputy: Cllr Ms S Maughan
Aldenham Country Park	Cllr Mrs P Strack

## 9. GRANT APPLICATION

It was **RESOLVED** that:

**The Grant Application before Members from Child UK be referred to the General Management Committee on 23 May 2012 (with Members kindly reminded to bring the relevant papers to that meeting to avoid duplication).**

## 10. PUBLIC PARTICIPATON – QUESTION TIME

Two questions were raised from a Member of the Public concerning:

- (a) the timing of the Families Weekend at the Civic Festival; and
- (b) the representation of political parties in positions of Office at the Town Council

In response to these issues:

Clarification was provided for the rationale behind extending the Civic Festival to include a two day Families' Weekend. It was noted that the Council would be carrying out a consultation feedback exercise in order to ascertain the views of the Community in how well this and other aspects of the Civic Festival were enjoyed.

A range of views and opinions were expressed by Members concerning the decision making arrangements for the appointment of positions of Office including that of Deputy Mayor and Committee Chairmanships and Vice-Chairmanships. Following a substantive debate on the issue it was generally acknowledged that for the 2013/14 year, the Council would consider the options available to it and aim to work towards a process that took into account the proposals from all nominations in a considered fashion.

**11. CLOSURE**

The Meeting closed at 8.07pm.

Date:.....

MAYOR.....